

**MINUTES OF MEETING  
FINANCIAL OVERSIGHT PANEL  
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT NO. 209  
June 29, 2009  
1:00 P.M.**

**CALL TO ORDER**

Chairman James Popernik called the meeting to order at 1:04 p.m.

**ROLL CALL**

Present:

James Popernik, Chairman  
James McEnroe, Member  
Craig Schilling, Member arrived at 1:06 p.m.

Also present:

Debby Vespa, ISBE  
Kenya Austin, ISBE  
Dr. Nettie Collins-Hart, District Superintendent  
Dr. Nikita Johnson, Assistant Superintendent of Business Services

Public Comment: Board Member Theresa Kelly asked the FOP about close session minutes and how can she receive a copy. Jim Popernik stated that since they are the closed session minutes of the Financial Oversight Panel (FOP), the minutes will be reviewed at the end of six months and released to the public if the minutes are not longer subject to closed session agendas.

Dr. Collins-Hart discussed that summer school attends was high this year. She further discusses the Career Tech Grant and informed the FOP funding is expected soon. She spoke about the Target Teacher grant and the stipend for teachers and also discussed SAMS and how it will improve the growth of the instructional leadership of the district.

Dr. Johnson discussed with the FOP of the change with July board meeting so that they can guarantee a 30 days display procedure for the Fiscal Year 10 budget. FOP agreed and will adjust their meeting accordingly.

A motion was made to approve minutes of May 19, 2009

By Mr. McEnroe and seconded by Dr. Schilling

All approved, no nays

A motion was made to approve minutes of June 08, 2009 Special Meeting

By Dr. Schilling and seconded by Dr. Popernik

All approved, no nays

A motion was made to enter Executive Session in accordance with 5 ILCS 120/2(c) (1) for the purpose of Personnel, 5 ILCS 120/2(c) (2) collective bargaining, and 5 ILCS 120/2(c) (11) Litigation at 1:15 p.m.

By Dr. Schilling and seconded by Mr. McEnroe  
All voted in favor to approve, no nays

A motion was made to exit out of Executive Session at 1:55 p.m.

By Dr. Schilling and seconded Mr. McEnroe.  
All voted in favor to approve, no nays

The FOP set partial year new meeting dates and they are as follows:

Friday, July 24, 2009 at 1:00 p.m.

Special Meeting Wednesday July 29, 2009 at 11:00 p.m.

Wednesday, August 26, 2009 at 1:00 p.m.

Monday, September 28, 2009 at 7:00 p.m.

Friday, October 23, 2009 at 11:00 p.m.

Monday, November 23, 2009 at 7:00 p.m.

Monday, December 21, at 1:00 p.m.

Action Items:

A motion was made to approve Action Items A-1(a) through 3 Personnel Report

By Dr, Schilling and seconded by Dr. Popernik.

By roll call vote, all approved, no nays

All approved, no nays

A motion was made to approve Action Items B – Bills Payable in the amount of \$2,757,278.56 and May Payroll in the amount of \$8,853,227.49

By Mr. McEnroe and seconded by Dr. Schilling.

By roll call vote, all approved, no nays

FOP discussed the increase cost of bottled water (Ice Mountain) they would like to eliminate this cost going forward for the district. Dr. Collins-Hart stated that she would like to price out other alternative method because she stated that there are no fountains in central office. She also stated that she will bring back to the FOP a water assessment.

A motion was made to approve Action Item D 1, 3, 4, 5, 6 – Contract/Bids

By Dr, Schilling and seconded by Mr. McEnroe.

By roll call vote, all approved, no nays

No action was necessary for Action Item C – Attorney Fees

Under action item D Contracts and Bids, the FOP pulled the contract for Arbor Management to discuss and act on separate from the other five contracts. Discussed was the five percent increase in cost for Fiscal Year 2010. The FOP members stated that the increase was too high since CPI increased only 4.1%. They asked that the district administrators go back and ask them if they would accept an increase of CPI for this contract and to inform Arbor Management that

the FOP would not approve the five percent increase. Dr. Johnson & Dr. Collins-Hart asked if they could go out to bid with this being so late of a process and the increasing number of schools also going out to bid? Deb Vespa stated that she would try and see if ISBE could process the bid quicker.

Deb Vespa stated that "The District Financial Plan" was approved by the Illinois State Board of Education. Also noted was that this process needs to be done again by next February.

A motion was made to approve to the Year Extension of Teachers' Union 571 Contract  
By Dr, Schilling and seconded by Mr. McEnroe.  
By roll call vote, all approved, no nays

A motion was made to approve to the Prevailing Wage Rate  
By Dr, Schilling and seconded by Mr. McEnroe.  
By roll call vote, all approved, no nays

During the discussion about the District Staffing Inventory and Staffing Plan, Deb Vespa asked for the district to send her the master listing of the entire district's personnel, their positions, and contract salary amounts. Dr. Schilling also requested that they get the listing of the overload plans. Mr. McEnroe stated that for this to be useful, this need to be reconciled to the payroll. Dr. Collins-Hart stated that she also want to discuss the education impact this will have on the district.

One bid was received for the FOP Financial Administrator position. Interviews will be conducted on Wednesday, July 29, 2009.

Adjournment at 3:00 p.m.