

Due Process Screening Committee Meeting
January 12, 2009
ISBE – Springfield Office
(Teleconference)

Members in attendance:

Kathy Lyons, Chair (by telephone)
Rick Ramirez
Elizabeth Hanselman
Nancy Hablutzel (by telephone)
Susy Woods (by telephone)

Others in attendance:

Andy Eulass, Due Process Coordinator

The meeting was convened at 10:08 a.m.

The meeting began with an introduction of Dr. Nancy Hablutzel, who was recently appointed by the Attorney General's Office to serve as the Attorney General's representative on the Committee.

The Committee then turned to the fact that Kathy Lyons' term as Chair of the Committee was ending. A discussion followed concerning the nomination of Rick Ramirez as the new Chair of the Committee. Mr. Ramirez's name was put in nomination by Elizabeth Hanselman and seconded by Nancy Hablutzel. All voting members voted in favor of the nomination. As the new chairman, Mr. Ramirez took over as chair of the committee, effective immediately.

The minutes of the last Committee meeting on November 10, 2008 were reviewed. There being no suggested corrections or modifications, Kathy Lyons motioned for their acceptance and Elizabeth Hanselman seconded. Nancy Hablutzel, not having attended the meeting, abstained from voting but the remaining members of the Committee voted in favor of adoption.

Andy Eulass then shared information about a presentation he was preparing for the February 11th meeting of the State Advisory Council ("ISAC"). The presentation would outline some observations about the due process hearing system, along with the proposal for the creation of a stakeholder group to examine the need for possible revisions or reforms to the existing system. Rick Ramirez shared further information with the Committee about feedback that had been shared on the presentation by the ISAC Subcommittee on Dispute Resolution.

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The last business discussed by the Committee concerned upcoming meeting dates to review Hearing Officer Training Proposals and to review Hearing Officer performance evaluations. Initial dates of April 20th and April 30th were considered. Andy Eulass informed the Committee that he would work out the details on the meetings and inform the Committee about the final scheduling.

No further business being before the Committee, Elizabeth Hanselman moved and Rick Ramirez seconded that the Committee adjourn. The Committee voted unanimously to adjourn and the meeting ended at 11:14 a.m.