# PROGRAM COMPLIANCE CHECKLIST

## **1-Staff to Child Ratio**

- <u>IECAM</u> Illinois demographic and early childhood program data (Website)
- Preschool for All program Parent Flyer (PDF)
- Recruiting "Hard to Reach" families Engaging Families Toolkit (PDF)
- Preschool for All Outreach Toolkit (PDF)
- PFA Implementation Manual, Page 26 (PDF)

#### 2-Children's Documentation/Files

PFA Implementation Manual, Pages 16-17 (PDF)

## 3- Homeless Policy/Birth Certificates

ISBE homeless policy (Website)

Locating local homeless liaisons; how to order birth certificates; preschool homeless education plan, FAQs resources (Website)

Preschool for All Implementation Manual, Page 15

#### **4-Screening Procedure**

Preschool for All Implementation Manual, Pages 12-13

#### **5-Screening Instrument**

PFA Implementation Manual, page 13 (PDF)

Mandate to serve Priority #1 and Priority #2 at-risk children and that a minimum of 80% of enrollment should be defined as at-risk.

# 6- Weighted Eligibility, Enrollment & Recruitment

PFA Implementation Manual, Pages 13-14 (PDF)

Mandate to serve Priority #1 and Priority #2 at-risk children and that 80% of enrollment should be defined as at-risk.

- IECAM Illinois demographic and early childhood program data (Website)
- Preschool for All program Parent Flyer (PDF)
- Recruiting "Hard to Reach" families Engaging Families Toolkit (PDF)
- Preschool for All <u>Outreach Toolkit</u> (PDF)

## 7-Minimum Attendance Hours/Calendar

PFA Implementation Manual, Page 31 (PDF)

#### 8-Childcare Centers DCFS Licensed (Applies Only to Childcare Centers)

DCFS-Summary of Licensing Requirement for Day Care Centers (PDF)

#### 9-Mission Statement

Illinois Birth to 5 Program Standards, page 6

#### 10-Curriculum

- Preschool curriculum decision-making tool kit (PDF)
- Preschool for All curriculum criteria (PDF)
- Article "No More Worksheets" from Pre-K Pages (Website)
- "Worksheets in Preschool: Too Much, Too Soon" ACEI SPEAKS (PDF)
- Illinois Early Learning Project (Website)

Resources for teachers, caregivers, and parents including video examples of benchmarks for the Early Learning Standards

- Lesson Plan Resources
  - o Developmentally appropriate lesson planning (webinar)
  - o Lesson Planning FAQ (PDF)
  - ECDEC Lesson Plan Template(PDF)
  - o <u>D186 Lesson Plan Template</u> (PDF)

#### **11-Nutritious Snack**

- USDA Nutrition <u>Guidelines</u> (PDF)
- USDA Standardized <u>Recipes</u> (website)

## 12-Assessment/Portfolios

- Early Childhood News Article: "Why Portfolio Based Assessment Works" (Website)
- Results Matter-Resources on authentic assessment for preschool (Website)
- Documentation As A Habit (Video)
- Observation: The Heart of Authentic Assessment (Website)
- Portfolio Collection Sample Form (PDF)

#### 13-Transitions

- PFA Implementation Manual (PDF)
- Harvard Family Research Project-<u>Building Worlds Interactive Case-Family Engagement in Kindergarten</u>
   <u>Transition</u>

#### 14-Collaboration

- PFA Implementation Manual, Section 10 (PDF)
- <u>Illinois Early Childhood Collaboration</u> (Website)

Comprehensive information regarding establishing community collaborations, geographic locator for agencies, tip sheets, sample collaborations, and a Resource Directory. (Website)

- Head Start MOU template (PDF)
- Illinois Head Start Collaboration Office (Website)

Phone (618) 583-2083

#### **15-Staff License and Endorsements**

ISBE – Educator Licensure

## **16-PARENTS/FAMILY INVOLVEMENT**

- ISBE Family Engagement Framework Guide
- PFA Implementation Manual (PDF)
- Harvard Family Research Project-<u>Building Worlds Interactive Case-Family Engagement in Kindergarten</u>
   Transition
- Office of Head Start National Centers-Parent , Family and Community Engagement Simulation (Website)
- <u>Center on the Social & Emotional Foundations for Early Learning</u> (Website)
   Web based resources for parents and teachers, to support children's healthy social and emotional

development. Includes online training modules, chat sessions, scripted stories, articles, and recommended books. Available in English and Spanish.

- Illinois Early Learning Project (Website)
- Parent tip sheets available in English, Spanish, and Polish (Website)
- Early Childhood News Article: "Supporting Families-Children are the Winners" (Website)
- Illinois Early Intervention Clearinghouse (Website)

Identifies and collects research-based and best-practice early intervention information to share with families. (Website)

- Lending Library for families and professionals involved in the EI Program (Website)
- Technical Assistance Center on Social Emotional Intervention (Website)

#### 17-Home Language Survey (HLS)

- HLS sample ENGLISH
- HLS sample SPANISH
- Resources for preschool English Language Learners (Website)

## 18-English Language Proficiency Screening (Applies Only to School Districts)

- ISBE Screening for English Language Proficiency (Website)
- Pre-IPT Online Overview and Training (Website)

8 Strategies for Preschool English Learners (Website)

# 19-Program Annual Program Evaluation and Continuous Quality Improvement Plan

COMING SOON

# **20-Children With IEPs**

- PFA Implementation Manual (PDF)
- Inclusion Clarification (PDF)
- Policy Statement on Inclusion of Children with Disabilities in Preschool Programs (PDF)

# **Professional Learning Resources**

Illinois Resource Center (IRC): Early Childhood (Website)

Professional development on a variety of topics with emphasis on curriculum and assessment Programs and teacher(s) sign up with IRC to ensure that they receive professional development catalogs, mailings and e-mails

Programs can request specific training on specific topics (224) 366-8525

Illinois STARNET provides a variety of opportunities for personal and professional growth for those who touch the lives of young children, ages birth through eight, with an emphasis on children with special needs. STARNET supports family-centered, researched and effective practices in early childhood education and care. STARNET provides support, training and technical assistance, consultation, and resources to the early childhood community in Illinois.

Illinois StarNet Regions Main Page (Website)

Northwest & Central Regions 1 and 3 – Western Illinois University (Website)

Northern Region 2 - Illinois Resource Center (Website)

<u>Southern Region 4 – St. Clair ROE</u> (Website)

<u>Chicago Region 5 – CPS</u> (Website)

South Suburban/East Central Region 6 (Website)

All About the ECERS-R (Book)

# **ECERS-3 Resources Checklist**

# **SPACE & FURNISHINGS (Items 1-8)**

# 1-Indoor Space

- Early Childhood News Article: "Creating Indoor Environments for Young Children" (Website)
- Chapter 10: <u>Play and the Learning Environment</u> (PDF)

# 2-Furnishings for Care, Play, and Learning

• Early Childhood News Article: "Creating Indoor Environments for Young Children" (Website)

## 3-Room Arrangement for Play and Learning

■ Early Childhood News Article: <u>"Creating Indoor Environments for Young Children"</u> (Website)

#### **4-Space for Privacy**

• Early Childhood News Article: <u>"Creating Indoor Environments for Young Children"</u> (Website)

#### 5-Child-related Display

Early Childhood News Article: "Creating Indoor Environments for Young Children" (Website)

# **6-Space for Gross Motor Play**

• Early Childhood News Article: "Creating Indoor Environments for Young Children" (Website)

#### **7-Gross Motor Equipment**

- Early Childhood News Article: "Creating Indoor Environments for Young Children" (Website)
- NAEYC: "Promoting Physical Activity in Preschoolers" (PDF)
- Consumer Product Safety Commission: <u>Public Playground Safety Handbook</u> (PDF)
- Playground Information to Use with Environmental Rating Scales (PDF)

# **LANGUAGE & Literacy (Items 12-16)**

## 12-Helping Children Expand Vocabulary

- Child Care Quarterly, "Revisiting Bloom's Taxonomy: Asking Better Questions" (Website)
- NAEYC Young Children, <u>"Supporting Preschoolers' Vocabulary Learning"</u> (PDF)
- More Than Baby Talk, <u>"10 Ways to Promote the Language and Communication Skills of Infants and Toddlers"</u> (PDF)
- NAEYC "Tools to Enhance Young Children's Thinking"

#### 13-Encouraging Children to Use Language

- Child Care Quarterly, "Revisiting Bloom's Taxonomy: Asking Better Questions" (Website)
- Open Ended Questions (PDF)
- Infant Child Research, <u>"Enhancing Children's Language Development in Preschool Classrooms"</u> (PDF)
- Using Language During Science Activities (PDF)
- National Center on Quality Teaching and Learning
  - Ways to Ask Children Questions (PDF)
  - Fostering Children's Thinking Skills (PDF)
- NAEYC "Tools to Enhance Young Children's Thinking"

## 14-Staff Use of Books With Children

- NAEYC: <u>Great Books to Read to Infants and Toddlers</u> (Website)
- NAEYC: Reading Aloud with Children of All Ages (PDF)
- Cooperative Children's Book Center, 50 Multicultural Books Every Child Should Know (Website)
- U.S. Department of Education Helping Your Child Become a Reader (PDF)

# 15-Encouraging Children's use of Books

- Cooperative Children's Book Center, 50 Multicultural Books Every Child Should Know (Website)
- NAEYC: Great Books to Read to Infants and Toddlers (Website)
- U.S. Department of Education Helping Your Child Become a Reader (PDF)

#### **16-Becoming Familiar with Print**

- NAEYC: <u>Great Books to Read to Infants and Toddlers</u> (Website)
- U.S. Department of Education <u>Helping Your Child Become a Reader</u> (PDF)
- NAEYC The Essentials of Early Literacy Instruction (PDF)

# **LEARNING ACTIVITIES (Items 17-27)**

# 17-Fine Motor40 Fine Motor Skill Activities (Website)

#### 18-Art

• Kid Source, "Encouraging Creativity in Early Childhood Classrooms" (Website)

#### 19-Music and Movement

NAEYC, <u>Inventing Music Play Centers</u> (PDF)

#### 20-Blocks

NAEYC Teaching Young Children, <u>Block Building and Make – Believe for Every Child</u> (PDF)

#### 21-Dramatic Play

NAEYC Teaching Young Children-Assessing and Scaffolding Make-Believe Play (PDF)

#### 22-Nature/Science

NAEYC – Science, Technology, Engineering and Math Resources for Early Childhood (Website)

## 23 Math Materials and Activities

- Using Language During Science Activities (PDF)
- Quick Recipe Science Unit (PDF)
- NAEYC Science, Technology, Engineering and Math Resources for Early Childhood (Website)
- Math Access for Teachers and Home Child Care Providers (Website)

## 24-Math in Daily Events

NAEYC – Math Talk Every Day in Every Way (PDF)

# **25-Understanding Written Num**bers

TECPlus – Help! They Still Don't Understand Counting (PDF)

#### **26-Promoting Acceptance of Diversity**

- Diversity in Early Childhood Programs (Website)
- <u>Framing Services for English Learners</u> Program and Structure resource to help educators best service English Learners/ESL/Bilingual

# **27-Appropriate use of Technology**

- Supporting Appropriate Technology Integration in Early Childhood Programs (Website)
- <u>Reading Rockets for Preschooler and Childcare</u> early reading resources for parents and providers including video, research and book lists. (Website)
- Media and Young Minds (PDF)

# **INTERACTION (Items 28-32)**

#### 28-Supervision of Gross Motor Activities

NAEYC-Avoiding Lapses in Supervision that leave Children at Risk

#### 29-Individualized Teaching and Learning

Dimensions of Early Childhood "Individualizing Instruction In Preschool Classrooms" (PDF)

#### **30-Staff-Child Interactions**

- What Adults Can Do to Promote Young Children's Pro-Social Skills (PDF)
- Technical Assistance Center on Social Emotional Intervention for Young Children <u>Learning about the</u>
   <u>Pyramid Model</u>
- Practices for Enhancing Children's Social-Emotional Development and Preventing Challenging Behavior (eric file)

#### 31-Peer Interaction

- Center on the Social & Emotional Foundations for Early Learning (Website)
  - Web based resources for parents and teachers, to support children's healthy social and emotional development. Includes online training modules, chat sessions, scripted stories, articles, and recommended books. Available in English and Spanish.
- Social Development Tools for Promoting Social Learning (Website)
- Technical Assistance Center on Social Emotional Intervention (Website)
- Children Who Have Serious Conflicts (PDF)
- Technical Assistance Center on Social Emotional Intervention for Young Children <u>Learning about the</u>
   <u>Pyramid Model</u>

# 32-Discipline

- Children Who Have Serious Conflicts (PDF)
- Part 1: Replacing Time Out: Using Guidance to Build an Encouraging Classroom (PDF)
- Part 2: Replacing Time-Out: Using Guidance to Maintain an Encouraging Classroom (PDF)
- "Classroom Management—Strategies to Work with Challenging Behaviors" (Webinar)
- Technical Assistance Center on Social Emotional Intervention for Young Children <u>Learning about the Pyramid Model</u>
- Early Childhood National Centers, "Understanding and Eliminating Expulsion in Early Childhood Programs"

# **PROGRAM STRUCTURE (Items 33-35)**

#### **33-Transitions and Waiting Times**

- CSEFEL "Helping Children Make Transitions Between Activities"
- NAEYC Journal Moving Right Along.....Planning Transitions to Prevent Challenging Behavior (PDF)
- Technical Assistance Center on Social Emotional Intervention for Young Children <u>Learning about the</u>
   <u>Pyramid Model</u>

## 34-Free Play

- Play in the Early Years: Keys to Success (PDF)
- Technical Assistance Center on Social Emotional Intervention for Young Children <u>Learning about the</u>
   Pyramid Model

## 35-Whole-Group Activities for Play and Learning

• Technical Assistance Center on Social Emotional Intervention for Young Children – <u>Learning about the</u>
Pyramid Model

## **ADDITIONAL RESOURCES**

- Hand washing flyer (PDF)
- Center for Disease Control Child Development (Website)
- U.S. Department of Health and Human Services, "Caring for Our Children" (PDF)
- Center for Disease Control Child Development (Website)
- Center on the Social and Emotional Foundations for Early Learning (website)