

ILLINOIS STATE TEACHER CERTIFICATION BOARD

Illinois State Board of Education
State Board Room, Fourth Floor
Springfield, Illinois

Friday, August 5, 2005

MINUTES

Call to Order / Roll Call:

Randy J. Dunn, Chairman, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:10 a.m. Dr. Dunn asked Dennis Williams, Secretary, Illinois State Teacher Certification Board, to call the roll. A quorum was present.

Members Present:

Dr. Randy J. Dunn, Chairman
Mr. Dennis Williams, Secretary

Muhammad Abdullah
Kay Acklin
Denise Albrecht
Richard Ammentorp
William Briggs
Andrew Brulle

Lydia E. Bullock
Deborah J. Curtis
Nina Dorsch
Allen R. Ellington
Lindy Greenlee
Ascencion Juarez

Linda Malone
Dave Marshall
Sr. Colleen McNicholas
Jo Ann Owens

Members Absent:

Elliott Lessen

Denise Williams

Eugene Zalewski

Others Present:

Amelia Finch
Phyliss Jones
Lanita Koster
Joe Neely
Lee Patton
Lynn Rhoades
Lynn Steffen

Brenda Stonecipher
Joy Taylor-Ankenbrandt
Linda Tomlinson
Karen Williams
Marti Woelfle

Approval of Minutes:

The meeting summary and minutes of the June 2 and 3, 2005, Illinois State Teacher Certification Board meeting(s) were presented for consideration. William Briggs moved that the June 2 and 3, 2005 meeting summary and minutes be approved. Linda Malone seconded the motion. The motion passed by unanimous vote.

The minutes of the July 22, 2005, Illinois State Teacher Certification Board “special” meeting were presented for consideration. William Briggs moved that the July 22, 2005 minutes be approved. Linda Malone seconded the motion. The motion passed by unanimous vote.

Public Participation:

- *Ms. Linda Tomlinson, Certification Officer, Western Illinois University*
Subject: Program Report Format for Institutions

Ms. Tomlinson shared her concerns with regard to the proposed program report format. She stated that Superintendent Dunn had established a task force to streamline the Institutional Review process. The task force has met with Sally Vogl, Rules and Waivers, Illinois State Board of Education, to discuss how to streamline the rules. Since it is difficult for rules to take effect immediately, a possible transition for those institutions needing to submit reviews before changes in the rules would take effect was discussed. Ms. Vogl indicated that the state was required to provide a template, which could be modified, for institutions to use for additional standards.

Facilitation Committee’s Report:

Kay Acklin, Chair of the Facilitation Committee, reported the Facilitation Committee met at 8:00 a.m. There were no changes made to the agenda.

Ms. Acklin shared that when the Facilitation Committee meets in September the group will consist of the following individuals: Kay Acklin, Denise Albrecht, Andrew Brulle, Nina Dorsch and Eugene Zalewski. At the September meeting, new representatives will be sought to fill the Illinois Education Association (Acklin), Administrator (Zalewski) and Higher Education – Public (Dorsch) vacancies.

The “new” members and chairperson of the Facilitation Committee will be established by the October meeting of the State Teacher Certification Board.

Item(s) for Immediate Action:

Proposals for Activities That Meet Requirements for Standard Certificate Eligibility

Richard Ammentorp moved that the “Proposals for Activities That Meet Requirements for Standard Certificate Eligibility” dated August 4, 2005, be approved. William Briggs seconded the motion. The motion passed by unanimous vote. (See Attachment)

Renewal of Standard / Master Certificates (Group B List)

Dr. Dunn reported there are no renewals on the Group B List at this time.

Amendments to Rules for Certification (Various)

Dr. Dunn reported there are no amendments to rules for certification at this time.

Recommendation for Program Report Format for Institutions

Dennis Williams introduced Phyliss Jones, Brenda Stonecipher and Marti Woelfle, Principal Education Consultants, Certification Division.

Marti Woelfle stated that during the State Teacher Certification Board retreat held on August 4, 2005 information regarding the proposed program report format was shared with members of the State Teacher Certification Board. Ms. Woelfle mentioned that a task force was established to review procedures and processes of the institutional review process. It was noted that the State Board of Education consultants working with professional preparation were not a part of the task force. There was a delay in providing the proposed program report format because State Board consultants were waiting for the National Council for Accreditation of Teacher Education (NCATE) to finalize their pilot program. Ms. Woelfle ensured that the proposed program report format is aligned with the NCATE six standards.

Dennis Williams disseminated a memorandum received from Dr. Elliott Lessen regarding the proposed program report format. (See Attachment)

Dr. Dunn stated that he has received a copy of the report from the Task Force for Streamlining the Institutional Process, but he wants to thoroughly review and discuss the document with Elliott Lessen prior to final recommendations.

Nina Dorsch moved that the State Teacher Certification Board recommend to the State Board of Education approval of the proposed program report format to be used for institutions that are seeking state approval or where there is no Specialized Professional Association (SPA) or national organization. Andrew Brulle seconded the motion. The motion passed by unanimous vote.

Sr. Colleen McNicholas suggested more clarity be given to page 9 (faculty issue) of the document specifically to add “faculty of primary responsibility”.

Deborah J. Curtis asked when members of the State Teacher Certification Board might receive the results of the task force. Dr. Dunn indicated September may be appropriate.

Deborah J. Curtis moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following association reviews as acceptable for the State Teacher Certification Board review process as NCATE:

- American Library Association (ALA),
- American Psychological Association (APA),
- American Speech-Language-Hearing Association (ASHA),
- Council for Accreditation of Counseling and Related Educational Programs (CACREP),

and that State Board of Education staff work with panels for the following accrediting organizations in order to review those standards in regard to how they match with the Illinois standards:

- American Assembly of Collegiate Schools of Business (AACSB),
- American Association of Family and Consumer Sciences (AACCS),
- National Association of Schools of Art and Design (NASAD),
- National Association of Schools of Dance (NASD),
- National Association of Schools of Music (NASM), and
- National Association of Schools of Theatre (NAST).

Kay Acklin seconded the motion. The motion passed by unanimous vote.

Kay Acklin moved that the State Teacher Certification Board recommend to the State Board of Education approval of the definitions for Dormant Programs, Reactivated Programs, New Programs, Redesigned Programs, and Small Programs as printed in the discussion document with the following revisions:

Dormant Programs: If no candidates are in the pipeline and no one has graduated from the program in the past three years, a program report is not required. When the dormant program is reactivated by admitting candidates, a program report **must be submitted** at that time.

Reactivated Programs: If a dormant program is reactivated by admitting candidates, the program **must submit** a program report at that point. The unit must submit a program report for a reactivated program as part of its scheduled program review cycle whether or not candidates have graduated from the program.

Nina Dorsch seconded the motion. The motion passed by unanimous vote.

Paraprofessional Local Assessment

Brenda Stonecipher, Principal Education Consultant, Certification Division, introduced Lanita Koster, Educational Issues Director, Illinois Federation of Teachers.

Lanita Koster provided an overview of the work of East St. Louis School District 189 and the Illinois Federation of Teachers in preparing a plan as a state-approved assessment option for assisting paraprofessionals in School District 189 in meeting the requirements of *No Child Left Behind*.

William Briggs moved that the State Teacher Certification Board table the East St. Louis School District 189, in partnership with the Illinois Federation of Teachers, Local Academic Paraprofessional Assessment. Kay Acklin seconded the motion. The motion passed with one nay vote.

Members of the State Teacher Certification Board asked that the following issues and concerns be addressed:

- Assessment (level for meeting the requirement, level of general knowledge, acceptable performance data)
- Test Scores from Educational Testing Services (test matrix, base-line data, cut scores)
- Clarification of Rules

Dr. Dunn also asked that a copy of the guidance (regulatory, non-regulatory) and a legal analysis be provided to members of the State Teacher Certification Board.

Break (10:35 a.m. – 10:50 a.m.)

Ascencion Juarez asked for further clarification that if this particular local program assessment for East St. Louis is approved by the State Teacher Certification Board can it be used throughout the state by other districts? The response was that “local assessment” implies district level and not statewide; therefore, each district would have to apply individually.

Dave Marshall reminded Board members that the final recommendation and decision must meet federal guidelines.

State Teacher Certification Board Operating Procedures

Kay Acklin stated a “draft” document of the State Teacher Certification Board Operating Procedures will be discussed at the September meeting of the State Teacher Certification Board with action to be taken at the October meeting.

Item(s) for Information:

Renewal of Standard / Master Certificates (Report – Group A List)

Dennis Williams reported that there were 8,460 recommendations for Standard / Master Certificates renewed in Group A for the period of June 4, 2005 through August 3, 2005.

(Note: Due to the size of the printout, the report is not attached to these minutes. If an individual would like to obtain a copy of the approved recommendations, please contact Dennis Williams, Secretary, Illinois State Teacher Certification Board.)

Illinois HOUSSE Work Group Status Report

Dennis Williams shared the Illinois “high objective uniform state standard of evaluation” (HOUSSE) Work Group met on Wednesday, August 3, 2005. Both Kay Acklin and Dave Marshall are members of the work group.

Dave Marshall shared that members of the work group are very passionate in their work and hope to assist teachers in becoming highly qualified. Teachers of main concern are middle/high school special education teachers, middle school teachers (grades five through eight), and the alternative school teachers because they must be certified across multiple core-content areas.

Dennis Williams indicated a document will be prepared prior to the next meeting of the State Teacher Certification Board for recommendation for approval by the State Board of Education.

Secretary's Report:

Dennis Williams reported that there currently is no backlog in Certification. A 30- to 60-day turnaround (processing) time has been established. Mr. Williams also provided a brief overview of the professional provider system and Certificate Renewal Tracking System (CeRTS) for teachers.

Andrew Brulle asked on behalf of the State Teacher Certification Board that Dr. Dunn and Dennis Williams draft a resolution thanking Greenville College for their willingness to host the 2005 Institutional Review Team Member Training held at Greenville College earlier this year.

Adjournment:

With no further business, William Briggs moved that the State Teacher Certification Board meeting adjourn. Muhammad Abdullah seconded the motion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 11:20 a.m.

APPROVED

Chairman

Secretary

ATTACHMENT

PROPOSALS FOR INDUCTION AND MENTORING PROGRAMS TO MEET REQUIREMENTS FOR THE STANDARD CERTIFICATE

Recommended for Approval
by State Board Staff
August 2005

School or District

Lincolnwood School District 74
South Cook Intermediate Service Center (ISC) 4
Community Unit School District 303
Henry-Senachwine CUSD 5
Waterloo Community Unit District 5
Beecher City CUSD 20
Bellwood School District 88
Joliet Elementary Schools District 86
Elim Christian School
Genoa/Kingston CUSD
Franklin CUSD 1
Libertyville School District 70
Sterling Schools – CUSD 5
Marion Office – Illinois Education Association
Knoxville Community Unit School District
Beecher School District 200U

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28 July 2005

TO: Dr. Randy Dunn, State Superintendent and
State Teacher Certification Board

FR: Elliott Lessen
member, STCB

RE: Proposed Program Report Format

As I will not be at the 4/5 August 2005 STCB meeting, I would appreciate having my comments regarding the Proposed Program Report Format added to the minutes and discussion of the STCB.

I would like to indicate that I am pleased that ISBE has a program format that mirrors that of the NCATE SPAs. While not exactly the same, any program that would provide a full program report to ISBE should find the proposed format workable.

However, the issue of the "addendum" reports continues to be troubling to institutions that are NCATE accredited and which write SPA (and other recognized body) reports for their programs. The addendum report was discussed at length this summer by the Task Force you asked me to chair. You will have received, by the time of the August 2005 STCB meeting, the recommendations of the Task Force which represent the collective consensus of NCATE-visited and state-visited IHEs, public and private universities, the IEA, IFT, IBHE, IASA, and the Civic Committee of Chicago.

The Task Force's discussion regarding the addendum report also represented a consensus of the 57 IHEs in Illinois that prepare educators. The rationale for the Task Force's recommendation includes the following:

- There is difficulty in finding individuals to serve on the content panels, as well as the cost of convening said panels;
- The SPA (or other body) report represents the preponderance of standards for any given program area;

ATTACHMENT

- IHE programs writing SPA (or other body) reports are, with the either current or proposed addendum report, writing two distinct reports, one to the SPA and one to ISBE;
- The STCB in actions taken over the last 1 ½ years, has recommended approval of programs when the SPA has deemed a program nationally recognized and the Illinois content panel did not approve the addendum report for the program; and
- Candidate pass rates should be indicative, over time, that the standards are being addressed adequately by program faculty;

To that end, the TF is suggesting the following with regard to addendum reports from programs that write to SPAs or other bodies:

The preference of the TF during the interim would be that the scores from the ICTS content-area tests be used as evidence to address this part of the rules (Section 25.125.a.2). Acceptable, but not preferred, would be that addendum reports for any IHEs writing to SPAs and for which there are additional Illinois standards would consist of a report that indicates these standards only (thus, no indicators), the programmatic courses in which the standards are being addressed, and two exemplars of activities and assessments that would be representative of how the additional standards are being addressed.

I would appreciate that ISBE and the STCB recognize the excessive and redundant work that is required by either the current or proposed addendum reports for IHE program faculty. As well, given the difficulty in convening panels and the associated costs, using a finite financial and human resource pool for full program reports from state-visited IHEs seems more judicious.

Thank-you for your consideration.