

**MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT NO. 209
November 30, 2009
4:00 P.M.**

CALL TO ORDER

Chairman James Popernik called the meeting to order at 4 p.m.

ROLL CALL

Present:

James Popernik, Chairman

James McEnroe, Member

Craig Schilling, Member

Also present:

Debby Vespa, ISBE

Kenya Austin, ISBE

Dr. Nettie Collins-Hart, District Superintendent

Dr. Nikita Johnson, Assistant Superintendent of Business Services

Timothy Cole, Baker Tilly Virchow Krause, LLP

Althea Busby, Assistant Executive to the Superintendent

Chris Welch, Board Member

Theresa Kelley, Board Member

Dr. Cheryl Pruitt, Assistant Superintendent for Curriculum

PUBLIC COMMENT

A number of people addressed the FOP regarding the financial plan, the District's financial situation and the proposed budget reductions.

REPORTS

The District administrators presented the following reports:

Superintendent

Curriculum & instruction

Grant fiscal management

Foundation

FOIA

Finance

- The FOP requested that the administration provide the FY 09 audited numbers.
- The FOP requested that the administration prepare a projection of FY 10 financial results, based upon actual results to date.

Need to know FY09 audited numbers to project the FY 10 numbers based on actual to date through December

APPROVAL OF MINUTES

A motion was made to approve the minutes from the October 23, 2009 meeting
By Dr. Schilling and seconded by Mr. McEnroe

All voted in favor to approve, no nays.

ACTION ITEMS

Personnel report

Dr Schilling moved and seconded by Dr. Popernik.

Certified staff

 Employment

 Termination

Non-Certified Staff

 Termination

Other employment

All voted in favor to approve the personnel report, no nays.

The FOP requested that the administration provide a recap of the Holiday Tournament costs and revenues.

Bills payable and November payroll

Dr Popernik moved to approve the bills payable in the amount of \$2,110,245.04 and the November payroll in the amount of \$1,915,653.63 and Mr Schilling seconded.

All voted in favor to approve the bills payable and September payroll, no nays.

The FOP requested that the administration provide the rates for disability insurance and asked if the broker will request bids for disability next year.

All voted in favor to approve, no nays.

Attorney fees

No action necessary - Information item only – included in approval above.

Contract/Bids

- a. *African American Christian Foundation (SES)*
- b. *100 Percent Learning Fund Center (SES)*
- c. *Center of Higher Development (SES)*
- d. *Princeton Review, Inc. (SES)*
- e. *Comcast Sportsnet*

Dr. Schilling moved and seconded by Mr. McEnroe to approve the contracts/bids; all voted in favor to approve.

Dr. Schilling moved and seconded by Mr. McEnroe to approve Baker Tilly invoice; all voted in favor to approve.

Policy manual updates (2nd Reading)

Mr. McEnroe moved and seconded by Dr. Schilling to approve.

The FOP questioned the District's attorney about the need for a procedure regarding misuse of District credit cards. The FOP recommended that the administration consider such a policy.

All voted in favor to approve.

Items F, G & H

Information items only – no action necessary.

Old Business

Legat Architects - there was a discussion regarding the life safety survey. The FOP requested that the administration contact Legat and request that a representative attend the next FOP meeting to discuss this.

Attorney for Special Project/Legislative Counselor/Lobbyist

Dr. Schilling moved, and there was no second.

Motion Fails

Site and Construction Fund

EXECUTIVE SESSION

A motion was made to enter Executive Session in accordance with 5 ILCS 120/2(c) (1) for the purpose of Personnel, 5 ILCS 120/2(c) (2) collective bargaining, and 5 ILCS 120/2(c) (11) Litigation at 5:50 p.m.

By Mr. McEnroe and seconded by Dr. Schilling

All voted in favor to approve, no nays

The public portion of the meeting was reconvened at 6:35

There was a brief discussion of future meeting dates:

Future FOP Meetings:

Date -	Time -	Location -
January 21 st	7 p.m.	PMSA
January 29 th	1 p.m.	TBD
February 25 th	7 p.m.	TBD
March 16 th	12 p.m.	TBD

ADJOURNMENT

Dr. Schilling moved and seconded by Mr. McEnroe at 6:45 p.m.

All voted in favor to approve, no nays