

Board Operations Committee of the Whole
May 20, 2009
4:00 p.m.

(This meeting will begin immediately following the previous session.)

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA *(timeframes are estimated for planning purposes)*

1. Roll Call
 2. Board Member Participation by Other Means
 3. Public Participation 4:00 –4:05 p.m.
 4. Minutes of the April Board Operations Committee Meeting **(pp. 2-3)**
 - *5. Review Nominations for Recognition 4:05 – 4:10 p.m. **(pp. 4-6)**
 - *6. NASBE Nominations (*Chris Ward, Jesse Ruiz*) 4:10 – 4:15 p.m. **(pp. 7-12)**
 7. Board Bylaws & Committee Structure (*Jesse Ruiz, Darren Reisberg*) 4:15 – 4:20 p.m. **(pp. 13-16)**
 8. Board Retreat Planning (*Chris Ward, Superintendent Koch*) 4:40 – 4:50 p.m. **(pp. 17-21)**
 9. Preliminary Discussion of Dates for 2010 Board Calendar 4:50 – 5:00 **(pp. 22-27)**
 - *10. Board Review of Mandated Reports (*Superintendent Koch*) 4:20 – 4:40 p.m. **(pp. 28-42)**
 11. Committee Agenda Planning/Additional Items 5:00 – 5:05 p.m.
 12. Committee Wrap-up (*Superintendent Koch*) 5:05 – 5:10 p.m.
 13. Adjourn
- * Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.

BOARD OPERATIONS COMMITTEE OF THE WHOLE
April 16, 2009
Springfield, Illinois

Members Present

Chris Ward, Committee Chair
David Fields
Vinni Hall
Joyce Karon
Jesse Ruiz
Andrea Brown
Dean Clark
Brenda Holmes
Lanita Koster

Members Absent

None

Staff Present

Jean Ladage
Marsha Moffett
Darren Reisberg
Matt Vanover

1. **ROLL CALL:** Dr. Chris Ward called the meeting to order at 9:00 a.m. and announced that all members were present. (See roll call above.)
 2. **BOARD MEMBER PARTICIPATION BY OTHER MEANS:** None.
 3. **PUBLIC PARTICIPATION:** None.
 4. **COMMITTEE MINUTES:** Ms. Karon moved that the minutes of the Board Operations Committee for the March 2009 committee meeting be approved. Mr. Clark seconded the motion. The motion to approve the minutes passed on a unanimous voice vote.
 5. **REVIEW NEW NOMINATIONS FOR RESOLUTIONS OF RECOGNITION:** Dr. Fields moved that resolutions for Glenna Bartell, a member of the Champaign-Ford Regional Board of School Trustees, and the READY program (ROE 9 Regional Safe School Program) be recommended for approval in May. Dr. Hall seconded the motion and it passed unanimously.
 6. **NASBE NOMINATIONS:** Mr. Ruiz indicated his desire to nominate Dr. Chris Ward to continue to serve on the NASBE Board of Directors. However, a nominee must not be in his/her last year of their term on the State Board of Education. Chairman Ruiz indicated he would be speaking to the Governor's Office about the current terms of office prior to the May Board meeting. The NASBE Nominating Committee meets on June 5 to review the nominees. This agenda item will be discussed again at the May Board Operations Committee meeting and for action during the May plenary session.
 7. **DISCUSSION ITEM: REVIEW PUBLIC PARTICIPATION POLICY:** The Committee discussed suggested changes to the Public Participation Policy and the Guest Sign-in Sheet as outlined in the April Board Operations packet materials. The draft revisions with the following changes were recommended for consideration during the April plenary meeting:
 - The second statement in #9 of the Policy should be clarified to indicate that the *public* is not allowed to record closed sessions.
 - Following references to recording equipment, include the words "or camera."
- Dr. Hall moved to forward the policy, with the changes discussed, to the plenary agenda. Mr. Ruiz seconded the motion and it passed with a unanimous voice vote.
8. **BOARD REVIEW OF MANDATED REPORTS:** This is an opportunity for the Committee to review the Board's agenda development and consider possible ways to make efficient use of committee discussion time. Should the Board delegate their reporting authority to the State Superintendent, Superintendent Koch will continue to forward the final reports to Board members in a timely manner in order for members to use the information for policy making. It was noted that staff are working towards centralizing the Agency's reports online at www.isbe.net/reports.

Concerns were voiced over the potential for General Assembly members to voice opposition to the Board not approving mandated reports. Mr. Ruiz suggested that the Governmental Relations Committee next year attempt to bring some clarity from the General Assembly as to what legislators desire the "Board" to report and what they desire the "State Superintendent" to report.

The Committee wished to further review the listing and will return this agenda item for further discussion in May. Questions to the Board for May discussion will be:

- Does the Board wish to continue reviewing/approving the reports as indicated in the listing as presented in the April Board Operations Committee packet? (Superintendent Koch asked that the Board members also note the due date for each report, realizing that Board review, if desired, would be done the month prior to due date. In some cases, information is not available even at the date due, but staff are attempting to make revisions in the School Code in those instances.)
- Does the Board wish to review/approve reports that they are currently not approving?

9. BOARD RETREAT PLANNING: Dr. Ward asked members to begin thinking of topics they wish to address at the 2009 Board Retreat.

Suggestions included:

- Review the American Recovery and Reinvestment Act (ARRA) – what districts took advantage of the stimulus in FY09, what districts did not? What is coming from ARRA for FY10?
- Understand the relationship of the Longitudinal Data System to everything the Board does, and how might the Board use the information to set policy?
- Prepare for FY11 Budget development – reflect on recent budgets and discuss if moneys were effectively spent.
- What policies might stimulate online education to support international standards?
- Maintain and sustain good programs. What policy might develop a schema that will capitalize on the effective use of public & private funds? What kinds of partnerships might be developed?
- Board Self-Evaluation. It is helpful to have a third party assist in reflection and evaluation, and to help lead the discussion for looking to the future. Look back to the Board's prior list of priorities members hoped to accomplish, evaluate and reprioritize.


10. COMMITTEE AGENDA PLANNING: Next month the Board will further review a listing of mandated reports to clarify for staff what to bring forward on the agenda. The Board will also review the parameters for Board review of contracts and grants. Retreat planning will continue to be added to the Board Operations Committee agenda for further refinement.

11. COMMITTEE WRAP-UP: Dr. Koch summarized the meeting. The minutes were approved, as well as two recommendations for recognition in May. NASBE Board of Directors nominations were discussed. The Committee reviewed the Public Participation Policy and agreed on some further refinement to send forward to plenary. Also discussed was the listing of mandated reports which will be further discussed in May. Finally, preliminary discussion of the 2009 retreat took place.

12. ADJOURN: Dr. Hall moved that the Board Operations Meeting of the Whole be adjourned. Mr. Ruiz seconded the motion and it passed with a unanimous voice vote. The committee meeting adjourned at 9:50 a.m.

**ILLINOIS STATE BOARD OF EDUCATION
Board Operations Committee Meeting
May 20-21, 2009**

TO: Illinois State Board of Education

FROM: Chris Ward, Chair, Board Operations Committee
Jean Ladage, Board Services Coordinator 

Materials: Nomination(s)

Agenda Topic: Review Nominations for Board Recognition

Purpose of Agenda Item

To review incoming nominations received since the last Board meeting. Nomination materials that are received will be sent to Board members prior to the meeting.

Relationship to/Implications for the State Board's Strategic Plan

This item has no direct relationship to the Strategic Plan. The State Board's Recognition Program was developed to show the Board's support for the outstanding work of educators, staff and school boards that are serving all children in this state.

Expected Outcome(s) of Agenda Item

Recommendation of Board action.

Background Information

In May, 2005, the Board initiated a Board Recognition Program to become more proactive in its efforts to recognize the exemplary achievements of students, teachers, school administrators, and local board members in Illinois. Upon review and acceptance, the State Board of Education will pass a resolution describing the particulars of the achievement. The signed resolutions will be presented in one of the following three ways:

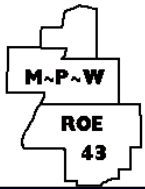
- o mailed to the recipient(s);
- o personally awarded to the individual(s) at their respective school(s); or
- o presented to recipient(s) during the State Board meeting at which their resolution is approved

Superintendent's Recommendation

No recommendation from the Superintendent.

Next Steps

Board Operations Committee will review the nominations received and make a recommendation based on that review.



Regional Office of Education

Marshall-Putnam-Woodford Counties

117 S. Jefferson St. P.O. Box 340, Washburn, IL 61570-0340

Ph: 309-248-8212 Fax: 309-248-7983

Ronda J. Bangert, Regional Superintendent

Patrick Durley, Assistant Superintendent

The Honorable Ronda J. Bangert,
Marshall-Putnam-Woodford Regional Superintendent of Schools
117 S. Jefferson Street, P.O. Box 340
Washburn, IL 61570
April 23, 2009

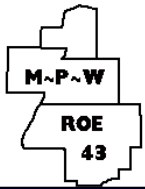
Jean Ladage
Board Services Coordinator
Illinois State Board of Education
100 North First Street
Springfield, IL 62777

Dear Ms. Ladage,

I would like to request that the Illinois State Board of Education adopt a resolution to recognize Patricia "Trish" Jackson for exemplary commitment and achievement in education. Ms. Jackson has selflessly devoted her career to serving students, parents, teachers, administrators and community members in Illinois for the last **33** years. She will be retiring in June as the Superintendent of Metamora Grade School District #1.

Trish began her career teaching fifth grade students in the Ball-Chatham School District near Springfield, IL. She dutifully held that position for seventeen years until obtaining her Type 75 certificate and Masters Degree in Educational Leadership from the University of Illinois in Springfield in 1990. After obtaining this degree, she became the principal at Farmingdale Elementary School in the Pleasant Plains school district and held that position for twelve years. She then completed her Superintendent's Endorsement in 2004 and became the superintendent at the Metamora Grade School district, from which she will now be retiring.

In all positions she has held, Ms. Jackson has demonstrated an exceptional ability to successfully collaborate with students, parents, teachers and community members. Her innate ability to not only lead, but to bring people together for improvement in education, has been demonstrated through her success in many undertakings. As a principal, Trish coordinated building addition and renovation projects in Farmingdale. She was directly involved with the steering committee to pass a building and education fund referenda. Trish led and oversaw the implementation of numerous educational programs including Gifted, Before and After School programs, Parent Networks, Staff Study Groups for Learning Communities and a Community-Based Special Education Program.



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117 S. Jefferson St. P.O. Box 340, Washburn, IL 61570-0340

Ph: 309-248-8212 Fax: 309-248-7983

Ronda J. Bangert, Regional Superintendent

Patrick Durley, Assistant Superintendent

Upon securing her role as superintendent at Metamora, Trish faced a new set of challenges. With Metamora Grade School facing rapid growth, a building project was imminent. Within her first year as superintendent, she now had to lead the local and educational communities through a building referendum to seek an addition. She did so successfully. Trish led the way to a \$1.5 million junior high wing addition, a 3-phase playground improvement project and a \$4 million renovation and expansion project.

Ms. Jackson has always stayed abreast of the latest educational trends, sound instructional practices and data collection and analysis through professional development opportunities. She has utilized these opportunities to assist her to humbly lead the Metamora district to some of the top student test scores in the area on a yearly basis.

Trish always carries herself in a professional manner and continually demonstrates her leadership, not only within her district and community, but among our area superintendents as well. She is a warm, caring person and is greatly respected and admired by all that know her. She is the epitome of a true professional and instructional leader, but she will always be a teacher at heart first.

Ms. Jackson talks and walks the same clear, high-standard, passionate message for all kids. It is with great pleasure that I request the Illinois State Board of Education to consider formal recognition for Patricia “Trish” Jackson. It is my true hope that it will be granted for a wonderful individual that has devoted her career to educational improvement for children.

Sincerely,

The Honorable Ronda J. Bangert
Marshall-Putnam-Woodford Regional Superintendent of School

**ILLINOIS STATE BOARD OF EDUCATION MEETING
May 20-21, 2009**

TO: Illinois State Board of Education

FROM: Jesse Ruiz, Board Chairman

Agenda Topic: Call for Nominees for NASBE Election
President-Elect, Secretary-Treasurer and Central Area Directors

Materials: Nomination of Chris Ward for Central Area Director
Background Information from NASBE

Purpose of Agenda Item

To review materials forwarded to our Board from the National Association of State Boards of Education (NASBE) regarding the nomination process for the election of President-Elect, Secretary-Treasurer, and Central Area Directors.

Background Information

At the April Board Operations Committee of the Whole, members agreed to endorse the nomination of Dr. Christopher J. Ward's reappointment as NASBE Central Area Director. Dr. Christopher Ward has served one year in the remainder of a vacant term. His term on the NASBE Board of Directors representing the Central Area District expires this year.

Expected Outcome

The Board Operations Committee will take a final look at the nomination materials and discuss any additional nominations for President-Elect or Secretary-Treasurer. The Committee will then recommend a final motion for approval at the May plenary meeting.

Recommendation Motion

Chairman Ruiz recommends the following motion be adopted:

With the greatest confidence, the members of Illinois State Board of Education endorse the nomination for Dr. Christopher J. Ward's continued service as a Central Area Director for the National Association of State Boards of Education.

Next Steps

Staff will forward the Board's nomination(s) to the National Association of State Boards of Education, along with a letter of endorsement from Chairman Ruiz and the State Board. (Nominations must be received by NASBE by June 5, 2009.)

**2009 NOMINATIONS FORM
NASBE BOARD OF DIRECTORS**

Your Name: Jesse H. Ruiz State: Illinois

NOMINATION FOR AREA DIRECTOR

CHRISTOPHER J. WARD, Ed.D.
535 Rodney Street, Lockport, Illinois 60441
cward1944@yahoo.com



PERSONAL INFORMATION:

Birth: January 31, 1944
Married, 1968; Wife: Kathleen
Children: Christopher, Timothy, Sarah, Margaret Mary

STATEMENT OF INTEREST:

I seek to use my skills and past experience in public and private education to contribute to the betterment of education for students throughout the nation and the State of Illinois

PROFESSIONAL EMPLOYMENT:

Superintendent – Lockport Township High School District 205, Lockport, IL 1992 to Retirement on June 30, 2004. (3850 students, 500+ employees).

Employed in the field of education from 1968 – 2004 as a teacher, counselor, building administrator, and district administrator.

PROFESSIONAL SERVICE:

Strategic Planning Consultant to the Tri-County Education Service Center
Three Rivers Educational Partnership
North Central Association for School Accreditation
Northern Illinois University Ed. Admin. Alumni Association
Educational Advisory Committee, Elementary School District 30C – Chairman
District Representative to Bolingbrook/Romeoville Macro Planning Committee
Faculty/Staff Consultant to Joliet Catholic High School Capital Development Study
Curriculum Development Consultant to the Tri-County Education Service Center
Currently mentoring two local superintendents
Numerous local and national presentations

POST-RETIREMENT:

Appointed to the IL State Board of Education in 2004
Selected to fill a vacancy term on the Board of Directors of NASBE in 2008
Elected Vice-Chair of State Board of Education by Co-members
Currently serving on IL State Board of Education as Chairman of Operations Committee
Served on National Committee on Ethic & Civic Education Issues
Addressed Fulbright Scholars on Issues facing American Education at University of Illinois, Chicago Campus
Appointed to University of St. Francis Board of Trustees

COMMUNITY INVOLVEMENT:

Organized and taught community/parent effectiveness classes.
Member of Lockport Lions.
At various times, served as a baseball, football, and soccer coach within the community.
President – Lockport Old Canal Days
Established effective home/school/community relations by organizing parent groups, presentations, TV, newsletters, and parent luncheons.
Homer Glen Executive Board – Land Use Development
Chairperson – Advisory Committee to Elementary District 30C



MEMO

TO: NASBE State Board, Chairs, Members, and Executive Directors
FROM: Marsha McMullin, Director of Special Projects
RE: **CALL FOR NOMINATIONS – NASBE BOARD OF DIRECTORS**
DATE: March 16, 2009

NOMINATIONS FOR 2010 BOARD OF DIRECTORS

By this email, we are asking for your state's nominations for 2010 President-elect, Secretary-Treasurer and Area Directors.

As you may recall, several important changes were made last year to the nominations and elections process. To summarize, these changes include:

- The election for President-elect, Secretary-Treasurer, and Area Directors will take place at the Annual Business Meeting during the Annual Conference in October. States unable to send a delegate to the annual business meeting may vote by mail ballot, to be received at the Association headquarters by September 30th after notifying the Senior Area Director from the Region.
- Additional nominations must be received at the Association headquarters by *August 31* by electronic mail, facsimile, or written report. If a candidate withdraws between the close of nominations and the annual business meeting, leaving either one or no candidate for a position, nominations may be made from the floor at the annual business meeting.
- The Nominations Committee will consist of seven members: one from each region, elected at the Area Meetings during the Annual Conference; two at-large members elected during the Annual Business Meeting; and the Immediate Past President, who votes only in case of a tie. The committee will meet during the June Board and Committee meetings.

In order to adequately prepare for the Nominations Committee meeting, it would be appreciated that nominations for the following offices be received at NASBE headquarters no later than June 5 (they must be received by close of business on June 9). According to NASBE Bylaws, to be eligible to serve as an Officer or Area Director, an individual shall be a member of a dues-paying state board of education, except that any person actually assuming the office of President shall be eligible to complete normal terms as President and Immediate Past President even though that person's state board term may have expired. In addition, the Secretary-Treasurer shall be eligible to complete the normal term of the office even though that person's state board term may have expired as long as the Secretary-Treasurer maintains membership in the Association in one of the Non-Voting Membership categories defined in Article III (B) of the

Bylaws. All candidates must submit a letter of support from their state board of education to be eligible to run

for office and may not be in the final year of a term of service on their state board of education. In addition, to be eligible to be elected as President-elect, the candidate shall have prior NASBE Board of Director service or have served as the chairperson of a study group or the Governmental Affairs Committee.

President-elect - The President-elect shall be nominated and voted on by the general membership at the Annual Business meeting during the Annual Conference. As a part of the Bylaws changes adopted at the 2002 Annual Business Meeting, the President-elect shall become President following the term as President-elect; and there is no Vice President position.

Secretary-Treasurer – The Secretary Treasurer shall be nominated from and voted upon by the general membership. The election will take place at the annual business meeting. Candidates will be elected by a majority vote of all voting member states. The Secretary-Treasurer shall serve for two years.

Area Director - The Area Directors shall be elected by a majority vote of the voting states of a particular area during the Annual Business Meeting at the Annual Conference. Area Directors shall serve for two years with staggered terms and may hold the same office for two consecutive terms only).

Nominations should include (1) letter of support from state board of education, (2) biographical information on the candidate, and (3) a brief statement asserting the candidate's interest in serving (to include any relevant details about beliefs, experience, and issues of importance). This information can be submitted on the form (which is being sent to your state board chairman and executive director) or as an attachment.

The Nominations Committee urges you to consider the following criteria in selecting your nominees for the listed offices.

Other Criteria for office:

- Ability to attend quarterly meetings of the Board (January, March, June and October 2010);
- Ability to attend the 2010 Annual Conference in Salt Lake City, Utah;
- NASBE Bylaws indicate that the Nominations Committee shall be sensitive to the need for a wide and well-balanced geographical distribution for the officers of this Association.

You are free to nominate any NASBE member for the offices listed. In this regard, we hope that you will put NASBE nominations on your upcoming board agenda.

The Nominations Committee will meet on June 12, 2009 to interview candidates for the positions of President-elect, Secretary-Treasurer and Area Directors. Please send your nominations to: Karabelle Pizzigati, c/o Nominations Committee, NASBE, 2121 Crystal Drive, Suite 350, Arlington, VA 22202 by June 5, 2009. If you prefer, you can fax the form to NASBE at

703/836-2313, attention: Marsha McMullin; or email to me at marsham@nasbe.org. Attached for your information is a roster of current officers and directors.

Marsha E. McMullin, Director of Special Projects
National Association of State Boards of Education
2121 Crystal Drive, Suite 350
Arlington, VA22202
703-684-4000, ext. 1116; direct line 703-740-4833

**2009 NOMINATIONS FORM
NASBE BOARD OF DIRECTORS**

Your Name _____ State _____

FOR PRESIDENT-ELECT

Name: _____

Address: _____

Telephone (h) _____ (o) _____

Statement of interest and biographical information:

**2009 NOMINATIONS FORM
NASBE BOARD OF DIRECTORS**

Your Name _____ State _____

FOR SECRETARY-TREASURER

Name: _____

Address: _____

Telephone (h) _____ (o) _____

Statement of interest and biographical information:

**ILLINOIS STATE BOARD OF EDUCATION MEETING
May 20-21, 2009**

TO: Illinois State Board of Education

FROM: Jesse Ruiz, Board Chairman

Agenda Topic: Bylaws Revision & Board Committee Structure

Materials: Article VI of the Bylaws of the Illinois State Board of Education

Purpose of Agenda Item

The Joint Education Committee was been repealed in statute, essentially replaced by the P-20 Council. This repeal took effect September 25, 2007. Thus, the by-laws should be revised to delete Section VI.F.

This agenda item also allows for the review and discussion of changes to the structure of the Board's committees. The committees will now officially be operated as Committees of the Whole, with a chair designated for each committee.

Board Operations Committee of the Whole

Christopher J. Ward, Chair

Education Policy Planning Committee of the Whole

David L. Fields, Chair

Finance and Audit Committee of the Whole

Dean E. Clark, Chair

Governmental Relations Committee of the Whole

Lanita J. Koster, Chair

Recommended Motion

The Chairman recommends the following motion be adopted:

The State Board of Education hereby approves the deletion of Section VI.F. of the Bylaws of the State Board of education

ARTICLE VI
COMMITTEES

A. **Standing Committees**

1. The Board shall maintain and charge as indicated the following standing committees which shall present recommendations to the Board:

Governmental Relations Committee

The Government Relations Committee shall develop legislative principles; review legislative proposals on issues which are not under the purview of another Board Committee; monitor the state and federal legislative sessions, the progress of the Board's legislative proposals and the progress of other education-related legislation in the General Assembly; monitor education-related legislation in Congress; recommend Board positions and/or action in relation to all of the above; and perform such other responsibilities as are designated by the Board or the Board Chairperson.

This Committee's Chairperson shall be authorized to (a) establish, on an *ad hoc* basis and with the concurrence of the Board Chairperson, such subcommittees as he or she determines are necessary for appropriately fulfilling the Committee's responsibilities; and (b) expand, with the concurrence of the Board Chairperson and with the same notice required pursuant to Section VI.D.2 herein, his or her Committee to a Committee of the Whole for a particular meeting, at which all Board members legally present would have the right to vote and have such vote counted towards the Committee's recommendation.

Finance and Audit Committee

The Finance and Audit Committee shall develop the State Board of Education's annual budget and monitor its progress in the General Assembly; work to improve the financing of local school districts and other institutions within the purview of the State Board of Education; at least annually, review Board member travel policy and related matters; review agency administrative and operational policies and procedures, including the implementation of policies and procedures relating to contracts; review and approve Requests for Sealed Proposals per policy; provide oversight for the Internal Audit Function; review all external audits of the State Board of Education and the agency response; develop a process for a quarterly review of the State Superintendent's expenses and time allocations and for sharing the results of the review with the entire Board; and perform such other responsibilities as are designated by the Board or the Board Chairperson.

This Committee's Chairperson shall be authorized to (a) establish, on an *ad hoc* basis and with the concurrence of the Board Chairperson, such subcommittees as he or she determines are necessary for appropriately fulfilling the Committee's responsibilities; and (b) expand, with the concurrence of the Board Chairperson and with the same notice required pursuant to Section VI.D.2 herein, his or her Committee to a Committee of the Whole for a particular meeting, at which all Board members legally present would have the right to vote and have such vote counted towards the Committee's recommendation.

Board Operations Committee

The Board Operations Committee shall plan and coordinate the operational polices and activities of the Board, including but not limited to the following activities: develop

processes for the selection and evaluation of the State Superintendent and the staff secretary to the Board; review evaluations of agency senior leadership; review Board operational policies and procedures; plan special Board activities such as recognition and celebration; develop Board meeting calendar, arrange meeting agendas and identify locations; develop procedures for self evaluation of the Board's operation and impact; and review Board Bylaws and recommended changes.

This Committee's Chairperson shall be authorized to (a) establish, on an *ad hoc* basis and with the concurrence of the Board Chairperson, such subcommittees as he or she determines are necessary to fulfill the Committee's functions; and (b) expand, with the concurrence of the Board Chairperson and with the same notice required pursuant to Section VI.D.2 herein, his or her Committee to a Committee of the Whole for a particular meeting, at which all Board members legally present would have the right to vote and have such vote counted towards the Committee's recommendation.

Education Policy Planning Committee

The Education Policy Planning Committee shall be responsible for developing recommendations for strategic actions by the State Board of Education on issues of short- and long-term relevance to Illinois education. The Committee shall provide a forum for Board discussion about the direction of educational policy and its implications for the State of Illinois educational system. The committee will be responsible for identifying issues of future interest to the Board and studying the implications for education and the State Board of Education. The committee will develop policy topics for Board meeting agendas and a long-term policy development calendar. The unique responsibility of this Committee is to ensure that the Board deals with long-range issues and needs as well as current concerns.

This Committee's Chairperson shall be authorized to (a) establish, on an *ad hoc* basis and with the concurrence of the Board Chairperson, such subcommittees as he or she determines are necessary for appropriately fulfilling the Committee's responsibilities; and (b) expand, with the concurrence of the Board Chairperson and with the same notice required pursuant to Section VI.D.2 herein, his or her Committee to a Committee of the Whole for a particular meeting, at which all Board members legally present would have the right to vote and have such vote counted towards the Committee's recommendation.

2. All Standing Committees shall regularly report to the full Board regarding their work and their recommendations for Board action.

B. Membership of Standing Committees

Biennially, the Board Chairperson shall appoint or reappoint all members and designate the chairperson of the standing Board Committees. The appointments shall be made no later than March 1 of odd-numbered years and take effect on March 1 of that same year.

Any vacancies in the membership of these committees which may occur prior to the annual appointment or reappointment of committee membership shall be filled by appointment of the Board Chairperson. Members of standing committees shall serve for two-year terms.

C. Temporary Committees and Advisory Bodies

1. The Board Chairperson may establish temporary committees and advisory bodies through written notice to the other Board members. Membership of temporary

committees shall consist solely of Board members. Membership of advisory bodies may include non-members of the Board.

2. The written notice from the Chairperson shall specify the charges to and membership of a temporary committee or advisory body. The Chairperson shall regularly request reports to the Board concerning their activities, and shall dissolve them when their specific charges have been completed. The Chairperson may fill any vacancies in committee or advisory body membership which may occur.

D. Committee and Advisory Body Meetings and Procedures

1. Committee and advisory body meetings will be held in conjunction with regular meetings of the full Board or at the call of either the committee chairperson or one-third of the committee members.
2. At least three days before each committee or advisory body meeting, the members shall be given notice of the time, place, and agenda of the meeting.
3. Except as allowed by law, all committee and advisory body meetings shall be open meetings in accordance with the Open Meetings Act and Section V.C of these Bylaws.
4. Committees and advisory bodies may conduct their business in meetings of two or more members. A majority of members must approve recommendations to the State Board of Education.
5. A record shall be taken of all committee and advisory body meetings in accordance with Section V.G of these Bylaws.
6. All committees and advisory bodies may conduct public hearings relevant to their responsibilities.

F. ~~Joint Education Committee~~

- ~~1. Two members of the State Board of Education shall serve as members of the Joint Education Committee, along with two members of the Board of Higher Education, the Community College Board, and the Human Resources Investment council. This Committee shall execute the statutory responsibilities set forth in Section 1A 4(D) of the School Code.~~
- ~~2. The State Board Chairperson shall appoint the Board designees to the Joint Education Committee. These members shall serve a two year term and shall be eligible for reappointment at the pleasure of the Chair.~~
- ~~3. The Board designees to the Joint Education Committee shall be responsible for sharing that Committee's agenda with the Board and for seeking the direction of the Board in relation to its proposed actions.~~

ILLINOIS STATE BOARD OF EDUCATION
May 20-21, 2009

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education



Materials: 2009 Retreat Planning Template
2008 Retreat Agenda

Agenda Topic: 2009 Board Retreat Planning

Purpose of Agenda Item

The purpose of this agenda item is to discuss preliminary plans for the 2009 Board retreat.

Arrangements have been made for the retreat to be held at the Parke Plaza Hotel & Conference Center, 1414 N. Towanda Avenue, Bloomington, Illinois.

Background

At the April Board Operations Committee meeting, the following suggestions were made.

- **Review the American Recovery and Reinvestment Act (ARRA)** – what districts took advantage of the stimulus in FY09, what districts did not? What is coming from ARRA for FY10?
- **Understand the relationship of the Longitudinal Data System** to everything the Board does, and how might the Board use the information to set policy?
- **Prepare for FY11 Budget development** – reflect on recent budgets and discuss if moneys were effectively spent.
- **What policies might stimulate online education** to support international standards?
- **Maintain and sustain good programs.** What policy might develop a schema that will capitalize on the effective use of public & private funds? What kinds of partnerships might be developed?
- **Board Self-Evaluation.** It is helpful to have a third party assist in reflection and evaluation, and to help lead the discussion for looking to the future. Look back to the Board's prior list of priorities members hoped to accomplish, evaluate and reprioritize.
- **Plenary business meeting** (as needed for action items).

Expected Outcomes

Board members and the Superintendent will review the suggested topics, discuss and prioritize with staff what topics will fit within the timeframe of the retreat.

NOTE: Times are approximate for planning purposes.

The Board may move to go into closed session as necessary for purposes allowed in the Illinois Open Meetings Act.

ILLINOIS STATE BOARD OF EDUCATION
Board Retreat
Location: Parke Plaza Hotel & Conference Center
1414 N. Towanda Avenue, Bloomington

August 18 – 20, 2009

Tuesday, August 18, 2009

12:00 Noon – 2:00 p.m. Roll Call (working lunch)

A. _____

Staff included: _____

Discussion Questions

- a. _____
- b. _____
- c. _____

Other Attendees: _____

2:15 – 4:30 p.m.

B. _____

Staff included: _____

Discussion Questions

- a. _____
- b. _____
- c. _____

Other Attendees: _____

5:00 p.m. – Recess for the day

Wednesday, August 19, 2009

8:30 a.m. – 11:30 a.m. (with a break)

C. _____

Staff included: _____

Discussion Questions

a. _____

b. _____

c. _____

Other Attendees: _____

12:30 – 2:30 p.m.

D. _____

Staff included: _____

Discussion Questions

a. _____

b. _____

c. _____

Other Attendees: _____

3:00 – 5:00 p.m.

E. _____

Staff included: _____

Discussion Questions

a. _____

b. _____

c. _____

Other Attendees: _____

5:00 p.m. – Recess for the day

Thursday, August 20, 2009

8:30 – 11:00 a.m.

F. _____

Staff included: _____

Discussion Questions

a. _____

b. _____

c. _____

Other Attendees: _____

G. Adjourn

**ILLINOIS STATE BOARD OF EDUCATION
Board Retreat**

Tuesday, August 19, 2008
12:30 p.m. – 4:30 p.m.

- A. Roll Call**
- B. Revisiting Goals, Mission and Vision for Strategic Plan**
Data Presentation/Staff Recommendation and Board Discussion

Wednesday, August 20, 2008
9:00 a.m. – 4:00 p.m.

- C. Closed Session Discussions**
 - a. Board Self Evaluation
 - b. Superintendent's Evaluation

Thursday, August 21, 2008
8:45 a.m. – 11:00 a.m.
State Board of Education Plenary Business Meeting

- D. Roll Call**
- E. Public Participation**
- F. Superintendent's Report**
 - *Consent Agenda**
 - *1. Approval of Minutes**
 - a. June 18, 2008 Work Study Session
 - b. June 19, 2008 Board Meeting
 - c. June 30, 2008 Board Meeting
 - *2. Rules for Initial Review**
 - a. Part 75 (Agricultural Ed Teacher grants) (*Patrick Murphy, Mark Williams*)
 - *3. Rules for Adoption**
 - a. Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing) (*Deb Vespa*)
 - b. Part 375 (Student Records) (*Darren Reisberg*)

End of consent agenda

- 4. Educator Misconduct** (*as needed*)
- 5. Approval of Revised Goals for Strategic Plan**
- 6. Proposed Changes to NASBE Bylaws & Policies**
- 7. Superintendent's Contract** (*as needed*)

G. New Business



- H. Announcements and Reports**
 - 1. IBHE Liaison Report (*Dr. Proshanta Nandi*)
 - 2. Superintendent's Announcements
 - 3. Chairman's Report
 - 4. Member Reports

I. Adjourn

NOTE: The Board may move to go into closed session as necessary for purposes allowed in the Illinois Open Meetings Act.

ILLINOIS STATE BOARD OF EDUCATION
Board Operations Committee
May 20-21, 2009

TO: Board Operations Committee of the Whole

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education 
Jean Ladage, Board Services Coordinator 

Agenda Topic: 2010 Board Calendar Development

Materials: Attached 2010 Working Calendars
Informal Survey of Other State Board Meeting Frequency

Staff Contact(s): Jean Ladage, Board Services Coordinator

Purpose of Agenda Item

To review and discuss 2010 dates and locations of State Board of Education meetings.

Relationship to/Implications for the State Board's Strategic Plan

Action at meetings of the State Board of Education allows for the implementation of the Board's Strategic Plan.

Expected Outcomes

The Board will discuss the possibility of changing the frequency of Board meetings.

Background Information

Staff has surveyed other State Boards regarding the frequency of their Board meetings. The information collected revealed that most state boards of education meet on a monthly basis. You will note that Nevada indicated that their board meets every seven weeks.

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: Policy decision making should not be effected. If necessary, special meetings can be called and held via video conference.

Budget Implications: Reducing the number of meetings could have a positive effect on the Board's travel budget.

Legislative Action: None

Communication: The final 2010 calendar will be posted and publicized pursuant to the Illinois Open Meetings Act.

Pros and Cons of Various Actions

Pros: Reducing the number of board meetings from eleven to nine meetings per year will save approximately \$7,000 in Board member travel. will allow staff more time between meetings for agenda development and preparation of materials.

Cons: It has become easy for Board members staff and the public to predict the dates of meetings of the State Board of Education, as meetings are frequently scheduled on the third week of each month (excluding July). Changing the board meeting schedule to every five to seven weeks will require all to be more conscious in scheduling other events, both personal and business related events.

Superintendent's Recommendation

No recommendation at this time. Initial discussion will take place at this meeting.

Next Steps

Following Board final determination of dates and locations, staff will begin the task of seeking accommodations for 2010 State Board of Education meetings.

2010

JANUARY							IMPORTANT DATES							JULY						
S	M	T	W	T	F	S	JANUARY 1 New Year's 18 Martin Luther King, Jr. Day (US)	S	M	T	W	T	F	S						
					1	2	FEBRUARY 5 Anniversary of the Constitution (M) 12 Lincoln's Birthday (US) 14 Valentine's Day 14 Lunar New Year 15 Presidents' Day (US) 15 Eastern Orthodox Lent begins 17 Ash Wednesday 22 Washington's Birthday (US) 24 Flag Day (M)	4	5	6	7	8	9	10						
3	4	5	6	7	8	9	MARCH 14 Daylight Saving Time begins 17 St. Patrick's Day 20 Spring begins 21 Benito Juarez' Birthday (M) 28 Palm Sunday 30 Passover*	11	12	13	14	15	16	17						
10	11	12	13	14	15	16	APRIL 2 Good Friday 4 Easter 4 Eastern Orthodox Easter 5 Easter Monday (C) 11 Holocaust Remembrance Day 21 Administrative Professionals Day (C,US)	18	19	20	21	22	23	24						
17	18	19	20	21	22	23	MAY 1 Labor Day (M) 5 Battle of Puebla (M) 9 Mother's Day (C,US) 10 Mother's Day (M) 15 Armed Forces Day (US) 24 Victoria Day (C) 31 Memorial Day, Observed (US)	25	26	27	28	29	30	31						
24	25	26	27	28	29	30	JUNE 14 Flag Day (US) 20 Father's Day 21 Summer begins 24 St. Jean Baptiste (Québec)													
31							JULY 1 Canada Day 4 Independence Day (US)													
FEBRUARY																				
S	M	T	W	T	F	S	AUGUST 2 Civic Holiday (C) 11 First of Ramadan	S	M	T	W	T	F	S						
		1	2	3	4	5	6	SEPTEMBER 6 Labor Day (C,US) 9 Rosh Hashanah* 10 (Eid) al Fitr 11 Patriot Day (US) 15 Declaration of Independence (M) 16 Independence Day (M) 18 Yom Kippur* 23 Autumn begins	1	2	3	4	5	6	7					
7	8	9	10	11	12	13	OCTOBER 11 Columbus Day, Observed (US) 11 Thanksgiving (C) 12 Day of the Race (M) 16 National Boss Day (US) 24 United Nations Day 31 Halloween	8	9	10	11	12	13	14						
14	15	16	17	18	19	20	NOVEMBER 1 All Saints Day (M) 2 Day of the Dead (M) 2 Election Day (US) 7 Daylight Saving Time ends 11 Veterans Day (US) 11 Remembrance Day (C) 16 (Eid) al Adha 20 Revolution Anniversary (M) 25 Thanksgiving (US)	15	16	17	18	19	20	21						
21	22	23	24	25	26	27	DECEMBER 2 Hanukkah* 7 Pearl Harbor Remembrance Day (US) 7 First of Muharram 12 Virgin of Guadalupe (M) 16 Ashura 21 Winter begins 25 Christmas 26 Boxing Day (C) 26 Kwanzaa begins	22	23	24	25	26	27	28						
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* All Jewish holidays begin at sundown the day before they are listed here.
C - Canada, M - Mexico, US - United States

2010

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* All Jewish holidays begin at sundown the day before they are listed here.
C - Canada, M - Mexico, US - United States

OTHER STATE BOARDS – BOARD MEETING FREQUENCY



STATE	FREQUENCY	# OF DAYS	MONTH(S) OFF
Alaska	6 - 7 x year		Feb. April, July, Aug. Nov.
Arizona	10 x year & special meetings as needed		July
Arkansas	Monthly & special meetings as needed via conf. call	1 day	
California	6 x year	2 days	Feb., April, June, Aug., Oct., Dec.
Colorado	Monthly Cancelled as needed & special meetings as needed		July
Connecticut	Monthly	1 day	
Florida	Monthly	1 day	Jan. & Nov.
Georgia	Monthly		
Guam	monthly & special meetings as needed		
Idaho	8 regular meetings & special meetings as needed (usually 5-6 special meetings via phone)		July, Sept. Nov. & March
Indiana	Monthly	1 day	None
Iowa	6 - 7 x year plus retreat & special meetings as needed		
Kansas	Monthly	1.5 days	
Kentucky	6 x year May-retreat & special meetings as needed		
Maryland	Monthly	1.5 day (current board pres. Is trying to get it down to 1 day)	Nov.
Massachusetts	Monthly & special meetings as needed		July
Michigan	Monthly		July
Missouri	9 x year	2 days	Jan., Feb., July
Montana	6 x year	2 days	Feb., April,

OTHER STATE BOARDS – BOARD MEETING FREQUENCY

STATE	FREQUENCY	# OF DAYS	MONTH(S) OFF
			June, Aug., Oct., Dec.
Nebraska	Monthly		July
Nevada	Every 7 weeks	1.5 days	
New Mexico	Every-other month Jan. March, June, Aug-retreat Sept., Oct., Dec.	1 day	Feb. April, May, July, Nov.
New York	Monthly	2 days	August
North Carolina	Monthly	2 days	None
North Dakota	As needed (as things need Board's attention)		
Ohio	Monthly		Aug.
Oklahoma	Monthly-occasionally cancelled & <i>special meetings as needed</i>		
Oregon	Monthly Aug-retreat	1.5 days	July & Nov.
Pennsylvania	6 times year		
South Carolina	Monthly	1 day	June
South Dakota	7 x year	2 days	Feb., April, Aug., Oct., Dec.
Texas	6 months & <i>special meetings as needed</i>		Aug & Dec
Utah	Monthly		July
Vermont	Monthly & <i>special meetings as needed</i>		July
Virginia	Monthly & <i>special meetings as needed</i>	1 day	Aug & Dec
West Virginia	Monthly		
Wyoming	5 times Jan. Feb. April, June, Aug.-retreat, Nov. April – hometown of State TOY & <i>special meetings as needed</i>		March, May, July, Sept. Oct. Dec.

ILLINOIS STATE BOARD OF EDUCATION MEETING
May 20-21, 2009

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education 
Darren Reisberg, General Counsel 

Agenda Topic: Mandated Reports

Materials: Listing of Federal and State Reports, and Other Information Collected

Staff Contact(s): Darren Reisberg, General Counsel

Purpose of Agenda Item

The purpose of this agenda item is to allow members of the Board Operations Committee of the Whole to review a listing of the many reports prepared by the Agency, and for the State Superintendent and Agency to understand from the Board whether the Board wishes to approve any or all of these reports at a board meeting before they are disseminated, or delegate approval authority to the State Superintendent.

Following a preliminary discussion at the April Board Operations Committee meeting, the Board wished to review the list in more detail, particularly the current practice of Board review of specific reports as indicated in the last column of the attached document.

For your convenience in discussing Board review, the attached document has been resorted by "Board Review – Current Practice."

Relationship to/Implications for the State Board's Strategic Plan

This agenda item reaches across all three of the Board's Strategic Goals as well as the Mission Statement.

Mission Statement

The Illinois State Board of Education will provide leadership, assistance, resources and advocacy so that every student is prepared to succeed in careers and postsecondary education, and share accountability for doing so with districts and schools.

Strategic Goals:

1. Every student will demonstrate academic achievement and be prepared for success after high school.
2. Every student will be supported by highly prepared and effective teachers and school leaders.
3. Every school will offer a safe and healthy learning environment for all students.

Expected Outcome(s) of Agenda Item

The Board Operations Committee of the Whole will review this listing and consider the Superintendent's recommendation on the delegation of authority for all or some of these reports, and recommend a course of action for the Board to take at the May or June plenary session.

Background Information

State and federal law requires the State Board of Education to prepare and publish or submit to the Governor, General Assembly or otherwise a multitude of reports, which we have included on the attached document. The School Code is generally not clear as to whether the State Board needs to formally approve these reports prior to publication or submission, and thus Agency staff understandably and consistently is unclear as to whether a particular report needs to be brought before the State Board.

The State Superintendent is recommending that the Committee and then the Board delegate to him the authority to finalize, publish and/or submit the reports on the attached list, with those highlighted in yellow to be brought to the Board for discussion. In making this recommendation, the State Superintendent remains committed to ensuring that the Board is updated regarding those reports not formally discussed in Committee and will provide copies to members of the Board as much of the data in these reports are crucial to policymaking..

(Note that we also included in the attachment certain reports required to be prepared by related boards and task forces, such as the EFAB report. While the State Board does not have the authority to approve or reject these reports, we felt it would be helpful to include them here as a reminder of the additional staff work created by these entities.)

The Superintendent recommends the board discuss the following topics annually (dates are anticipated and may change).

- **Charter Schools and the status of Prairie Crossing Charter Schools** (December – Tomlinson/Murphy)
- **Strategic Plan – Strategic Plan Progress Report** (June – Koch & Morrison)
- **Education Funding Advisory Board (EFAB) Report** (December – Mitchell)
- **Comprehensive Education Plan & Annual Budget** (As determined by Board – multiple meetings – Koch , and Senior Staff).
- **Early Childhood Education**
 - Preschool for All Funding Report (October - Morrison/Henderson))
 - Early Childhood Block Grant Report (When available, prior to submission - Wise)
 - Preschool Educational Programs Report (Every 3 years in October – Morrison/Henderson)
 - Early Childhood Prevention Report (June of even years – Morrison/Henderson)
- **Special Education**
 - Special Education Expenditure and Receipt Report (April – Mitchell/Vespa & Hanselman)
 - Educationally Disadvantaged Children - Programs and Reimbursement Claims (January of odd years – Mitchell/Imler & Hanselman)
 - Special Education Performance Report (Annually, when available – Hanselman)
 - Interagency Coordinating Council on Transition (February – Hanselman)
- **District/School Improvement** (November – Wise & Morrison)
- **Re-Enrolling Students, Truancy, and Dropouts (Annually, prior to Re-Enrolling Report Submission)**
 - Re-Enrolling Task Force Report (Annually prior to report being released. – Morrison & Wise)

- Truants Alternative & Optional Education (TAOEP) Statistical and Evaluation Reports (Part of SBE Annual Report - Wise)
- **Bilingual Discussion**
 - Transitional Bilingual Education Report (Annually, one month prior to report release – Evans)
- **Illinois Certification Testing System Basic Skills Pass Rate Summary** (July – Tomlinson)
- **Induction and Mentoring program Evaluation Report** (December 2011, or as necessary to discuss funding or evaluation progress – Tomlinson)

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: None

Budget Implications: None

Legislative Action: None

Communication: If the Board takes action on this issue, the State Superintendent will communicate the details of that action to Agency staff so that Agency staff will know whether a particular report needs Board approval before publication or submission. Further, on an annual basis after the end of the legislative session, the State Superintendent will obtain clarity from the State Board as to whether any new reports required by the General Assembly would need State Board approval prior to publication or submission—and then communicate that information to Agency staff.

Pros and Cons of Various Actions

Pros: Action by the Board will provide clear direction for staff.

Superintendent’s Recommendation

The State Board of Education shall review and discuss the reports indicated in the attached chart, as discussed in the May 2009 Board Operations Committee of the Whole.

The State Board of Education further directs the State Superintendent to, after each legislative session, provide the State Board with a list of all newly required reports. The State Superintendent shall, through weekly Board notes or otherwise, keep the Board informed of reports that have been submitted on its behalf.

Next Steps

Staff will proceed with ensuring that mandated reports and data collection are completed and submitted in a timely manner and a copy forwarded to members of the State Board of Education.

**Superintendent recommends
Board review of those
reports highlighted in yellow.**

**ILLINOIS STATE BOARD OF EDUCATION
Federal and State Reports, and Other Information Collected**

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
Federal Programs	<u>Career and Technical Education Consolidated Annual Report</u>	Career & Technical Education	December 31 To U.S. Secretary of Education	20 USC 2301 PL 109-270 Perkins IV 34 CFR 80.41	Reports the progress of the state in achieving the state-adjusted levels of performance on the core indicators of performance and additional indicators of performance, including the levels of performance for special population categories described in Section 3(29) of Perkins IV and other student categories described in Section 1111(h)(1)C(i) of the Elementary and Secondary Education Act of 1965 as amended by NCLB. Topics include the effectiveness of the tech prep program and information relative to the annual interim and final financial status reports pursuant to the Education Department General Education Regulations (EDGAR) in 34 CFR 80.41.	No (Board receives as an FYI)
Federal Programs	<u>Illinois Consolidated State Performance Reports (NCLB title programs)</u>	Coordinated by Data Analysis & Progress Reporting	Varies, depending on dates established by USDE. Typically December (Part I) and January (Part II) of each year. To U.S. Department of Education	No Child Left Behind Act of 2001; multiple sections of the law	The report provides performance and other information about the use of funds received under NCLB. The specific information for each program and the required date of submission is provided to ISBE annually by USDE.	No
Federal Programs	IDEA Part B Annual Performance Report	Funding & Disbursements	February 1 To U.S. Secretary of Education	20 USC 1416(b)(2)(C)(ii); 34 CFR §§300.602	Annually reports the state's performance on the 20 indicators outlined in the State Performance Plan. Provides progress data for each indicator, compares these data to the targets outlined in the State Performance Plan, provides an explanation of progress or slippage, and revises improvement activities, as needed.	No
Federal Programs	<u>IDEA Part B State Performance Plan</u>	Funding & Disbursements	February 1 every six years To U.S. Secretary of	20 USC 1416(b)(1)	A six-year state plan which outlines the state's efforts to implement the requirements of IDEA, Part B, and describes how the state will improve such implementation. Specifically, 20 data-based	No

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
			Education		indicators have been identified by the U.S. Department of Education, Office of Special Education Programs, upon which states must report baseline data on outcomes for students with disabilities in the state. The state is required to outline annual targets and specific improvement activities for each of the 20 indicators to improve outcomes for students with disabilities statewide.	
Federal Programs	IDEA Table 1: Report of Children with Disabilities Receiving Special Education Under Part B of IDEA	Funding & Disbursements	February 1 To U.S. Secretary of Education	P.L. 108-446, Sec. 618(a)(1)(A)(i) & Sec. 618(a)(3); 34 CFR 300.640, 300.641, 300.642(b), 300.643, 300.644, 300.645	Annually provides an unduplicated count of children with disabilities receiving special education and related services according to an individualized education program or service plan in place on December 1. Data reported by age, disability category, race/ethnicity, gender and limited English proficiency (LEP) status.	No
Federal Programs	IDEA Table 2: Personnel (In Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Section 618 (a)(3); 34 CFR 300.640, 300.642(b), 300.645	Annually provides a count of the number of full-time equivalent personnel employed or contracted to provide special education and related services on or about the child count date.	No
Federal Programs	IDEA Table 3: Part B, IDEA Implementation of FAPE Requirements	Funding & Disbursements	February 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(1)(A)(ii), 618 (a)(1)(A)(iii), and 618 (a)(3); 34 CFR 300.640, 300.641, 300.642(b), 300.644, 300.645	Annually provides a count of children ages 3 to 21 served under the IDEA, Part B, program, according to their educational environments. Data reported by age, disability category, race/ethnicity, gender and limited English proficiency (LEP) status.	No
Federal Programs	IDEA Table 4: Report of Children with Disabilities Exiting Special Education	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618(a)(1)(A)(iv) and 618(a)(3); 34 CFR 300.640, 300.641(b) through 300.641(d), 300.642(b), 300.644,	Annually provides a count of the number of children with disabilities reported under IDEA, Part B, who exited special education between July 1 and June 30. Data provided by age, disability category, basis of exit, race/ethnicity, gender, and limited English proficiency (LEP) status.	No

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
				300.645		
Federal Programs	IDEA Table 5: Report of Children with Disabilities Subject to Disciplinary Removal	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(1)(A)(v), 618(a)(1)(D), 618(a)(1)(E), 618(a)(3), and 618(d)(1)(C); 34 CFR 300.640, 300.641(b) through 300.641(d), 300.644, 300.645	Annually provides a count of the number of children with disabilities who were subject to disciplinary removal. Data are to be provided by disability category, race/ethnicity, gender, and limited English proficiency (LEP) status. States must report the number of children with disabilities ages 3 to 21 and the number of children without disabilities in kindergarten through grade 12 who were subject to expulsion during the school year and who received educational services during the expulsion. States must report the number of children with disabilities ages 3 to 21 and the number of children without disabilities in kindergarten through grade 12 who did not receive educational services during the removal.	No
Federal Programs	IDEA Table 6: Report of the Participation and Performance of Students with Disabilities on State Assessments	Funding & Disbursements	February 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(3); 34 CFR 300.640, 300.644, 300.645	Annually provides a report of participation and performance on state assessments for all students with IEPs. Includes students with IEPs who were not enrolled for a full academic year and students with IEPs with limited English proficiency (LEP).	No
Federal Programs	IDEA Table 7: Report of Dispute Resolution Under Part B of the IDEA	Funding & Disbursements	November 1 To U.S. Secretary of Education	P.L. 108-446, Sections 618 (a)(1)(F), 618(a)(1)(H), and 618(a)(3)	Annually reports the number of written complaints, mediation requests, due process complaints, and expedited due process complaints received and processed by the state between July 1 & June 30.	No
Finance	Federal Aid Information (Form # 191) Application for Federal Assistance (Form # 192)	Budget	November 14 To Legislative Research Unit (LRU)	25 ILCS 130/4-2.1	Communicates to LRU information concerning federal funds received by ISBE so that LRU can carry forward the participation of this state as a member of the Council of State Governments.	No
Finance	<u>Education Funding Advisory Board (EFAB) Report</u> Last report submitted in 2005.	Budget & Financial Management (Mitchell)	January 1 of odd-numbered years To General Assembly	105 ILCS 5/18-8.05(M)	Provides recommendations for the foundation level and for the supplemental general state aid grant level for districts with high concentrations of children from poverty. The recommended foundation level is determined based on a methodology which incorporates the basic	Yes, (December of even-years) ISBE has no authority to

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
					education expenditures of low-spending schools exhibiting high academic performance.	approve or reject.
Finance	Budget Book (with Comprehensive Education Plan)	Budget & Financial Management (Koch and Senior Staff)	January	105 ILCS 5/2-3.47	Provides statistical, descriptive and historical information about the agency and recommended funding levels for the agency's programs and operations.	Yes, Developed in conjunction w/budget hearings Sept. – Dec.
Finance	Expected Federal Funding Report	Budget & Financial Management	November 1 To Auditor General	30 ILCS 5/3-3A	Reports actual or estimated amount of federal funds to be received in the current fiscal year. Includes total estimated expenditures of federal funds and total estimated expenditures of all sources.	No
Finance	Preschool for All Funding Report	Early Childhood (Morrison, Henderson)	November 1 To General Assembly	105 ILCS 5/2-3.71(a)(6)	Provides the percentage of new Preschool for All funding that was provided to programs serving primarily at-risk children, the percentage of new funding provided to programs serving primarily children with a family income of less than four times the federal poverty level, and the percentage of new funding provided to other programs.	Yes October
Finance	Capital Needs Assessment Report	School Business Services (Mitchell, Vespa)	January 1, 2005, and every two years thereafter To General Assembly	105 ILCS 230/5-60	Provides a comprehensive assessment of the capital needs of all school districts in Illinois.	Yes December
Finance	School District Financial Profile	School Business Services (Mitchell, Vespa)	Annually	None	Based on information from the Annual Financial Report, the financial status for each school district is analyzed and a score calculated. Based on that score, districts are determined to be in the following categories: recognition, review, early warning and watch.	Yes March
Finance	Administrative Cost Limitation Violations and Waivers	School Business Services	Annually	105 ILCS 5/17-1.5(f)	Provides a list of the school districts that violate the limitation imposed by Section 17-1.5(c) and a list of the districts that waive the limitation by board action as provided in that section.	No

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
Finance	School Finance Authority (SFA) Annual Report and Plan: Hazel Crest SD 152.5	School Business Services	Annually, upon the SFA taking office From SFA to Governor, General Assembly	105 ILCS 5/1E-130	Details the audited financial statement for the school district for the preceding fiscal year, an approved financial plan and a statement of the major steps necessary to accomplish the objectives of the financial plan.	No ISBE has no authority to approve or reject.
Finance	School Finance Authority (SFA) Annual Report and Plan: Round Lake SD 116	School Business Services	Annually, upon the SFA taking office From SFA to Governor, General Assembly	105 ILCS 5/1E-130	Details the audited financial statement for the school district for the preceding fiscal year, an approved financial plan and a statement of the major steps necessary to accomplish the objectives of the financial plan.	No ISBE has no authority to approve or reject.
Finance	Special Education Expenditure and Receipt Report	School Business Services; Special Education Services (Mitchell, Vespa)	May 1 To Governor, General Assembly	105 ILCS 5/2-3.145	Identifies each school district's special education expenditures; receipts received from state, federal, and local sources; and net special education expenditures over receipts received, if applicable. Expenditures and receipts are calculated using data obtained from the Annual Financial Report, the Funding and Child Tracking System, and district enrollment information.	Yes April
Finance	Educationally Disadvantaged Children - Programs and Reimbursement Claims	Special Education Funding & Disbursements (Hanselman)	January 20 of odd-numbered years To General Assembly	105 ILCS 5/14B-7	Reports on the programs and the claims, including detailed accounts for the last two years which the school district superintendents have submitted to the State Board of Education. The information enables the General Assembly to review in detail the scope of the total program and the desirability of whether or not to continue such a program.	Yes (Not previously reviewed by Bd.)
Personnel	<u>Educator Supply and Demand Report</u>	Data Analysis & Progress Reporting	January 1 To Governor, General Assembly, institutions of higher education	105 ILCS 5/2-3.11c	Addresses the relative supply and demand for education staff of Illinois public schools, as well as presents analyses of fields, content areas, and levels with over- or under-supply of educators and a projection of high and low demand for educators.	No (Board will receive as an fyi.) Yes (previously) November/ December

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
Personnel	<u>Noncertified Staff Salary Study</u>	Data Analysis & Progress Reporting	April 30 To all districts (on website); sent to all "employee organizations" defined in Section 2 Illinois Labor Relations Act [115 ILCS 5/2].	105 ILCS 5/2-3.103	Contains salary and benefit information covering noncertified educational support personnel that is collected from school districts with an enrollment of 1,000 or more.	No
Personnel	<u>Teacher Salary Study</u>	Data Analysis & Progress Reporting	April 30 To all districts & all "employee organizations" (see above).	105 ILCS 5/2-3.103	Contains information on teacher salary policies, salaries paid, and fringe benefits for local education agencies that hire teachers.	No
Personnel	<u>Induction & Mentoring Programs Evaluation Report</u>	Educator & School Development (Tomlinson)	By January 1, 2009, every 3 years thereafter To General Assembly	105 ILCS 5/21A-30	The State Board of Education and the State Teacher Certification Board jointly contract with an independent party to conduct a comprehensive evaluation of new teacher induction and mentoring programs.	Yes December 2011, or as necessary to discuss funding or evaluation progress. (Not previously reviewed by Bd.)
Personnel	Illinois Certification Testing System (ICTS) Basic Skills Pass Rate Summary	Educator Certification (Tomlinson)	August 1 To Governor, General Assembly	105 ILCS 5/2-3.11d	Provides data for the Basic Skills test to the General Assembly and Governor. Institutional affiliation is based on examinee self-report at the time of test registration, and individuals may report up to three institutions. Data includes the number of examinees who took the Basic Skills test, the number and percentage of examinees who passed the Basic Skills test on their initial attempt, and the number and percentage of examinees who passed the Basic Skills test on cumulative attempts during the program year. This data report has been prepared for the Illinois State Board of Education by National Evaluation Systems, its certification	Yes June/July (Not previously reviewed by Bd.)

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
					testing contractor.	
School District Information	District/School Improvement Status Information	Assessment (Wise, Morrison)	None	None	Addresses the school improvement status of each of the state's schools.	Yes November (Not previously reviewed by Bd.)
School District Information	Annual Statistical Report	Data Analysis & Progress Reporting	January 14 To Governor & General Assembly	105 ILCS 5/2-3.11	Provides a statistical record of the condition of elementary and secondary schools in Illinois, including pupil statistics; staff, facilities, and program data; and finance information.	No
School District Information	Directories	Data Analysis & Progress Reporting	None	None	Statistical information on public schools, school districts and nonpublic schools.	No
School District Information	Fall Housing Data	Data Analysis & Progress Reporting	None, except that fall housing data is obtained from SIS by October 15	None	Addresses the number of students enrolled by various categories.	No
School District Information	Health Examination & Immunization Data	Data Analysis & Progress Reporting	Upon receiving school district reports. To Department of Public Health	105 ILCS 5/27-8.1(6)	Provides information regarding student health examinations.	No
School District Information	P.E. Exemption Report	Educator & School Development	January 30 of odd-numbered year To Governor, General Assembly	105 ILCS 5/2-3.97	Reports the general nature and manner of operation of the exemptions from the daily physical education requirement granted as per Section 27-6 of the School Code. Includes a brief description of the policy adopted by each school district for each allowable individual exemption, along with the number of pupils participating by grade level.	No
School District Information	Attacks on School Personnel	Educator and School Development	Annually	105 ILCS 5/10-21.7	Provides statistics of attacks on school personnel.	No

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
School District Information	Drug-related incidents in schools	Educator and School Development	Annually	105 ILCS 5/10-27.1B	Provides statistics regarding drug-related incidents in schools.	No
School District Information	Firearms in Schools	Educator and School Development	Annually	105 ILCS 5/10-27.1A, 105 ILCS 5/34-8.05	Provides statistics regarding incidents involving firearms in schools.	No
School District Information	Persistently Dangerous Schools	Grants and Programs	Annually. List of such schools is published.	105 ILCS 5/2-3.134	Includes those schools that have been identified as “persistently dangerous” in accordance with ISBE’s definition, required under Title IX, Part E, Subpart 2, Section 9532 of NCLB. To date, no schools have been identified as “persistently dangerous”.	No
State Board of Education	Comprehensive Education Plan and Annual Budget (including proposed legislation to necessary for the plan’s implementation)	Budget & Financial Management, Public Information, (Koch & Mitchell)	None Presented as part of the State Board Annual Report.	105 ILCS 5/2-3.47	An analysis of education conditions statewide and a plan for the use of resources to meet the educational needs of the state. Revenue and expenditure information is also required.	Yes. Presented as part of the State Board Budget
State Board of Education	Catalogue of Reports	Governmental Relations	2 nd Wednesday of January To Governor, General Assembly	105 ILCS 5/2-3.87	Summarizes each report that the State Board of Education was required to make during the preceding 12-month period.	No
State Board of Education	Council on Re-enrolling Students Who Dropped out of School	Grants & Programs	Annually, although no specific start date is provided.	HJR 40 (passed May 30, 2007)	The Council is charged with continuing public hearings throughout the state to ascertain the extent to which students have left school without receiving a high school diploma and its impact on various regions of the state and to make recommendations to the Governor, General Assembly and State Board of Education about programs to re-enroll these students.	No ISBE has no authority to approve or reject.
State Board of Education	State Board Annual Report	Public Information	January 14 To Governor,	105 ILCS 5/1A-4(E) 105 ILCS 5/2-3.47	Provides a discussion of Illinois education in relation to five goal areas for improvement: Student performance, access to quality education,	Yes December

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
		(Koch, Morrison, Vanover)	General Assembly		education workforce, learning environments and educational accountability/continuous improvement. Also provides student and teacher demographic information; information on teacher and administrator certification, and federal, state and local resources; and other data about Illinois education.	
State Board of Education	<u>Strategic Plan Progress Report</u>	Public Information (Koch, Morrison, Vanover)	July 1 To Governor, General Assembly	105 ILCS 5/2-3.47a	Provides an annual progress report on the five-year comprehensive strategic plan for elementary and secondary education in Illinois. ISBE monitors progress on the initiatives and evaluates the plan on an annual basis, making needed changes and additions to ensure that it remains a meaningful plan to lead education initiatives in Illinois.	Yes June
State Board of Education	<u>Cumulative Mandate Waiver Report</u>	Rules & Waivers	February 1 To Governor, General Assembly	105 ILCS 5/2-3.25g(f)	Summarizes all waivers and modifications of School Code mandates or administrative rules granted as of the date submitted that were included in waiver reports submitted to the General Assembly through October 1 of the prior year. The information is listed by topic area with the number and percentage of school districts and other eligible applicants for which the waiver or modification was granted. In addition, the report contains recommendations for changes in law for those frequently requested waivers or modifications that have been approved.	No (Board will receive as an fyi.) Yes (previously) December/ January
State Board of Education	<u>Educational Mandates Report</u>	Rules & Waivers	March 1 To Governor, General Assembly	105 ILCS 5/2-3.104	Lists all state mandates applicable to the common schools during the school year covered by the report, excluding only those mandates that relate to school elections.	No
State Board of Education	<u>Waivers of School Code Mandates (Fall Report)</u>	Rules and Waivers	October 1 To General Assembly	105 ILCS 5/2-3.25g(d)	Summarizes requests for waivers of School Code mandates being transmitted to the Illinois General Assembly for its consideration. Also included are summaries of requests for waivers and modifications acted on by the State Superintendent of Education in accordance with	No (Board will receive as an fyi.) Yes (previously) September

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
					Section 1A-4 of School Code (105 ILCS 5/1A-4), as well as applications that have been returned to school districts or other applicants.	
State Board of Education	<u>Waivers of School Code Mandates (Spring Report)</u>	Rules and Waivers	March 1 To General Assembly	105 ILCS 5/2-3.25g(d)	Summarizes requests for waivers of School Code mandates being transmitted to the Illinois General Assembly for its consideration. Also included are summaries of requests for waivers and modifications acted on by the State Superintendent of Education in accordance with Section 1A-4 of School Code (105 ILCS 5/1A-4), as well as applications that have been returned to school districts or other applicants.	No (Board will receive as an fyi.) Yes (previously) February
State Programs	<u>Career & Technical Education Report</u>	Career & Technical Education	January 14 To Governor	105 ILCS 435/2(e-f)	Contains a statement of the extent to which vocational education has been established and maintained; a statement of the existing condition of vocational education; suggestions and recommendations with reference to the development of vocational education; recommendations on programs and policies to overcome sex bias and sex stereotyping in vocational education programming and an assessment of the state's progress in achieving such goals prepared by the state vocational education sex equity coordinator pursuant to the federal vocational education law; and an itemized statement of the amounts of money received from federal and state sources, and of the objects and purposes to which the respective items of these several amounts have been devoted.	No
State Programs	Reading Improvement Block Grant Report	Curriculum & Instruction	Annually To General Assembly	105 ILCS 5/2-3.51	Reports on the results of the Reading Improvement Block Grant Program and the progress being made on improving the reading skills of students in kindergarten through the grade 6.	No (Board will receive as an fyi.) Yes (previously) December

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
State Programs	Early Childhood Block Grant Report	Data Analysis & Progress Reporting (Wise)	Annually via the Prevention Initiative and Preschool Education reports	105 ILCS 5/1C-4	Reports to the leadership of the General Assembly on the progress made in implementing the Early Childhood Block Grant Program.	Yes When available, prior to submission.
State Programs	<u>Preschool Educational Programs Report</u> (includes prekindergarten at risk and Preschool for All)	Data Analysis & Progress Reporting (Morrison, Henderson)	November 1, 2010, and every 3 years thereafter To General Assembly	105 ILCS 5/2-3.71(a)(6)	Summarizes and provides analysis of the evaluation data obtained from programs participating in the Prekindergarten Program for Children at Risk of Academic Failure and the Preschool for All Children program.	Yes October
State Programs	<u>Early Childhood Prevention Initiative Report</u>	Data Analysis & Progress Reporting (Morrison, Henderson)	July 1, 2006, and every 2 years thereafter To General Assembly	105 ILCS 5/2-3.89(c)	Summarizes and provides analysis of the data obtained from projects participating in the Prevention Initiative Program.	Yes June, even-years (Not previously reviewed by Bd.)
State Programs	<u>Transitional Bilingual Education Report</u>	Data Analysis & Progress Reporting (Evans, Lisboa)	Annually. Made available in the shortest feasible time after it is publicly available. To General Assembly.	105 ILCS 5/2-3.39(7)	Provides an evaluation of the program, the need for continuing the program, and recommendations for improvement.	Yes Annually, prior to release of report. (Not previously reviewed by Bd.)
State Programs	<u>Truants' Alternative and Optional Education (TAOEP) Statistical and Evaluation Reports</u>	Data Analysis & Progress Reporting (Wise, Morrison, Hopper)	None	None	Provides information relative to the programs funded under TAOEP; information gathered is also used in the State Board's annual report required under 105 ILCS 5/1A-4.	Yes Annually, along with discussion of Re-Enrolling Task Force Report. (Not previously reviewed by Bd.)
State Programs	<u>Charter Schools Annual Report</u>	Educator & School Development (Tomlinson,	2 nd Wednesday of January To Governor, General Assembly	105 ILCS 5/27A-12	Reflects data & operations of Illinois charter schools from the prior school year, including descriptions of all operating charter schools, school & student demographic information,	Yes November/December

CATEGORY	REPORT/DATA (NOTE: Text that is underlined serves as a link to the report/data online.)	DIVISION (Primary Staff for Board Presentation)	DUE DATE/RECIPIENT	STATUTORY CITATION	REQUIREMENTS	SUPT. RECOMMENDATION FOR BOARD REVIEW (CURRENT PRACTICE)
		Murphy)			student assessment information & recommendations for statutory change.	
State Programs	Private Business & Vocational Schools' Visitation & Complaint Report	Educator & School Development	2 nd week of January To General Assembly and State Board of Education	105 ILCS 425/14.2(5)	Lists all private business and vocational school names, addresses, visitation dates and complaints for the prior calendar year.	No (Board will receive as an fyi.) Not currently being filed with State Board Members
State Programs	<u>Regional Safe Schools Program Data</u>	Grants & Programs	Annually	None	Provides information about the programs funded under Article 13A of the School Code.	No
State Programs	<u>School Breakfast Incentives – Annual Report</u>	Nutrition Programs	March 1 To Governor, General Assembly	105 ILCS 125/4	Provides information relative to participant schools in the School Breakfast Incentive Program.	No
State Programs	<u>Special Education Performance Report</u>	Special Education Services (Hanselman)	Annually To ISBE members, State Superintendent, Advisory Council on Education of Children with Disabilities, Due Process Screening Committee	None except that information relative to the evaluation of the due process hearing system is required under 105 ILCS 5/14-8.02d	Presents key performance data for students with disabilities that ISBE regularly reports to the U.S. Department of Education. The report also includes a background section with an overall picture of students with disabilities in Illinois; includes a review of the due process hearing system, as already noted; and reports information gathered through the special education census required under 105 ILCS 5/2-3.30.	Yes Annually, when available. (Not previously reviewed by Bd.)
State Programs	<u>Interagency Coordinating Council on Transition</u>	Special Education Services and Illinois Department of Human Services (Hanselman)	On or before March 1 To Governor, General Assembly	20 ILCS 3970/5	Reports the Council's activities for the preceding fiscal year. The report also includes the Council's recommendations for administrative or legislative policies and programs which will enhance the delivery of transition services.	Yes February (Not previously reviewed by Bd.) ISBE has no authority to approve or reject.