

**NOTIFICATION THAT TEMPORARY APPROVAL IS EXPIRING SOON**

Dear Parent or Guardian:

Your application for free meals, reduced-price meals, or free milk for your child(ren) was originally given temporary approval through (*specify date*) \_\_\_\_\_ due your temporary situation.

Based on this temporary approval, we are required to re-evaluate your household situation and determine if the circumstances have changed. Please contact the school official listed below to provide this information. Our staff will re-evaluate the situation and determine appropriate meal/milk benefits for your child(ren).

If you do not contact this office by (*specify date*) \_\_\_\_\_ the meal/milk benefits for your child(ren) will end on (*specify date*) \_\_\_\_\_.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Address (Street, City, State, Zip Code)*

\_\_\_\_\_  
*Telephone Number (Include Area Code)*

You may reapply at any time during the school year if you feel a change in circumstances may make you eligible (such as a decrease in household income, an increase in household size, or a household wage earner becomes unemployed).

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.