

**Board Operations Committee of the Whole**

**April 16, 2009**

**9:00 a.m.**

(This meeting will begin immediately following the previous session.)

**All open meetings will be audio cast on the Internet at: [www.isbe.net](http://www.isbe.net)**

**AGENDA** *(timeframes are estimated for planning purposes)*

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 9:00 –9:05 a.m.
4. Minutes of the March Board Operations Committee Meeting **(pp. 2-3)**
5. Review Nominations for Recognition 9:05 – 9:10 a.m. **(p. 4-8)**
6. NASBE Nominations *(Chris Ward, Jesse Ruiz)* 9:10 – 9:15 a.m. **(pp. 9-14)**
- \*7. Review Board Public Participation Policy 9:15 – 9:20 a.m. **(pp. 15-18)**  
*(Darren Reisberg, Matt Vanover)*
- \*8. Board Review of Mandated Reports *(Darren Reisberg)* 9:20 – 9:45 a.m. **(pp. 19-33)**
9. Board Retreat Planning *(Chris Ward, Superintendent Koch)* 9:45 – 9:50 a.m. **(p. 34)**
10. Committee Agenda Planning/Additional Items 9:50 – 9:52 a.m.
11. Committee Wrap-up *(Superintendent Koch)* 9:52 – 9:55 a.m.
12. Adjourn

\* Items listed with an asterisk (\*) will be discussed in committee and action may be taken in the plenary session.

**BOARD OPERATIONS COMMITTEE OF THE WHOLE**  
**March 18, 2008**  
**Springfield, Illinois**

**Members Present**

Chris Ward, Committee Chair  
David Fields  
Vinni Hall  
Joyce Karon  
Jesse Ruiz  
Andrea Brown  
Dean Clark  
Brenda Holmes  
Lanita Koster

**Members Absent**

None

**Staff Present**


Jean Ladage  
Marsha Moffett  
Darren Reisberg  
Matt Vanover

1. **ROLL CALL:** Dr. Chris Ward called the meeting to order at 10:30 a.m. and announced that all members were present. (See roll call above.)
2. **BOARD MEMBER PARTICIPATION BY OTHER MEANS:** None.
3. **PUBLIC PARTICIPATION:** None.
4. **COMMITTEE MINUTES:** Ms. Karon moved that the minutes of the Board Operations Committee for the February 2009 committee meeting be approved. Dr. Fields seconded the motion. The motion to approve the minutes passed on a unanimous voice vote.
5. **REVIEW NEW NOMINATIONS FOR RESOLUTIONS OF RECOGNITION:** Dr. Hall moved that resolutions for Niki Annes, 2009 Art Poster Contest Winner; Rose Schoening, School Nurse from Hadley Junior High in Glen Ellyn; and Harold Krainock, School Board Member in Danville be recommended for approval. Mr. Ruiz seconded the motion and it passed unanimously.
6. **2009 BOARD CALENDAR DISCUSSION:** Ms. Karon moved that the recommendations for changes of the 2009 calendar be forwarded for approval during plenary session. Ms. Koster seconded the motion and the motion passed unanimously.
7. **DISCUSSION ITEM: DRAFT POLICY FOR RECORDING MEETINGS:** There was considerable discussion regarding recording of meetings. The Board values public access and transparency, but there is a desire to review and perhaps revise the Public Participation Policy and sign-in sheet at the April meeting.
8. **COMMITTEE AGENDA PLANNING:** Next month the Board will review a listing of mandated reports in order to discuss with staff what types of reports to bring forward for Board review. The Board will also review the parameters for Board review of contracts and grants. NASBE Nominations will also be on the agenda.  
  
Dr. Hall shared with the committee what she learned at the NASBE Legislative Conference and the Study Group on Partnerships to Improve Graduation Rates. She has asked Jean Ladage to share the materials from these meetings with all members.
9. **COMMITTEE WRAP-UP:** Dr. Koch summarized the meeting. The minutes were approved, as well as the recommendations for recognition. The 2009 Calendar was recommended for approval. There was a brief discussion on the stimulus and some opportunities for collaboration with other states in pursuing competitive funds.

10. **ADJOURN:** Dr. Fields moved that the Board Operations Meeting of the Whole be adjourned. Mr. Ruiz seconded the motion and it passed with a unanimous voice vote. The committee meeting adjourned at 11:17 a.m.

**ILLINOIS STATE BOARD OF EDUCATION  
Board Operations Committee Meeting  
April 16, 2009**

**TO:** Illinois State Board of Education

**FROM:** Chris Ward, Chair, Board Operations Committee  
Jean Ladage, Board Services Coordinator 

**Materials:** Nomination(s)

**Agenda Topic:** Review Nominations for Board Recognition

**Purpose of Agenda Item**

To review incoming nominations received since the last Board meeting. Nomination materials that are received will be sent to Board members prior to the meeting.

**Relationship to/Implications for the State Board's Strategic Plan**

This item has no direct relationship to the Strategic Plan. The State Board's Recognition Program was developed to show the Board's support for the outstanding work of educators, staff and school boards that are serving all children in this state.

**Expected Outcome(s) of Agenda Item**

Recommendation of Board action.

**Background Information**

In May, 2005, the Board initiated a Board Recognition Program to become more proactive in its efforts to recognize the exemplary achievements of students, teachers, school administrators, and local board members in Illinois. Upon review and acceptance, the State Board of Education will pass a resolution describing the particulars of the achievement. The signed resolutions will be presented in one of the following three ways:

- o mailed to the recipient(s);
- o personally awarded to the individual(s) at their respective school(s); or
- o presented to recipient(s) during the State Board meeting at which their resolution is approved

**Superintendent's Recommendation**

No recommendation from the Superintendent.

**Next Steps**

Board Operations Committee will review the nominations received and make a recommendation based on that review.

*May*

**Illinois State Board of Education**

Recommendation for Recognition by the State Board of Education  
to be submitted by Regional Superintendents and/or District Superintendent  
(This form is also available at: [www.isbe.net/board](http://www.isbe.net/board))

Jane Quinlan Superintendent's Name Champaign - Ford District Name Regional Office of Education

Address: 200 S. Fredrick, Rantoul, IL 61866  
(street address, city, state, zip)

Phone and email: 217.893.3219 (phone) jquinlan@reg.k12.il.us (email address) 9 (region)

Recommends that Glenna M. Bartell  
(name of nominated person(s) or program)

of the following school: \_\_\_\_\_

School Principal: \_\_\_\_\_  
(name & phone number)

\_\_\_\_\_  
(school address)

Please provide a description and reasons why you are recommending that the State Board adopt a resolution. Be sure to include the challenges faced in attaining this achievement. (This information will be used in drafting the resolution for the State Board's consideration. Feel free to use an extra page, but limit to 2 pages.)

Glenna Bartell will retire from the Champaign-Ford Regional Board of School Trustees in May 2009 after serving 26 years on the Board. At the time of her first election in 1983, Mrs. Bartell was the first woman to serve on the Champaign-Ford Regional Board of School Trustees. She was elected to four six-year terms and one unexpired two-year term and served with five different regional superintendents. Mrs. Bartell was elected chair of the Regional Board in 1997 and held the position until her retirement.

Signature of Superintendent of Schools Jane E. Quinlan

Date: 4/6/2009

Send information to: Jean Ladage, Board Services Coordinator, Illinois State Board of Education, 100 North First Street, Springfield, IL 62777. email: [jladage@isbe.net](mailto:jladage@isbe.net) fax: 217/785-3972

May

**Illinois State Board of Education**  
Recommendation for Recognition by the State Board of Education  
to be submitted by Regional Superintendents and/or District Superintendent  
(This form is also available at: [www.isbe.net/board](http://www.isbe.net/board))

Jane Quinlan Champaign-Ford Regional Office of Education 9  
Superintendent's Name District name

Address: 200 S. Fredrick, Rantoul, IL 61866  
(street address, city, state, zip)

Phone and email: 217.893.3219  
(phone) (email address) (region)

Recommends that Shannon Olson and her students on the R.E.A.D.Y...  
(name of nominated person(s) or program)

Set... Green team

of the following school: R.E.A.D.Y. (RDE 9 Regional Safe School Program)

School Principal: Donna Shonk 217.239.0322  
(name & phone number)

45 E. University, Champaign, IL 61820  
(school address)

Please provide a description and reasons why you are recommending that the State Board adopt a resolution. Be sure to include the challenges faced in attaining this achievement. (This information will be used in drafting the resolution for the State Board's consideration. Feel free to use an extra page, but limit to 2 pages.)

The six-student team was one of 16 prize-winning teams in the Lexus Eco Challenge Contest sponsored by Toyota Motor Sales, U.S.A. and Scholastic, Inc. The team implemented environmental measures in the school and in the community including selling reusable shopping bags, being a drop-off site for the Nike Reuse-A-Shoe Program, recycling old crayons, and speaking to elementary students.

The team received a \$10,000 prize (\$1,000 grant to teacher to purchase school supplies, \$2,000 to principal for school, and \$1,000 for each student for college).

Signature of Superintendent of Schools Jane E. Quinlan

Date: 4/7/09

Article from The News-Gazette  
November 19, 2008

**LEXUS ECO CHALLENGE**

# READY Program earns some green for green practices

Students, school, teacher all get part of \$10,000

By JODI HECKER

jheckel@news-gazette.com

CHAMPAIN — The environmental measures initiated by students at the READY Program — turning off lights when no one is in the room, laminating hall passes to save paper, recycling whatever they can — are probably saving the school some pennies. But they have also brought in some real money to the school and the students.

The six-student team was chosen a winner in the Lexus Eco Challenge competition, which asks middle and high

school students to design and implement environmental programs to make a difference in one of three categories: land, water or air/climate.

The prize — \$10,000, with \$7,000 of that to be split among the students. The school — an alternative-education program run by the Regional Office of Education — gets \$2,000, and English teacher Shannon Ohlson, whose class entered the challenge, gets \$1,000 to spend on educational programs or school supplies.

The money wasn't the motivation for the students' work on the recycling and energy savings plan, said student Laine Hopkins.

"We did it because we want to

**Please see PROGRAM, A-8**

# PROGRAM

Continued from A-1

help the environment, because we didn't think we were going to win," she said.

The team will compete against 47 other teams — 16 winners in each category — for a grand prize of \$50,000 or a first place prize of \$30,000.

Are the students thinking about the money now?

"Yeah, now we are," Laine said.

They were holding a "Go Green for Good Eats" bake sale Tuesday at the B. Lime store in downtown Champaign. Anyone bringing in a recyclable item got a cookie. At the end of their

two hours at the store, the students had stacks of newspapers, magazines, cardboard boxes, paper shopping bags and some plastic bottles.

They were also selling reusable shopping bags with their team name — "R.E.A.D.Y. Set Green."

They have several other projects in the works before the eco challenge ends. The school was just notified it has been accepted as a drop-off site for the Nike Reuse-A-Shoe program, which takes old gym shoes and recycles them into material used for playground surfaces.

The students plan to collect old crayons as well and give them to a company that melts them down and makes new ones.

They also want to talk with elementary students.

"Most elementary kids probably don't think too much about recycling," said student Precious Weatherall-Green. "His much art supplies they use. The construction paper — they recycle that."

For the final challenge of the competition, the team will be asked to prepare a PowerPoint presentation of answers a detailed environmental question. The challenge will be announced early 2009, and the teams will have to submit their presentations by late March.

"We'll keep working hard ... make some more money, at make the world greener," said student Samantha Carlson.

READY Program students Laine Hopkins and Precious Weatherall-Green, both 16, set up displays at their team's 'Go Green for Good Eats' bake sale Tuesday at the B. Lime store in downtown Champaign, where baked goods were traded for recyclable goods. The sale was part of the efforts that earned the team the \$10,000 prize in the Lexus Eco Challenge.

Vanda Bidwell/The News-Gazette



**Members of the R.E.A.D.Y....Set...Green Team  
Winner in the Lexus Eco Challenge Contest**

Laine Hopkins, 10<sup>th</sup> grade  
Precious Weatherall-Green, 11<sup>th</sup> grade  
Samantha Carlson, 11<sup>th</sup> grade  
Mick Hodge, 12<sup>th</sup> grade  
Tashena Casey, 11<sup>th</sup> grade  
Breshauna Huff, 12<sup>th</sup> grade

The students on the team were in Mrs. Olison's English 3-4 class during the first semester.

**ILLINOIS STATE BOARD OF EDUCATION MEETING**  
**April 15-16, 2009**

**TO:** Board Operations Committee  
Illinois State Board of Education

**FROM:** Jesse Ruiz, Board Chairman

**Agenda Topic:** Nominees for NASBE Election  
President-Elect, Secretary-Treasurer and Central Area Directors

**Materials:** Background Information from NASBE

**Purpose of Agenda Item**

To review materials forwarded to our Board from NASBE regarding the nomination process for the election of President-Elect, Secretary-Treasurer, and Central Area Directors.

**Background Information**

Please see the attached information from NASBE regarding their request for nominations.

As additional background information, Dr. Christopher Ward has served one year in the remainder of a vacant term. His term on the NASBE Board of Directors representing the Central Area District expires this year.

**Expected Outcome**

The Board Operations Committee will discuss the nomination process and possible recommendation(s) to be considered at our May plenary session. (Nominations must be received by NASBE by June 5, 2009.)



## MEMO

TO: NASBE State Board, Chairs, Members, and Executive Directors  
FROM: Marsha McMullin, Director of Special Projects  
RE: **CALL FOR NOMINATIONS – NASBE BOARD OF DIRECTORS**  
DATE: March 16, 2009

### **NOMINATIONS FOR 2010 BOARD OF DIRECTORS**

By this email, we are asking for your state's nominations for 2010 President-elect, Secretary-Treasurer and Area Directors.

As you may recall, several important changes were made last year to the nominations and elections process. To summarize, these changes include:

- The election for President-elect, Secretary-Treasurer, and Area Directors will take place at the Annual Business Meeting during the Annual Conference in October. States unable to send a delegate to the annual business meeting may vote by mail ballot, to be received at the Association headquarters by September 30<sup>th</sup> after notifying the Senior Area Director from the Region.
- Additional nominations must be received at the Association headquarters by *August 31* by electronic mail, facsimile, or written report. If a candidate withdraws between the close of nominations and the annual business meeting, leaving either one or no candidate for a position, nominations may be made from the floor at the annual business meeting.
- The Nominations Committee will consist of seven members: one from each region, elected at the Area Meetings during the Annual Conference; two at-large members elected during the Annual Business Meeting; and the Immediate Past President, who votes only in case of a tie. The committee will meet during the June Board and Committee meetings.

In order to adequately prepare for the Nominations Committee meeting, it would be appreciated that nominations for the following offices be received at NASBE headquarters no later than June 5 (they must be received by close of business on June 9). According to NASBE Bylaws, to be eligible to serve as an Officer or Area Director, an individual shall be a member of a dues-paying state board of education, except that any

person actually assuming the office of President shall be eligible to complete normal terms as President and Immediate Past President even though that person's state board term may have expired. In addition, the Secretary-Treasurer shall be eligible to complete the normal term of the office even though that person's state board term may have expired as long as the Secretary-Treasurer maintains membership in the Association in one of the Non-Voting Membership categories defined in Article III (B) of the Bylaws. All candidates must submit a letter of support from their state board of education to be eligible to run for office and may not be in the final year of a term of service on their state board of education. In addition, to be eligible to be elected as President-elect, the candidate shall have prior NASBE Board of Director service or have served as the chairperson of a study group or the Governmental Affairs Committee.

**President-elect** - The President-elect shall be nominated and voted on by the general membership at the Annual Business meeting during the Annual Conference. As a part of the Bylaws changes adopted at the 2002 Annual Business Meeting, the President-elect shall become President following the term as President-elect; and there is no Vice President position.

**Secretary-Treasurer** – The Secretary Treasurer shall be nominated from and voted upon by the general membership. The election will take place at the annual business meeting. Candidates will be elected by a majority vote of all voting member states. The Secretary-Treasurer shall serve for two years.

**Area Director** - The Area Directors shall be elected by a majority vote of the voting states of a particular area during the Annual Business Meeting at the Annual Conference. Area Directors shall serve for two years with staggered terms and may hold the same office for two consecutive terms only).

Nominations should include (1) letter of support from state board of education, (2) biographical information on the candidate, and (3) a brief statement asserting the candidate's interest in serving (to include any relevant details about beliefs, experience, and issues of importance). This information can be submitted on the form (which is being sent to your state board chairman and executive director) or as an attachment.

The Nominations Committee urges you to consider the following criteria in selecting your nominees for the listed offices.

*Other Criteria for office:*

- Ability to attend quarterly meetings of the Board (January, March, June and October 2010);
- Ability to attend the 2010 Annual Conference in Salt Lake City, Utah;

- NASBE Bylaws indicate that the Nominations Committee shall be sensitive to the need for a wide and well-balanced geographical distribution for the officers of this Association.

**You are free to nominate any NASBE member for the offices listed. In this regard, we hope that you will put NASBE nominations on your upcoming board agenda.**

The Nominations Committee will meet on June 12, 2009 to interview candidates for the positions of President-elect, Secretary-Treasurer and Area Directors. Please send your nominations to: Karabelle Pizzigati, c/o Nominations Committee, NASBE, 2121 Crystal Drive, Suite 350, Arlington, VA 22202 by June 5, 2009. If you prefer, you can fax the form to NASBE at 703/836-2313, attention: Marsha McMullin; or email to me at [marsham@nasbe.org](mailto:marsham@nasbe.org). Attached for your information is a roster of current officers and directors.

Marsha E. McMullin  
Director of Special Projects  
National Association of State Boards of Education  
2121 Crystal Drive, Suite 350  
Arlington, VA22202  
703-684-4000, ext. 1116; direct line 703-740-4833

***PLEASE NOTE NEW ADDRESS***

## **2009 NASBE BOARD OF DIRECTORS**

<b>EXECUTIVE COMMITTEE</b>	
<b><i>PRESIDENT</i></b>	<b><i>PRESIDENT-ELECT</i></b>
Mr. Kenneth Willard 24 Dakota Drive Hutchinson, KS 67502  620-669-0498 (h) 620-669-0728 (w)  <a href="mailto:kwillard@amfam.com">kwillard@amfam.com</a>	Dr. Lowell Johnson 400 South Court Street Lewisburg, WV 24901  304-645-7883 (h) 304-647-7590 (f)  <a href="mailto:johnsonlowell@suddenlink.net">johnsonlowell@suddenlink.net</a>
<b><i>PAST PRESIDENT</i></b>	<b><i>SECRETARY TREASURER</i></b>
Dr. Karabelle Pizzigati 3213 Fayette Road Kensington, MD 20895  301-933-2710 (h) 301-728-1230 (c) 530-689-7469 (f)  <a href="mailto:kpizzigati@comcast.net">kpizzigati@comcast.net</a>	Mr. Greg Haws 5841 West 4600 South Hooper, UT 84315  801-985-7980 (h) 801-726-9793 (w)  <a href="mailto:gregwhaws@aol.com">gregwhaws@aol.com</a>
<b>MEMBERS OF THE BOARD OF DIRECTORS</b>	
<b><i>CENTRAL AREA DIRECTORS</i></b>	
Dr. Chris J. Ward 535 Rodney Street Lockport, IL 60441 815-838-1914 (h and f) 815-600-4208 (c)  <a href="mailto:cward1944@yahoo.com">cward1944@yahoo.com</a>	Mr. Joe Higgins 5067 S 107 <sup>th</sup> Street Omaha, NE 68127 402-339-5164 (h)  <a href="mailto:jbhoma@yahoo.com">jbhoma@yahoo.com</a>
<b><i>NORTHEAST AREA DIRECTORS</i></b>	
Mr. Allan Taylor 238 Whitney Street Hartford, CT 06105 860-233-8087 (h) 860-275-0225 (w) 860-881-2432 (f)  <a href="mailto:Taylor.allan@comcast.net">Taylor.allan@comcast.net</a>	Ms. Karen Farmer White Mesirow Financial 650 Smithfield Street Suite 230 Pittsburgh, PA 15222 412-281-2005 (w)  <a href="mailto:kwhite@mesirowfinancial.com">kwhite@mesirowfinancial.com</a>

<b>WESTERN AREA DIRECTOR</b>	
<p>Mr. Randy DeHoff 6545 West Hoover Place Littleton, CO 80123 303-797-3447 (h) 303-377-1207 (w)</p> <p><a href="mailto:randydehoff@earthlink.net">randydehoff@earthlink.net</a></p>	<p>Mr. Kim Burningham 932 Canyon Crest Drive Bountiful, UT 84010</p> <p>801-292-9261 (h)</p> <p><a href="mailto:KRB84010@aol.com">KRB84010@aol.com</a></p>





<b>SOUTHERN AREA DIRECTORS</b>	
<p>Ms. Isis Castro 2404 Culpeper Road Alexandria, VA 22308</p> <p>571-331-6356 (h)</p> <p><a href="mailto:isiscastro@aol.com">isiscastro@aol.com</a></p>	<p>Mr. Jose Perez 4321 Doerun Court Norcross, GA 30092</p> <p>770-447-8109 (h) 770-447-6019 (w) 770-447-4441 (f)</p> <p><a href="mailto:jperez@targetmarkettrends.com">jperez@targetmarkettrends.com</a></p>

<b>NEW MEMBER REPRESENTATIVES</b>	
<p>Dr. Eileen Clarke 98-1661 Apala Loop Aiea, HI 96701</p> <p>808-486-0888 (h) 808-358-6107 (c)</p> <p><a href="mailto:eileen33clarke@yahoo.com">eileen33clarke@yahoo.com</a> (h) <a href="mailto:Eileen_Clarke@notes.k12.hi.us">Eileen_Clarke@notes.k12.hi.us</a> (w)</p>	<p>Mr. Stephen Neal 4413 Stone Lakes Drive Louisville, KY 40299</p> <p>502-267-8813 (h) 502-454-3400 (w) 502-271-4830 (f)</p> <p><a href="mailto:sbn@jcta.org">sbn@jcta.org</a></p>

<b>NCSBEE PRESIDENT</b>	<b>NCOSEA PRESIDENT</b>
<p>Ms. Gail Sullivan State Board of Education Grimes State Office Building 400 E. 14th Street Des Moines, IA 50319</p> <p>515- 281-5296 (w) 515-281-4122 (f)</p> <p><a href="mailto:gail.sullivan@iowa.gov">gail.sullivan@iowa.gov</a></p>	<p>Ms. Margaret Worth Department of Education P.O. Box 94987 Lincoln, NE 68509</p> <p>402-471-0312 (w)</p> <p><a href="mailto:Margaret.worth@nebraska.gov">Margaret.worth@nebraska.gov</a></p>

**ILLINOIS STATE BOARD OF EDUCATION MEETING**  
**April 15-16, 2009**

**TO:** Illinois State Board of Education

**FROM:** Christopher A. Koch, Ed.D., State Superintendent of Education   
Darren Reisberg, General Counsel   
Matt Vanover, Public Information Officer   
Jean Ladage, Board Services Coordinator 

**Agenda Topic:** Public Participation Policy – Board & Committee Meetings

**Materials:** Draft Revisions of Public Participation Policy and Sign-In Sheet

**Purpose of Agenda Item**

To discuss revisions to the Board's Public Participation Policy in order for Board meetings to flow smoothly and to limit distractions and interruptions. Suggested revisions of the Board's Public Participation Policy and the sign-in sheet are attached for the Committee's consideration.

**Relationship to/Implications for the State Board's Strategic Plan**

This topic does not relate to a specific Board Goal but instead to the general operations of the Board.

**Expected Outcome(s) of Agenda Item**

This agenda item will be discussed in the Board Operations Committee, and potentially called for a vote during the April Plenary session, or delayed until May, if the Board so chooses.

**Background Information**

The Illinois Open Meetings Act expressly permits the recording of meetings by members of the public. Specifically, Section 2.05 of the Open Meetings Act states that: "Subject to the provisions of Section 8-701 of the Code of Civil Procedure, any person may record the proceedings at meetings required to be open by this Act by tape, film or other means. The authority holding the meeting shall prescribe reasonable rules to govern the right to make such recordings."

During the March Board Operations Committee meeting, there was considerable discussion regarding recording of meetings, as well as expected conduct of the public during Board meetings. The Board values transparency, public access and public comment, but they wished an opportunity to review the Public Participation Policy and sign-in sheet at the April meeting

**Analysis and Implications for Policy, Budget, Legislative Action and Communications**

*Policy Implications:* None

*Budget Implications:* None

*Legislative Action:* None Required

*Communication:* It is suggested that the Board's Public Participation Policy be included on the Agency's website ([www.isbe.net](http://www.isbe.net)), and included on any announcement of Board meetings.

### **Pros and Cons of Various Actions**

Pros: Asking guests to indicate an intent to record meetings may allow Board members to better address the concerns of the individual or group recording the meeting.

Cons: Although the Board is merely requesting the courtesy of being informed when proceedings are being recorded by the media or members of the public, this action could be misconstrued as impeding the public's right to know at a time when many involved in state government are trying to increase openness and access to government.

### **Superintendent's Recommendation**

The Superintendent recommends the following motion be adopted; however should the Board Operations Committee wish further discussion, this item may be deferred for action during the May Plenary session.

The State Board of Education approves the revisions to the Public Participation Policy as outlined in the April Board Operations Committee packet.

### **Next Steps**

Upon Board action, staff will finalize the Public Participation Policy and sign-in sheet and post the policy as indicated above. (See "Communication.") .

**PUBLIC PARTICIPATION**  
**ILLINOIS STATE BOARD OF EDUCATION**

***Please sign in as a “Request to Speak,” “Intent to Record,” and/or “Guest”***



The following procedures will govern **Recording and** Public Participation for Board **and Committee meetings:**

1. Individuals wishing to address the Board or Committee or record the Board or a Committee meeting are asked to sign in prior to the time of public participation, as listed on the agenda.
2. Presentations must be specific to educationally-relevant issues; individuals wishing to address the Board must indicate on the sign-in sheet the specific topic or issues about which they will be speaking.
3. The total amount of time to be devoted to public participation will be a maximum of one-half hour. However, no individual will be allowed to speak for more than five minutes.
4. Except with the permission of the Board or Committee Chairperson, only one person may represent an organization in appearing before the Board at any given meeting (individuals from the same organization may present together; however, having more than one representative present will not increase the maximum presentation time).
5. Priority for presentation of testimony will be given to individuals who have not previously addressed the Board on a given issue.
6. Questions are to be directed to the State Board of Education as a whole and may not be put to any individual members of the Board or administrative staff.
7. It shall be in order for Board members to interrupt a speaker at any time to ask questions or make comments as frequently as necessary to clarify the discussions.
8. No person addressing the Board shall make charges or level complaints against individual employees under the jurisdiction of the State Board of Education. Such charges or complaints will only be accepted in writing and will not be considered unless signed by the person making the charges. The Board will investigate all charges.
9. The Board will permit the recording of the proceedings of a public meeting of the Board or Committee of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting. These meetings or portions of meetings which are permitted by the Act to be closed to the public shall not be recorded. The Chairperson of the Board or Committee may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting. The Chairperson of the Board or Committee shall be the Board member with authority to determine when any recording device interferes with the conduct of a Board or Committee meeting and may order that an interfering device be removed.
10. The Board shall assume no liability for any damaged, lost or stolen recording equipment or for any damage or injury caused by any person recording Board proceedings.
11. Boisterous conduct will not be permitted at any Board/Committee meeting, nor will any defamatory or abusive language be tolerated. The Board or Committee Chairperson may terminate the privilege of any speaker who violates this regulation.
12. Exceptions to this policy will be made when the Board/Committee chooses by resolution to "suspend the rule."



**ILLINOIS STATE BOARD OF EDUCATION MEETING**  
**April 15-16, 2009**

**TO:** Illinois State Board of Education

**FROM:** Christopher A. Koch, Ed.D., State Superintendent of Education   
Darren Reisberg, General Counsel 

**Agenda Topic:** Mandated Reports

**Materials:** Listing of Federal and State Reports, and Other Information Collected

**Staff Contact(s):** Darren Reisberg, General Counsel

**Purpose of Agenda Item**

The purpose of this agenda item is to allow members of the Board Operations Committee of the Whole to review a listing of the many reports prepared by the Agency, and for the State Superintendent and Agency to understand from the Board whether the Board wishes to approve any or all of these reports at a board meeting before they are disseminated, or delegate approval authority to the State Superintendent.

**Relationship to/Implications for the State Board's Strategic Plan**

This agenda item reaches across all three of the Board's Strategic Goals as well as the Mission Statement.

**Mission Statement**

The Illinois State Board of Education will provide leadership, assistance, resources and advocacy so that every student is prepared to succeed in careers and postsecondary education, and share accountability for doing so with districts and schools.

**Strategic Goals:**

1. Every student will demonstrate academic achievement and be prepared for success after high school.
2. Every student will be supported by highly prepared and effective teachers and school leaders.
3. Every school will offer a safe and healthy learning environment for all students.

**Expected Outcome(s) of Agenda Item**

The Board Operations Committee of the Whole will review this listing and consider the Superintendent's recommendation on the delegation of authority for all or some of these reports, and recommend a course of action for the Board to take at either the April or May plenary session.

**Background Information**

State and federal law requires the State Board of Education to prepare and publish or submit to the Governor, General Assembly or otherwise a multitude of reports, which we have included on the attached document. The School Code is generally not clear as to whether the State Board needs to formally approve these reports prior to publication or submission, and thus Agency staff understandably and consistently is unclear as to whether a particular report needs to be brought before the State Board. (The last column of the attached document indicates whether,

under current practice, the document comes to the State Board for approval). The purpose of this agenda item is to obtain from the Committee, and then potentially from the Board, clarity with respect to this issue.

The State Superintendent is recommending that the Committee and then the Board delegate to him the authority to finalize, publish and/or submit all of the reports on the attached list. Should the Committee and/or the Board determine that certain reports need to come before the Board for approval, the motion can be modified accordingly. In making this recommendation, the State Superintendent remains committed to ensuring that the Board is updated regarding these reports and provided copies as appropriate.

(Note that we also included in the attachment certain reports required to be prepared by related boards and task forces, such as the EFAB report. While the State Board does not have the authority to approve or reject these reports, we felt it would be helpful to include them here as a reminder of the additional staff work created by these entities.)

### **Analysis and Implications for Policy, Budget, Legislative Action and Communications**

Policy Implications: None

Budget Implications: None

Legislative Action: None

Communication: If the Board takes action on this issue, the State Superintendent will communicate the details of that action to Agency staff so that Agency staff will know whether a particular report needs Board approval before publication or submission. Further, on an annual basis after the end of the legislative session, the State Superintendent will obtain clarity from the State Board as to whether any new reports required by the General Assembly would need State Board approval prior to publication or submission—and then communicate that information to Agency staff.

### **Pros and Cons of Various Actions**

Pros: Delegation of this reporting authority to the State Superintendent will allow more time in Committee meetings for policy discussion, and will expedite the submittal of these reports to the required recipient(s). Action by the Board will also provide clear direction for staff.

### **Superintendent's Recommendation**

The Superintendent recommends the following motion be adopted.

The State Board of Education hereby delegates authority to the State Superintendent to finalize, publish and/or submit all reports set forth in the attached document. The State Board of Education further directs the State Superintendent to, after each legislative session, provide the State Board with a list of all newly required reports so that the State Board can determine whether such reports warrant Board approval before publication or submission or can be published or submitted by the State Superintendent without State Board approval. The State Superintendent shall, through weekly Board notes or otherwise, keep the Board informed of reports that have been submitted on its behalf.

### **Next Steps**

Staff will proceed with ensuring that mandated reports and data collection are completed and submitted in a timely manner.

**ILLINOIS STATE BOARD OF EDUCATION  
Federal and State Reports, and Other Information Collected**

REPORT/DATA (NOTE: Text that is underlined serves as links to the report/data online.)	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<b>Federal Programs</b>					
Career and Technical Education Consolidated Annual Report  <u><a href="http://www.isbe.state.il.us/career/pdf/perkins_cons_annual08.pdf">http://www.isbe.state.il.us/career/pdf/perkins_cons_annual08.pdf</a></u>	Career & Technical Education	December 31 To U.S. Secretary of Education	20 USC 2301 (P.L. 109-270 – Perkins IV)  34 CFR 80.41	Reports the progress of the state in achieving the state-adjusted levels of performance on the core indicators of performance and additional indicators of performance, including the levels of performance for special population categories described in Section 3(29) of Perkins IV and other student categories described in Section 1111(h)(1)C(i) of the Elementary and Secondary Education Act of 1965 as amended by NCLB. Topics include the effectiveness of the tech prep program and information relative to the annual interim and final financial status reports pursuant to the Education Department General Education Regulations (EDGAR) in 34 CFR 80.41.	No
IDEA Part B Annual Performance Report	Funding & Disbursements	February 1 To U.S. Secretary of Education	20 USC 1416(b)(2)(C)(ii); 34 CFR §§300.602	Annually reports the state's performance on the 20 indicators outlined in the State Performance Plan. Provides progress data for each indicator, compares these data to the targets outlined in the State Performance Plan, provides an explanation of progress or slippage, and revises improvement activities, as needed.	No
<u>IDEA Part B State Performance Plan</u>	Funding & Disbursements	February 1 every six years  To U.S. Secretary of Education	20 USC 1416(b)(1)	A six-year state plan which outlines the state's efforts to implement the requirements of IDEA, Part B, and describes how the state will improve such implementation. Specifically, 20 data-based indicators have been identified by the U.S. Department of Education, Office of Special Education Programs, upon which states must report baseline data on outcomes for students with disabilities in the state. The state is required to outline annual targets and specific improvement activities for each of the 20 indicators to improve outcomes for students with disabilities statewide.	No

**REPORT/DATA**

(NOTE: Text that is underlined serves as links to the report/data online.)

	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<p>IDEA Table 1: Report of Children with Disabilities Receiving Special Education Under Part B of IDEA</p>	<p>Funding &amp; Disbursements</p>	<p>February 1 To U.S. Secretary of Education</p>	<p>P.L. 108-446, Sec. 618(a)(1)(A)(i) and Section 618(a)(3); 34 CFR 300.640, 300.641, 300.642(b), 300.643, 300.644, 300.645</p>	<p>Annually provides an unduplicated count of children with disabilities receiving special education and related services according to an individualized education program or service plan in place on December 1. Data reported by age, disability category, race/ethnicity, gender and limited English proficiency (LEP) status.</p>	<p>No</p>
<p>IDEA Table 2: Personnel (In Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities</p>	<p>Funding &amp; Disbursements</p>	<p>November 1 To U.S. Secretary of Education</p>	<p>P.L. 108-446, Section 618 (a)(3); 34 CFR 300.640, 300.642(b), 300.645</p>	<p>Annually provides a count of the number of full-time equivalent personnel employed or contracted to provide special education and related services on or about the child count date.</p>	<p>No</p>
<p>IDEA Table 3: Part B, IDEA Implementation of FAPE Requirements</p>	<p>Funding &amp; Disbursements</p>	<p>February 1 To U.S. Secretary of Education</p>	<p>P.L. 108-446, Sections 618 (a)(1)(A)(ii), 618 (a)(1)(A)(iii), and 618 (a)(3); 34 CFR 300.640, 300.641, 300.642(b), 300.644, 300.645</p>	<p>Annually provides a count of children ages 3 to 21 served under the IDEA, Part B, program, according to their educational environments. Data reported by age, disability category, race/ethnicity, gender and limited English proficiency (LEP) status.</p>	<p>No</p>
<p>IDEA Table 4: Report of Children with Disabilities Exiting Special Education</p>	<p>Funding &amp; Disbursements</p>	<p>November 1 To U.S. Secretary of Education</p>	<p>P.L. 108-446, Sections 618(a)(1)(A)(iv) and 618(a)(3); 34 CFR 300.640, 300.641(b) through 300.641(d), 300.642(b), 300.644, 300.645</p>	<p>Annually provides a count of the number of children with disabilities reported under IDEA, Part B, who exited special education between July 1 and June 30. Data provided by age, disability category, basis of exit, race/ethnicity, gender, and limited English proficiency (LEP) status.</p>	<p>No</p>

**REPORT/DATA**

(NOTE: Text that is underlined serves as links to the report/data online.)

	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
IDEA Table 5: Report of Children with Disabilities Subject to Disciplinary Removal	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(1)(A)(v), 618(a)(1)(D), 618(a)(1)(E), 618(a)(3), and 618(d)(1)(C); 34 CFR 300.640, 300.641(b) through 300.641(d), 300.644, 300.645	Annually provides a count of the number of children with disabilities who were subject to disciplinary removal. Data are to be provided by disability category, race/ethnicity, gender, and limited English proficiency (LEP) status. States must report the number of children with disabilities ages 3 to 21 and the number of children without disabilities in kindergarten through grade 12 who were subject to expulsion during the school year and who received educational services during the expulsion. States must report the number of children with disabilities ages 3 to 21 and the number of children without disabilities in kindergarten through grade 12 who did not receive educational services during the removal.	No
IDEA Table 6: Report of the Participation and Performance of Students with Disabilities on State Assessments	Funding & Disbursements	February 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(3); 34 CFR 300.640, 300.644, 300.645	Annually provides a report of participation and performance on state assessments for all students with IEPs. Includes students with IEPs who were not enrolled for a full academic year and students with IEPs with limited English proficiency (LEP).	No
IDEA Table 7: Report of Dispute Resolution Under Part B of the IDEA	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(1)(F), 618(a)(1)(H), and 618(a)(3)	Annually reports the number of written complaints, mediation requests, due process complaints, and expedited due process complaints received and processed by the state between July 1 and June 30 annually.	No
<u>Illinois Consolidated State Performance Reports (NCLB title programs)</u>	Coordinated by Data Analysis & Progress Reporting	Varies, depending on dates established by USDE. Typically December (Part I) and January (Part II) of each year.  To U.S. Department of Education	No Child Left Behind Act of 2001; multiple sections of the law	The report provides performance and other information about the use of funds received under NCLB. The specific information for each program and the required date of submission is provided to ISBE annually by USDE.	No

**REPORT/DATA**

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	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
<b>Finance</b>					
<u>Administrative Cost Limitation Violations and Waivers</u>	School Business Services	Annually	105 ILCS 5/17-1.5(f)	Provides a list of the school districts that violate the limitation imposed by Section 17-1.5(c) and a list of the districts that waive the limitation by board action as provided in that section.	No
<u>Budget Books</u>	Budget & Financial Management	January	105 ILCS 5/2-3.47	Provides statistical, descriptive and historical information about the agency and recommended funding levels for the agency's programs and operations.	Developed in conjunction with budget hearings September to December
<u>Capital Needs Assessment Report</u>	School Business Services	January 1, 2005, and every two years thereafter  To General Assembly	105 ILCS 230/5-60	Provides a comprehensive assessment of the capital needs of all school districts in Illinois.	Yes December
Education Funding Advisory Board (EFAB) Report  <u><a href="http://www.isbe.net/EFAB/html/reports.htm">http://www.isbe.net/EFAB/html/reports.htm</a></u> ;  Final report submitted in 2005.	Budget & Financial Management	January 1 of odd-numbered years  To General Assembly	105 ILCS 5/18-8.05(M)	Provides recommendations for the foundation level and for the supplemental general state aid grant level for districts with high concentrations of children from poverty. The recommended foundation level is determined based on a methodology which incorporates the basic education expenditures of low-spending schools exhibiting high academic performance.	Yes, as an FYI. ISBE has no authority to approve or reject.
Educationally Disadvantaged Children - Programs and Reimbursement Claims	Special Education  Funding & Disbursements	January 20 of odd-numbered years  To General Assembly	105 ILCS 5/14B-7	Reports on the programs and the claims, including detailed accounts for the last two years which the school district superintendents have submitted to the State Board of Education. The information enables the General Assembly to review in detail the scope of the total program and the desirability of whether or not to continue such a program.	No

**REPORT/DATA**

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	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
Expected Federal Funding Report	Budget & Financial Management	November 1 To Auditor General	30 ILCS 5/3-3A	Reports actual or estimated amount of federal funds to be received in the current fiscal year. Includes total estimated expenditures of federal funds and total estimated expenditures of all sources.	No
Federal Aid Information (Form # 191)  Application for Federal Assistance (Form # 192)	Budget	November 14  To Legislative Research Unit (LRU)	25 ILCS 130/4-2.1	Communicates to LRU information concerning federal funds received by ISBE so that LRU can carry forward the participation of this state as a member of the Council of State Governments.	No
Preschool for All Funding Report	Early Childhood	November 1  To General Assembly	105 ILCS 5/2-3.71(a)(6)	Provides the percentage of new Preschool for All funding that was provided to programs serving primarily at-risk children, what percentage of new funding in was provided to programs serving primarily children with a family income of less than four times the federal poverty level, and what percentage of new funding in was provided to other programs.	Yes October
<u>School District Financial Profile</u>	School Business Services	Annually	None	Based on information from the Annual Financial Report, the financial status for each school district is analyzed and a score calculated. Based on that score, districts are determined to be in the following categories: recognition, review, early warning and watch.	Yes March
School Finance Authority (SFA) Annual Report and Plan: Hazel Crest SD 152.5	School Business Services	Annually, upon the SFA taking office  From SFA to Governor, General Assembly	105 ILCS 5/1E-130	Details the audited financial statement for the school district for the preceding fiscal year, an approved financial plan and a statement of the major steps necessary to accomplish the objectives of the financial plan.	No ISBE has no authority to approve or reject.
School Finance Authority (SFA) Annual Report and Plan: Round Lake SD 116	School Business Services	Annually, upon the SFA taking office  From SFA to Governor, General Assembly	105 ILCS 5/1E-130	Details the audited financial statement for the school district for the preceding fiscal year, an approved financial plan and a statement of the major steps necessary to accomplish the objectives of the financial plan.	No ISBE has no authority to approve or reject.

<b>REPORT/DATA</b> (NOTE: Text that is underlined serves as links to the report/data online.)	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
<a href="#">Special Education Expenditure and Receipt Report</a>	School Business Services;  Special Education Services	May 1  To Governor, General Assembly	105 ILCS 5/2-3.145	Identifies each school district's special education expenditures; receipts received from state, federal, and local sources; and net special education expenditures over receipts received, if applicable. Expenditures and receipts are calculated using data obtained from the Annual Financial Report, the Funding and Child Tracking System, and district enrollment information.	Yes April
<b>Personnel</b>					
<a href="#">Educator Supply and Demand Report</a>	Data Analysis & Progress Reporting	January 1  To Governor, General Assembly, institutions of higher education	105 ILCS 5/2-3.11c	Addresses the relative supply and demand for education staff of Illinois public schools, as well as presents analyses of fields, content areas, and levels with over- or under-supply of educators and a projection of high and low demand for educators.	Yes November/ December
Illinois Certification Testing System (ICTS) Basic Skills Pass Rate Summary	Educator Certification	August 1  To Governor, General Assembly	105 ILCS 5/2-3.11d	Provides data for the Basic Skills test to the General Assembly and Governor. Institutional affiliation is based on examinee self-report at the time of test registration, and individuals may report up to three institutions. Data includes the number of examinees who took the Basic Skills test, the number and percentage of examinees who passed the Basic Skills test on their initial attempt, and the number and percentage of examinees who passed the Basic Skills test on cumulative attempts during the program year. This data report has been prepared for the Illinois State Board of Education by National Evaluation Systems, its certification testing contractor.	No
Induction & Mentoring Programs Evaluation Report	Educator & School Development	By January 1, 2009, every 3 years thereafter  To General Assembly	105 ILCS 5/21A-30	The State Board of Education and the State Teacher Certification Board jointly contract with an independent party to conduct a comprehensive evaluation of new teacher induction and mentoring programs.	No

**REPORT/DATA**

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	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<u>Noncertified Staff Salary Study</u>	Data Analysis & Progress Reporting	April 30  To all districts (on website); sent to all "employee organizations" as defined in Section 2 of the Illinois Labor Relations Act [115 ILCS 5/2].	105 ILCS 5/2-3.103	Contains salary and benefit information covering noncertified educational support personnel that is collected from school districts with an enrollment of 1,000 or more.	No
<u>Teacher Salary Study</u>	Data Analysis & Progress Reporting	April 30  To all districts and to all "employee organizations" as defined in Section 2 of the Illinois Labor Relations Act [115 ILCS 5/2].	105 ILCS 5/2-3.103	Contains information on teacher salary policies, salaries paid, and fringe benefits for local education agencies that hire teachers.	No
<b>School District Information</b>					
<u>Annual Statistical Report</u>	Data Analysis & Progress Reporting	January 14  To Governor & General Assembly	105 ILCS 5/2-3.11	Provides a statistical record of the condition of elementary and secondary schools in Illinois, including pupil statistics; staff, facilities, and program data; and finance information.	No
Attacks on School Personnel <a href="http://www.isbe.net/accountability/html/sch_incident.htm">http://www.isbe.net/accountability/html/sch_incident.htm</a>	Educator and School Development	Annually	105 ILCS 5/10-21.7	Provides statistics of attacks on school personnel.	No
Directories <a href="http://www.isbe.net/research/htmls/directories.htm">http://www.isbe.net/research/htmls/directories.htm</a>	Data Analysis & Progress Reporting	None	None	Statistical information on public schools, school districts and nonpublic schools.	No
<u>District/School Improvement Status Information</u>	Assessment	None	None	Addresses the school improvement status of each of the state's schools.	No

**REPORT/DATA**

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	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
Drug-related incidents in schools <a href="http://www.isbe.net/accountability/html/sch_incident.htm">http://www.isbe.net/accountability/html/sch_incident.htm</a>	Educator and School Development	Annually	105 ILCS 5/10-27.1B	Provides statistics regarding drug-related incidents in schools.	No
<u>Fall Housing Data</u>	Data Analysis & Progress Reporting	None, except that fall housing data is obtained from SIS by October 15	None	Addresses the number of students enrolled by various categories.	No
Firearms in Schools <a href="http://www.isbe.net/accountability/html/sch_incident.htm">http://www.isbe.net/accountability/html/sch_incident.htm</a>	Educator and School Development	Annually	105 ILCS 5/10-27.1A, 105 ILCS 5/34-8.05	Provides statistics regarding incidents involving firearms in schools.	No
<u>Health Examination &amp; Immunization Data</u>	Data Analysis & Progress Reporting	Upon receiving school district reports.  To Department of Public Health	105 ILCS 5/27-8.1(6)	Provides information regarding student health examinations.	No
<u>P.E. Exemption Report</u>	Educator & School Development	January 30 of odd-numbered year  To Governor, General Assembly	105 ILCS 5/2-3.97	Reports the general nature and manner of operation of the exemptions from the daily physical education required granted as per Section 27-6 of the School Code. Includes a brief description of the policy adopted by each school district for each allowable individual exemption, along with the number of pupils participating by grade level.	No
Persistently Dangerous Schools	Grants and Programs	Annually. List of such schools is published.	105 ILCS 5/2-3.134	Includes those schools that have been identified as "persistently dangerous" in accordance with ISBE's definition, required under Title IX, Part E, Subpart 2, Section 9532 of NCLB. To date, no schools have been identified as "persistently dangerous".	No

**REPORT/DATA**

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	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<b>State Board of Education</b>					
<u>Catalogue of Reports</u>	Governmental Relations	2 <sup>nd</sup> Wednesday of January  To Governor, General Assembly	105 ILCS 5/2-3.87	Summarizes each report that the State Board of Education was required to make during the preceding 12-month period.	No
Comprehensive Education Plan and Annual Budget (including proposed legislation to necessary for the plan's implementation)	Public Information	None  Presented as part of the State Board Annual Report.	105 ILCS 5/2-3.47	An analysis of education conditions statewide and a plan for the use of resources to meet the educational needs of the state. Revenue and expenditure information is also required.	
<u>Cumulative Mandate Waiver Report</u>	Rules & Waivers	February 1  To Governor, General Assembly	105 ILCS 5/2-3.25g(f)	Summarizes all waivers and modifications of School Code mandates or administrative rules granted as of the date submitted that were included in waiver reports submitted to the General Assembly through October 1 of the prior year. The information is listed by topic area with the number and percentage of school districts and other eligible applicants for which the waiver or modification was granted. In addition, the report contains recommendations for changes in law for those frequently requested waivers or modifications that have been approved.	Yes December/ January
Educational Mandates Report	Rules & Waivers	March 1  To Governor, General Assembly	105 ILCS 5/2-3.104	Lists all state mandates applicable to the common schools during the school year covered by the report, excluding only those mandates that relate to school elections.	No
Council on Re-enrolling Students Who Dropped out of School	Grants & Programs	Annually, although no specific start date is provided.	HJR 40 (passed May 30, 2007)	The Council is charged with continuing public hearings throughout the state to ascertain the extent to which students have left school without receiving a high school diploma and its impact on various regions of the state and to make recommendations to the Governor, General Assembly and State Board of Education about programs to re-enroll these students.	No ISBE has no authority to approve or reject.

**REPORT/DATA**

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	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
<u>State Board Annual Report</u>	Public Information	January 14 To Governor, General Assembly	105 ILCS 5/1A-4(E) 105 ILCS 5/2-3.47	Provides a discussion of Illinois education in relation to five goal areas for improvement: Student performance, access to quality education, education workforce, learning environments and educational accountability/continuous improvement. Also provides student and teacher demographic information; information on teacher and administrator certification, and federal, state and local resources; and other data about Illinois education.	Yes December
<u>Strategic Plan Progress Report</u>	Public Information	July 1 To Governor, General Assembly	105 ILCS 5/2-3.47a	Provides an annual progress report on the five-year comprehensive strategic plan for elementary and secondary education in Illinois. ISBE monitors progress on the initiatives and evaluates the plan on an annual basis, making needed changes and additions to ensure that it remains a meaningful plan to lead education initiatives in Illinois.	Yes May/June
<u>Waivers of School Code Mandates (Fall Report)</u>	Rules and Waivers	October 1 To General Assembly	105 ILCS 5/2-3.25g(d)	Summarizes requests for waivers of School Code mandates being transmitted to the Illinois General Assembly for its consideration. Also included are summaries of requests for waivers and modifications acted on by the State Superintendent of Education in accordance with Section 1A-4 of School Code (105 ILCS 5/1A-4), as well as applications that have been returned to school districts or other applicants.	Yes September
<u>Waivers of School Code Mandates (Spring Report)</u>	Rules and Waivers	March 1 To General Assembly	105 ILCS 5/2-3.25g(d)	Summarizes requests for waivers of School Code mandates being transmitted to the Illinois General Assembly for its consideration. Also included are summaries of requests for waivers and modifications acted on by the State Superintendent of Education in accordance with Section 1A-4 of School Code (105 ILCS 5/1A-4), as well as applications that have been returned to school districts or other applicants.	Yes February

**REPORT/DATA**  
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	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<b>State Programs</b>					
Block Grants Report	Data Analysis & Progress Reporting	Annually via the Prevention Initiative and Preschool Education reports	105 ILCS 5/1C-4	Reports to the leadership of the General Assembly on the progress made in implementing the Early Childhood Block Grant Program.	Yes
<u>Career &amp; Technical Education Report</u>	Career & Technical Education	January 14 To Governor	105 ILCS 435/2(e-f)	Contains a statement of the extent to which vocational education has been established and maintained; a statement of the existing condition of vocational education; suggestions and recommendations with reference to the development of vocational education; recommendations on programs and policies to overcome sex bias and sex stereotyping in vocational education programming and an assessment of the state's progress in achieving such goals prepared by the state vocational education sex equity coordinator pursuant to the federal vocational education law; and an itemized statement of the amounts of money received from federal and state sources, and of the objects and purposes to which the respective items of these several amounts have been devoted.	No
<u>Charter Schools Annual Report</u>	Educator & School Development	2 <sup>nd</sup> Wednesday of January To Governor, General Assembly	105 ILCS 5/27A-12	Reflects data and operations of Illinois charter schools from the prior school year, including descriptions of all operating charter schools, school and student demographic information, student assessment information and recommendations for statutory change.	Yes November/ December
Early Childhood Prevention Initiative Report  <u><a href="http://www.isbe.net/research/Default.htm#top">http://www.isbe.net/research/Default.htm#top</a></u>	Data Analysis & Progress Reporting	July 1, 2006, and every 2 years thereafter  To General Assembly	105 ILCS 5/2-3.89(c)	Summarizes and provides analysis of the data obtained from projects participating in the Prevention Initiative Program.	No

**REPORT/DATA**

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	<b>DIVISION</b>	<b>DUE DATE/RECIPIENT</b>	<b>STATUTORY CITATION</b>	<b>REQUIREMENTS</b>	<b>BOARD REVIEW</b>
Interagency Coordinating Council on Transition  <a href="http://www.isbe.net/iicc/default.htm">http://www.isbe.net/iicc/default.htm</a>	Special Education Services and Illinois Department of Human Services	On or before March 1  To Governor, General Assembly	20 ILCS 3970/5	Reports the Council's activities for the preceding fiscal year. The report also includes the Council's recommendations for administrative or legislative policies and programs which will enhance the delivery of transition services.	No ISBE has no authority to approve or reject.
<a href="#">Preschool Educational Programs Report (includes prekindergarten at risk and Preschool for All)</a>	Data Analysis & Progress Reporting	November 1, 2010, and every 3 years thereafter  To General Assembly	105 ILCS 5/2-3.71(a)(6)	Summarizes and provides analysis of the evaluation data obtained from programs participating in the Prekindergarten Program for Children at Risk of Academic Failure and the Preschool for All Children program.	Yes October
Private Business and Vocational Schools' School Visitation and Complaint Report	Educator & School Development	2 <sup>nd</sup> week of January  To General Assembly	105 ILCS 425/14.2(5)	Lists all private business and vocational school names, addresses, visitation dates and complaints for the prior calendar year.	Filed with State Board
Reading Improvement Block Grant Report	Curriculum & Instruction	Annually  To General Assembly	105 ILCS 5/2-3.51	Reports on the results of the Reading improvement Block Grant Program and the progress being made on improving the reading skills of students in kindergarten through the grade 6.	Yes December
<a href="#">Regional Safe Schools Program Data</a>	Grants & Programs	Annually	None	Provides information about the programs funded under Article 13A of the School Code.	No
<a href="#">School Breakfast Incentives – Annual Report</a>	Nutrition Programs	March 1  To Governor, General Assembly	105 ILCS 125/4	Provides information relative to participant schools in the School Breakfast Incentive Program.	No
<a href="#">Special Education Performance Report</a>	Special Education Services	Annually  To ISBE members, State Superintendent, Advisory Council on Education of	None except that information relative to the evaluation of the due process hearing system is required under 105 ILCS 5/14-8.02d	Presents key performance data for students with disabilities that ISBE regularly reports to the U.S. Department of Education. The report also includes a background section with an overall picture of students with disabilities in Illinois; includes a review of the due process hearing system, as already noted; and reports information gathered through the special	No

**REPORT/DATA**

(NOTE: Text that is underlined serves as links to the report/data online.)

	DIVISION	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	BOARD REVIEW
<u>Transitional Bilingual Education Report</u>	Data Analysis & Progress Reporting	Children with Disabilities, Due Process Screening Committee  Annually. Made available in the shortest feasible time after it is publicly available.  To General Assembly.	105 ILCS 5/2-3.39(7)	education census required under 105 ILCS 5/2-3.30.  Provides an evaluation of the program, the need for continuing the program, and recommendations for improvement.	No
<u>Truants' Alternative and Optional Education (TAOEP) Statistical and Evaluation Reports</u>	Data Analysis & Progress Reporting	None	None	Provides information relative to the programs funded under TAOEP; information gathered is also used in the State Board's annual report required under 105 ILCS 5/1A-4.	No

**ILLINOIS STATE BOARD OF EDUCATION**  
**April 15-16, 2009**

**TO:** Illinois State Board of Education

**FROM:** Christopher A. Koch, Ed.D., State Superintendent of Education 

***Agenda Topic:*** 2009 Board Retreat

**Purpose of Agenda Item**

The purpose of this agenda item is to discuss preliminary plans for the 2009 Board retreat. We will begin to toss around ideas and suggestions for the focus of this year's retreat.

Arrangements have been made for the retreat to be held at the Parke Plaza Hotel & Conference Center, 1414 N. Towanda Avenue, Bloomington, Illinois.

Proposed work schedule:

- August 18 – begin working at 12:30 p.m. (to allow travel time that morning)
- August 19 – full working day
- August 20 – adjourn just before or just after lunch