

**Illinois State Board of Education –Student Assessment
Pearson
2009 Assessment Network Training
ISAT - IAA
October 21-31, 2008**

	Test	Question	Answer
1	ISAT & IAA	Will testing/serving schools (when different from the home school) be able to view SIS (student information system) information for their students in IWAS? (including Special Education Private Facilities who do not currently have access to SIS).	Currently, Serving Schools who already have IWAS-SIS access can choose to sort enrollment information by serving school. This is something that ISBE is also looking into as a possibility for Special Education Private Facilities and Special Education Cooperatives. They will have view access only.
2	IAA	How many students are assigned to each test? Last year, we received 1 test per 2 students at a given grade level.	For 2009 the ratio for IAA test materials will be 1:1 – one test per student.
3	ISAT	This year, will districts be able to track deliveries made via semi-truck?	Yes, you will be able to track freight shipments on Pearson’s Assessment Network ORDERS TRACKING .
4	ISAT	Could ISBE take Pulaski Day holiday into consideration when setting the regular test window? Starting testing the day after a 3-day weekend is not ideal conditions.	ISBE took Pulaski into account in its deliberations about the two-week test window. However, we put the regular two-week window toward the first two weeks of March for several reasons. First, not all districts take Pulaski Day as a holiday. Second, if possible, we did not want to move the <i>regular</i> test window one week earlier (last week of February). Third, we did not want to move the <i>regular</i> test window one week later (which would have jeopardized our ability to return results within the framework of NCLB).
5	ISAT	We get several little boxes with 2 or 3 items in them. At the end of testing, we send back 25 boxes, but end up with 30 extra boxes. Can shipping of materials be bundled to our district so that we don’t have small boxes with very little in them and a lot of wasted packaging, etc?	Packaging of test materials is done in accordance with guidelines ISBE provides Pearson. If situations such as this actually occur, Pearson will need to SEE the shipment firsthand, especially if there are thirty (30) such boxes delivered with two or three items enclosed.
6	ISAT	It would be nice to say we want x amount of supervisor manuals rather than getting 15 we don’t use.	There is a standard distribution algorithm used to calculate test administration manuals statewide. One manual for every twenty-two

			students at each grade level.
7	IAA	If I am the home school for students placed at a private residential facility, and I list myself as the home & testing school for material delivery, who completes information in SchoolSuccess? How is the student entered into SchoolSuccess?	For IAA, testing location is the facility that will receive materials and be responsible for entering all student scores in SchoolSuccess. The same pre-ID file that is used to generate the initial order of test materials will be used to populate SchoolSuccess with student demographics. Therefore, if “School A” is a private facility, and they are listed as the testing location, they will have materials sent directly to their office and the “School A” IAA Coordinator will be responsible for creating teacher accounts and classrooms, and assigning teachers to enter scores. No other facility will be able to enter scores for that student, unless SIS is updated accordingly and a Student Transfer Request is submitted by the current testing location.
8	ISAT	Will we see samples of the Linguistically-Modified test forms before determining whether we should order these forms or to order the ISAT with accommodations?	ISBE is working on putting sample items illustrating the linguistic modification process online. Please keep checking the ISAT portion of the ISBE Web site.
9	ISAT	Last year tracking the writing prompts was an issue because you do not open until time to give the test, and the barcodes cannot be listed ahead of time. How will this be addressed this year?	Pearson will be distributing writing test materials for the spring 2009 test administration. Additionally, beginning with the spring 2009 ISAT test administration, the writing prompt and student response sheets are combined into one document. You should then follow the same security procedures as you do for the reading, mathematics, science portion of the ISAT. Test Coordinators are strongly urged to review writing test security procedures that are outlined in the Spring 2009 District & School Coordination Manual.
10	ISAT	Tracking Special Forms is difficult to track because the accommodation packet has a security number and each individual component has a tracking number. Do we open the packets and sign out each component?	The tracking of special format test kits should be tracked at a KIT level. Kit assembly sheets (enclosed within each kit) detail all secure and non-secure test components within a special format test kit, and should remain with that test kit at all times to ensure all items that were contained within the specified kit are returned after testing.

11	ISAT	For deaf/hard of hearing students who are not proficient in English, is the Linguistically-Modified test appropriate?	Under discussion at ISBE.
12	ISAT/IAA	Can reader script kits be ordered for cognitive disorder students?	If the student is taking the ISAT then yes, a reader script can be ordered if the student has an IEP. If the student is taking the IAA, the text itself is scripted, read to the student by the teacher, so a reader script would not be necessary and is not available for that test.
13	ISAT/IAA	Overlap with IAA & ISAT testing windows is causing issues. It is difficult dealing with materials from both tests, i.e., getting them sorted, delivered & administered. Would ISBE consider separate testing windows for IAA vs. ISAT?	IAA – Test performance reporting requires completion of testing in a timely manner. The present testing windows are positioned to allow for the ISBE to tabulate, verify and post test scores within the timeframe required by state and federal regulations. It is the ISBE policy to require a single test window for both assessments at this time.
14	ISAT/IAA	What do we do if an additional IEP student with accommodations enters the district during testing? What accommodating materials do we use and how do we obtain them?	IAA- use the Assessment Network Additional Order process to place an order for one additional test book, in the same form that your school has already received for that grade. (i.e., if your 5 th graders received Form 4, then order an additional Grade 5 Form 4 test book.) Test Books CAN be shared, if that is convenient for the district/school. ISAT – use the Assessment Network Additional Order process. Call or email Pearson (User Guide page 3) for specific questions on this process.
15	ISAT	Can a sample answer document be posted on the ISBE website prior to testing so coordinators can conduct training in regards to completing the demographic page?	A sample of the student demographic page of a student’s response document is always included in the District & School Coordination Manual. ISBE will be posting a sample answer document with demographic page on the website this year.
16	ISAT/IAA	Shipping of test materials is done to a warehouse. We would like the ability to put a contact mailing address in	This approach has been tried in the past, allowing for two addresses, and caused numerous material shipment issues. Mailing address is not used by

		Assessment Network other than the warehouse.	Pearson because all mailings from Pearson MUST BE traceable. First class US Mail is not traceable.
17	ISAT/IAA	Would be nice to have barcode software available for districts that would interface with the Pearson document barcodes. Districts could then scan documents as they were received and shipped back for better tracking.	This is something ISBE and Pearson will discuss for possible future consideration.
18	ISAT/IAA	As districts update enrollment numbers in SIS, will the Assessment Network be updated?	For IAA, the enrollment numbers will be updated shortly after receiving the Final Student ID File from the ISBE on January 9th. All updates made in SIS between October 15 th and January 9 th will not be updated on Assessment Network in real time. For ISAT, much the same will happen, however, the updated enrollment numbers will not have the Special Format Test Kits factored out. The updated enrollment numbers will display the number of students present in the Student ID file only.
19	ISAT	Does the reader's script work for all different forms of the test?	No – this year there is a form SF (Special Format) that <u>must be used</u> for all accommodated kits.
20	ISAT/IAA	Do the Parent ISRs go to the Home or Serving school?	If the Home and Serving schools are the same, that school will receive 2 copies of the ISR (one for their file and a parent copy). If the Home and Serving schools are different, the Home School will receive 2 copies (including the parent ISR) and the Serving school will receive 1 copy for their file.
21	ISAT	Will there be a large-print Form LM test version?	No, there will not be a large-print Form LM test version for the spring 2009 test administration. Refer to the Spring 2009 District & School Coordination Manual for detailed information about Form LM.
22	ISAT/IAA	Are there any plans to develop a test that bridges the gap between ISAT and IAA?	Illinois has been gathering information about the modified assessments developed by other states. The Federal Department of Education is in the

			<p>process of creating a document evaluating these early attempts at modified assessment and providing guidance to all states. Illinois is awaiting this guidance before determining any future activities.</p>
23	ISAT	<p>For spring 2008, ordered reader script test versions for all students in alternative schools and got standard format test versions as well. How can this be avoided?</p>	<p>Pearson is implementing additional edit rules for spring 2009 material distribution that should clear up these occurrences.</p>
24	ISAT	<p>What do we do with Student ID Labels that have an inaccurate grade printed?</p>	<p>Beginning with the spring 2009 test administration, you can use the label. You will need to ensure that the student's SIS record is updated in IWAS with the appropriate grade. Depending on the timing of that update, you may need to correct in two places (updating in SIS and making an assessment correction). If the student's SIS record is not updated prior to scores being posted, you will see an error on the assessment record in SIS that will need to be addressed during the corrections window.</p>
25	ISAT	<p>How do I get an RCDTS Code for an out-of-state school where students are out-placed?</p>	<p>There is a link below for RCDTS Code lookup, BUT if a student is placed in an out-of-state facility, they do not take the ISAT test.</p> <p>http://www.isbe.net/sis/html/rcdts.html</p>