Compliance Monitoring Visit

Bilingual/ESL Program Leadership Institute
Arlington Heights
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ELL Program Monitoring

1. Legal Basis & Purpose of Monitoring
2. Monitoring Cycle & Selection Criteria for Monitoring Visits
3. On-Site Monitoring Process
4. Common Findings
5. Preparing for the Monitoring Visit
6. Questions & Contact Information
The *Illinois Administrative Code (228.60)* requires the State Board of Education to evaluate each school district’s compliance with the requirements of Article 14C of the School Code.

The *No Child Left Behind Act of 2001 (NCLB)* *Title III, Part A* requires the State Educational Agency (SEA) to monitor the implementation of program requirements and the expenditure of federal funds.
To improve the quality of programs and the instructional delivery for English Language Learners

To provide onsite technical assistance and support to ensure compliance with regulations
Five Year Rotation Cycle

- on-site visits (40+ districts)
- on-site follow up visits (10+ districts)
- desk top monitoring (all districts)
Selection Criteria

Multiple Data Source:

- Level of Funding/Number of ELLs
- AMAOs
- ACCESS
- Parent Refusals
- Formal Complaints (ISBE or Office of Civil Rights)
- Unresolved Findings from Previous Visit
- Staff Concerns and/or Conditional Approvals of ELL Grant Applications
On-Site Monitoring Visit

- Before the Visit
- During the Visit
- After the Visit
- Corrective Actions
- Desk Monitoring
Common Findings

- Maintenance of Student Records
- Identification of Students
  - Home Language Survey
- Assessment for Program Eligibility
  - Screeners
- Program Placement
  - Program Models
  - Instructional Materials
Common Findings continued

- **Staff Certification**
  - Certification Information at DELL website
    [http://www.isbe.state.il.us/bilingual/htmls/biteacert.htm](http://www.isbe.state.il.us/bilingual/htmls/biteacert.htm)

- **Professional Development**
  - General education teachers
    (Title III : 20 USC 6825 (c))
  - New ELL program staff
Preparing for the Visit

ISBE website at
http://www.isbe.net/bilingual/htmls/administrators.htm

1. File Review
2. Administrative Review
3. Interview/Observation

Additional Resources
- Parent Involvement Toolkit
- Four Questions Superintendents should ask themselves about English Language Learners
- Home Language Survey and Parent Notification Letters
- ACCESS for ELLs™
- Test for Paraprofessional
- E-kits an electronic resource for educating English language learners
- Child Nutrition Programs in school districts must provide free and reduced meals to students regardless of whether they are citizens (See page 18)
- Use of Title III Funds: Supplement v Supplant Provision
- Monitoring Forms
  - File Review
  - Administrative Review (8/11)
  - Interview Observation (8/11)
QUESTIONS?

Contact your Assigned Consultant

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