My Data Dashboard
Expiring Licensures

My Data Dashboard can help users track and support educators with expiring licenses. In these reports, users can see the type of license or endorsement and the expiration date.

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There are two ways to view teachers with expiring licensure:
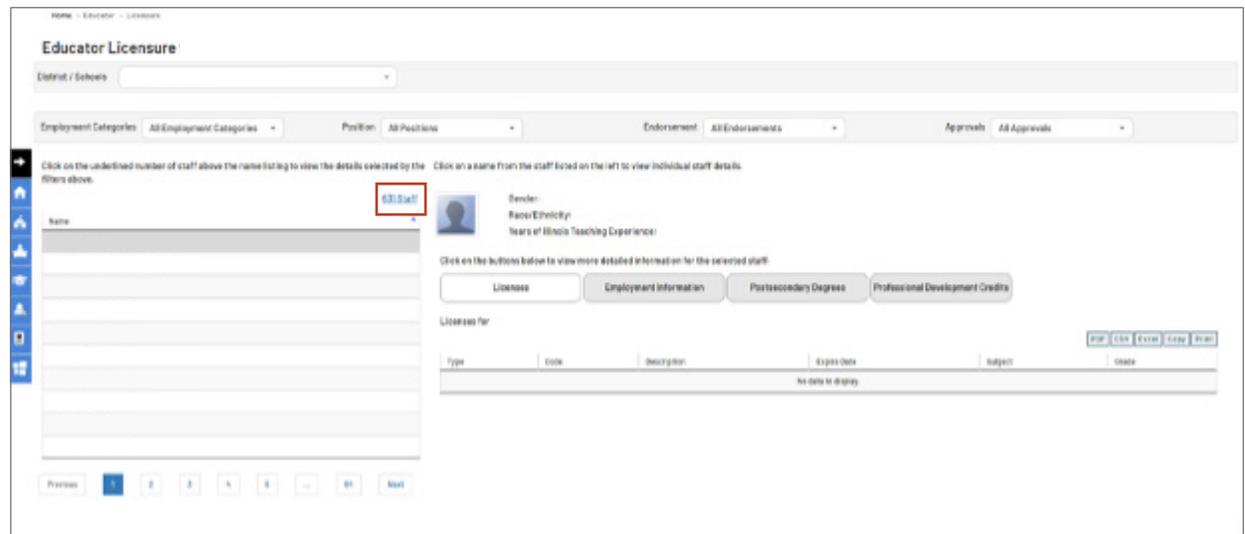
Option 1: By District

Step 1.

Go to Educator Licensure section of the tool.

Step 2.

Click on the hyperlinked # of staff in the upper right hand corner above the list of staff.

Step 3.

That will open a pop-up window that can be exported/downloaded that contains the data of licensure expiration.

Option 2: By School

Step 1.

Go to the Education Overview section of the tool.

Step 2.

Click on the hyperlinked # of staff at the far right of the bottom of the screen for each school.

Step 3.

That will open a pop-up window that can be exported/downloaded that contains the data of licensure expiration.