

**Sample Notice of Enrollment/Program Placement 1-3 years (105 ILCS 5/Art. 14C)**

Date \_\_\_\_\_

Dear \_\_\_\_\_

Your child, \_\_\_\_\_, is enrolled in grade \_\_\_\_\_ in the program checked below based on his/her [English language proficiency \(ACCESS/W-APT Screener\)](#) test scores:

- Transitional Bilingual Education                       Transitional Program of Instruction  
 Dual language/Two-Way Immersion                       Developmental Bilingual Education  
 Newcomer Program

This program will help your child learn English and the subjects required for grade promotion. We believe that this program is the best option to meet your child's instructional needs and promote academic success in school. Information about this program, as well as other programs available for ELL students, is attached.

Your child's English language proficiency test scores are indicated below:

TEST:     **W-APT**     **ACCESS for ELLs™**

Area Tested	Student Score	Proficiency Level 1-6
Listening		
Speaking		
Reading		
Writing		
Composite		

Proficiency Level	Description of English Proficiency Levels
1 - Entering	Knows and uses minimal social language and minimal academic language with visual support.
2 - Beginning	Knows and uses some social English and general academic language with visual support.
3 - Developing	Knows and uses social English and specific academic language with visual support.
4 - Expanding	Knows and uses social English and some technical academic language.
5 - Bridging	Knows and uses social and academic language working with grade level material.
6 - Reaching	Knows and uses social and academic language at the highest level measured by this test.

You may accept or reject this placement. To accept this placement you do not need to take any action. As a parent, you have the right to:

- visit the classes in which your child is enrolled and to meet with staff to learn more about the program.
- decline enrollment in a program, withdraw your child immediately from the program, or choose another program if available. You may take this action by sending a letter to your child's school. Declining the recommended program will mean that your child may be placed in a program where English is the dominant language of instruction.

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School Administrator