ILLINOIS STATE EDUCATOR PREPARATION AND LICENSURE BOARD

Illinois State Board of Education (ISBE)
State Board Room, Fourth Floor
100 North First Street
Springfield, Illinois

Friday, January 9, 2015

Facilitation Committee Meeting

MINUTES

Call to Order / Roll Call:
Kellee Sullivan, Secretary, Illinois State Educator Preparation and Licensure Board, called the Facilitation Committee meeting to order at 8:33 a.m. and proceeded to call the roll. A quorum was present.

Facilitation Committee Member(s) Present:
Kellee Sullivan, Secretary
Mark Doan
Tammy Knippenberg
Rebecca Nelson
Leon Scarlett

Facilitation Committee Member(s) Absent:
Amee Adkins

Approval of Facilitation Committee Meeting Minutes:
Rebecca Nelson moved that the State Educator Preparation and Licensure Board Facilitation Committee accept the minutes of the December 5, 2014 Facilitation Committee meeting as written. Tammy Knippenberg seconded the motion. Mark Doan called for discussion, but none followed. The motion passed by unanimous vote.

Review of Business Meeting Agenda:
There were no modifications made to the business meeting agenda.

Adjournment:
Tammy Knippenberg moved that the State Educator Preparation and Licensure Board Facilitation Committee meeting adjourn. Rebecca Nelson seconded the motion. Mark Doan called for discussion, but none followed. The motion passed by unanimous vote. The Facilitation Committee meeting adjourned at 8:38 a.m.
Call to Order / Roll Call:
Secretary Kellee Sullivan called the Illinois State Educator Preparation and Licensure Board business meeting to order at 9:04 a.m. Ms. Sullivan called the roll. A quorum was present.

Member(s) Present:
Dr. Jason Helfer, Chair Designee (Representing Superintendent Christopher Koch)
Ms. Kellee Sullivan, Secretary
Kendra Asbury  Neil James  Barbara O’Donnell
Mark Doan  Tammy Knippenberg  Leon Scarlett
Hattie Doyle  Stephen Lucas  Kathleen Valenta
Ronald Fonck  Rebecca Nelson  Addie Washington
Stephanie Bernoiteit, Ex-Officio Member Appointed by Chairman Christopher Koch

Member(s) Absent:
Amee Adkins  Annice Brave  Elysa Pike
Francesc Borrull  D. Antonio Cantú  Angie Zarvell

Others Present:
Nancy Barrett  Suzanne Lee  Mary Ann Poparad
Kevin Brandon  Cynthia Lund  Todd Price
Susan Breck  Stephen Marlette  Lorinda Sankey
Stuart Carrier  Rhoda Mattson  Cindy Sloan
Aisha El-Amin  Joy Meyer  Maureen Smith
Allison Fahl  Hanfu Mi  Larry Sondler
Joan Ferguson  Carole Mitchener  Lynn Steffen
Henri Fonville  Linell Monson-Laswell  Karen Tardrew
Gretchen Fricke  Karen Moranski  Joy Taylor-Ankenbrandt
Mitch Hopper  Daryl Morrison  Renee Vilatte (via telephone)
Elieni Katsarou  Heather Nielsen  Donna Wakefield
Heather Ladage  Lynn Pardie  Cindy Wilson

Approval of Business Meeting Minutes:
Mark Doan moved that the State Educator Preparation and Licensure Board approve the minutes of the December 5, 2014 meeting(s) as written. Tammy Knippenberg seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

Approval of Closed Session Meeting Minutes:
Tammy Knippenberg moved that the State Educator Preparation and Licensure Board approve the closed session minutes of the December 5, 2014 meeting(s) as written. Neil
James seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

**Public Participation:**
There was no public participation.

**Facilitation Committee's Report:**
Mark Doan, Facilitation Committee Chair, Illinois State Educator Preparation and Licensure Board, shared that the Facilitation Committee met prior to the Licensure Board meeting. There were no modifications made to the business meeting agenda.

**Secretary's Report:**

**Educator Licensure Division**
Kellee Sullivan, Division Administrator, Educator Licensure Division, provided the following information:

**Updates**

1. Licensure
   a. Software development – deployment next week
      i. Refinement of Evaluation process for internal staff – worksheet being refined
      ii. Rebuilding Reports for ROEs – being tested by ROEs
      iii. HQ development
   b. Continue with data clean-up in ELIS
   c. Application fees changed on Jan 1 for instate applications
      i. Professional Educator Licenses
      ii. All Educator Licenses with Stipulations
         1. Career and Tech
         2. Provisional Career & Tech
         3. Part-Time Provisional Career & Tech
         4. Paraprofessional
         5. Resident Teacher
         6. Transitional Bilingual Educator
      iii. Substitute Licenses
   2. Preparation
      a. Superintendent program materials being prepared
   3. Renewal
      a. Approved 7 new Administrators’ Academies
      b. Approved 27 new PD providers
      c. Processed 14 requests for exchange of General Administrative endorsement for new Principal endorsement
      d. Support to PD providers whose approval expired on December 31, 2014
Licensure Production

During the Period of December 1 – 31, 2014:

<table>
<thead>
<tr>
<th>License Type</th>
<th>Count</th>
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<tbody>
<tr>
<td>New Professional Educator License (PEL) Issued by Evaluation</td>
<td>72</td>
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<tr>
<td>New Professional Educator License (PEL) Issued by Entitlement</td>
<td>637</td>
</tr>
<tr>
<td>New ELS (PEDU)</td>
<td>68</td>
</tr>
<tr>
<td>New ELS (PARA)</td>
<td>532</td>
</tr>
<tr>
<td>New ELS (Other)</td>
<td>113</td>
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<tr>
<td>New Substitute Licenses Issued</td>
<td>835</td>
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<tr>
<td>Endorsements Issued on a PEL or ELS</td>
<td>776</td>
</tr>
<tr>
<td>Letters of Deficiency Issued</td>
<td>2,405</td>
</tr>
</tbody>
</table>

Announcement / Clarification from December 5, 2014 SEPLB Meeting
Saint Xavier University – Teacher Leader Endorsement
Heather Ladage, Principal Consultant, Educator Licensure Division, shared with Licensure Board members that there was some confusion as to the intent of the letter provided by Saint Xavier University in regards to their Teacher Leader Endorsement program. The intent of their letter was to indicate the courses the candidates will take to earn the Teacher Leader endorsement ONLY, and not the degree. There was also clarification provided indicating that their Teacher Leader endorsement isolates the endorsement for those who do not wish to earn a master's degree or an additional master's degree.

Announcement of Suspension(s) and Revocation(s)

Pursuant to Section 21B-75 of the School Code, the State Superintendent of Education has suspended the following:

- **Chantelle D. Allen** – Professional Educator License PEL ID #202882 (Two Year Suspension)

- **James E. Kellerstrass** – Educator License with Stipulations ELS (PARA) ID #2174509 and TASN Approval (Two Year Suspension)

Pursuant to Section 21B-75 of the School Code, the State Superintendent of Education has revoked the following:

- **Kevin Jones** – Educator License with Stipulations ELS (PARA) ID #2158854 and TASN Approval

Pursuant to Section 21B-80 of the School Code, the State Superintendent of Education has revoked the following:

- **Jenee A. Blackert** – Professional Educator License PEL ID #1942956

- **Ryan W. Dolan** – Professional Educator License PEL ID #1955295

- **Max J. Estes** – Professional Educator License PEL ID #1925416
Lewis Himes – Professional Educator License PEL ID #1899348

Ross C. Larson – Educator License with Stipulations ELS (PARA) ID #2206260 and TASN Approval

Item(s) for Information:

Augustana College
Randy Hengst, Professor and Chair of the Education Department at Augustana College, requested (via email dated December 8, 2014) the discontinuation of the following two programs due to lack of enrollment: (1) Earth and Space Sciences; and (2) Latin.

Elmhurst College
In a letter dated November 25, 2014, Daniel Jares, Educator Licensure Officer at Elmhurst College, notified staff of the discontinuation of the Social Science: Economics Program.

University of Illinois at Chicago
Aisha El-Amin, Director, Council on Teacher Education, University of Illinois at Chicago, shared with staff in an email of December 9, 2014, that although the Licensure Board unanimously approved their Elementary Education Program, institution staff sent the .pdf file as there were some missing areas due to a computer glitch which was explained to the Board in December. Dr. El-Amin followed up with a full copy of the proposal to the Licensure Board for reference. The proposal plus appendices had a corrected literacy chart in the appendix that outlines the courses matched to the standards.

Item(s) for Immediate Action:

Closed Session – (As Needed)
The State Educator Preparation and Licensure Board did not enter into closed session.

Rules Related to Licensure (Various)
There were no proposed rules for consideration.

New Program Proposal Recommendation(s)

Concordia University – Elementary Education Undergraduate Program
The following representatives were introduced from Concordia University: Kevin Brandon, Dean, College of Education; and Lorinda Sankey, Elementary Program Coordinator, and a key author of the proposed program proposal.

Licensure Board members discussed the following with institution representatives:
- Engagement of School and Community Partners During Work of the Proposal and Afterwards
- Mechanisms and Structures in Place to Initiate or Sustain Partnerships
- Overview of Assessments
- Management of Data from the Assessments
- Overview of Content Method Courses
- Discussion of the Assessment of Impact of Student Learning; edTPA; Positive Impact Presentation

Rebecca Nelson stated, "Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Elementary Education Undergraduate Program at Concordia University." Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed with one abstention.

National Louis University – Teacher Leader Program (Master of Education – Endorsement Only)
The following representatives were introduced from National Louis University: Stuart Carrier, Dean, National College of Education at National Louis University; Linell Monson-Laswell, Assistant Professor of Educational Leadership, and Assistant Director of NLU School of Advanced Professional Programs; Mary Ann Poparad, Assistant Professor in Reading, Language, and Literacy, and Director of the Center for Comprehensive Literacy; Karen Tardrew, Associate Professor of Teaching Learning, and Assessment, and Program Director of NLU’s proposed Teacher Leader Program; and Todd Price, Associate Professor of Educational Foundations and Inquiry, and Director of Policy Studies in the National College of Education.

Discussion points included:

- Overview of Traditional, Blended, and Online Courses
- Expected Cohort Size
- Possibilities for Joining the Principal Program
- Literacy Piece of the Program
- Placements in Diverse Settings / Determination of Placements for Students

Tammy Knippenberg stated, "Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Teacher Leader Program (Master of Education – Endorsement Only) at National Louis University." Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

Southern Illinois University Edwardsville – Middle Grades (Undergraduate / Graduate) Program
The following representatives were introduced from Southern Illinois University Edwardsville: Susan Breck, Graduate Program Director, Director of the MAT, and Assistant Chair in the Curriculum and Instruction Department; and Stephen Marlette, Elementary Program Director.

After a detailed discussion of the program, Leon Scarlett stated, "Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Middle Grades (Undergraduate / Graduate) Program at Southern Illinois University Edwardsville." Kathleen Valenta seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed with four abstentions.
Trinity Christian College – Middle Grades Program
The following representatives were introduced from Trinity Christian College: Rhoda Mattson, Director of the Education Unit; and Joy Meyer, Professor of Education, Director of Teacher Education, and Licensure Officer.

Discussion ensued regarding the following:

- Rationale and Need of the Program
- Middle Grades Coursework
- Anticipated Number of Students in the Program
- Adult Studies Education (Experiences, Evaluation, Coursework, Etc.)
- Field Experiences
- Overview of Methods Courses
- Description of the Content Standards Survey

Mark Doan stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Middle Grades Program at Trinity Christian College.” Addie Washington seconded the motion. Kellee Sullivan called for discussion. Barbara O'Donnell shared concerns with regard to the content assessment. Other concerns were shared as well; however, Rebecca Nelson indicated the responsibility of the Licensure Board is to make sure programs prepare candidates at the basic level knowing that it will be the practitioners in the field that will assist these candidates in becoming proficient and advanced. The motion passed by unanimous vote.

University of Illinois at Chicago – Middle Grades Program
The following representatives were introduced from the University of Illinois at Chicago: Carole Mitchener, Associate Dean of Academic Affairs and Faculty; and Aisha El-Amin, Director of the Council on Teacher Education.

The Licensure Board discussed the following with institution representatives:

- Descriptions of Traditional and Online Courses
- Detailed Overview of Content Assessment

Rebecca Nelson stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Middle Grades Program at the University of Illinois at Chicago.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed with two abstentions.

University of Illinois at Springfield – Elementary Education Program
The following representatives were introduced from the University of Illinois at Springfield: Lynn Pardie, Vice Chancellor for Academic Affairs, and Provost; Hanfu Mi, Professor, Department of Teacher Education, and Dean, College of Education and Human Services; Cindy Wilson, Associate Professor, and Chair of the Department of Teacher Education; Karen Moranski; Associate Vice Chancellor for Undergraduate Education; Heather Nielsen, Academic Advisor,
and Professional Licensure Officer; and Nancy Barrett, Assessment and Accreditation Coordinator.

The following items were topics of discussion:

- Clinical Assessments
- Preparation in the Social Sciences
- Details of the Double Major / Balance of Subject Areas
- General Education Curriculum
- Course Descriptions (Traditional, Blended, and Online Courses)

Tammy Knippenberg stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Elementary Education Program at the University of Illinois at Springfield.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed with one abstention.

University of St. Francis – Elementary Education (Undergraduate / Graduate) Program
The following representatives were introduced from the University of St. Francis: Cindy Sloan, Associate Dean, College of Education; and Joan Ferguson, Licensure Officer.

After a discussion of the program, Leon Scarlett stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Elementary Education (Undergraduate / Graduate) Program at the University of St. Francis.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

2016 Meeting Schedule for the Illinois State Educator Preparation and Licensure Board
Mark Doan moved to approve the 2016 meeting schedule for the Illinois State Educator Preparation and Licensure Board as follows:

<table>
<thead>
<tr>
<th>January 8, 2016</th>
<th>July 1, 2016</th>
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<td>February 5, 2016</td>
<td>August 5, 2016</td>
</tr>
<tr>
<td>March 4, 2016</td>
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<tr>
<td>April 1, 2016</td>
<td>October 7, 2016</td>
</tr>
<tr>
<td>May 6, 2016</td>
<td>November 4, 2016</td>
</tr>
<tr>
<td>June 3, 2016</td>
<td>December 2, 2016</td>
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Tammy Knippenberg seconded the motion. Kellee Sullivan called for discussion. Mark Doan suggested the March 2015 meeting date(s) [March 5 and 6] be reviewed prior to the next Licensure Board meeting for consideration of a one-day meeting instead of two days. The motion passed by unanimous vote.

Item(s) for Discussion

Illinois Educator Equity Plan
Part 25 Rules (Educator Licensure)

Jason Helfer, Assistant Superintendent for Educator Effectiveness, shared updated documents with regard to the Illinois Educator Equity Plan and the Part 25 Rules. With regard to the Educator Equity Plan, for the next six weeks Dr. Helfer will be collecting additional information from other stakeholder groups. The next discussion he plans to have with Licensure Board members are strategies for implementation and a draft of the final document. Licensure Board members were asked to share additional ideas with Dr. Helfer after their thorough review of the disseminated documents and any discussions members may have with their colleagues. Dr. Helfer and members also discussed possible modifications to be made to the Part 25 Rules for Educator Licensure.

Adjournment:
With no further business, Mark Doan moved that the State Educator Preparation and Licensure Board meeting adjourn. Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote. The State Educator Preparation and Licensure Board meeting adjourned at 2:24 p.m.

APPROVED

Christopher Koch, Chairman

Kellee Sullivan, Secretary