

PSAE Testing for Grade 12 Students: Frequently Asked Questions and Notes

How are grade 12 students added to the Pre-ID file?

ISBE's Student Information System (SIS) searches for the following when a student is enrolled with grade 12 status:

- 1) a grade 11 or 12 PSAE score record from any year,
- 2) a grade 11 IAA score record from any year, or
- 3) a grade 11 or 12 exemption reason from any **year's** Assessment Correction File

If SIS does not find any of these elements, the grade 12 record is added automatically to the Pre-ID file.

Which grade 12 students listed in the Pre-ID file should be tested?

School districts must review **all** grade 12 records to determine which students should test and which students are exempt. The 2010-11 PSAE Diploma Guidance document is online at http://www.isbe.net/assessment/pdfs/PSAE_guidance.pdf.

Districts must answer these questions:

1) Must the student take PSAE in spring 2011 to satisfy the PSAE Diploma Requirement?

If YES, **DO USE** the Pre-ID label (or manually code information if no Pre-ID label was received) and schedule the student to test.

2) Is the student exempt from the PSAE Diploma Requirement?

If YES, **DO NOT USE** the Pre-ID label if one was received; do **not** test the student. The district must code the appropriate exemption reason any time during the Assessment Correction window from May 13-July 19, 2011.

3) Does the district have local evidence that the student satisfied or was previously exempt from the PSAE Diploma Requirement?

If YES, **DO NOT USE** the Pre-ID label if one was received; do **not** test the student. The district must code the appropriate not tested reason ("**14**"=**Local Evidence of PSAE Diploma Requirement**) to indicate this any time during the Assessment Correction window from May 13-July 19, 2011.

Notes:

- Grade 12 students who have already satisfied the PSAE Diploma Requirement, who were exempt previously, or who are exempt in grade 12 may **not** test, even if this is their desire.
- Verify a student's exemption status by reviewing the 2010-11 PSAE Diploma Guidance document online at http://www.isbe.net/assessment/pdfs/PSAE_guidance.pdf.
Exempt students should be coded with the appropriate not tested (exemption) reason any time during the Assessment Correction window from May 13-July 19, 2011, to indicate this.
- The first assessment data were entered in SIS starting in spring 2006, so test records for students who tested prior to spring 2006 are not in SIS.
These students should be coded with a not tested reason of "14" any time during the Assessment Correction window from May 13-July 19, 2011, to indicate the district has local evidence of testing.
- Scores for students who participated in any Grade 12 Fall PSAE Retake (last administration in '08) are not stored in SIS.
These students should be coded with a not tested reason of "14" any time during the Assessment Correction window from May 13-July 19, 2011, to indicate the district has local evidence of testing.
- Students who have transferred in from another Illinois public school may have tested using a different state student ID number. If you suspect a student has more than one state student ID number, please contact ISBE Student Information System staff at 217.558.3600 for assistance.

Please call 217.782.4823 if you have any questions about grade 12 records in the Pre-ID file.

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