Illinois State Board of Education
Multilingual / Language Development Department
Key Dates for 2023-24 School Year

These dates have been compiled for your convenience. **Please visit our website for the most up-to-date information as dates are subject to change, and new information will be added.** Please visit https://www.isbe.net/Pages/English-Learners-Professional-Development.aspx for a full list of ISBE sponsored conferences, workshops, and webinars.

Event	Deadline Type	Description	Date
First day for 2023 ACCESS electronic files on WIDA AMS	Checkpoint	*Districts have access to 2023 electronic reports and data files in WIDA AMS.*	July 14, 2023
FY 2023 EL-EBF final expenditure report	**Deadline**	*School districts receiving $5,000 or more in EL-EBF are required to file a one-time final expenditure report.*	July 20, 2023
English Learner data submissions finalized	**Deadline**	*EL data is due before exiting.*	July 31, 2023 4 p.m.
EL Screener data submissions finalized	**Deadline**	*EL Screener data is due before exiting.*	
Immigrant data submissions finalized	**Deadline**	*Immigrant data is due before exiting.*	
FY 2023 Title III Language Instruction Educational Program (LIEP), Immigrant Student Education Program	**Deadline**	*FY 2023 Annual Grant Periodic Report due for Language Instruction Educational Program (LIEP),*	

Event	Deadline Type	Description	Date
(ISEP), and Bilingual Education Award (BEA) Grant Periodic Reports		*Immigrant Student Education Program (ISEP), and Bilingual Education Award (BEA). This report also includes the activities completed during July and August of the previous school year.*	
First day for school year 2024 enrollments	Checkpoint	*Enroll students for the 2024 School Year as soon as they start School.*	August 1, 2023
Begin EL data submissions	Checkpoint	*Enter English Learner Program data.*	
Begin EL Screener data submissions	Checkpoint	*Enter English Learner Screener data.*	
Begin Immigrant data submissions	Checkpoint	*Enter the country of birth of the student. If other than U.S., enter the date first enrolled in U.S. School.*	
FY 2023 Title III (LIEP and ISEP) budget amendment due	**Deadline**	*Final amendment for the FY 2022 Title III application is due.*	August 1, 2023 4 p.m.
2023 ACCESS Paper individual Score Reports	Event	*Paper results of 2023 ACCESS testing arrive in districts.*	August 3, 2023

Event	Deadline Type	Description	Date
Last day for ACCESS corrections for School Report Card for SY 2023	**Deadline**	*Last day to correct ACCESS data for demographics/corrections.*	August 12, 2023
FY 2023 CDP/Bilingual Service Plan	**Deadline**	*2023 Bilingual Service Plan due for all school districts serving EL students in FY 2023.*	July 31, 2023
FY 2023 eGMS Title III LIEP application due	**Deadline**	*Last day to submit Title III LIEP application.*	August 31, 2023
Seal of Biliteracy award data due for SY 2023 (public and non-public)	**Deadline**	*Last day to submit Seal of Biliteracy student award data for SY 2023. Public districts will submit this on SIS. Non-public schools will email this data to biliteracy@isbe.net.*	September 15, 2023 4:00 p.m.
2024 ACCESS site file due	**Deadline**	*Site file due in SIS for 2024.*	September 15, 2023
FY 2023 Title III (LIEP, ISEP, and BEA) final expenditure report due	**Deadline**	*Expenditure report for FY 2023 Title III (LIEP, ISEP, and BEA) is due.*	September 20, 2023 4 p.m.
Seal of Biliteracy application for SY 2023(public and non-public)	**Deadline**	*To issue the Seal of Biliteracy, districts must complete the application in SIS. Non-public*	October 1, 2023

Event	Deadline Type	Description	Date
		schools must email their application to biliteracy@isbe.net.	
FY 2024 Evidence-Based Funding Spending Plan due	**Deadline**	*All districts must submit their EBF Spending Plan annually as part of the budget process. This plan is found in IWAS.*	October 2, 2023
First day of 2024 ACCESS for ELLs 2.0® ordering in WIDA AMS	Checkpoint	*Initial material ordering in WIDA AMS for 2024.*	October 12, 2023
Pre-ID Labels Updated in SIS by Districts	**Deadline**	*Last day for Pre-ID labels to be updated in SIS by districts*	November 3, 2023
Final day of 2024 ACCESS for ELLs 2.0® ordering test materials in WIDA AMS	**Deadline**	*Last day (until January) for ordering test materials in WIDA AMS for 2024.*	November 8, 2023
Eligible for ISEP data due and extracted from SIS for funding eligibility and allocation calculations for FY 2024	**Deadline**	*Current school year's immigrant student count from school districts and participating private schools within districts' boundaries extracted for purposes of funding.*	November 10, 2023
First day of WIDA AMS test setup available for 2024 ACCESS test sessions	Checkpoint	*First day of WIDA AMS test setup available for test sessions.*	November 28, 2023
FY 2025 eGMS Title III Intent to Apply grant application	Checkpoint	*FY 2024 Title III Intent to Apply applications for LIEP and ISEP to be published.*	January 1, 2024

Event	Deadline Type	Description	Date
2024 ACCESS test materials begin arriving in districts; additional test materials window opens	Checkpoint	*ACCESS materials arrive; additional test orders may be placed.*	January 2, 2024
2024 ACCESS Test Window begins	Checkpoint	*Earliest date English language proficiency testing may begin.*	January 17, 2024
Annual VIT Host District Meeting	Event	*Annual meeting for VIT Host District.*	Mid January, 2024
Seal of Biliteracy award data due for SY 2023 (public and non-public)	**Deadline**	*Last day to submit Seal of Biliteracy student award data for SY 2021. Public districts will submit this in SIS. Non-public schools will email this data to biliteracy@isbe.net.*	February 1, 2024 4 p.m.
Additional Test Materials Ordering Window in AMS (outside of CPS)	**Deadline**	*Last day to order additional test materials for ACCESS.*	February 27, 2023
Final day of 2024 ACCESS testing window	**Deadline**	*Final day of testing window unless district reports their use of extended window.*	March 5, 2024
FY 2025 eGMS Title III Intent to Apply grant application submission due	**Deadline**	*Districts intending to apply for federal Title III must submit their Intent to Apply application before this due date.*	March 1, 2024 4 p.m.

Event	Deadline Type	Description	Date
Deadline for shipping completed test materials to DRC for 2024	**Deadline**	*All secure testing materials to be returned to DRC for 2024.*	March 8, 2024
Districts must make corrections in SIS to EL enrollment and placement data for the eGMS FY 2025 Intent to Apply for LIEP funding allotment	**Deadline**	*Corrections to the EL enrollment and placement data used for Title III funding allotment calculation must be completed and uploaded to SIS.*	April 12, 2024
EL data due for population of eGMS Ceiling Calculator Funding Allocation Report and attendance center enrollment	**Deadline**	*Data from the EL collection is used for population of eGMS to help calculate EL Funding and attendance center enrollment.*	April 15, 2024
Preliminary 2024 ACCESS for ELLs data validation window (not Alternate ACCESS)	Event	*Districts to review and match scores. Scores are sent to the vendor to be merged/corrected.*	May 6 – May 24, 2024
FY 2024 Bilingual Program Delivery Report	**Deadline**	*Last date to submit FY 2022 Bilingual Program Delivery Report.*	July 1, 2024
2024 ACCESS final scores posted in WIDA AMS	Event	*Districts can view student results in WIDA AMS; access reports for printing.*	July 15, 2024
FY 2024 EL-EBF final expenditure report	**Deadline**	*School districts receiving $5,000 or more in EL-EBF are required to file a one-time final expenditure report.*	July 22, 2024

Event	Deadline Type	Description	Date
2024 ACCESS individual student paper reports sent to districts	Event	*DRC sends paper reports to districts.*	August 1, 2024
FY 2024 Grant Periodic Reports	**Deadline**	*Due date for annual Grant Periodic Report for FY 2023. Please note that some districts are required to submit quarterly reports. This date only applies to annual reports. Quarterly reports open at the end of the service quarter and are due within 30 days.*	July 31, 2024
EL data submissions finalized	**Deadline**	*English Learners data is due before exiting.*	July 31, 2024 4 p.m.
EL Screener data submissions finalized	**Deadline**	*EL Screener data is due before exiting.*	July 31, 2024 4 p.m.
Immigrant data submissions finalized	**Deadline**	*Immigrant data is due before exiting.*	
FY 2024 Title III LIEP, ISEP, and BEA (if applicable) Grant Periodic Report	**Deadline**	*Due date for annual Grant Periodic Report. NOTE: Additional required GPR in September see below. Please note that some districts are required to submit quarterly reports. This date only applies to*	

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		semiannual reports. Quarterly reports open at the end of the service quarter and are due within 30 days.	
2024 ACCESS final scores posted in SIS (not Alternate ACCESS)	Event	*Final merged/corrected ACCESS scores are posted in SIS.*	August 12, 2024
FY 2024 eGMS Title III LIEP application due		*Districts with approved Intent to Apply must submit FY 2024 LIEP to access Title III funds. Last date to submit FY 2024 eGMS Title III LIEP application.*	September 2, 2024
Seal of Biliteracy award data due for SY 2024 (public and non-public)	**Deadline**	*Last day to submit Seal of Biliteracy student award data for SY 2022. Public districts will submit this on SIS. Non-public schools will email this data to biliteracy@isbe.net.*	September 15, 2024 4:00 p.m.
FY 2024 Title III (LIEP, ISEP, and BEA if applicable) final expenditure report due	**Deadline**	*Last day to submit FY 2023 Title III (LIEP, ISEP, and BEA) final expenditure report.*	September 20, 2024
Alternate ACCESS Reports and Data Files Available in WIDA AMS	Event	*Districts can view student results in WIDA AMS; access reports for printing.*	September 25, 2024
Alternate ACCESS Reports Available in District – Printed	Event	*DRC sends paper reports to districts.*	October 21, 2024
FY 2025 Consolidated District Plan/Bilingual Service Plan	**Deadline**	Deadline for 2025 CDP/BSP	TBD

Event	Deadline Type	Description	Date
Alternate ACCESS Results Posted in SIS	Event	*Final merged/corrected ACCESS scores are posted in SIS.*	TBD