**FURTHER CLARIFICATION:**

**PARCC Data Transfer Plan from Performance-Based Assessment (PBA) to End-of-Year (EOY) in PearsonAccess next (PAN)**

**Online Testing:** In order to assist District-level entities with a smooth transition from PBA to EOY, ISBE will extract the following data from the PBA portion of PAN and load it into the EOY portion of PAN beginning April 11, 2015:

- Student Registrations
- Student Test Accommodations Data
- Test Sessions

If a District does NOT prefer this data transfer plan, the District must contact the Student Information System (SIS) Helpdesk at 217-558-3600 **NO LATER THAN 5 PM on April 10, 2015.**

**Paper Testing:** Paper orders were transmitted to Pearson from data in SIS as of March 2, 2015. Once EOY orders are processed, order details and tracking information will be available for viewing in PAN by selecting "Setup" and "Orders & Shipment Tracking" from the top menu.

*Note: Be sure that "PARCC Op Spring EOY 2015" is selected in the top row.*

**Additional Notes for Online Testing:**

- Districts should review the transferred data for accuracy. Downloading applicable "Operational Reports" available using the "Reports” link in PAN is an efficient way to do this.

- Once a test session is started, the test form will be visible in the far right column of each students’ row so you can ensure it is correct (e.g., for text-to-speech, you will see “EYET” in the middle of the test form number).

- Test assignments that were voided during PBA will **not** be transferred to EOY in PAN. If a student’s test was voided during PBA and no new PBA test was assigned for that content area, the district must create a new EOY test for that content area for the student in PAN if the student will test.

- Districts will have the ability to create new test sessions, move students between sessions, and remove students from sessions as needed.

- Students who took any part of PBA in your District then moved to a new District for EOY should be removed from any test session for EOY if they still appear.

- Students who took any part of PBA in your District then moved to a new school in your District for EOY may be moved to a test session in the new school for EOY.

- After this initial load, only new SIS enrollments will be added to the EOY portion of PAN as they occur in SIS. All PNP (accommodations) information must be entered directly into PAN for new SIS enrollments.