

# ILLINOIS STATE TEACHER CERTIFICATION BOARD

Illinois State Board of Education  
State Board Room, Fourth Floor  
Springfield, Illinois

Thursday, December 2, 2004

## Meeting Summary

### Call to Order / Roll Call:

Randy J. Dunn, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 8:00 a.m. Dr. Dunn asked Dennis Williams, Secretary, Illinois State Teacher Certification Board, to call the roll. A quorum was present.

### Members Present:

Dr. Randy J. Dunn, Chairman  
Mr. Dennis Williams, Secretary

Muhammad Abdullah	Roger Chamberlain	Jo Ann Owens
Kay Acklin	Deborah J. Curtis	Linda Tafel
Marsha Allen	Nina Dorsch	Denise Williams
Amy Alsop	Elliott Lessen	Eugene Zalewski
Richard Ammentorp	Laura Lipe	
William Briggs	Linda Malone	

### Members Absent:

Andrew Brulle	Ascencion Juarez	Dave Marshall
---------------	------------------	---------------

### Others Present:

Jennifer Bolander	Phyliss Jones	Mary Weishaar
Susan Dawson	Karen Lea	Marti Woelfle
George Fero	Jerry Ligon	
Marie Fero	Lou Ann Reichle	
Jonathan Furr	Bill Searcy	
Karen Haworth	Brenda Stonecipher	
Colleen Herald	Bill Summers	
Alison Hilsabeck	Joy Taylor-Ankenbrandt	
Clarence Pete Hughes	Linda Tomlinson	

Dr. Dunn welcomed Jo Ann Owens to the State Teacher Certification Board. Ms. Owens is completing the term of former Certification Board member, Dr. Connee Fitch-Blanks.

Dr. Dunn introduced Marti Woelfle, Phyliss Jones and Brenda Stonecipher from the Department of Certification and Professional Development. Staff provided the State Teacher Certification Board members with a review of the NCATE 2000 decision-making process, program approval process, procedural process and available resources.

After discussion as an audit committee of the whole and appropriate discussion with university representatives, the Certification Board members confirmed their recommendations and rationales.

**Note:**

Jonathan Furr, General Counsel / Ethics Officer, Illinois State Board of Education, presented a detailed overview with regard to the ethics requirements.

After reading and reviewing the material of the State of Illinois Ethics Training Program, members of the State Teacher Certification Board were asked to complete the "Acknowledgement of Participation in State of Illinois Ethics Training Program" form.

**Adjournment:**

The State Teacher Certification Board adjourned at 3:00 p.m.

**ILLINOIS STATE TEACHER CERTIFICATION BOARD**

**Illinois State Board of Education  
State Board Room, Fourth Floor  
Springfield, Illinois**

**Friday, December 3, 2004**

**MINUTES**

**Call to Order / Roll Call:**

Randy J. Dunn, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Dr. Dunn asked Dennis Williams, Secretary, Illinois State Teacher Certification Board, to call the roll. A quorum was present.

**Members Present:**

Dr. Randy J. Dunn, Chairman  
Mr. Dennis Williams, Secretary

Muhammad Abdullah	Roger Chamberlain	Jo Ann Owens
Kay Acklin	Deborah J. Curtis	Linda Tafel
Marsha Allen	Nina Dorsch	Denise Williams
Amy Alsop	Elliott Lessen	Eugene Zalewski
Richard Ammentorp	Laura Lipe	
William Briggs	Linda Malone	

**Members Absent:**

Andrew Brulle	Ascencion Juarez	Dave Marshall
---------------	------------------	---------------

**Others Present:**

Lucille Buscher	Phylliss Jones	Kathy Stratton
George Fero	Jerry Ligon	Joy Taylor-Ankenbrandt
Marie Fero	Lee Patton	Linda Tomlinson
Karen Haworth	Lou Ann Reichle	Karen Williams
Colleen Herald	Susan Shea	Marti Woelfle
Alison Hilsabeck	Brenda Stonecipher	

**Approval of Minutes:**

The minutes of the November 5, 2004, Illinois State Teacher Certification Board meeting were presented for consideration. Eugene Zalewski moved that the November 5, 2004 minutes be approved. Linda Tafel seconded the motion. The motion passed by unanimous vote.

**Public Participation:**

None.

**Facilitation Committee's Report:**

Kay Acklin, Chair of the Facilitation Committee, indicated the Facilitation Committee had met earlier and would like to revise the agenda to add the following:

- F. Item(s) for Discussion
  - 2. Reconciling NCATE and ISBE Review Practices
  
- G. Item(s) for Information
  - 2. NBPTS Update

In order for preliminary preparation of next month's State Teacher Certification Board meeting, Ms. Acklin asked State Teacher Certification Board members to notify Dennis Williams and Joy Taylor-Ankenbrandt if they are unable to attend the January 7, 2005 meeting.

Ms. Acklin reported that under Agenda Item F – Item(s) for Discussion, No. 1 – State Teacher Certification Board Operating Procedures, she will be sharing with Lou Ann Reichle a list of comments that have been provided by Illinois Education Association (IEA) Legal Counsel. In order to provide that same opportunity to all constituency groups represented on the State Teacher Certification Board, from now until March 1, 2005 Board members are asked if they or their attorneys for their constituency groups wish to provide comments on the Operating Procedures. All comments should be sent to Dennis Williams and Jonathan Furr at the State Board of Education. After March 1 Legal Counsel for the State Board of Education will be asked to compile the suggestions and bring ideas/comments back to the State Teacher Certification Board.

### **Item(s) for Immediate Action:**

On behalf of the State Teacher Certification Board, Dr. Dunn extended thanks to Nina Dorsch and Kay Acklin who respectively served as Chair and Recorder for the meeting held on Thursday, December 2, 2004.

### **Institutional Accreditation / Program Approval Recommendations –**

#### **Eureka College Accreditation**

Kay Acklin moved that the State Teacher Certification Board recommend to the State Board of Education that Eureka College be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE focused review report and institutional response [Section 25.125 (j) (2) (e)]. Elliott Lessen seconded the motion. The motion passed by unanimous vote.

#### **National-Louis University Accreditation**

Kay Acklin moved that the State Teacher Certification Board recommend to the State Board of Education that National-Louis University be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE / NCATE joint review report and institutional response [Section 25.125 (j) (1)]. Denise Williams seconded the motion. The motion passed with four abstentions.

#### **National-Louis University Program Approval**

Kay Acklin moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at National-Louis University [Section 25.127 (o) (1)]:

- IPTS, Language Arts, Technology – Elementary
- IPTS, Language Arts, Technology – Reading
- IPTS, Language Arts, Technology – Secondary Education
- Early Childhood Education – Undergraduate
- Early Childhood Education – Graduate
- Elementary Education – Undergraduate
- Elementary Education – Graduate
- English Language Arts
- Foreign Language
- Learning Behavior Specialist I (LBS I)
- Mathematics
- Reading Specialist
- Core Science
- Biological Science
- Physical Science
- Technology Specialist

- School Psychologist
- Principals / General Administrative
- Superintendent

William Briggs seconded the motion. The motion passed with four abstentions.

Kay Acklin moved to table the program approval decision for National-Louis University for the following programs:

- Core Social Science
- History

Elliott Lessen seconded the motion. The motion passed with four abstentions.

#### Olivet Nazarene University Accreditation

Kay Acklin moved that the State Teacher Certification Board recommend to the State Board of Education that Olivet Nazarene University be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE focused review report, institutional rejoinder, and state chair response to rejoinder [Section 25.125 (j) (2) (e)]. Elliott Lessen seconded the motion. The motion passed with one abstention.

### **New Program Recommendations –**

#### McKendree College – Principal / General Administrative Program

Eugene Zalewski moved that the State Teacher Certification Board table the new program proposal from McKendree College for the Type 75 General Administrative Certification – Principal / General Administrative. The State Teacher Certification Board asks the college representatives to rework the proposal in light of the concerns and questions raised specifically,

- (1) Link of Program to McKendree College's Conceptual Framework;
- (2) Dispositions Identified and Linked to Conceptual Framework;
- (3) Activities Aligned to Standards; and
- (4) Advanced Technology Standards (NETSA).

Nina Dorsch seconded the motion. The motion passed with one abstention.

Kay Acklin asked that McKendree College be provided with the motion so representatives are very clear on the issues and topics to be addressed at the request of the Certification Board.

Southern Illinois University Edwardsville – Learning Behavior Specialist II Curriculum Adaptation Specialist Program

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Southern Illinois University Edwardsville Learning Behavior Specialist II – Curriculum Adaptation Specialist program, thereby authorizing the educational unit to conduct the program and to recommend candidates for certification by entitlement until the time of the institution’s next scheduled Accreditation Review [Section 25.145 (d) (1)]. Richard Ammentorp seconded the motion. The motion passed with five abstentions.

Southern Illinois University Edwardsville – Reading Specialist Program

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Southern Illinois University Edwardsville Reading Specialist program, thereby authorizing the educational unit to conduct the program and to recommend candidates for certification by entitlement until the time of the institution’s next scheduled Accreditation Review [Section 25.145 (d) (1)]. William Briggs seconded the motion. The motion passed with five abstentions.

Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Elliott Lessen moved that the “Proposals for Activities that Meet Requirements for Standard Certificate Eligibility” dated December 3, 2004, be approved. William Briggs seconded the motion. The motion passed with four abstentions. (See Attachment)

Renewal of Standard / Master Certificates

None.

**Item(s) for Discussion:**

State Teacher Certification Board Operating Procedures

Lou Ann Reichle indicated she reviewed the State Teacher Certification Board Operating Procedures document and offered several minor revisions.

Kay Acklin once again shared that she had asked IEA Legal Counsel to review the document. Ms. Reichle will review the comments from IEA. Certification Board members were reminded to share the Operating Procedures document

with their constituency groups and present any comments and/or suggestions to Dennis Williams and Jonathan Furr.

William Briggs asked for clarification when the State Teacher Certification Board is required to take a roll call vote.

With regard to the Joint Education Committee, William Briggs asked if a member of the State Teacher Certification Board currently serves on this Committee.

Lou Ann Reichle stated the State Teacher Certification Board may wish to have an individual appointed to represent the Certification Board as needed by the Joint Education Committee.

Kay Acklin suggested that perhaps the State Teacher Certification Board may want to attempt changing the statute requiring a member of the Certification Board serve on the Joint Education Committee. Ms. Reichle indicated this was a policy decision.

#### Reconciling NCATE and ISBE Review Practices

With regard to discussion on Thursday, December 2, 2004, Lou Ann Reichle reviewed the NCATE and ISBE practices. Consistent policy in the past, when looking at review of an educational unit's accreditation, is that if it is a non-NCATE institution that it was the procedure to look at only the programs that led to certification. However, a review of the rules does not support that interpretation. Ms. Reichle referenced Rule 25.125 c. The broader look is supported by the rules in Illinois.

Lou Ann Reichle informed Certification Board members this was her last Board meeting. She is leaving the State Board of Education at the end of December. Ms. Reichle commended the Board for their thorough work through the years and thanked members for their consideration.

#### **Item(s) for Information:**

##### 2004 Title II State Report

Dr. Dunn asked Marti Woelfle, Principal Education Consultant, Certification and Professional Development Department, to provide a summary of the 2004 Title II State Report.

Marti Woelfle explained the Title II Report was filed as required by federal law under the Higher Education Reauthorization Act on October 7, 2004. This is a

report card on higher education that was authorized in 1998. Ms. Woelfle provided a brief synopsis of the reporting system.

As of October 7, 2004, 135,688 teachers were certified in Illinois of which 3,327 teaches were considered to be teaching on a waiver. As far as the data that was reported in the Summary Assessment, data reflected 9,341 teachers who completed their programs in 2002-2003.

Ms. Woelfle noted the Illinois 2004 Title II State Report Card can be found on the Illinois State Board of Education website and the Department of Education website.

Elliott Lessen raised a question with regard to the Illinois Title II Quartile Comparison specifically how we have some institutions with no response. For instance, in 2002-2003 there are five with no responses. Dr. Lessen also asked if the number of institutions preparing teachers in Illinois is 56 or 57.

Regarding the first part of Elliott Lessen's question, Marti Woelfle responded this is due to confidentiality. If you have an institution that is preparing less than ten teachers, the data cannot be reported because you can track that very quickly. Ms. Woelfle also explained that the number of institutions preparing teachers is 56. Keller Graduate School of Management prepares school administrators; and the data collected is only for teachers.

#### NBPTS Update (2004 New National Board Certified Teachers)

Marti Woelfle announced the State Board of Education recently received notification that Illinois has 413 new National Board certified teachers in the latest candidate pool. This brings the total in Illinois to 1,238.

This year there is \$4,600,000 set aside under the Illinois Teacher Excellence Program to provide incentives and compensation for providing mentoring services to other teachers in the field.

Illinois is ranked sixth in the nation as far as the number of new National Board certified teachers this year. Further, Illinois is ranked eighth in the nation for the total number of National Board certified teachers.

The following two documents were disseminated:

- *Frequently Asked Questions 2004-2005*
- *Report of 2004 Illinois NBCT Class, November 30, 2004*

Denise Williams asked if a breakdown of the areas within the state is available. Marti Woelfle shared a quick analysis on the new National Board teachers for the

regions in the state. State Board staff are in the process of compiling a complete analysis as well as a comparison analysis with regard to National Board certified teachers in Illinois. This information will be available to Certification Board members at a later date.

**Secretary's Report:**

Dennis Williams informed Certification Board members that the backlog in Certification continues to decrease. Staff have eliminated six months of backlog in the last five weeks. The goal is to have the backlog down to within 60 days by February 2005.

Mr. Williams disseminated the following documents:

- Assurance Statement for Initial to Standard-Level Teaching Certification
- Assurance of Completion of Professional Development for Renewal of Standard / Master Certificates
- Report of *Ex Parte* Communication

**Adjournment:**

With no further business, Elliott Lessen moved that the State Teacher Certification Board adjourn. Linda Malone seconded the motion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 10:00 a.m.

APPROVED

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**ATTACHMENT**

**PROPOSALS FOR SELF-ASSESSMENT COURSEWORK  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
December 2004

The New Teacher as Reflective Practitioner – National-Louis University  
Project SAIL (Self-Assessment for Inservice Learning) – National-Louis  
University

**PROPOSALS FOR NBPTS-RELATED COURSEWORK  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
December 2004

Introduction, Preparation and Demonstrating NBPTS – National-Louis University

**ATTACHMENT**

**PROPOSALS FOR INDUCTION AND MENTORING PROGRAMS  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
December 2004

Mid-State Special Education Joint Agreement – Christian County  
Illinois School for the Deaf – Morgan County  
JS Morton High School District 201 – Cook County  
Mt. Olive District 5 – Macoupin County  
Donovan CUSD 3 – Iroquois County  
Eswood C.C. Grade School District 269 – Ogle County

**Districts that Adopted Approved Programs  
December 2004**

(None)

\* Denotes a comparable two-year program since 2002 or prior per provider contact person.

**PROPOSALS FOR X-TYPE CPDU ACTIVITIES  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
December 2004

(None)