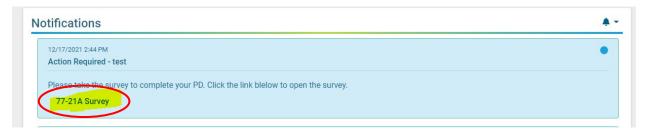
How to Receive Credit for a Professional Development Activity Registered for in PD+



This guide will demonstrate how to complete ISBE form 77-21A and receive professional development credit for completing an activity register for through the PD+ system. Credit will not be awarded for an activity until the 77-21A is complete.

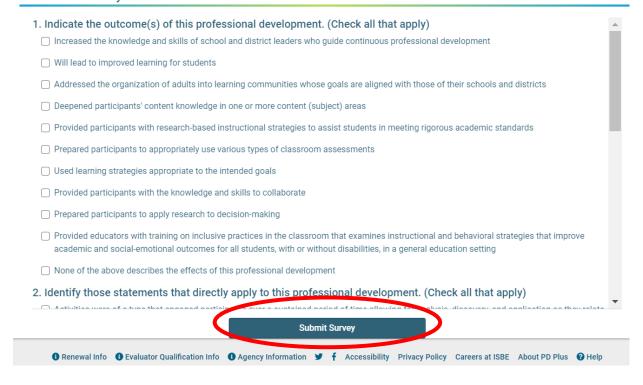
- 1. Login to your educator PD+ account
 - a. Login into your <u>ELIS</u> account and select the PD+ button in the upper left-hand corner
- 2. Go to your notifications → Contact Us
 - Your notifications center is where you will see if a provider has marked the professional development activity you attended as complete in order to receive credit.
 - b. You will look for a notification indicating you need to complete the 77-21A form.



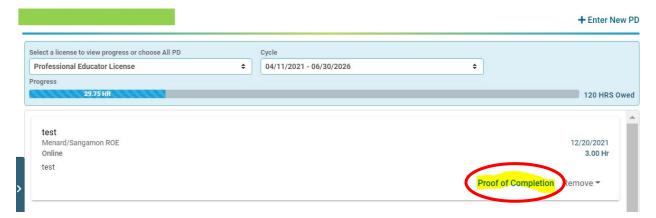
- 3. Click the 77-1A Survey link
- 4. Complete the entire survey
 - a. You must answer each question to your best capabilities as ISBE will use this data to determine activity effectiveness.



Evaluation Survey 77-21A - test



- 5. Click Submit Survey once you have completed each question to the best of your ability.
- 6. You will be taken to your PD page verifying you received credit for the professional development activity. The activity will now be counted towards your professional development requirements. The proof of completion will be stored in your PD+ activity with the activity information.



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