

**ILLINOIS STATE TEACHER CERTIFICATION BOARD**

**Illinois State Board of Education  
State Board Room, Fourth Floor**

**Friday, June 5, 2009**

**Business Meeting**

**MINUTES**

**Call to Order / Roll Call:**

Mr. Patrick Murphy, Secretary, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Mr. Murphy proceeded to call the roll. A quorum was present.

**Members Present:**

Dr. Linda Tomlinson, Chair Designee (Representing Chairman Koch)  
Mr. Patrick Murphy, Secretary

Denise Albrecht  
Richard Ammentorp  
Carol Auer  
Sheila Bowens  
Douglas Bower  
Stephen Breese

Eric Brown  
Deborah Curtis  
Lawer Dixon, Jr.  
Allen Ellington  
Ascencion Juarez  
Vickie Mahrt

Sr. Colleen McNicholas  
Janet Pierce-Ritter  
Cynthia Shanahan  
Tamara Smith

**Members Absent:**

Caryn Block

Linda Pellegrini

**Others Present:**

Ava Belisle-Chatterjee  
Lydia Bullock  
Richard Campbell  
Lisa Cushing  
Michael Engfer  
Mary Catherine  
Frederickson-Ross  
Alan Gorr  
Colleen Herald  
Mitch Hopper

MeShelda Jackson  
Linda Jamali  
Phyliss Jones  
Diane Lacopo  
Jeanette Mines  
Daryl Morrison  
Robert Myers  
Michelle Parker-Katz  
Joyce Shelton  
Lynn Steffen

David Swanson  
Joy Taylor-Ankenbrandt  
Patti Walsh  
Denise Williams  
Dennis Williams  
Karen Wrobbel  
Judith Zimny

### **Work Session to Review Accreditation Decisions:**

Phylliss Jones, Principal Consultant, Educator and School Development Division, provided the State Teacher Certification Board members with a brief review of the decision-making process and overall procedural process for the accreditation and program approval of higher education institutions.

The Certification Board proceeded with the work before them. The institution unit accreditation and program approval recommendations of the following institutions were reviewed and discussed:

#### **Continuing Institutional Accreditations and Program Approvals**

- Columbia College  
Facilitator: Eric Brown / Recorder: Janet Pierce-Ritter
- Lewis University  
Facilitator: Sr. Colleen McNicholas / Recorder: Janet Pierce-Ritter
- Trinity International University  
Facilitator: Richard Ammentorp / Recorder: Janet Pierce-Ritter

### **Approval of Meeting Minutes:**

The minutes of the May 1, 2009, Illinois State Teacher Certification Board business meeting were presented for consideration. Cynthia Shanahan moved that the State Teacher Certification Board accept the minutes of the May 1, 2009, business meeting as written. Janet Pierce-Ritter seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

### **Public Participation:**

None.

### **Facilitation Committee's Report:**

Sr. Colleen McNicholas, Chair, Facilitation Committee, reported the Facilitation Committee met today at 8:00 a.m. The agenda was modified by having Item G, "Items for Information", and Item H, "Secretary's Report", follow the Facilitation Committee's Report.

Allen Ellington moved that the State Teacher Certification Board accept the modification made to the agenda. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

## **Item(s) for Information:**

### **Renewal of Standard / Master Certificates (Report – Group A List)**

Patrick Murphy reported that there were 335 recommendations for Standard / Master Certificates renewed in Group A for the period of April 30, 2009 through May 31, 2009.

### **Moving from Initial to Standard Certificate**

Patrick Murphy reported that there were 600 recommendations for Initial Certificates moving to Standard Certificates for the period of April 30, 2009 through May 31, 2009.

## **Secretary's Report:**

### **Educator Certification Division**

Linda Jamali, Division Administrator, Educator Certification Division, reported the following:

#### **General**

- The division remains within a 31 day processing window for 82 percent of all certificates and endorsements.
- There are currently 995 certificates/endorsements to be processed.
- Approximately 1,500 certificates are mailed per week due to May entitlement.
- Entitling institutions are now able to add the ninth grade endorsement only at the time of entitlement. A memorandum will be sent next week.
- Technology staff continue to work on reformatting TCIS to allow institutions to add subsequent endorsements.

#### **During the period of May 1, 2009 through June 1, 2009**

- 448 certificates were issued through transcript evaluation. 803 deficiency letters were sent out regarding certificates evaluated through transcript evaluation.
- There were 2,564 new certificates issued through entitlement. 62 deficiency letters were sent out regarding entitlement certificates.
- In addition, 410 substitute certificates were processed and 352 duplication certificates were printed.
- 338 endorsement applications were processed and issued; deficiency letters were sent out for over 833 additional endorsement applications.
- 466 approvals/disapprovals were sent out.

#### **Educator Testing**

- 357 examinees sat for the May CBT basic skills test. That number is up from 317 examinees who sat for the March CBT basic skills test.
- 10,439 examinees are registered for the June 6, 2009, test. They are registered to take 11,644 tests.
- To date, 1,274 examinees are registered for the July 11, 2009, supplemental test. They have registered to take 1,342 tests. Thanks was extended to everyone who assisted in

publicizing information regarding this test. Staff are very pleased with the numbers. Examinees still have until July 1 to register for this test date. All multiple choice tests will be offered on this date.

- The next two tests to be created in a CBT format will be the Elementary/Middle Grades test and the Early Childhood test. Projected date for completion – March 2010.
- New Legislation – House Bill 2675 passed both houses. Among other things, it removes the testing waiver for content area tests for out-of-state applicants. All out-of-state candidates will need to take the content test and the APT tests. Provisional certificates will be valid for two years – the two year time period also includes testing (up from 9 months to reduce confusion). The bill awaits the Governor’s signature.

#### Grow Your Own Teacher Initiative

- Staff has contacted each of the consortia and returned budgets to the fiscal agents for revision. A few have already been reviewed a second time and are awaiting a final budget.

### **Educator and School Development Division**

Patrick Murphy reported the following:

#### Revocation by the State Superintendent of Education

**Charles W. Christopher** – Certificate #2110151 (Type 3) Initial Elementary Teaching;  
Certificate #2110152 (Type 9) Initial Secondary Teaching

Certificates of Appreciation were presented to Richard Ammentorp, Caryn Block (absent), Lawer Dixon, Jr., Ascencion Juarez and Tamara Smith for their years of service as members of the Illinois State Teacher Certification Board.

### **Item(s) for Immediate Action:**

#### Continuing Institutional Accreditation and Program Approval Recommendations

### **Columbia College**

#### Unit Accreditation

Eric Brown moved that the State Teacher Certification Board recommend to the State Board of Education that Columbia College be assigned Accreditation with Conditions with a Focused Visit addressing the unmet standard(s) and additional areas for improvement within two years after the semester when the conditions were issued. This recommendation is based on the Board’s review of the documentation provided in the ISBE team report, institutional response, and team chair’s response to the rejoinder [Section 25.125 (j) (2) (C)]. Allen Ellington seconded the motion. Patrick Murphy called for discussion, but there was none. The motion passed by unanimous vote.

#### Program Approval

Eric Brown moved that the State Teacher Certification Board recommend to the State Board of Education to approve the following programs at Columbia College [Section 25.127 (j) (1) (A)]: Early Childhood Education; Elementary Education; and Visual Arts. Doug Bower seconded the

motion. Patrick Murphy called for discussion, but there was none. The motion passed by unanimous vote.

### **Lewis University**

#### **Unit Accreditation**

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Lewis University be assigned Continuing Accreditation based on the Board's review of the documentation provided in the NCATE team report and institutional response [Section 25.125 (j) (3) (B)]. Carol Auer seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed with one abstention.

### **Trinity International University**

#### **Unit Accreditation**

Richard Ammentorp moved that the State Teacher Certification Board recommend to the State Board of Education that Trinity International University be assigned Continuing Accreditation based on the Board's review of the documentation provided in the State team report and institutional response [Section 25.125 (j) (3) (B)]. Stephen Breese seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed with two abstentions.

### **New Program Proposal Recommendation(s)**

#### **American College of Education – Technology Specialist**

The following representatives from American College of Education were introduced: Robert Myers, Senior Vice President for Regulatory Compliance and Program Expansion; and Judith Zimny, Associate Provost for Curriculum Production.

After discussion by board members, the following concerns were identified:

- Rubric directly assessing dispositions
- Documentation related to how much is in the portfolio assessment
- Completed faculty matrix (view qualifications of faculty)
- Documentation of the program governance commitment
- Documentation or rubric showing how the field experiences are assessed throughout a range

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Technology Specialist program at American College of Education, authorizing the educational unit to conduct programs and to recommend candidates for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion, but none followed. The motion failed; 15 nay votes; one aye vote.

### Benedictine University – Physical Education

The following representatives from Benedictine University were introduced: Alan Gorr, Dean of the College of Education and Health Services; MeShelda Jackson, Chair of the School of Education; Richard Campbell, Certification Officer; and David Swanson, Physical Education Faculty. Board members engaged in discussion and asked questions for clarification.

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Physical Education program at Benedictine University, authorizing the educational unit to conduct programs and to recommend candidates for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

### University of Illinois at Chicago – Learning Behavior Specialist II (LBS II)

The following representatives from the University of Illinois at Chicago were introduced: Lisa Cushing, Associate Professor, Department of Special Education; and Michelle Parker-Katz, Clinical Associate Professor, Department of Special Education. Board members discussed the proposal and asked questions for clarification.

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Learning Behavior Specialist II (LBS II) program at the University of Illinois at Chicago, authorizing the educational unit to conduct programs and to recommend candidates for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed with three abstentions.

### Rules Related to Certification (Various)

There were no rules for consideration.

### Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Richard Ammentorp moved that the State Teacher Certification Board accept the list of "Proposals for Activities that Meet Requirements for Standard Certificate Eligibility" dated June 2, 2009. Sr. Colleen McNicholas seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote. (See Attachment)

### Renewal of Standard / Master Certificates (Group B List)

Patrick Murphy reported there are no non-renewals on the Group B List at this time.

Release of Closed Session Minutes (As Needed)

Sr. Colleen McNicholas moved that the State Teacher Certification Board enter into closed session under the exceptions set forth in the Illinois Open Meetings Act of the State of Illinois as follows: Section 2(c)(21) for the purpose of discussing minutes of meetings lawfully closed under the Open Meetings Act. Sr. Colleen McNicholas further moved that the Board request that Patrick Murphy, Secretary; Joy Taylor-Ankenbrandt, Recorder; and Mitch Hopper, Multi-Media Specialist, be present at the closed session. Tamara Smith seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

Sr. Colleen McNicholas moved that the State Teacher Certification Board adjourn from closed session and enter into open session. Eric Brown seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

Tamara Smith moved that the State Teacher Certification Board accept the minutes of the December 5, 2008, closed session meeting as written. Eric Brown seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

Tamara Smith moved that the State Teacher Certification Board, according to Section 2.06(d) of the Illinois Open Meetings Act, has reviewed the minutes of its closed session – September 9, 2005; October 7, 2005; December 2, 2005; March 3, 2006; May 5, 2006; June 2, 2006; December 1, 2006; June 1, 2007; December 7, 2007; June 6, 2008; September 5, 2008; and December 5, 2008 – and hereby certifies that the need for confidentiality still exists for the closed session minutes. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote.

**Adjournment:**

With no further business, Richard Ammentorp moved that the State Teacher Certification Board meeting adjourn. Lawer Dixon, Jr. seconded the motion. Patrick Murphy called for discussion, but none followed. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 11:00 a.m.

APPROVED

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Chairman

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Secretary

**ATTACHMENT**

**Proposals for “Induction and Mentoring Programs”  
to Meet Requirements for the Standard Certificate**

**Recommended for Approval by  
State Board of Education Staff**

**June 2009**

**School / County**

El Paso-Gridley Unit School District 11, Woodford County  
Medinah School District 11, DuPage County  
Morris School District 54, Grundy County  
Morris Community High School, Grundy County  
Rockridge Community Unit School District 300, Rock Island County  
Sandwich Community Unit School District 430, DeKalb County  
Saratoga School, Grundy County