

ACCESS for ELLs® - IMPORTANT ORDERING INFORMATION -

The ACCESS for ELLs® ordering window for Illinois will open October 19, 2009.

You may order your ACCESS for ELLs® test materials on-line:
October 19 through November 13, 2009

To place your booklet order:

1. Access <http://www.metritech.com>.
2. Click on CLIENT AREA.
3. Select WIDA ACCESS for ELLs® from the list displayed.
4. Enter your District's User Name and Password.

User Name: IL0000000000
Password: XXXXXXXX

The User Name and Password are case sensitive. If you make a mistake, you will be denied access, and the system will prompt you to try again.

When placing your order, >> request only the number of tests needed for each grade (form) and tier <<. MetriTech will automatically add overage to your order to accommodate any unforeseen increase in student numbers during the testing window.

If you need assistance, please call (800) 747-4868 and ask for WIDA Technical Support. A staff member will be happy to answer any questions you may have.

If one of your schools is not listed, please email or fax your order for that school. Download the 2010 WIDA Order Form located at the bottom left side of your district welcome page on our website. Email the form to MetriTech at wida@metritech.com or call and ask for WIDA support 1-800-747-4868.

* Please note that all test materials for your state must be ordered by November 13, 2009.*

ACCESS for ELLs® - PreID LABEL SUBMISSION INFORMATION

The Illinois Department of Education will be providing the data for the PreID labels. Please contact us if you have any questions about PreID labels. Thank you,

MetriTech, Inc
Phone: 1-800-747-4868
Fax: 1-217-398-5798
wida@metritech.com