



# Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001  
www.isbe.net

Jesse H. Ruiz  
Chairman

Rod Blagojevich  
Governor

Christopher A. Koch, Ed.D.  
State Superintendent of Education

September 4, 2008

Dear Superintendent:

Public Act 93-0489 requires the State Board of Education and the Capital Development Board to file a comprehensive assessment report of the capital needs of all school districts to the General Assembly before January 1, 2009.

In an effort to compile the assessment needs, we are requesting that all school districts complete and submit the *Capital Needs Assessment Survey* by **October 17, 2008**. The surveying instrument has been attached for your convenience and may also be accessed on either of the following websites: [www.isbe.net/finance](http://www.isbe.net/finance) or [www.cdb.state.il.us](http://www.cdb.state.il.us).

The information gathered from this survey will be used to project future statewide capital needs for Pre-Kindergarten through 12<sup>th</sup> grade school districts. The 2005 survey received 690 school district responses and reflected capital needs of more than 6.7 billion dollars. For the 2007 survey only 450 school districts responded, but reflected a need of 8.2 billion dollars. It is important that school districts respond to this survey to continue to convey the growing need of capital improvements required in our schools. We are also asking the Regional Superintendents to assist districts, if necessary, in completing the form and to assist us in ensuring 100% participation of school districts. If you would like to receive a copy of past surveys your district submitted to ISBE, please send us an email or call (217)785-8779 and a copy will be faxed to you.

Completed forms can be submitted to ISBE by emailing to [finance@isbe.net](mailto:finance@isbe.net), or by mailing to:

School Business Services  
100 North First Street (N-330)  
Springfield, Illinois 62777-0001

An electronic submittal is preferred so that electronic copies can be maintained for your future use.

If you have any questions, please contact Christine Kolaz, Illinois State Board of Education at (217) 785-8779 or Marcy Joerger, Capital Development Board at (217)782-8708.

Sincerely,

Handwritten signature of James A. Riemer, Sr.

James A. Riemer, Sr.  
Executive Director  
Capital Development Board

Handwritten signature of Christopher A. Koch, Ed.D.

Christopher A. Koch, Ed.D.  
State Superintendent of Education  
Illinois State Board of Education

cc: Regional Superintendents