

## **FY05 LIPLEPS AND IEP AMENDMENTS REQUIRED**

If you applied for LIPLEPS and/or IEP funds for FY05, your final allocation is higher than the amount approved in your initial budget. **To receive approval to spend the total available allotment, you must submit an upwardly amended budget after you receive the approved initial budget from the Division of English Language Learning.**

1) **Find Your District's Final Allocation Amount(s)**

You can find your district's total available allotment on FRIS (the ISBE Financial Reimbursement Information System) at <http://206.166.105.128/FRISInquiry/>

Enter your district RCDT (region/county/district/type) code and click on "Display Projects" to access your district's funding information. Look under the Title III IEP and LIPLEPS programs to find the "Total Available" under "ALLOTMENT".

2) **Complete the Budget Amendment(s)**

You can access the required forms to amend your LIPLEPS and IEP budgets on the website at

<http://www.isbe.net/bilingual/htmls/titleIII.htm>

Each submission must include:

- an amended budget summary/payment schedule (which must be signed by your superintendent) for the total available allotment for your district in FY05
- an amendment budget breakdown sheet
- a cover letter describing how your use of the new funds will enhance your program

3) **Send the Completed Submission(s) Promptly**

Amended budgets are due within one month after your district receives the initial budget approval letter from the Division of English Language Learning. You may fax your completed forms and letter to the Division of English Language Learning at (312) 814-8636. You must also mail your original forms (including the signed budget summary/payment schedule) to:

English Language Learning Division  
Illinois State Board of Education  
100 W. Randolph Street, Suite 14-300  
Chicago, IL 60601-3268-3169

### **Why is my final FY05 LIPLEPS and/or IEP allotment higher than the amount of my initial budget?**

Due to differing deadlines for the FY05 consolidated application submission and final federal appropriations, initial FY05 Title III funding levels were prudently listed at approximately \$104 for each LIPLEPS student and at \$100 for each IEP student. Final allocation levels are higher: \$264 for each IEP student and \$154 for each LIPLEPS student.

In addition, **you may also have** FY04 prepaid dollars (FY04 funds that were paid to your district but not obligated/spent in FY04) and FY04 carryover funds (FY04 funds that were not transferred to your district because you had not expended other funds paid your district). If you have such funds, they are available to your district to use in FY05. These funds will appear on FRIS once your district has filed all expenditure reports for FY04.

### **What are the limitations on FY04 prepaid and carryover funds?**

FY04 carryover or prepaid FY04 LIPLEPS and/or IEP funds are good only through August 31, 2005. If you have such carryover or prepaid FY04 funds, such funds must be budgeted into your FY05 budget summary/payment schedule and are considered to be used first. At the end of FY05, your district will be required to return any FY04 carryover or prepaid funds that are not spent in FY05.

If you have any questions or need any additional help, do not hesitate to call the principal consultant assigned to your district at 312-814-3850 or 217-557-7323 or see <http://www.isbe.net/bilingual/pdfs/contactell.pdf>

Sincerely in your service

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