ILLINOIS STATE EDUCATOR PREPARATION AND LICENSURE BOARD

Illinois State Board of Education (ISBE)
State Board Room, Fourth Floor
100 North First Street
Springfield, Illinois

Friday, March 6, 2015

Facilitation Committee Meeting

MINUTES

Call to Order / Roll Call:
Mark Doan, Facilitation Committee Chair, called the Facilitation Committee meeting to order at 8:44 a.m. Chairman Doan further asked that Kellee Sullivan, Secretary, Illinois State Educator Preparation and Licensure Board, to call the roll. A quorum was present.

Facilitation Committee Member(s) Present:
Kellee Sullivan, Secretary
Amee Adkins
Mark Doan
Tammy Knippenberg
Rebecca Nelson
Leon Scarlett

Approval of Facilitation Committee Meeting Minutes:
Rebecca Nelson moved that the State Educator Preparation and Licensure Board Facilitation Committee accept the minutes of the February 6, 2015 Facilitation Committee meeting as written. Tammy Knippenberg seconded the motion. Mark Doan called for discussion, but none followed. The motion passed by unanimous vote.

Review of Business Meeting Agenda:
There were no modifications made to the business meeting agenda.

Adjournment:
Rebecca Nelson moved that the State Educator Preparation and Licensure Board Facilitation Committee meeting adjourn. Tammy Knippenberg seconded the motion. Mark Doan called for discussion, but none followed. The motion passed by unanimous vote. The Facilitation Committee meeting adjourned at 8:55 a.m.
Work Session

SUMMARY

Call to Order / Roll Call:
Secretary Kellee Sullivan called the Illinois State Educator Preparation and Licensure Board work session to order at 9:03 a.m. Ms. Sullivan proceeded to call the roll.

Member(s) Present:
Ms. Kellee Sullivan, Secretary
Dr. Jason Hefler, Chair Designee (Representing Superintendent Christopher Koch)

Amee Adkins  Tammy Knippenberg  Kathleen Valenta
Kendra Asbury  Stephen Lucas  Addie Washington
Francesc Borrell  Rebecca Nelson  Angie Zarvell
Annice Brave  Barbara O'Donnell
Mark Doan  Leon Scarlett

Member(s) Absent:
D. Antonio Cantu  Ronald Fonck  Elysia Pike
Hattie Doyle  Neil James

Stephanie Bernoteit, Ex-Officio Member Appointed by Chairman Christopher Koch

Summary
Emily Fox, Interim Supervisor, Educator Licensure Division, provided an overview for Licensure Board members regarding the following Rules surrounding institution recognition:

Section 25.115 “Recognition of Institutions and Educational Units, and Approval of Programs”
Section 25.155 “Procedures for the Initial Recognition of an Institution as an Educator Preparation Institution and Its Educational Unit”

SEPLB Recognition Recommendation Work Session: Relay Graduate School of Education

Proposed SEPLB Recommendation: Recognized

Standard 1: Candidate Knowledge, Skills, and Dispositions
SEPLB Recommendation: Met

Remove the following Area for Improvement: Assessment of professional dispositions in a systematic way at key transition points is not evident. – Rationale: The unit has four professional dispositions that are introduced early in the program; however, there is no systematic way to assess these dispositions over the course of study.

Accept the following Area for Improvement: Candidates' familiarity with professional dispositions is not evident. – Rationale: From interviews it is not clear whether students can
make the connections that the dispositions, personal responsibilities, mindsets and behaviors required in the program reflect the professional dispositions which the unit values.

Standard 2: Assessment System and Unit Evaluation
SEPLB Recommendation: Met

Accept the following Area for Improvement: The unit has not examined bias in its assessments. – Rationale: No evidence is provided regarding methods used by the unit to examine assessments for bias.

Accept the following Area for Improvement: The professional community does not regularly evaluate the unit’s assessment system. – Rationale: While evaluation of the assessment system is conducted by unit faculty and administration, a system for regular involvement of other constituents of the professional community has not been developed.

Standard 3: Field Experiences and Clinical Practice
SEPLB Recommendation: Met

Accept the following Area for Improvement: The unit is not involved in determining the field and clinical placements of their candidates in its partner P-12 schools and organizations. – Rationale: The unit should be involved in its partners’ field and clinical placement of its candidates to ensure placement aligns with program requirements.

Accept the following Area for Improvement: Criteria for school-based faculty/mentors should be clear to partners and the unit as required for alternative licensure in Illinois. – Rationale: To maintain the mission and integrity of the unit, the unit and partners must have clearly delineated criteria for the school-based faculty/mentors that align with Illinois requirements.

Standard 4: Diversity
SEPLB Recommendation: Met

Accept the following Area for Improvement: Clearly-stated professional dispositions as they relate to diversity are not identified. – Rationale: Review of the institutional report and assessments provided no evidence of dispositions related to diversity.

Accept the following Area for Improvement: Procedures are not in place to ensure that candidates have experiences with exceptional students or students who are English language learners. – Rationale: At present, an assumption is made that candidates will interact with these populations by virtue of an inclusion model in The Noble Network of Charter Schools. No plans for implementing experiences with students who have exceptionalities or students who are English language learners is found in the evidence or through interviews.

Standard 5: Faculty Qualifications, Performance, and Development
SEPLB Recommendation: Met
(Accept – No Areas for Improvement)

Standard 6: Unit Governance and Resources
SEPLB Recommendation: Met
(Accept – No Areas for Improvement)
Adjournment
The work session concluded at 10:15 a.m.

Business Meeting

MINUTES

Call to Order / Roll Call:
Secretary Kellee Sullivan called the Illinois State Educator Preparation and Licensure Board business meeting to order at 10:27 a.m. Ms. Sullivan proceeded to call the roll. A quorum was present.

Member(s) Present:
Ms. Kellee Sullivan, Secretary
Dr. Jason Helfer, Chair Designee (Representing Superintendent Christopher Koch)

Amee Adkins
Kendra Asbury
Francesc Borrull
Annice Brave
Mark Doan

Tammy Knippenberg
Stephen Lucas
Rebecca Nelson
Barbara O'Donnell
Leon Scarlett

Kathleen Valenta
Addie Washington
Angie Zarvell

Member(s) Absent:
D. Antonio Cantu
Hattie Doyle

Ronald Fonck
Neil James

Elysa Pike

Stephanie Bernoteit, Ex-Officio Member Appointed by Chairman Christopher Koch

Others Present:
Robert Agusto
Nancy Barrett
Jim Breunlin
Brenda Clevenger
John Cusick
Henri Fonville
Emily Fox
Colleen Herald

Mitch Hopper
Jane Hunt
Mark Lamb
Brent Maddin
Joy Meyer
Greg Montalvo
Daryl Morrison
Ann Marie Ryan

Melinda (Mindy) Sjoblom
Larry Sondler
Lynn Steffen
Kimberly Stevens
Joy Taylor-Ankenbrandt
Eric Thomas

Approval of Business Meeting Minutes:
Angie Zarvell moved that the State Educator Preparation and Licensure Board approve the minutes of the February 6, 2015 meeting(s) as written. Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.
**Public Participation:**
There was no public participation.

**Facilitation Committee’s Report:**
Mark Doan, Facilitation Committee Chair, Illinois State Educator Preparation and Licensure Board, shared that there were no modifications made to the business meeting agenda.

**Secretary’s Report:**

**Educator Licensure Division**
Kellee Sullivan, Division Administrator, Educator Licensure Division, provided the following information:

**Updates**

1. Licensure
   a. Software Development – Deployment Next Week
      i. Refinement of Evaluation Process for Internal Staff – Worksheet Being Refined
      ii. Refinement of Professional Development/Renewal – Educators able to renew/register beginning April 1 for those ending their current cycle
      iii. Rebuilding Reports for Regional Offices of Education
      iv. Highly Qualified Development
   b. Continue with Data Clean-Up in ELIS

2. Preparation
   a. Adler showing renewed interest in institutional approval – staff reviewing documents

**Licensure Production**

During the Period of February 1 – 28, 2015:

<table>
<thead>
<tr>
<th>License Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Professional Educator License (PEL) Issued by Evaluation</td>
<td>84</td>
</tr>
<tr>
<td>New Professional Educator License (PEL) Issued by Entitlement</td>
<td>149</td>
</tr>
<tr>
<td>New ELS (PEDU)</td>
<td>71</td>
</tr>
<tr>
<td>New ELS (PARA)</td>
<td>402</td>
</tr>
<tr>
<td>New ELS (Other)</td>
<td>39</td>
</tr>
<tr>
<td>New Substitute Licenses Issued</td>
<td>818</td>
</tr>
<tr>
<td>Endorsements Issued on a PEL or ELS</td>
<td>953</td>
</tr>
<tr>
<td>Letters of Deficiency Issued</td>
<td>2,224</td>
</tr>
</tbody>
</table>
Designated Teacher Shortage Areas

Each year, in mid-December, the Illinois State Board of Education submits a list of proposed teacher shortage areas to the federal Department of Education (DOE). The shortage areas are determined by the number of unfilled positions reported by Illinois districts the previous school year. Data Analysis collects and compiles the data and the list of proposed areas is created with policy level input from the Center for Educator Effectiveness.

The areas approved by the DOE are used by the IL Student Assistance Commission and are used by DOE to determine eligibility for payment deferral provisions of the Federal Stafford Loan, Federal Family Education Loan Program (FFEL), Federal Supplemental Loan for Students (SLS), and the reduction of teaching obligation under the Paul Douglas Teacher Scholarship Program and the TEACH grant program. (http://www2.ed.gov/about/offices/list/ope/pol/csso-letter.html).

Announcement of Revocation(s)

Pursuant to Section 21B-45 of the School Code, the State Superintendent of Education has revoked the following:

- **Timothy Going** – Professional Educator License PEL ID #1950090
- **Dennis R. Plattenberger** – Professional Educator License PEL ID #1894811
- **Matthew L. Prevo** – Educator License with Stipulations ELS (PARA) ID #2153055 and Substitute License SUB ID #2111021

Pursuant to Section 21B-80 of the School Code, the State Superintendent of Education has revoked the following:

- **Maurice R. Beelman** – Professional Educator License PEL ID #2065006
- **Kirby J. Cheeseman** – Professional Educator License PEL ID #2087707

Item(s) for Information:

**University of Illinois at Chicago – Discontinuation of the Alternative Certification in Early Childhood Program**

Per a memorandum from Aisha El-Amin, effective January 2015 the College of Education decided to no longer offer the Alternative Certification in Early Childhood Program.

Item(s) for Immediate Action:

**Closed Session – (As Needed)**

The State Educator Preparation and Licensure Board did not enter into closed session.
Annual Program Report – Test Data Below 80 Percent
Licensure Board members were reminded that the data is provided as it is the threshold that is currently in rules for a program meeting standards. If 80 percent or above candidates in the program pass the Licensure exam, the program is seen as meeting standards.

Members discussed having institutions appear before the Licensure Board to provide additional information based upon how the program is implemented around the standards (information from the institutions would be sent to the Licensure Board in advance of the meeting).

To that end, Mark Doan stated, “Pursuant to Section 25.115(h), I move that the Licensure Board approve all educator preparation programs at all Illinois approved institutions except for the following:

- Benedictine University – Physical Education
- Illinois State University – Science Earth and Space Science
- Illinois State University – Social Science – Geography
- Illinois State University – Technology Education
- McKendree University – Science – Biology
- Northeastern Illinois University – Learning Behavior Specialist II (Behavior Intervention Specialist)
- Northeastern Illinois University – Mathematics
- Southern Illinois University Edwardsville – Science – Biology (MAT)
- University of Illinois at Springfield – Mathematics.”

At the request of Legal staff, Mr. Doan withdrew his motion from the floor due to Licensure Board member conflicts of interest.

Amee Adkins moved to table agenda item “Annual Program Report – Test Data Below 80 Percent” until the next meeting of the Licensure Board. Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

Rules Related to Licensure (Various)
There were no proposed rules for consideration.

Legal Case(s) – Nicole Coppola Legal Case
Kellee Sullivan introduced Hearing Officer Robert Agusto.

After hearing an overview of the legal case by Hearing Officer Agusto, Leon Scarlett stated, “I move that the Licensure Board accept the Consent Order as presented by Hearing Officer Robert Agusto, and suspend the following license of Nicole L. Coppola for a period of five (5) years, beginning on the date the Order is entered – Professional Educator License PEL ID #2084217. Further, the Licensure Board asks that the Secretary
of the Board advise the parties in writing of this decision.” Rebecca Nelson seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

New Program Proposal Recommendation(s)

Loyola University–Chicago – Undergraduate Elementary Education Program
Loyola University–Chicago – Graduate Elementary Education Program

The following representatives were introduced from Loyola University-Chicago: Ann Marie Ryan, Program Chair for Teaching and Learning; James Breunlin, Math Education and edTPA Coordinator; and Jane Hunt, Literacy and Teacher Preparation.

Licensure Board members discussed the following items with institution representatives:

- Clarification of the Internship and Student Teaching Components
- Placement of Candidates at Schools and Feedback from Those Schools
- Content Coursework (Social Sciences, Science, Mathematics) Requirements

Tammy Knippenberg stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Undergraduate Elementary Education Program at Loyola University-Chicago.” Kathleen Valenta seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

Tammy Knippenberg stated, “Pursuant to Section 25.145 (b)(1), I move that the Licensure Board recommend that the State Board approve the Graduate Elementary Education Program at Loyola University-Chicago.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote.

New Institution Recognition(s) and New Program Proposal Recommendation(s)

New Institution Recognition(s) – Relay Graduate School of Education – Not For Profit
The following representatives were introduced: Mindy Sjoblom, Dean, Relay Graduate School of Education in Chicago; Brent Maddin, Provost and Assistant Professor, Relay Graduate School of Education; and Eric Thomas, Assistant Superintendent, The Noble Network of Charter Schools.

The following were topics of discussion:

- Faculty Qualifications (percentage of faculty holding terminal degrees)
- Partnerships and Growth to Serve (Chicago metropolitan area; Chicago charter schools)
- Clarification of Faculty Qualifications (area of Science)
- Success Rates of Schools in Other Areas (graduates/candidates)
- Instruction by Relay Graduate School of Education and Teach For America
• Clarification of the Finances of the Unit (funding for the not-for-profit organization)
• Need for the Program
• Data Available to Support a Shortage of Teachers
• Teacher Retention Rates
• Clarification of Tenure/Duration/Time of Service at The Noble Network of Charter Schools
• Placement of Teacher Candidates (meeting required qualifications for mentoring)
• Diversity of Students at The Noble Network of Charter Schools
• Overview of Assessments

Mark Doan stated, “Pursuant to Section 25.155(m)(1), I move that the Licensure Board recommend to the State Board recognition of the institution and the educational unit at Relay Graduate School of Education.” Addie Washington seconded the motion. Kellee Sullivan called for discussion. Angil Zarvell shared her concerns regarding the educational background of the instructors. Mark Doan confirmed that the unit completed NCATE accreditation. The motion passed with 7 aye votes, 5 nay votes, and 1 abstention.

New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit Alternative Secondary Education: Science – Biology Program
The following representatives were re-introduced and present for all new program proposals submitted by Relay Graduate School of Education: Mindy Sjoblom; Brent Maddin; and Eric Thomas.

The following topics were discussed with institution representatives:

• Literacy Instruction Throughout All Programs
• Science Program (focus)
• Description and Overview of Modules (relationship to the 36 hours; failure of a module)
• Explanation for Non Participation in the Peer Review Process for the Middle School Programs
• Faculty Qualifications
• Technology Support for Candidates
• Supervision of Candidates

Rebecca Nelson stated, “Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Secondary Education: Science – Biology Program at Relay Graduate School of Education.” Addie Washington seconded the motion. Kendra Asbury shared her concerns regarding the charter situation and the fact that the program is not global in Illinois. Several members discussed concerns regarding the need of the program as well as data supporting the need. Leon Scarlett stated that according to rule there needs to be identification of a shortage need for the program. The motion did not pass (7 nay votes, 6 aye votes).

New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit Alternative Secondary Education: Science – Chemistry Program
After discussion of faculty qualifications (specific content related areas), Mark Doan stated, “Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Secondary Education: Science – Chemistry Program at Relay Graduate School of Education.” Addie Washington seconded the motion. Kellee Sullivan called for discussion. Concerns were shared regarding the faculty
who are supervising candidates (low teaching experience, lack of degree in actual discipline) and the need of the program. Leon Scarlett indicated he would like to see more depth and breadth with regard to the content area, specifically the syllabus (considering the candidates are taking graduate level courses). Rebecca Nelson stated that as members of the Licensure Board it must be determined if a program meets the threshold of the rules. **The motion did not pass (9 nay votes, 4 aye votes).**

**New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit**  
**Alternative Secondary Education: Mathematics Program**  
After a lengthy discussion of the modules, Tammy Knippenberg stated, “**Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Secondary Education: Mathematics Program at Relay Graduate School of Education.**” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (7 nay votes, 6 aye votes).

**New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit**  
**Alternative Secondary Education: English Language Arts Program**  
Discussion ensued regarding the following topics:

- Placements
- English Language Learners
- Faculty Qualifications
- Hiring Credentials

Leon Scarlett stated, “**Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Secondary Education: English Language Arts Program at Relay Graduate School of Education.**” Addie Washington seconded the motion. Kellee Sullivan called for discussion. Barbara O'Donnell shared her concern regarding the program not having specialists to support their candidates. The motion did not pass (8 nay votes, 5 aye votes).

**New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit**  
**Alternative Secondary Education: Social Science – History Program**  
Amee Adkins stated, “**Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Secondary Education: Social Science – History Program at Relay Graduate School of Education.**” Angie Zarvell seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (7 nay votes, 6 aye votes).

**New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit**  
**Alternative Middle Grades Education: Science Program**  
Amee Adkins stated, “**Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Middle Grades Education: Science Program at Relay Graduate School of Education.**” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (9 nay votes, 4 aye votes).
New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit
Alternative Middle Grades Education: Mathematics Program
Ameé Adkins stated, “Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Middle Grades Education: Mathematics Program at Relay Graduate School of Education.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (8 nay votes, 5 aye votes).

New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit
Alternative Middle Grades Education: Language Arts Program
Ameé Adkins stated, “Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Middle Grades Education: Language Arts Program at Relay Graduate School of Education.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (9 nay votes, 4 aye votes).

New Program Proposal Recommendation(s) – Relay Graduate School of Education – Not For Profit
Alternative Middle Grades Education: Social Science Program
Ameé Adkins stated, “Pursuant to Section 25.155 (m)(1), I move that the Licensure Board recommend that the State Board approve the Alternative Middle Grades Education: Social Science Program at Relay Graduate School of Education.” Addie Washington seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion did not pass (8 nay votes, 5 aye votes).

Item(s) for Discussion

Part 25 Rules (Educator Licensure)
Jason Hefer, Assistant Superintendent, Center for Educator Effectiveness, disseminated documentation with regard to completer surveys which will be discussed at the next Licensure Board meeting.

Adjournment:
With no further business, Rebecca Nelson moved that the State Educator Preparation and Licensure Board meeting adjourn. Annice Brave seconded the motion. Kellee Sullivan called for discussion, but none followed. The motion passed by unanimous vote. The State Educator Preparation and Licensure Board meeting adjourned at 3:52 p.m.

APPROVED

Christopher Koch, Chairman

Kellee Sullivan, Secretary