

[CLICK HERE](#) to view  
the tutorial video.

## How to Register Your License in Additional Regions

**Handheld devices, tablets and Macs are not compatible with our system.  
Please make sure you are using a desktop or laptop computer for the most optimal experience.**

Illinois State Board of Education

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### Home Page

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- Credentials
- Degrees
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#### Action Center

New Documents on File	0
Notifications	0
Deficiencies	0
Registrations	0
Renewals	0
Reinstatements	0

Apply for a Credential

Register in an Additional Region

**Click on "Register in an Additional Region" on your "Home" tab.**

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### Educator Licenses Registered

Educator Licenses Registered								
License Code	License	Status Code	Status Desc	Application Date	Orig Issued	Expires	ROE	Register
SUB	Substitute Teaching License	I	Issued				19	Register This License Only
PEL	Professional Educator License	I	Issued				19	Register This License Only

**If you hold more than one educator license, they will be displayed on this page with the current region in which the license was originally registered.**

**Click “Register This License Only” next to the license you would like to register in another region.**

**Note: You can only register one license at a time but can repeat these steps to register other licenses.**

Type here to search

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### Register in an Additional Region

Please select the region in which you would like to register your license and click the *Register* .

- 01 - Adams/Brown/Cass/Morgan/Pike/Scott
- 03 - Bond/Christian/Effingham/Fayette/Montgomery
- 04 - BOONE/WINNEBAGO ROE
- 05 - Region 05 North Cook ISC 1
- 06 - Region 06 West Cook ISC 2
- 07 - Region 07 South Cook ISC 4

Register

**Select the region in which you would like to register your license then click "Register."  
Note: You can only register in one additional region at a time but can repeat these steps to register in other regions.**

Type here to search

Taskbar icons: File Explorer, Excel, Word, Internet Explorer, OneDrive, Chrome, Teams, PowerPoint, Edge, Calendar, Chrome

The screenshot shows the Illinois State Board of Education website interface. On the left is a navigation menu with options like Home, My Credentials, PD Plus, and Help. The main content area is titled 'Registrations' and contains a table with the following data:

Fiscal Year	School Year	Region Code	Region	License Code	License
2025	2024-2025	05	Region 05 North Cook ISC 1	PEL	Professional Educator License
2025	2024-2025	19	DU PAGE ROE	PEL	Professional Educator License
2024	2023-2024	05	Region 05 North Cook ISC 1	PEL	Professional Educator License
2024	2023-2024	19	DU PAGE ROE	PEL	Professional Educator License
2023	2022-2023	05	Region 05 North Cook ISC 1	PEL	Professional Educator License

The 'Region Code' column is circled in red, highlighting the value '05'.

**You are then redirected to your “Credentials” screen.**  
**Scroll down to view all regions in which you are registered, including your newly added region, under the “Registrations” category.**  
**If you would like to register in more regions, please repeat this process.**