

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
Springfield, Illinois**

**Thursday, December 4, 2003
and
Friday, December 5, 2003**

MINUTES

Thursday, December 4, 2003 – Audit Committee(s)

Call to Order / Roll Call:

Dennis Williams, Interim Secretary, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Mr. Williams announced that Dr. Schiller would not be present. Mr. Williams called the roll; a quorum was present.

Members Present:

Dennis Williams, Interim Secretary

Kay Acklin

Marsha Allen

Deidre Dare

Nina Dorsch

Connee Fitch-Blanks

Nan Giblin

Brenda Humphrey

Elliott Lessen

Laura Lipe

Linda Malone

Linda Tafel

Eugene Zalewski

Members Absent:

Robert E. Schiller, Chairman

William Briggs

Andrew Brulle

Roger Chamberlain

Bruce Dennison

Barbara Eason-Watkins

Mary Jane Morris

Denise Williams

Others Present:

Lee Patton

Marti Woelfle

Marti Woelfle, Principal Education Consultant, Department of Certification and Professional Development, provided the State Teacher Certification Board with a review of the NCATE 2000 decision-making process and available resources. Afterwards, Board members assembled in their respective committee groups – Committee A and Committee B.

Following the group meetings, the Board members reconvened as an audit committee of the whole to confirm their recommendations and rationales. At the end of the session, all committee members were present in order to ensure accurate preparation of documents. They also met again with Ms. Woelfle to review and submit paperwork.

Adjournment:

The meeting adjourned at 3:30 p.m.

Friday, December 5, 2003 – Business Meeting

Call to Order / Roll Call:

Robert Schiller, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Dennis Williams, Interim Secretary, called the roll. A quorum was present.

Members Present:

Robert E. Schiller, Chairman
Dennis Williams, Interim Secretary

Kay Acklin
Marsha Allen
Deidre Dare
Nina Dorsch
Barbara Eason-Watkins –
(Via Conference Call)

Connee Fitch-Blanks
Nan Giblin
Brenda Humphrey
Elliott Lessen
Laura Lipe
Linda Malone
Linda Tafel
Eugene Zalewski

Members Absent:

William Briggs
Andrew Brulle
Roger Chamberlain
Bruce Dennison

Mary Jane Morris
Denise Williams

Others Present:

Laura Barwegen
Diana Beck
Bob Bigham
Deborah Curtis
Michael Fagen
George Fero
Pat Glenn

Rebecca Miller
Lori Montgomery
Beverly Otto
Lee Patton
Jennifer Peters
Lou Ann Reichle
Lynn Rhoades

Susan Shea
Lynn Steffen
Brenda Stonecipher
Linda Tomlinson
Sally Vogl
Karen Williams
Marti Woelfle

Dr. Schiller announced that the Certification Board would proceed through the agenda until approximately 10:30 a.m. at which time the “Institutional Accreditation Recommendations” and “New Program Recommendations” agenda items would be addressed.

Dr. Schiller also stated that Agenda Action Item #2 “Proposed Rulemaking – Part 1: Public Schools Evaluation, Recognition and Supervision” would not be considered at this meeting. This item will be considered at the January 2004 meeting.

Approval of Minutes:

The minutes of the November 7, 2003 Illinois State Teacher Certification Board meeting were presented for consideration. Eugene Zalewski moved that the November 7, 2003 minutes be approved. Brenda Humphrey seconded the motion. The motion passed by unanimous vote.

Public Participation:

None.

Facilitation Committee’s Report:

Linda Tafel, Chair of the Facilitation Committee, announced that the Certification Board would not be considering Agenda Item E - #2 (Proposed Rulemaking – Part 1). Also, the Facilitation Committee at the November 7, 2003 meeting made suggestions for future projects regarding the evaluation of the teacher recertification process. The Facilitation Committee recommended that these proposals would not be issued in January, but an update on the process would be presented at the January 2004 meeting of the State Teacher Certification Board.

Item(s) for Immediate Action:

Proposed Rulemaking – Part 25: Certification

Dr. Schiller stated that the desired action of the Certification Board was for review and ultimate authorization of the Proposed Rules – Part 25: Certification for public comment. He asked Lee Patton, Sally Vogl, Lou Ann Reichle and Bob Bigham to be present for technical review and questions.

Lee Patton indicated the desire to extend the comment period for 60 days instead of the usual 45 days due to the importance of the topic.

Ms. Patton indicated that the Certification Board had received in advance of today's meeting a set of proposed rulemaking for Part 25 which represented input to the earlier discussion draft. The advance document given to the Board did not address two areas: reading and middle grades.

Ms. Patton indicated that the credentials for Middle Level Educators would not be addressed through the proposed changes to Part 25 rules. These extremely challenging components are still "under construction" and will be provided to the Certification Board as soon as possible as a new Part 22. Presenting middle level credentials as a separate Part of the rules will allow the Certification Board to move forward without waiting for the completion of work on Part 25. Staff presently are thinking of the creation of a certificate for middle grades that would be in addition to all current certificates and it would be attained by persons on a voluntary basis as well as based on standards. Staff are looking how to endorse current certificates, the time period to move toward that goal and also be NCLB compliant. Ms. Patton stated that staff are grateful for the patience and assistance from the Middle Grade Panel and the advocates for middle grades.

Ms. Patton shared two items which were given to the Board members to supplement their earlier materials: (1) proposed rulemaking for reading teachers and reading specialists; and (2) proposed rulemaking for out-of-state persons.

All of the provisions in the proposed rules for endorsing a certificate have the following pattern:

- (1) Completion of an approved program in the area; or
- (2) Completion of 24 semester hours at a single institution and passage of the applicable content-area test; or
- (3) Completion of 32 semester hours at various institutions and passage of the applicable content-area tests.

Ms. Patton reported that the Certification Committee for IACTE, whose comments had initially led to this proposal, had recommended going back to the discussion draft version, which called simply for 24 semester hours and the test as an alternative to completion of an approved program. She explained their rationale and indicated that the Certification Board has three options with respect to this particular issue: (1) let the proposal go forward to the State Board as is; (2) endorse a change(s) today; or (3) talk further with the IACTE committee and exercise judgment before moving along. The members decided to move the present proposal forward for additional comment before endorsing a change.

The Board engaged in a lengthy discussion about the proposed requirements for reading, which had been developed with input from members of the reading community.

It was noted that the Reading community has shared their concerns with Ms. Patton. She stated that it was her understanding that Reading Specialists have additional

expertise. Bob Bigham, Principal Education Consultant, Department of Certification and Professional Development Department, stated that the differentiation between the Reading Teacher and Reading Specialist is the Reading Specialist is designed more consultatively to work with other teachers and help them in terms of problems they are having with students and their reading difficulties.

Elliott Lessen commented that it was very confusing. He said that if we have people wanting to be Reading Teachers with an endorsement, we should look at an endorsement in Reading on a current certificate as opposed to a Reading Specialist which is a K-12 certificate.

Elliott Lessen also suggested the 18 semester hours requirement be immediately changed to requiring 24 semester hours for an endorsement. Nina Dorsch noted that the provision to keep the 18 hours requirement until July 1, 2005 is designed to accommodate those individuals currently in the pipeline.

Elliott Lessen suggested the 18 semester hours not be allowed, requiring 24 semester hours for an endorsement. Nina Dorsch reiterated the 18 hours is there until July 1, 2005 for those individuals currently in the system.

Kay Acklin shared her belief that it be kept at 18 semester hours and then reduce the 32 semester hours beginning in 2005 back to the 24 semester hours.

Despite reservations and questions by various Board members regarding the proposed Reading Teacher requirements, a majority felt it would be best to circulate the document to get further input before making any changes. Kay Acklin indicated that she was torn about voting on this motion – her inclination was to say “no” because she preferred that the Certification Board address the Reading Teacher issue and the 32 semester hours being changed to 24 semester hours.

Nina Dorsch asked for clarification regarding Page 78 – Director of Special Education – Section 25.365 – E, #3, which has implications for higher education in terms of how or if the institutions set up programs for the certificate. Sally Vogl, Rules Coordinator, stated that #3 had been removed from the draft document that would be moving forward.

Questions were raised regarding Part 25, on Page 14, Section 25.32 and A1 – the language about the psychology and instruction for the exceptional child. Ms. Vogl clarified that this requirement was included because it had been added back to the law.

A question arose regarding Page 16, Section 25.37, asking how an individual would provide the evidence of teaching experience. Ms. Vogl stated that Section 25.11 of the Rules defines evidence of teaching experience as a letter signed by the chief administrator of the school that states the length of the individual’s employment and the nature of the assignment.

Laura Lipe asked for clarification on Page 110 – Middle Schools as to the effect this will have on current middle school teachers. Ms. Vogl said that this will have no affect on the current requirements for assignments in the middle grades.

Linda Tafel moved that the Proposed Rulemaking – Part 25: Certification (December 1, 2003 Draft Document) minus the section on Page 78 (the 25.100 insert and the 25.425 insert) be forwarded to the State Board of Education for authorization to be sent out for a 60 day public comment period. Deidre Dare seconded the motion. The motion passed.

Linda Tafel asked that the State Teacher Certification Board members receive a clean copy of what will be sent for public comment. Ms. Patton agreed to send the Certification Board a completed copy of the proposed rules, a revised chart of changes and a copy of the cover memo that will be sent to the State Board of Education.

At the Certification Board's request, staff will prepare a guide for the proposal which will display, in a graphic format, the current and proposed requirements for each of the key topics.

Proposed Rulemaking – Part 1: Public Schools Evaluation, Recognition and Supervision

This item will be included on the January 2004 agenda for the State Teacher Certification Board.

Proposed Rulemaking – Part 27: Standards for Certification in Specific Teaching Fields

Dr. Schiller stated that the desired action would be for the State Teacher Certification Board to recommend Proposed Rulemaking – Part 27 to the State Board for the authorization and distribution for public comment.

Eugene Zalewski moved that the Proposed Rulemaking – Part 27: Standards for Certification in Specific Teaching Fields be approved and moved to the State Board of Education for approval and distribution of a 45 day public comment period. Elliott Lessen seconded the motion. The motion passed by unanimous vote.

Proposed Rulemaking – Part 29: Standards for Administrative Certification

Dr. Schiller indicated that the State Teacher Certification Board was being asked to recommend Proposed Rulemaking – Part 29 to the State Board for the authorization and distribution for public comment.

Nan Giblin moved that the Proposed Rulemaking – Part 29: Standards for Administrative Certification be approved and moved to the State Board of Education for approval and distribution of a 45 day public comment period. Kay Acklin seconded the motion. The motion passed by unanimous vote.

Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Brenda Humphrey moved that the “Proposals for Activities that Meet Requirements for Standard Certificate Eligibility” dated December 5, 2003 be approved. Elliott Lessen seconded the motion. The motion passed by unanimous vote. (See Attachment)

Kay Acklin requested that a combined list of approved “Proposals for Activities that Meet Requirements for Standard Certificate Eligibility” be prepared and distributed to the Certification Board members at today’s meeting. The list would be comprised of the proposals approved by the State Teacher Certification Board on November 7 and December 5, 2003. Ms. Patton stated this “approved” list would be provided to the members at the close of the meeting and later placed on the State Board of Education website with a link to the proposals.

Professional Teaching Standards for Middle Level Educators

Elliott Lessen asked that Deborah Curtis, Illinois State University, be present with Lee Patton to answer questions pertaining to Standards for Middle Level Educators.

Ms. Patton stated that the Certification Board was being asked to approve the standards as recommended by the Middle Level Panel. If approved these would go forward to the State Board of Education for adoption. These would also form a baseline for additional action to be taken in the future.

Dr. Curtis reported these are the focused standards that were revised in the last session of panel activities. The proposal identifies standards specifically related to middle level that are not represented in any other set of standards. She noted that despite three and a half years of work by the Panel, nothing had been approved that would allow Illinois to move forward with developing new middle grade credentials. She said that approval of these standards would be a welcome beginning point.

Elliott Lessen, Nina Dorsch and Laura Lipe asked for clarification on several points of the document.

Nan Giblin moved to approve the Middle Level Standards as presented to the State Teacher Certification Board. These Standards will be forwarded to the State Board of Education for approval and if approved will become the focused Middle Level Standards for the state. Nina Dorsch seconded the motion. The motion passed by unanimous vote.

Institutional Accreditation Recommendations

Linda Tafel moved that State Teacher Certification Board recommend to the State Board of Education that the following institutions be assigned “Continuing Accreditation” in accordance with Section 25.125(j)(1):

Augustana College
Loyola University at Chicago
Western Illinois University

Kay Acklin seconded the motion. The motion passed by unanimous vote.

As a result of this action, the Certification Board’s recommendation and its findings regarding standards that were determined to have been met or met with weakness will be forwarded to the State Board of Education for its review.

New Program Recommendations

Northeastern Illinois University – Health:

Marti Woelfle, Principal Education Consultant, Department of Certification and Professional Development, introduced the following staff representing Northeastern Illinois University: Dr. Nan Giblin, Chair, College of Education; Dr. Beverly Otto, Associate Dean, College of Education; and Dr. Michael Fagan, Coordinator of the Health Education Programs / Department of Health and Physical Education.

Nina Dorsch asked if it is anticipated that student candidates would complete at least one of their field experiences at the middle school level. Dr. Fagan stated that was anticipated, and student candidates will complete their experience at both the middle school level and high school level.

Linda Tafel asked for clarification of their proposal. Dr. Fagan stated that offering the program for subsequent certification was not anticipated at this point in time. There is a Master’s program in Exercise Science and they do anticipate that some of the candidates that complete this program will ultimately move forward to a dual Master’s degree in Exercise Science.

Nina Dorsch moved that the State Teacher Certification Board approve the proposal for the Secondary (Type 09) Health Education Program at Northeastern Illinois University. Linda Tafel seconded the motion. The motion passed.

McKendree College – Music:

Marti Woelfle introduced the following staff representing McKendree College: Dr. George Fero, Chair, Division of Education, Health and Human Performance, as well as the Director of Teacher Education; and Dr. Jennifer Peters, Associate Professor, Music.

Elliott Lessen asked for clarification as to how students are going to be prepared to teach both vocal and instrumental given the Standards that go into effect or are in effect and the content tests that will go into effect July 1, 2004.

Dr. Peters provided detailed information regarding their proposed program and clarified the “stretch to 27 hours”.

Linda Malone asked for elaboration on the assessment activities. Dr. Fero provided detailed information on their assessment activities and electronic portfolio. At the time of the next review period, the matrices outlined in the proposal will contain greater detail.

Dr. Fero also stated that this proposal was developed because there is a shortage of music teachers as well as a demand in the McKendree College area. There is a need in practice for music teachers.

Elliott Lessen asked about how candidate disposition is measured. Dr. Fero responded.

Kay Acklin moved that State Teacher Certification Board approve the proposal for Special (K-12) Music Education Program at McKendree College. Connee Fitch-Blanks seconded the motion. The motion passed with one abstention.

Knox College – Music:

Marti Woelfle introduced the following staff representing Knox College: Dr. Diana Beck, Chair, Department of Educational Studies; and Lori Montgomery, Director, Clinical Supervision as well as Certification Officer.

Elliott Lessen asked how students are going to be prepared as highly qualified teachers in both vocal and instrumental given the Standards and new content area tests that will go into effect July 2004. Dr. Beck stated that the program was designed with the Standards in mind.

Nan Giblin asked how Knox College determined the need for music teachers. Dr. Beck stated the impetus for the program came from the music department.

Kay Acklin moved that the State Teacher Certification Board approve the proposal for Special (K-12) Music Education Program at Knox College. Nan Giblin seconded the motion. Motion passed by unanimous vote.

Discussion Item(s):

Streamlining the Teacher Certificate Renewal System

Ms. Patton shared a sample of responses from the LPDCs regarding streamlining the certificate renewal system. Specific recommendations reflecting this input (all of which strongly encouraged major changes to the current requirements) will be brought to the State Teacher Certification Board in January.

Nina Dorsch asked that for the record we thank those who have made comments and encourage their continued feedback for the Certification Board's consideration.

Linda Malone asked staff to provide to the Certification Board members a complete set of the responses received from LPDCs on this issue. Ms. Patton said staff would do so.

Procedures for Certification Board Review of Institutional Reports Submitted in Response to Accreditation Decisions

Linda Tafel stated that the Facilitation Committee discussed this item and said that due to the nature of the six-month reports, it is their recommendation that such reports be considered as they are ready rather than at designated times of the year (e.g., June and December). The report from the University of Illinois – Urbana-Champaign report will be ready by the January meeting and the Facilitation Committee suggested that this report be considered as part of the January agenda. After discussion, it was decided that the report could be considered immediately prior to the regular business meeting and it would not be necessary to meet the day before. Linda Malone moved to follow this procedure and establish the agenda for future reviews accordingly. Kay Acklin seconded the motion. The motion passed by unanimous vote.

Reports and Information on Items:

Secretary's Report

Test Results:

Dr. Schiller asked that Pat Glenn, Principal Education Consultant, Department of Certification and Professional Development, report on recent test results and questions regarding the Assessment of Professional Teaching (APT).

Elliott Lessen requested information regarding the APT for the Type 09 and Type 10 certificates that cover different content areas. He inquired whether there is some indication statewide of the pass rate for individuals by discipline. He would like to see

results disaggregated by subject for the state. Pat Glenn stated that this data is not available at this time.

Elliott Lessen also asked if the state pass rates (on APT) could be provided to the Certification Board. Pat Glenn stated that this would be available on an annual basis.

Linda Tafel raised a question whether the tests in Illinois aligned with the national standards and SPAs. Pat Glenn stated the tests are aligned with state standards. The question of whether there is a direct alignment with national standards was posed, and, if not, it becomes less of an indicator of outcomes based on national standards.

Nina Dorsch stated that, for the purposes of institutional review, there is a need for a document that states that the Illinois Content Standards for Elementary Education are aligned with ACEI Standards, etc.

Pat Glenn and Lee Patton agreed to develop a statement which communicates there is a relationship between the state content-area standards and national SPA standards.

Department Update:

Dennis Williams stated that institutional visits have been completed for the semester. The Certification backlog is just below 2,900 at present time. He noted that one of the transcript evaluators is out on medical leave, reducing transcript review capacity by 20 percent.

OTIS Update:

Dennis Williams reported that staff are continuing work on enhancements to the highly successful Online Teacher Information System (OTIS). A new section, "Teacher Services", will enable teachers the ability to view their deficiency statements for endorsement evaluation. The enhanced system will be more user friendly. The ultimate goal is the on-line application and registration.

Hearing Update:

Dennis Williams announced that transcripts have been delivered. The second and final deposition was taken on December 4. The hearing officer had indicated that summary briefs be sent to the Certification Board members. The Facilitation Committee recommended that the hearing results not be considered at the January meeting due to the complexity and extensiveness of this topic. This was strongly endorsed by the Board.

Preliminary Agenda for January 2004 Meeting

Dr. Schiller stated that the following items would be included on the State Teacher Certification Board agenda for January 2004:

- University of Illinois Report(s)
- New Program Reports
- Part I Rules that Complement Part 25
- Streamlining the Teacher Certificate Renewal System (Discussion)
- Issues Regarding Highly Qualified

Member Reports and Issues

None.

Adjournment:

Brenda Humphrey moved that the State Teacher Certification Board adjourn. Marsha Allen seconded the motion. The motion passed by unanimous vote. The meeting adjourned at 11:30 a.m.

APPROVED

Chairman

Secretary

ATTACHMENT

**PROPOSALS FOR SELF-ASSESSMENT COURSEWORK
TO MEET REQUIREMENTS
FOR THE STANDARD CERTIFICATE**

**Recommended for Approval
by State Board Staff
December 5, 2003**

4. Bradley University College of Education and Health Sciences
5. SIU Edwardsville
6. Dominican University School of Education
7. Limestone Community High School

**PROPOSALS FOR NBPTS-RELATED COURSEWORK
TO MEET REQUIREMENTS
FOR THE STANDARD CERTIFICATE**

**Recommended for Approval
by State Board Staff
December 5, 2003**

4. The Learning Trips, Inc.
5. Roosevelt University College of Education

ATTACHMENT

PROPOSALS FOR INDUCTION AND MENTORING PROGRAMS TO MEET REQUIREMENTS FOR THE STANDARD CERTIFICATE

**Recommended for Approval
by State Board Staff
December 5, 2003**

52. Wheaton/Warrenville CUSD 200 – DuPage County
53. Northwest Suburban Sp. Ed. Organization (NSSEO), Mt. Prospect – Cook County
54. Harlem Consolidated School District – Winnebago County
55. WCUSD 200, Woodstock – McHenry County
56. Bremen District 228 – Cook County
57. Lake Forest SD 67 – Lake County
58. Maine Township HSD 207 – Cook County
59. Alton School District 11 – Madison County
60. Dominican University School of Education, River Forest – Cook County
61. Reed-Custer CUSD 255, Braidwood – Will County
62. Limestone High School, Bartonville – Peoria County
63. Cook County SD 102, LaGrange Park – Cook County
64. Elverado CUSD 196, Elkhartville – Jackson County
65. Marengo-Union ECSD 165, Marengo – McHenry County
66. Eisenhower Cooperative, Oak Lawn – Cook County
67. Niles THSD 219, Skokie – Cook County
68. Palos Heights 128 – Cook County
69. Sunnybrook SD 171, Lansing – Cook County
70. Joliet ESD 86 – Will County
71. Batavia Public Schools District 101 – Kane County
72. Northbrook School District 28 – Cook County
73. Deerfield Public Schools District 109 – Lake County
74. Lyons Elementary School District 103 – Cook County

ATTACHMENT

PROPOSALS FOR X-TYPE CPDU ACTIVITIES TO MEET REQUIREMENTS FOR THE STANDARD CERTIFICATE

**Recommended for Approval
by State Board Staff
December 5, 2003**

28. Minooka CCSD #201, Grundy County
29. Frankfort School District 157C, Will County
30. Associated Colleges of Illinois, Cook County (756)
31. South Cook Intermediate Service Center 4, Cook County
32. Lombard Elementary School District 44, DuPage County
33. Northwest Suburban Sp. Ed. Org. (NSSEO), Cook County
34. Northwest Suburban Sp. Ed. Org. (NSSEO), Cook County
35. Glencoe School District #35, Cook County
36. Glencoe School District #35, Cook County
37. Glencoe School District #35, Cook County
38. Arlington Heights School District 25, Cook County
39. Summit Hill School District #161, Will County
40. Ruben Salazar Bilingual Education Center, Cook County
41. Limestone High School, Peoria County
42. Carrie VanAlstine, Sangamon County
43. Sawyer School, Cook County
44. Riverton CUSD #14, Sangamon County
45. Riverton CUSD #14, Sangamon County
46. Arlene Brennan, Cook County
47. Palatine CCSD15, Cook County
48. Lee/Ogle ROE #47
49. The Grow Network, Chicago
50. The Grow Network, Chicago
51. The Grow Network, Chicago
52. ROE Schoolworks, Champaign County
53. ROE #13, Clinton/Marion/Washington Counties
54. Louis Nettelhorst, Cook County
55. Frankfort CUSD #168, Franklin County