

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor
Springfield, Illinois**

Thursday, December 1, 2005

Meeting Summary

Call to Order / Roll Call:

Dennis Williams, Secretary, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting (working as an audit committee of the whole) to order at 8:40 a.m. Mr. Williams proceeded to call the roll. A quorum was present.

Members Present:

Mr. Dennis Williams, Secretary

Muhammad Abdullah	Deborah J. Curtis	Sr. Colleen McNicholas
Kay Acklin	Nina Dorsch	Jo Ann Owens
Denise Albrecht	Allen Ellington	Denise Williams
Richard Ammentorp	Lindy Greenlee	Eugene Zalewski
William Briggs	Elliott Lessen	
Lydia Bullock	Linda Malone	

Members Absent:

Dr. Randy J. Dunn, Chairman

Andrew Brulle	Ascencion Juarez	Dave Marshall
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Others Present:

Rebecca Clemente	Mitch Hopper	Brenda Stonecipher
Lu Doty	Phylliss Jones	Joy Taylor-Ankenbrandt
Larry Freeman	Carol Kennett	Lora Tyson
Kathy Gillespie	Karen Peterson	Marti Woelfle

Summary:

Dennis Williams provided an overview of the daily proceedings and stated the State Teacher Certification Board would convene as an audit committee of the whole. He also shared information with regard to conflict of interest and other pertinent details.

Marti Woelfle further provided the State Teacher Certification Board members with a review of the NCATE 2000 decision-making process and overall procedural process.

Elliott Lessen shared his concerns regarding the presentation of new programs and how the State Teacher Certification Board asks questions and there is a vote but never discussion of the ramifications and implications of the responses received from institutions. Within Robert's Rules of Order, once a motion is made and seconded, there is supposed to be a call for discussion. Rather than one of the Certification Board members asking for discussion, the Chair, Secretary, or Chair of the Facilitation Committee, should ask for discussion. Dr. Lessen further stated that he does not feel that the ownership should be on one certain Certification Board member especially when asking for discussion.

Kay Acklin expressed her feelings that she has always felt there has been the opportunity for discussion by the Chair, etc. Ms. Acklin also asked for clarification regarding conflict of interest issues. It was agreed that a Certification Board member should not engage in discussion if he/she has a conflict of interest with one of the institutions being discussed.

Denise Albrecht, Chair, Facilitation Committee, recommended Elliott Lessen serve as Chair of the Audit Committee and Kay Acklin serve as Recorder.

The Certification Board proceeded with the work before them. The institutional accreditation and program approval recommendations as well as new program proposals of the following institutions were reviewed and discussed:

Institutional Accreditation(s) and Program Approval(s)

- Elmhurst College
- North Central College

New Program Proposal(s)

- Governors State University – Alternative Route to Teacher Certification: Learning Behavior Specialist I (LBS I)
- Trinity International University – Principal/General Administrative

The audit committee of the whole adjourned at 1:00 p.m.

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor
Springfield, Illinois**

Friday, December 2, 2005

MINUTES

Call to Order / Roll Call:

Randy J. Dunn, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:05 a.m. Dr. Dunn asked Dennis Williams, Secretary, Illinois State Teacher Certification Board, to call the roll. A quorum was present.

Members Present:

Dr. Randy J. Dunn, Chairman
Mr. Dennis Williams, Secretary

Muhammad Abdullah	Lydia Bullock	Linda Malone
Kay Acklin	Deborah J. Curtis	Sr. Colleen McNicholas
Denise Albrecht	Nina Dorsch	Jo Ann Owens
Richard Ammentorp	Allen Ellington	Denise Williams
William Briggs	Lindy Greenlee	Eugene Zalewski
Andrew Brulle	Elliott Lessen	

Members Absent:

Ascencion Juarez
Dave Marshall

Others Present:

Rebecca Clemente	Melissa Phillips	Marti Woelfle
Colleen Herald	Larry Sondler	
Mitch Hopper	Lynn Steffen	
Linda Jamali	Brenda Stonecipher	
Phyliss Jones	Joy Taylor-Ankenbrandt	
Carol Kennett	Linda Tomlinson	
Laura Lipe	Lora Tyson	
Daryl Morrison	Renee Vilatte	
Lee Patton	Karen Williams	

Approval of Minutes:

The minutes of the October 7, 2005, Illinois State Teacher Certification Board meeting were presented for consideration. Elliott Lessen moved that the October 7, 2005 minutes be approved. Denise Williams seconded the motion. The motion passed by unanimous vote.

Public Participation:

None.

Facilitation Committee's Report:

Denise Albrecht, Chair of the Facilitation Committee, reported the Facilitation Committee met at 8:00 a.m. There were no changes made to the agenda.

Item(s) for Immediate Action:

Institutional Accreditation and Program Approval –

Elmhurst College: Unit Accreditation

Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education that Elmhurst College be assigned Continuing Accreditation based on the Board's review of the documentation provided in the NCATE/ISBE team report and institutional response [Section 25.125 (j) (1)]. Linda Malone seconded the motion. The motion passed with one abstention.

Elmhurst College: Programs

Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Elmhurst College [Section 25.127 (o) (1)]:

- IPTS – Language Arts, Technology
- Drama/Theatre Arts
- Early Childhood Education
- Elementary Education

- English Language Arts
- Foreign Language (French, German, Spanish)
- Learning Behavior Specialist I (Special Education)
- Mathematics
- Music Education
- Physical Education
- Science – Biology
- Science – Chemistry
- Science – Physics
- Visual Arts

Nina Dorsch seconded the motion. The motion passed with one abstention.

Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the following programs at Elmhurst College [Section 25.127 (o) (2)]. No later than 18 months after provisional approval has been granted, the institution shall submit to the State Superintendent or to the relevant SPA a revised program report. The results of this program report review shall be conveyed to the Certification Board, which shall convey its recommendation to the State Board of Education:

- Social Science – History
- Social Science – Political Science

Linda Malone seconded the motion.

Dr. Dunn called for discussion by Certification Board members. Eugene Zalewski stated that the recent position of the Board was made because the SPA did not complete its review and not because of anything lacking in the particular program. Nina Dorsch remarked that she hopes communication from State Board of Education staff to appropriate sources might encourage the timely completion of the review by the SPA in question so that status can be altered to approval in a timely manner.

The motion passed with one abstention.

North Central College: Unit Accreditation

Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education that North Central College be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE focused team report and institutional materials [Section 25.125 (j) (1) (E)]. William Briggs seconded the motion.

Dr. Dunn called for discussion. The motion passed with one abstention.

New Program Recommendations –

Governors State University – Alternative Route to Teacher Certification: Learning Behavior Specialist I (LBS I)

Dr. Dunn announced that Governors State University has withdrawn their Alternative Route to Teacher Certification: Learning Behavior Specialist I (LBS I) program proposal from the table.

Trinity International University – Principal/General Administrative

Phyllis Jones, Principal Education Consultant, Certification Division, introduced the following representative from Trinity International University: Dr. Carol Kennett, Associate Professor of Education.

Deborah J. Curtis extended her thanks and appreciation to Trinity International University staff for preparing a proposal that does a nice job of presenting a model that bridges the teacher's career from classroom to school leadership to an administrative level.

Denise Albrecht moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Trinity International University – Principal/General Administrative program, thereby authorizing the educational unit to conduct the program and to recommend candidates for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Denise Williams seconded the motion.

Dr. Dunn called for discussion. The motion passed by unanimous vote.

Status Report –

Southern Illinois University Carbondale – English As A New Language Program (Approved September 2005)

Phyllis Jones provided a status report regarding the Southern Illinois University Carbondale – English As A New Language Program.

Elliott Lessen extended his thanks to Southern Illinois University Carbondale for providing the State Teacher Certification Board with the information requested.

Program Approval Recommendation(s) – Tabled June 2004

Eugene Zalewski moved that the State Teacher Certification Board remove from the table the following program at DePaul University:

- Social Science – History

Andrew Brulle seconded the motion. The motion passed by unanimous vote.

DePaul University – Social Science – History

Nina Dorsch moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the following program at DePaul University [Section 25.127 (o) (2)]. No later than 18 months after provisional approval has been granted, the institution shall submit to the State Superintendent or to the relevant SPA a revised program report. The results of this program report review shall be conveyed to the Certification Board, which shall convey its recommendation to the State Board of Education:

- Social Science – History

Richard Ammentorp seconded the motion. The motion passed with three abstentions.

Proposals for Activities That Meet Requirements for Standard Certificate Eligibility

William Briggs moved that the “Proposals for Activities That Meet Requirements for Standard Certificate Eligibility” dated November 14, 2005, be approved.

Linda Malone seconded the motion. The motion passed by unanimous vote.

(See Attachment)

Renewal of Standard / Master Certificates (Group B List)

Dennis Williams reported there are no renewals on the Group B List at this time.

Amendments to Rules for Certification (Various)

Linda Jamali, Supervisor, Certification Division, stated that Certification Board members had received a set of draft amendments to Part 25 for their review. Ms.

Jamali indicated these changes generally result from the work of a task force convened by Superintendent of Education Randy J. Dunn and chaired by Dean Elliott Lessen.

Since the bulk of the rulemaking relate to unit accreditation and program approval, Linda Jamali asked Marti Woelfle to provide an overview of the draft amendments.

After discussion and clarification, the following suggestions were provided by members of the Certification Board:

Header: DRAFT (remove FOR) OF PROPOSED AMENDMENTS

Throughout the document, please look for “**Certification Board**”. Members would like to have the words – **State Teacher** ... added to the title for consistency.

25.100 page 13

h)(1)(b) ii within the field.

h)(1)(b) (iii) add (iii)
designations in science requires coursework in both biological and physical science.

order of 1) and 2) **Should #2 under (h) come before #1?**

25.125 page 22

d) (1) Institutions seeking State Accreditation Only

add sentence after *appoint the team’s chair “in consultation with the institution”*. **(The team chair will be a representative of the education unit of another institution of higher education.)** A staff member ...

page 24 (j) – 8th line

change the word choice ... shall **accept** the review team’s → to **receive**

The revised sentence(s) would read as follows:

“When an Accreditation Review has been conducted by NCATE as provided in subsection (d)(2) of this Section, the State Teacher Certification Board shall receive the review team’s report. If the institution has submitted a rejoinder, as provided in subsection (g) of this Section, the State Teacher Certification Board shall review the institutional report, the rejoinder, the team chair’s response, and the other relevant documentation to arrive at its recommendation.”

page 27 **(k)**

Remove the last sentence of the suggested addition – **“The State Superintendent may make an exception to the 18-month timeframe upon determining that circumstances beyond the control of an institution prevented its meeting the deadline for this notification.”**

But – revise the “emergency situations” statement and place it in another location in 25.127 – The State Superintendent would make this decision, with the exemption being to (k). Institutions could not withdraw from an NCATE review after the 18-month timeframe. (NCATE will grant a revised date if the institution presents evidence of a hardship/need and the state agrees to the revised date).

25.127 **page 27**

remove the (deletion) of the word **“before”** in the second line.

page 32 (e)

Insert –
submitted in a ... (**an abbreviated**) format ...

page 34 (j) (3)

SAO, the Certification Board may (**replace may with will**)
recommend an 18-month

25.160 **page 45 (b) 6th line**

... objection to the State Teacher Certification Board’s review
(**remove process**), this narrative ...

25.720 **page 62**

25.720 (c) (1) revise the wording of the last line of 1) to reflect the changes in the statute. The Content-Area Test is now required for program completion – not before **student teaching**.

Deborah Curtis asked for clarification from State Board of Education staff regarding Section 25.490 (page 53) specifically if this is a change in current practice.

Nina Dorsch moved that the State Teacher Certification Board recommend to the State Board of Education the changes, as proposed and discussed, regarding the amendments. Elliott Lessen seconded the motion. The motion passed by unanimous vote.

Linda Jamali stated that the following items are going before the State Board of Education at their December 2005 meeting:

Rules for Adoption – Part 25 (Certification)

Substitute Teaching Permit (Hurricane Katrina)

Director of Special Education

Rules for Adoption – New Part 60

The “Grow Your Own” Teacher Education Initiative

Closed Session:

Andrew Brulle moved that the State Teacher Certification Board enter into closed session under the exceptions set forth in the Illinois Open Meetings Act of the State of Illinois as follows:

Section 2(c)(11) for the purpose of discussing pending litigation; and

Section 2(c)(21) for the purpose of discussing minutes of meetings lawfully closed under the Open Meetings Act.

Andrew Brulle further moved that the Board request that Renee Vilatte, staff attorney at ISBE; Dennis Williams, Secretary; Joy Taylor-Ankenbrandt, Recorder; and Mitch Hopper, Multi-Media Specialist, be present at the closed session. Elliott Lessen seconded the motion. The motion passed by unanimous vote.

Elliott Lessen moved that the State Teacher Certification Board adjourn from Closed Session and enter into Open Session. William Briggs seconded the motion. The motion passed by unanimous vote.

Open Session:

Elliott Lessen moved that the State Teacher Certification Board approve the minutes of its closed session(s) dated, September 9, 2005 and October 7, 2005. Andrew Brulle seconded the motion. The motion passed by unanimous vote.

Linda Malone moved that the State Teacher Certification Board, according to Section 2.06(d) of the Illinois Open Meetings Act, has reviewed the minutes of its closed session(s), September 9, 2005 and October 7, 2005, and hereby certifies that the need for confidentiality still exists for the closed session minutes. Elliott Lessen seconded the motion. The motion passed by unanimous vote.

Item(s) for Information:

Renewal of Standard / Master Certificates (Report – Group A List)

Dennis Williams reported that there were 1,510 recommendations for Standard / Master Certificates renewed in Group A for the period of October 7, 2005 through November 29, 2005.

(Note: Due to the size of the printout, the report is not attached to these minutes. If an individual would like to obtain a copy of the approved recommendations, please contact Dennis Williams, Secretary, Illinois State Teacher Certification Board.)

Secretary's Report:

Dennis Williams stated that training for the Regional Office of Education staff is scheduled January 4 and January 11, 2006 for the 2006 audits of administrator professional development activities. Mr. Williams also provided an in-depth overview of the audit process.

Dennis Williams shared with Certification Board members a handout showing the number of certification tests (by test fields) administered October 2000 to July 2005.

Adjournment:

With no further business, William Briggs moved that the State Teacher Certification Board meeting adjourn. Elliott Lessen seconded the motion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 11:40 a.m.

APPROVED

Chairman

Secretary

ATTACHMENT

**PROPOSALS FOR INDUCTION AND MENTORING PROGRAMS
TO MEET REQUIREMENTS
FOR THE STANDARD CERTIFICATE**

Recommended for Approval
by State Board Staff
December 2005

Viriden CUSD 4
Beach Park Community Consolidated School District 3
Vandalia CUSD 203