

**ILLINOIS STATE BOARD OF EDUCATION
DIVISION OF FUNDING AND DISBURSEMENT SERVICES**

**2008-09 School Year Dates
Special Education Approval and Reimbursement**

Student Approval and IDEA Child Count

Sections 14-7.02 (Private Facility), 14-7.02b (Excess Cost) and 14-7.03 (Orphanage)

October 10, 2008	Transmission due to the ISBE (REQUIRED)
December 1, 2008	Federal Child Count Date
December 12, 2008	Transmission due to the ISBE (REQUIRED)
January 30, 2009	Transmission due to the ISBE (OPTIONAL)
March 13, 2009	Transmission due to the ISBE (REQUIRED)
May 15, 2009	Transmission due to the ISBE (REQUIRED)
June 30, 2009	FINAL transmission with all corrections due to the ISBE (REQUIRED)
July, 2009	Errors/duplicates resolved

**Special Education Orphanage (Section 14-7.03)
Student Eligibility Verification (ISBE Form 34-75)**

November, 2008	Preprinted 2008-09 forms sent for correction
December 12, 2008	Forms due to the ISBE
January, 2009	Preprinted 2008-09 forms sent for correction
March 13, 2009	Forms due to the ISBE
April, 2009	Preprinted 2008-09 forms sent for correction
May 15, 2009	Forms due to the ISBE
June, 2009	Preprinted 2008-09 forms sent for correction
June 30, 2009	Forms due to the ISBE
July, 2009	Final errors resolved

Personnel Approval (Section 14-13.01)

October 10, 2008	Transmission due to the ISBE (REQUIRED)
December 12, 2008	Transmission due at ISBE (REQUIRED)
January 30, 2009	Transmission due to the ISBE (OPTIONAL)
March 13, 2009	Transmission due at ISBE (REQUIRED)
May 15, 2009	Transmission due to the ISBE (REQUIRED)
June 30, 2009	Transmission due to the ISBE (REQUIRED)
August 17, 2009	FINAL transmission with all corrections due to the ISBE (REQUIRED)

Personnel Reimbursement Claims (Section 14-13.01)

August 15, 2008	Claims transmission due to the ISBE (STATUTORY)
September 30, 2008	First Quarter reimbursement payment vouchered
November 10, 2008	Error transmission via Data Correction Service due to the ISBE
December 1, 2008	FINAL error corrections due to the ISBE via mail or facsimile (STATUTORY)
December 30, 2008	Second Quarter reimbursement payment vouchered
January, 2009	Computation Sheets transmitted to Directors of Sp Ed & to Site Administrators
March 30, 2009	Third Quarter reimbursement payment vouchered
June 20, 2009	Fourth Quarter reimbursement payment vouchered
August 17, 2009	Claims transmission due to the ISBE (STATUTORY)

Special Education Pupil Reimbursement

Section 14-7.02 (Private Facility)

Section 14-7.02b (Funding for Children Requiring Sp Ed Services and Excess Cost)

Section 14-7.03 (Individual Orphanage)

August 15, 2008	2007-08 Private Facility claims due to the ISBE (STATUTORY)
August 15, 2008	2007-08 Excess Cost claims due to the ISBE
August 29, 2008	2007-08 Final payment for Orphanage vouchered
September 30, 2008	2007-08 Excess Cost reimbursement payment vouchered
September 30, 2008	2007-08 First Quarter reimbursement payment for Private Facility and Funding for Children Requiring Special Education Services vouchered
September 30, 2008	2008-09 First Quarter estimated payment for Individual Orphanage vouchered
November 3, 2008	Summer 2008 claims for Individual Orphanage due to the ISBE (STATUTORY)
November 10, 2008	Error transmission via Data Correction Service for Private Facility due to the ISBE
December 1, 2008	FINAL 2007-08 errors for Private Facility due to the ISBE via mail or facsimile (STATUTORY)
December 15, 2008	Summer 2008 reimbursement payment for Orphanage vouchered
December 30, 2008	2007-08 Second Quarter reimbursement payment for Private Facility and Funding for Children Requiring Special Education Services vouchered
December 30, 2008	2008-09 Second Quarter estimated payment for Orphanage vouchered
March 30, 2009	2007-08 Third Quarter reimbursement payment for Private Facility and Funding for Children Requiring Special Education Services vouchered
March 30, 2009	2008-09 Third Quarter estimated payment for Orphanage vouchered
June 20, 2009	2007-08 Final reimbursement payment for Private Facility and Funding for Children Requiring Special Education Services vouchered
July 15, 2009	2008-09 Individual Orphanage claims due to the ISBE (STATUTORY)
August 17, 2009	2008-09 Excess Cost claims due to the ISBE
August 17, 2009	2008-09 Private Facility claims due to the ISBE (STATUTORY)

2008 Summer School State Aid Claims Paid In FY 2009 (Section 18-4.3)

November 3, 2008	2008 Claims due to the ISBE via IWAS (STATUTORY)
December 15, 2008	2008 reimbursement payment vouchered

Special Education Transportation Reimbursement (Section 14-13.01)

Pupil Transportation Claim Reimbursement System (PTCRS)

August 15, 2008	2007-08 Claims due to ISBE via IWAS (STATUTORY)
September 30, 2008	2007-08 First Quarter reimbursement payment vouchered
November 28, 2008	2007-08 FINAL errors transmitted via PTCRS
December 30, 2008	2007-08 Second Quarter reimbursement payment vouchered
March 30, 2009	2007-08 Third Quarter reimbursement payment vouchered
June 20, 2009	2007-08 Final reimbursement payment vouchered
August 17, 2009	2008-09 Claims due to ISBE via IWAS (STATUTORY)

Approval/Claims/Reimbursement Contacts

If you have questions specific to a reimbursement or approval process, contact one of the following staff members by phone at **217/782-5256** or by FAX at **217/782-3910**.

Jodi Whitlow	Special Education Pupil Reimbursement Claims
Sharon Conrath	Special Education Personnel Approvals
Judy Conboy	Special Education Personnel Reimbursement Claims
Sharon Conrath	Special Education Room and Board Reimbursement (ISBE Form 50-97)
Kathy Joyce	FACTS (Sections 14-7.02, 14-7.02b, 14-7.03—Individual/Public and Private, Summer School 18-4.3, and 14-13.01—Special Transportation)
Jamie Johnson	Annual Claim for Pupil Transportation Reimbursement
Jodi Whitlow	Summer School State Aid Claim
Kathy Stratton	Listing of Approved Nonpublic Facilities with Allowable Costs
Kathy may be reached in the Division of Special Education 217-782-5589	