

**ILLINOIS STATE TEACHER CERTIFICATION BOARD**

**Illinois State Board of Education  
Springfield, Illinois**

**Thursday, June 10, 2004  
and  
Friday, June 11, 2004**

**MINUTES**

**Thursday, June 10, 2004 – Audit Committee(s)**

**Call to Order / Roll Call:**

Dennis Williams, Interim Secretary, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:10 a.m. Mr. Williams announced that Dr. Schiller would not be present. Mr. Williams called the roll; a quorum was present.

**Members Present:**

Dennis Williams, Interim Secretary

Kay Acklin

William Briggs

Andrew Brulle

Deidre Dare

Nina Dorsch

Connee Fitch-Blanks

Nan Giblin

Brenda Humphrey

Elliott Lessen

Laura Lipe

Linda Malone

Mary Jane Morris

Linda Tafel

Denise Williams

Eugene Zalewski

**Members Absent:**

Robert E. Schiller, Chairman

Marsha Allen

Roger Chamberlain

Bruce Dennison

Barbara Eason-Watkins

**Others Present:**

Dianne Ashby  
Laura M. Barden-Gabbei  
Deborah Curtis  
Chelona Edgerly  
Phyliss Jones  
Laverne Jordan  
Karen Lea  
George Meyer  
Barbara L. Nourie  
Beverly Otto  
Lee Patton

Thomas Regulus  
David Schachtsiek  
Larry Sondler  
Brenda Stonecipher  
Bill Summers  
Linda Tomlinson  
Sandra Westbrooks  
Daniel Wise  
Marti Woelfle  
Carol Wren

Linda Tafel, Chair, Facilitation Committee, reviewed the procedure and shared an overview of the agenda.

Marti Woelfle, Principal Education Consultant, Department of Certification and Professional Development, provided the State Teacher Certification Board with a review of the NCATE 2000 decision-making process, procedural process and available resources. Afterwards, Board members assembled in their respective committee groups – Committee A and Committee B.

Following the group meetings, the Board members reconvened as an audit committee of the whole to confirm their recommendations and rationales. At the end of the session, all committee members were present in order to discuss and ensure accurate preparation of documents.

Linda Tafel, representing Audit Committee A, provided the following concerning Illinois State University and Chicago State University:

**Illinois State University (Accreditation Decision)**

Standard 1:	Met
Standard 2:	Met
Standard 3:	Met
Standard 4:	Met
Standard 5:	Met
Standard 6:	Met

Recommendation: Continuing Accreditation with all standards met.

## **Illinois State University (Program Approvals)**

All of the categories approved by the panel recommendations were affirmed.

For those that had been provisionally approved the group reviewed those categories and found documentation justifying rationale for recommendation.

### *Agricultural Education*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her November 13, 2003 letter to the institution indicated that the weaknesses cited in the panel report have been addressed.

### *Science – Chemistry*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her November 11, 2003 letter to the institution indicated that the weaknesses cited in the panel report have been addressed. The National Science Teachers Association (NSTA) also recommended the program for national recognition in its second review.

### *Social Science Core*

Moved from provisionally approved to approved

Note: The Illinois history modules for history 135 and 136 that were received by ISBE in reference by Lee Patton in her October 30, 2003 letter to the institution indicated that the weaknesses cited in the panel report have been addressed.

### *Social Science – History*

Moved from provisionally approved to approved

Note: Approved with the same rationale as above.

As a result of the recommended changes, all of the programs at Illinois State University would be approved.

## **Chicago State University (Accreditation Decision)**

Standard 1: Met

Standard 2: Met with Areas for Improvement

New: The unit does not consistently compile, summarize, and analyze data to improve candidate performance, program quality, and unit operations.

Accepted new weakness for Standard 2

New: The unit does not have rubrics for scoring in place for all programs that have been tested for accuracy, consistency, and fairness to eliminate bias.

Accepted new weakness for Standard 2

Standard 3: Met

Standard 4: Met

Standard 5: Met

Standard 6: Met with Area for Improvement

Continued: Inadequate funding for professional development limits the attendance of faculty at professional conferences and professional development.

Recommendation: Continuing Accreditation with all standards met.

### **Chicago State University (Program Approvals)**

All of the categories approved by the panel recommendations were affirmed.

For those that had been provisionally approved the group reviewed those categories and found documentation justifying rationale for recommendation.

#### *English Language Arts*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her May 24, 2004 letter to the institution indicated that the weaknesses cited in the panel report have been addressed. Further, the National Council for Teachers of English indicates that all standards have been met as of December 2003.

#### *Music Education (K – 12) M.A.T.*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her May 24, 2004 letter to the institution indicated that the weaknesses cited in the panel report have been addressed.

#### *Social Science Core – B.A. and M.A.T.*

Moved from provisionally approved to approved

Note: The National Council for the Social Studies granted national recognition to the B.A. program and materials regarding both the B.A. and M.A.T. programs were received by ISBE and are referenced in the May 24, 2004 letter from Lee Patton indicating that weaknesses cited in the panel report have been addressed.

#### *Social Science - History*

Moved from provisionally approved to approved

Note: The National Council for the Social Studies approval of the program in the Spring 2004.

#### *Technology Education*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her May 24, 2004 letter to the institution indicating that weaknesses cited in the panel report have been

addressed. The International Technology Education Association extended national recognition to the B.A. program.

*Visual Arts*

Moved from provisionally approved to approved

Note: Materials received by ISBE in reference by Lee Patton in her May 24, 2004 letter to the institution indicating that weaknesses cited in the panel report have been addressed.

*Visual Arts – M.A.T.*

The original decision of the panel was approved not provisionally approved.

Panel recommendation changed.

Andrew Brulle raised a question that as reading the rationales for Social Science – History ... there are differences between the Illinois standards and the National Council for the Social Studies standards. Were those differences addressed? Linda Tafel responded that this item will be considered again. Lee Patton will be asked for her recommendation and specific material cited. This item may be tabled.

Linda Tafel shared the following rationale: The new History 247 course (History of Illinois) has been revised and will be added to the Illinois Standards matrix in place of Geography 315. Students will continue to take the Constitution exam ...

Elliott Lessen, representing Audit Committee B, provided the following concerning Northeastern Illinois University and DePaul University:

**Northeastern Illinois University (Accreditation Decision)**

Standard 1: Met

Standard 2: Met with Area for Improvement

New: Primary instructions used in the summative assessment of candidate performance in the advanced preparation programs are not explicitly aligned with the unit's conceptual framework.

Standard 3: Met

Standard 4: Met

Standard 5: Met

Standard 6: Met

Recommendation: Continuing Accreditation with all standards met.

## **Northeastern Illinois University (Program Approvals)**

All of the categories approved by the panel recommendations were affirmed.

For those that had been provisionally approved the group reviewed those categories and found documentation justifying rationale for recommendation.

*English Language Arts (Secondary English Program – Graduate)*

Tabled until additional information is provided

Move from provisional approval to approval

Rationale: Evidence supplied by the institution provides documentation that the program meets standards.

## **DePaul University (Accreditation Decision)**

Standard 1: Met

Standard 2: Met

New Area for Improvement: For the initial program assessments, clarity about the alignment of the professional and state standards with candidate learning goals is uneven.

Area for Improvement Removed: Rationale – The unit has provided a substantive rationale demonstrating alignment of standards in the rejoinder.

Standard 3: Met

New Area for Improvement: Student teaching placements of five weeks are insufficient for candidates to demonstrate proficiency in the professional roles for which they are preparing.

Area for Improvement Removed: Rationale – Student teaching placements meet the minimum required by state law. However, longer student teaching placements should be seriously considered by the unit. The data supporting this weakness statement are limited.

Standard 4: Met

Standard 5: Met with Area for Improvement

New Area for Improvement: Systematic modeling of the application of technology in the teaching of courses in initial programs is not consistent.

Standard 6: Met with Area for Improvement

Continued: The unit lacks an effective system to appropriately, consistently, and accurately advise candidates and monitor their progress.

Recommendation: Continuing Accreditation.

## **DePaul University (Program Approvals)**

All of the categories approved by the panel recommendations were affirmed.

For those that had been provisionally approved the group reviewed those categories and found documentation justifying rationale for recommendation.

*English Language Arts (Secondary English Program – Undergraduate) and English Language Arts (Secondary English Program – Graduate)*

Move from provisionally approved to approved

Rationale: Although not all indicators may have been met there is sufficient information indicating that a majority of indicators have been met for each of the State of Illinois Standards. Therefore, the programs are recommended as approved.

*Social Science – History and Visual Arts*

Continuing with provisional approval

## **New Programs:**

*Southern Illinois University – Edwardsville (SIU-E) – School Social Work*

Marti Woelfle, Principal Education Consultant, Department of Certification and Professional Development, introduced Dr. Thomas Regulus, Chair / Professor, Social Work Program.

Andrew Brulle raised questions in regard to the matrix and evaluations. In the matrix one of the performance indicators is the final course paper. A grade is really not a performance indicator as accepted by many professional organizations. Are there some rubrics that would indicate more clearly the performances that the candidates are exhibiting by those papers?

Dr. Regulus stated that in the cases where you have final course paper listed as evaluations, many of the actual courses in fact are cognitive learning courses and application of cognitive knowledge as it relates to social work practice. Particularly those courses which are predominately the content is knowledge base or knowledge application base the final course paper in fact challenges the candidates to respond to some issue as it relates to application in demonstrating knowledge in that regard.

Andrew Brulle recommended that rather than using indicators of a course grade that some consideration be given to including rubrics.

Nan Giblin proposed questions in regard to entrance to the program – have earned a baccalaureate degree in social work or another discipline. Can you expand on what another discipline might be? Dr. Giblin also asked in regard to the school internship

program – 600 hour internship in the school. Is there any breakdown of how many hours have to be in direct service? Dr. Regulus responded to the questions.

### Quincy University – School Counselor

Brenda Stonecipher, Principal Education Consultant, Department of Certification and Professional Development, introduced Dr. David Schachtsiek, Vice President for Academic Affairs; Dr. George Meyer, Dean, School of Education; and Dr. Chelona Edgerly, Coordinator for Non-Traditional Programs / Academic Affairs.

Nina Dorsch asked if the institution is going to build into the program courses necessary for non-certificated individuals to participate in this particular program. Dr. Edgerly replied that they have been planned into the program.

Linda Tafel encouraged staff to re-think the issue for those persons who do not come with an experience base / knowledge base about schools and how they operate. It may be helpful to include more about the non-traditional population.

Elliott Lessen asked if the institution was going for Council Accreditation of Counseling and Related Education Programs (CACREP) approval. Dr. Edgerly indicated, yes. Dr. Lessen followed up with several questions. Dr. Meyer and Dr. Schachtsiek responded.

Denise Williams asked for clarification regarding the expected start date of the program. Representatives responded accordingly.

Other questions asked and responded to include the following:

- Issues of Diversity (coursework, field experiences, placements, partnerships)
- Catholicism Issues for Potential Candidates
- Race – Differences in Religion, Ethnic Background, Etc. (How are all of the issues of diversity going to be addressed beyond the immediate areas – Quincy and Adams County?)
- Regarding the diversity aspect, a multi-cultural counseling course will be required as well as multi-cultural clinical experiences in order to attain accreditation.

**Break (2:25 p.m.) / Resume (2:40 p.m.)**

### Western Illinois University – Science

Brenda Stonecipher, Principal Education Consultant, Department of Certification and Professional Development, introduced Dr. Daniel Wise, Associate Dean, College of Arts and Sciences; Dr. Laura M. Barden-Gabbei, Associate Professor, Biological Sciences; and Linda Tomlinson, Certification Officer.

Eugene Zalewski, Elliott Lessen and Nina Dorsch raised several questions regarding the following:

- What science programs Western Illinois University has at present ... Why is the university coming forward with this particular program?
- Standards
- Technology Standards and Core Language Arts Standards – How are they embedded into the program?

Elliott Lessen commended Western Illinois University for having re-written a new program to meet the Standards.

### Olivet Nazarene University – Library and Information Science

Kay Acklin cautioned members of the Certification Board indicating the proposal received by Board members in May is incorrect, specifically the two-page overview.

Phyliss Jones, Principal Education Consultant, Department of Certification and Professional Development, introduced Bill Summers, Director of Graduate Programs in Education; and Dr. Karen Lea, Professor of Education as well as Director, Teacher Education.

Kay Acklin asked for clarification regarding the entire proposal before the Certification Board. Mr. Summers indicated the proposed program is a Type 10 certification leading to a Library Information Specialist.

Ms. Acklin also raised the following questions:

- Have you given any thought to a Master's program from Olivet Nazarene University in Library Information Science that would be ALA accredited?
- When assisting students in media production applications, are you including video editing production?
- Regarding interpersonal skills as it relates to the other adults that are working in a library setting ... Do you envision that this administration course would include those interpersonal skills as they relate to adults?
- In regard to Communication and Leadership (p. 8), under various constituencies, but "teachers" are not listed. Ms. Acklin stated that the university may wish to consider adding them to the list.
- With regard to the Reference and Information Services class, are you applying with some of those lesson plans, pathfinders and video tapes the idea of selecting and evaluating on-line subscription data bases? What about the evaluation of web sites?
- On page 13 the term reference librarian is not used, is public services used instead?

Elliott Lessen commended Olivet Nazarene University on their assessment plan.

Olivet Nazarene University – School Counselor

Phyliss Jones, Principal Education Consultant, Department of Certification and Professional Development, asked Dr. Laverne Jordan, Psychology, Counseling, Personal Psychology, to join staff representatives for Olivet Nazarene University.

The following topics were raised for discussion by Certification Board members:

- Assessment Process;
- Rubrics and Scoring;
- Size of the Program;
- Description of other counseling programs at Olivet Nazarene;
- Faculty – Number of staff who have degrees in school counseling;
- Diversity;
- Recruitment;
- Supervision Process; and
- Candidate Interview Process.

**Adjournment:**

Dennis Williams provided a brief overview of the agenda for the Friday, June 11, 2004 State Teacher Certification Board meeting. Also, Linda Tafel announced the Facilitation Committee would meet at 8:00 a.m. on June 11th.

The Audit Committee meeting adjourned at 3:40 p.m.

**Friday, June 11, 2004 – Business Meeting**

**Call to Order / Roll Call:**

Robert Schiller, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Dennis Williams, Interim Secretary, called the roll. A quorum was present.

**Members Present:**

Robert E. Schiller, Chairman  
Dennis Williams, Interim Secretary

Kay Acklin  
William Briggs  
Andrew Brulle  
Deidre Dare  
Nina Dorsch  
Connee Fitch-Blanks

Nan Giblin  
Brenda Humphrey  
Elliott Lessen  
Laura Lipe  
Linda Malone  
Mary Jane Morris  
Linda Tafel  
Denise Williams  
Eugene Zalewski

**Members Absent:**

Marsha Allen  
Roger Chamberlain

Bruce Dennison  
Barbara Eason-Watkins

**Others Present:**

Dianne Ashby  
Gary Carter  
Deborah Curtis  
Chelona Edgerly  
Ninette Forte  
Phyliss Jones  
Barbara L. Nourie  
Beverly Otto  
Lee Patton

Lou Ann Reichle  
Susan Shea  
Larry Sondler  
Lynn Steffen  
Brenda Stonecipher  
Linda Tomlinson  
Sandra Westbrooks  
Karen Williams

### **Approval of Minutes:**

The minutes of the May 7, 2004 Illinois State Teacher Certification Board meeting were presented for consideration. Brenda Humphrey moved that the May 7, 2004 minutes be approved. Andrew Brulle seconded the motion. The motion passed by unanimous vote.

### **Public Participation:**

None.

### **Facilitation Committee's Report:**

Linda Tafel, Chair of the Facilitation Committee, asked Dr. Schiller to proceed in acknowledging and recognizing members of the State Teacher Certification Board for their service.

Dr. Schiller announced that the following individuals are recommended to the State Board of Education to serve as members of the Illinois State Teacher Certification Board for a three-year term beginning July 1, 2004 and ending June 30, 2007:

#### **Representing the Illinois Federation of Teachers (IFT):**

Muhammad Abdullah (First Term)  
Amy Alsop (First Term)  
Connee Fitch-Blanks (Second Term)

#### **Representing the Illinois Education Association (IEA):**

Kay Acklin (Second Term)  
Denise Williams (Second Term)

#### **Representing the Illinois Association of Colleges for Teacher Education (IACTE):**

Deborah J. Curtis (First Term)

#### **Representing the Illinois Association of Regional School Superintendents (IARSS):**

Dave Marshall (First Term)

Dr. Schiller presented Certificates of Appreciation to the following retiring members of the State Teacher Certification Board: Deidre Dare, Brenda Humphrey, Nan Giblin and Bruce Dennison.

Linda Tafel provided the following outline of the revised agenda:

- Facilitation Committee's Report
- Convene Audit Committee Groups from June 10
- Institutional Accreditation and Program Approval Recommendations (E1)
- New Program Recommendations (E2)
- Proposals for Activities that Meet Requirements for Standard Certificate Eligibility (E3)
- Renewal of Standard / Master Certificates (E4)
- Board Convene Into Executive Session
- Final Administrative Order – Cary Knox
- Secretary's Report
- Discussion Items (F1, F2, F3 and F4)
- Member Reports and Questions
- Adjournment

Elliott Lessen moved to accept the revised agenda as presented by Dr. Tafel. Denise Williams seconded the motion. The motion passed by unanimous vote.

The Audit teams convened at 9:20 a.m. and then the Board resumed at 10:05 a.m.

### **Item(s) for Immediate Action:**

#### Institutional Accreditation

Linda Tafel asked the Audit teams to review any changes in the Institutional Accreditation language.

Elliott Lessen indicated that there were no changes to Northeastern Illinois University.

Elliott Lessen stated that in regard to DePaul University, Standard 3, the team accepts the area of improvement.

Team Finding: Student teaching placements of five weeks are insufficient for candidates to demonstrate proficiency in the professional roles for which they are preparing.

Recommendation: The unit should revisit the length of student teaching experiences vis-a-vis the responses of recent graduates and employers to assure the student teaching experiences are intensive and extensive.

Linda Tafel indicated there were no changes to the audit team recommendations for Illinois State University and Chicago State University.

### Institutional Accreditation Recommendations

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education that Chicago State University be assigned “Continuing Accreditation” based on the Board’s review of the documentation provided in the joint ISBE/NCATE team reports and institutional responses (Section 25.125 (j)(1)). Elliott Lessen seconded the motion. The motion passed with three abstentions.

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education that DePaul University be assigned “Continuing Accreditation” based on the Board’s review of the documentation provided in the joint ISBE/NCATE team reports and institutional responses (Section 25.125 (j)(1)). Elliott Lessen seconded the motion. The motion passed with two abstentions.

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education that Illinois State University be assigned “Continuing Accreditation” based on the Board’s review of the documentation provided in the joint ISBE/NCATE team reports and institutional responses (Section 25.125 (j)(1)). Elliott Lessen seconded the motion. The motion passed with two abstentions.

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education that Northeastern Illinois University be assigned “Continuing Accreditation” based on the Board’s review of the documentation provided in the joint ISBE/NCATE team reports and institutional responses (Section 25.125 (j)(1)). Elliott Lessen seconded the motion. The motion passed with two abstentions.

### Program Approval Recommendations

Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Chicago State University:

Administration General  
Business, Marketing, and Computer Education – Undergraduate  
Business, Marketing, and Computer Education – Graduate  
Counseling  
Early Childhood Education B.A.  
Early Childhood Education M.A.T.  
English Language Arts (Secondary English Program – Undergraduate)  
English Language Arts (Secondary English Program – Graduate)  
Foreign Language – M.A.T.  
Foreign Language – Spanish (B.S.)  
Library Information Specialist  
Math Undergraduate  
Math Graduate  
Music Education (K-12)

Music Education (K-12) M.A.T.  
Physical Education B.A.  
Physical Education M.A.T.  
Reading Specialist  
Science – Secondary  
Core Social Science – B.A. and M.A.T.  
Social Science – History  
Special Education LBS I  
Technology Education  
Visual Arts  
Visual Arts – M.A.T.

Elliott Lessen seconded the motion. The motion passed with two abstentions.

(Note: Two minor omissions were noted by Kay Acklin. The list of programs was amended as appropriate.)

Linda Tafel moved that the State Teacher Certification Board table the program approval decision for Chicago State University:

Elementary Undergraduate  
Elementary Graduate

Elliott Lessen seconded the motion. The motion passed with two abstentions.

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Linda Tafel moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Illinois State University:

Illinois Professional Teaching Standards, Language Arts Standards for all Teachers,  
and Technology Standards for all Illinois Teachers  
Administrator – Chief School Business Official  
Administrator – General Administrative – Principal  
Administrator – Superintendent  
Agricultural Education  
Business Education  
Dance  
Drama/Theatre – Fine Arts  
Early Childhood Education  
Elementary Education  
English Language Arts (Secondary English Program – Undergraduate)  
Family and Consumer Sciences  
Health Education  
Foreign Language – French, German, Spanish  
Mathematics – Secondary Education

Music Education  
Physical Education  
Reading Specialist  
School Psychologist  
Science Core  
Science – Biology  
Science – Chemistry  
Science – Physics  
Social Science Core  
Social Science – History  
Special Education – Blind or Visually Impaired  
Special Education – Deaf or Hard of Hearing  
Special Education LBS I  
Speech Language Pathologist  
Technology Education  
Visual Arts

Nina Dorsch seconded the motion. The motion passed with two abstentions.

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Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at DePaul University:

Administrative – General (Education Leadership)  
Administrative Superintendent (Education Leadership)  
Computer Science  
Counseling  
Early Childhood Education  
Elementary Undergraduate  
Elementary Graduate  
Foreign Language – Secondary Modern Language Education  
Mathematics Graduate and Undergraduate  
Music Education – Bachelor (Instrumental and Vocal K-12)  
Physical Education  
Science (Secondary)  
Special Education LBS I

Mary Jane Morris seconded the motion. The motion passed with two abstentions.

Elliott Lessen moved that the State Teacher Certification Board table the program approval decision for DePaul University:

English Language Arts (Secondary English Program – Undergraduate)  
English Language Arts (Secondary English Program – Graduate)  
Social Science – History  
Visual Arts

Denise Williams seconded the motion. The motion passed with two abstentions.

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Elliott Lessen moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Northeastern Illinois University:

Administrative – Chief School Business Official  
Administrative – Illinois Professional School Leaders Standards (IPSLs)  
Administrative – Principal  
Counseling  
Early Childhood Education  
Early Childhood Special Education  
English Language Arts (Secondary English Program – Undergraduate)  
Foreign Language – Spanish  
Math  
Music Education  
Special Education – LBS I

Mary Jane Morris seconded the motion. The motion passed with two abstentions.

Elliott Lessen moved that the State Teacher Certification Board table the program approval decision for Northeastern Illinois University:

Elementary – Undergraduate  
Elementary – Graduate  
English Language Arts (Secondary English Program – Graduate)  
Physical Education  
Reading Specialist  
Science – Biology  
Social Science – History  
Visual Arts

Denise Williams seconded the motion. The motion passed with two abstentions.

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Linda Tafel stated the following:

For those programs that have been tabled for each of the institutions, the State Teacher Certification Board recommends that the staff notify the institutions that they may reply to the concerns, and tabled motions will be considered at the August, September or October meetings. Information will be required 30 days in advance of the STCB meetings.

The State Teacher Certification Board recommends that for the December program approval deliberations that all institutions that were reviewed in the spring submit their materials with regard to program approvals no later than October 15, 2004.

Certification Board members extended their “thanks” to staff for this “first time” implementation.

### New Program Recommendations

Elliott Lessen moved that the State Teacher Certification Board approve the proposal for the School Counselor Program at Olivet Nazarene University, and request that a status report be provided to the State Teacher Certification Board within one year that is specifically targeted at the issue of the number of faculty, particularly with regard to their desire to look at Council for Accreditation of Counseling and Related Education Programs (CACREP) accreditation, and also the fact that their program was written prior to the new rules on school counseling. William Briggs seconded the motion. The motion passed by unanimous vote.

Kay Acklin moved that the State Teacher Certification Board approve the proposal for the Library Information Specialist Program at Olivet Nazarene University. Ms. Acklin requested that the minutes reflect the updated proposal sheet from Phyliss Jones, Certification and Professional Development. This document was provided at the 8 a.m. meeting of the Facilitation Committee. Linda Malone seconded the motion. The motion passed by unanimous vote.

Elliott Lessen moved that the State Teacher Certification Board approve the proposal for Science at Western Illinois University. Brenda Humphrey seconded the motion. The motion passed with two abstentions.

Nina Dorsch moved that the State Teacher Certification Board approve the proposal for School Social Worker at Southern Illinois University Edwardsville. Linda Tafel seconded the motion. The motion passed with five abstentions.

Elliott Lessen moved that the State Teacher Certification Board approve the proposal for School Counselor at Quincy College. Brenda Humphrey seconded the motion. The motion passed by unanimous vote.

### Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Linda Tafel moved that the “Proposals for activities that Meet Requirements for Standard Certificate Eligibility” dated June 11, 2004 be approved. Elliott Lessen seconded the motion. The motion passed by unanimous vote. (See Attachment)

### Renewal of Standard / Master Certificates

Elliott Lessen moved that the list of “Renewal of Standard / Master Certificates” be approved. William Briggs seconded the motion. The motion passed by unanimous vote. (See Attachment)

### Enter Executive Session

Elliott Lessen moved that the State Teacher Certification Board go into closed session under the exceptions set forth in the Open Meetings Act of the State of Illinois (5 ILCS 120/2(c)) as follows:

Section 2(c)(11) for the purpose of discussing pending litigation and

Elliott Lessen also moved that the Board request Harry Blackburn, Assistant Legal Advisor (present via telephone conference); Dennis Williams, Interim Secretary of the State Teacher Certification Board; and Kathy Stratton, Recorder, Multi-Media and Web Services, be present at the closed session. Kay Acklin seconded the motion. The motion passed by unanimous vote.

### Reconvene from Executive Session

Eugene Zalewski moved that the State Teacher Certification Board approve as action of the State of Illinois, State Teacher Certification Board No. 03 CB 04 In Re: The Matter of the Revocation of the Certificates of Cary Knox, Elementary Certificate No. 1964347 and Secondary Certificate No. 1964348 – Final Administrative Order – Findings of Fact.

The State Teacher Certification Board, having heard the evidence in the abovementioned case, and having reviewed the Proposed Findings of Fact, Conclusions of Law and Decision submitted by the Hearing Officer, finds as follows:

1. That Cary Knox knowingly copied and distributed copies of the October 2002 PSAE to faculty members of North Greene High School subsequent to the test administration and knowingly distributed copies of the April 2003 PSAE to faculty members before the test administration at North Greene High School in order to improve students' test scores.
2. That Cary Knox initially lied about his involvement in the distribution of the October 2002 PSAE.
3. That Cary Knox was the test supervisor for the October 2002 PSAE and back-up test supervisor for the April 2003 PSAE, but did not read the Supervisor's Manual of Instructions.

4. That Cary Knox's actions constituted an intentional, willful and reckless disregard of his duty to protect the security of the standardized testing program.
5. That Cary Knox's actions in following the directive of Mark Keller, Principal at North Greene High School, do not absolve him of responsibility in implementing improper procedures in administering the standardized testing program.

### **Conclusions of Law**

Based on the above facts, the State Teacher Certification Board concludes:

1. That Cary Knox engaged in unprofessional conduct under Section 21-23(a) of the School Code by violating the standards, ethics or rules applicable to the security and administration of the Prairie State Achievement Examination.
2. That Cary Knox neglected his professional duty by not following proper procedures in the administration of the standardized testing program in violation of Section 21-23(a) of the School Code.

Wherefore, under the authority of the Section 21-23(a) of the School Code, the State Teacher Certification Board orders the following:

- A. The Secondary Teaching Certificate of Cary Knox, No. 1964348, is hereby suspended for five years, commencing July 1, 2004 through June 30, 2009.
- B. The Elementary Teaching Certificate of Cary Knox, No. 1964347, is suspended retroactive from February 1, 2004 through June 30, 2004.
- C. This is a Final Administrative order, subject to the Illinois Administrative Review Act, and shall become effective immediately.

Linda Tafel seconded the motion. The motion passed with one nay vote.

### **Secretary's Report:**

Dennis Williams stated that in the matter of the revocation of the certificate (Special Certificate No. 1266248) of Cheryl Lynn Hall a pre-hearing was conducted on Monday, June 8, 2004 at 1:00 p.m. The following points were addressed:

1. A stipulation to the facts will be completed by the parties and brought to the hearing.

2. Witness lists will be brought to the hearing for the sake of the court reporter (Respondent has already submitted a witness list by facsimile to the Hearing Officer).
3. Complainant's motion to change the caption in the above-named matter will be faxed to the Hearing Officer (also already received).
4. Complainant stated that it does not plan to call Witness Robert Bigham.

Dennis Williams shared with Board members that the State Superintendent of Education has revoked the certificate of David L. Cornelius (Standard Secondary Certificate No. 1941478) pursuant to Section 21-14 of the School Code. This is "Revocation Upon Voluntary Surrender".

Regarding the July 9, 2004 meeting of the State Teacher Certification Board, the meeting is tentatively planned to be held via teleconference at 10:00 a.m. for the purpose of approving the Standard and Master certificates as well as the approval of programs.

Dennis Williams reminded Board members that August 5 and 6, 2004 are reserved. A Board Retreat is planned on August 5<sup>th</sup> beginning at 9:00 a.m. to identify the professional development needed for the Certification Board. Linda Tafel will be sending, on behalf of the Facilitation Committee, an email message to Board members for agenda planning.

### **Discussion Items:**

#### Legislative Changes to Requirements for Initial-to-Standard

#### Legislative Changes to Requirements for Certificate Renewal by Teachers and Administrators

Dr. Schiller indicated that the State Board is awaiting the legislature, particularly the Senate, to take final action on a piece of legislation that is relevant to streamlining the processes for those who are moving toward standard certification as well as providing more options for certificate renewal requirements.

William Briggs shared he liked many of the changes, but he was not pleased that the LPDCs in some school districts will no longer exist. Mr. Briggs understands the reasoning behind the change, but it is frightening that in some cases individuals will not have a close source to go to as a sounding board.

#### Additional Legislative Action Related to Certification and Professional Development

Regarding House Bill 762, there was a request for a waiver that was not approved.

Status of Rulemaking (Part 25 and Part 1)

Lee Patton stated that the Rules were final on June 1, 2004. She shared pertinent information that will be placed on the Certification web page.

Ms. Patton provided information regarding several meetings she recently held with NCATE schools on May 25, 2004. There was subsequent discussion on May 26, 2004 with the IACTE Accreditation Committee. A paper that emerged from those meetings was shared with the Certification Board. On June 30, 2004 an additional meeting will be held with the institutions of higher education to further discuss this issue.

**Member Reports and Questions:**

Dr. Schiller and the State Teacher Certification Board recognized Lee Patton for her service to the State Board of Education. Lee will officially retire on June 30, 2004.

**Adjournment:**

Connee Fitch-Blanks moved that the State Teacher Certification Board adjourn. William Briggs seconded the motion. The motion passed by unanimous vote. The meeting adjourned at 11:30 a.m.

APPROVED

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**ATTACHMENT**

**PROPOSALS FOR SELF-ASSESSMENT COURSEWORK  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
June 2004

(None)

**PROPOSALS FOR NBPTS-RELATED COURSEWORK  
TO MEET REQUIREMENTS  
FOR THE STANDARD CERTIFICATE**

Recommended for Approval  
by State Board Staff  
June 2004

(None)

## ATTACHMENT

### PROPOSALS FOR INDUCTION AND MENTORING PROGRAMS TO MEET REQUIREMENTS FOR THE STANDARD CERTIFICATE

Recommended for Approval  
by State Board Staff  
June 2004

Pekin Community High School	Tazewell
Fenton High School	DuPage
Chicago Heights School District #170	Cook
Peotone CUSD 207-U	Will
Oak Lawn-Hometown School District 123	Cook
Illini Central CUSD 189	Mason
Pleasant Plains CUSD 8	Sangamon
Schiller Park School District 81	Cook
Woodridge School District 68	DuPage
SWCCASE (Southern Will County Coop for Sp. Ed.)	Cook
O'Fallon Township High School District	St. Clair
Maercker School District 60	DuPage
Diamond Lake School District 16	Lake
*Cardinal Joseph Bernardin Catholic School	Cook
Hinckley-Big Rock CUSD 429	DeKalb
Bensenville Elementary SD 2	DuPage
Arlington Heights SD 25	Cook
*Jersey CUSD No. 100	Jersey

#### Districts That Adopted Approved Programs June 2004

*Lexington Unit 7	McLean
*Carlyle Community Unit School Dist. No. 1	Clinton

\*Denotes a comparable two-year program since 2002 or prior per provider contact person.

## ATTACHMENT

### PROPOSALS FOR X-TYPE CPDU ACTIVITIES TO MEET REQUIREMENTS FOR THE STANDARD CERTIFICATE

Recommended for Approval  
by State Board Staff  
June 2004

School District U-46, Kane County  
South Eastern Special Education, Jasper County  
Regional Office of Education #03, Fayette County  
ROE Schoolworks (2 proposals), Champaign County  
Warren Township High School #121, Lake County  
Carrie VanAlstine, Sangamon County  
Maine Township High School District 207, Cook County  
Associated Colleges of Illinois, Cook County  
Leatherman, Kathy Lee, Cook County  
Addison District 4, DuPage County  
Thornton Fractional Cooperative (2 proposals), Cook County  
Candace Stein, individual, Cook County  
Susan M. Schultz, individual, Cook County  
Prairie-Hills Elementary School Dist. #144, Cook County  
Arlington Heights SD

**ATTACHMENT**



# Illinois State Board of Education

Janet Steiner, Board Chair

Robert E. Schiller, State Superintendent

\* indicates required fields

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## *Pending Recommendations (Standard/Master)*

**Click on the Application ID number to review the application.**

Top of Form

### **Group A: Recommended Renewal by LPDC & ROE**

<b>Application ID</b>	<b>Teacher Name</b>	<b>STCB Recd. Date</b>
<b>Region 01 : ADAMS/PIKE ROE</b>		
<a href="#">315</a>	Sharon Tieken	5/28/2004
<b>Region 08 : CARROLL/JO DAVIESS/STEPHENSON ROE</b>		
<a href="#">188</a>	Edwin Curry	5/6/2004
<a href="#">209</a>	Mande Dagle	5/10/2004
<b>Region 10 : CHRISTIAN/MONTGOMERY ROE</b>		
<a href="#">46</a>	Andrew Easton	4/14/2004
<a href="#">26</a>	Jennifer Wise	4/13/2004
<a href="#">45</a>	Zakry Standerfer	4/14/2004
<b>Region 14 : COOK ROE</b>		
<a href="#">268</a>	Barbara Hudgins	5/27/2004
<b>Region 19 : DU PAGE ROE</b>		
<a href="#">298</a>	Cynthia Wolf	5/26/2004
<b>Region 21 : FRANKLIN/WILLIAMSON ROE</b>		
<a href="#">122</a>	Angela Bartoni	5/3/2004
<a href="#">61</a>	Forrest Moreland	4/20/2004
<b>Region 31 : KANE ROE</b>		
<a href="#">128</a>	Keith Skilling	5/12/2004
<b>Region 49 : ROCK ISLAND ROE</b>		
<a href="#">194</a>	Jennifer Webster	5/6/2004
<a href="#">197</a>	Stacey Brown	5/6/2004
<b>Region 51 : SANGAMON ROE</b>		
<a href="#">85</a>	Elizabeth Day	4/22/2004
<b>Region 55 : WHITESIDE ROE</b>		
<a href="#">77</a>	Kyle Ackman	5/3/2004