Preparing for the FY15 Application for TBE/TPI and Title III Funding: Part II

Division of English Language Learning
May 29, 2014
Today’s Webinar

• Objective
  This webinar will review steps for completion of the FY15 consolidated application for TBE/TPI and Title III funds.

• Presenters from the Division of English Language Learning
  Seng Naolhu
  Beth Robinson
Agenda

• Overview of funding and application process
• TBE/TPI program and budget
• Title III LIPEPS and Immigrant programs and budgets
• Questions from participants
State Transitional Bilingual Education (TBE)/Transitional Program of Instruction (TPI)

- Grant period: July 1, 2014 – June 30, 2015
- Reimbursement to districts for the excess cost of providing TBE/TPI programs
- Formula funding generated using FY14 SIS data and the number of former ELs reported on the Enrollment Summary (Part I of application)
- ELs with 5 or more class periods per week of service
Federal Title III Programs

• LIPLEPS: Language Instruction Programs for Limited English Proficient Students
  Improve the education of ELs by assisting them to learn English and meet challenging State academic content and standards

• Immigrant Program
  Enhanced instruction opportunities for immigrant youth and children
LIPLIPS

• Grant Period: Sept. 1, 2014 – Aug. 31, 2015
• Formula funding based on:
  – ELs receiving some level of EL services in public schools (SIS data)
  – ELs identified in private schools in district (Enrollment Summary – Part I of application)
• FY15 funding formula is $148 per EL
• Must generate at least $10,000 in LIPLIPS funding to be eligible (68+ students for FY15)
Immigrant Program

• Grant Period: Sept. 1, 2014 – Aug. 31, 2015
• Eligible students include public school (SIS) and private school (Enrollment Summary/Part I of application)
  – Born outside of the U.S. and Puerto Rico
  – In U.S. schools for fewer than 3 full academic years
Immigrant Program

• ISBE calculates district eligibility based on data submitted
  – At least 10 eligible students
  – # eligible students increased by at least 3% or 50 students whichever is less over the average of the previous 2 years

• Formula funding based on total number of students eligible for the Immigrant Program in the reporting year

• In FY15 funding level is $148 per student
Overview of Application Process

- Part I – Enrollment Summary and Ceiling Calculator completed in January
- Part II - TBE/TPI/Title III Application
  – Submission deadline June 30, 2014
- Complete and submit on IWAS
Illinois State Board of Education
Gery J. Chico, Chairman  Christopher A. Koch, State Superintendent

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- Password
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Help

This website has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

FY15 TBE/TPI/Title III Application
Hello Seng, you last logged in 12/13/2013 8:30:12 AM.

Messages:
- 54 unread Inbox message(s)
- 0 unread Archived message(s)

Require Action:
- 0 Sign-ups pending your approval
- 28 Documents pending your approval
- 0 Feedback messages pending review

We have your email address listed as: snaolhu@isbe.net
If this is NOT correct, click here to update.

News Items

How to Open and Close Public Schools: ISBE Notification Procedure

Each year some Public School Districts need to open or close schools. Click 'More...' to see the instructions for notifying ISBE about these changes...

More...

Changes in IWAS Administrative Accounts

Many organizations that do electronic business with ISBE have new administrators that officially take effect on
Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

### Grants
- eGMS Reports
- ELL - Enrollment Summary and Ceiling Calculator
- **ELL - TBE/TPI and Title III Application**

### Reporting
- **Monthly**
  - Student Information System - Statewide

### Annual
- Bilingual Education Program Delivery Report

### ISBE Internal
If eligible for TBE/TPI funds in prior year, application was created by ISBE
If newly eligible for TBE/TPI funds in FY15, application was NOT created by ISBE
5 sections:
- ELL-consolidated
- TBE/TPI
- Title III consolidated
- LIPLEPS
- Immigrant Education program

Important to read the INSTRUCTIONS on each page.
New program director requirements go into effect on July 1, 2014.
ASSESSMENT AND ACCOUNTABILITY INFORMATION

- PreK
- MODEL™
- W-APT™

Screening*

- ACCESS for ELLs®

Annual Assessment

- Full-time
- Part-time criteria

TBE Placement

- MODEL™ is used for kindergarten and the 1st semester of 1st grade.
- W-APT™ is used for the 2nd semester of 1st grade through 12th grade.
Check allotments for TBE/TPI, LIOPLEPS, Immigrant (IEP)

<table>
<thead>
<tr>
<th>Current Year Allotment</th>
<th>TBE-3305</th>
<th>LIOPLEPS-4909</th>
<th>IEP-4905</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reallotted Funds (+)</td>
<td>$444,697</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Released Funds (-)</td>
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<td>Carriover (+)</td>
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<tr>
<td>Prefayment (+)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUB TOTAL</td>
<td>$444,697</td>
<td>$122,692</td>
<td>$0</td>
</tr>
</tbody>
</table>

| Multi-District         |          |                |          |
| Transfer In (+)        | 0        |                |          |
| Transfer Out (-)       | 0        |                |          |

| Adjusted SUB Total     | $444,697 | $122,692       | $0       |

| Total Available        | $444,697 | $122,692       | $0       |

TBE-3305 | LIOPLEPS-4909 | IEP-4905
TBE/TPI Section

Overview

Program:
Transitional Bilingual Education/Transitional Program of Instruction (TBE/TPI)

Purpose:
The State TBE and TPI grant provides supplemental financial assistance to help local school districts meet the extra costs of providing language instruction support to meet the needs of English Language Learners (ELLs) and to facilitate their integration into the regular public school curriculum.

Funding:
NOTE: Allocations are preliminary, and payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. The obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

Program Type:
State Formula

Legislation:
105 ILCS 5/140 et seq. and 23 Illinois Administrative Code, Part 228

Application Due Date:
June 30, 2014

Grant Period:
July 1, 2014 through June 30, 2015
Spanish Language Arts (SLA)
Methods of measuring and monitoring student progress

At least one SLA training if district offers SLA
At least two professional development activities
TBE Bilingual Parent Advisory Committee (BPAC)

Requirement for districts with TBE programs

• BPAC reviews application before submission
• Copy of form with signature of BPAC Chairperson is kept on file at district

Majority of members are parents of students in the program

Meets four times a year

District provides annual training
# TBE/TPI Parent Involvement Activities

**PARENT INVOLVEMENT ACTIVITIES** - only those funded by TBE/TPI funds

Specify what activities are to be undertaken with State TBE/TPI funds to promote increased parental and community participation in programs for limited English proficient/immigrant students. If more than five activities are proposed, click on the Add Additional Entries button, for a total of up to 10 entries.

For each activity listed, provide a description of how the school district will implement an effective means of outreach to parents of LEP and immigrant students to inform such parents of how they can (a) be involved in the education of their children; and (b) be active participants in assisting their children to (i) learn English, (ii) achieve high levels in core academic areas and (iii) meet the same challenging state academic standards as all students are expected to meet.

<table>
<thead>
<tr>
<th>Proposed Program/Activities Description</th>
<th>Implementation Plan and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Have questions or need help? Contact our Call Center (217)358-3600 between 7:00am - 5:30pm CST, Monday - Friday or Click here to Contact Us

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FY15 TBE/TPI/Title III Application
Attendance Center Enrollment

Search for school by name or building number
OR
View all and select one
Enrollment, Staffing and Program by Building

<table>
<thead>
<tr>
<th>EL students served imported from SIS data</th>
<th>Fill in any program models not imported from SIS</th>
<th>Fill in professional staff</th>
<th>Fill in para-professional staff</th>
</tr>
</thead>
</table>

**Fill in high school course offerings**
Enrollment, Staffing and Program by Building Purpose

• Enrollment data was used to generate funding for TBE/TPI and LIPEPS
• DELL consultants review enrollment and staffing by building to determine compliance with state requirements for TBE/TPI programs
• Funding allocation may be subject to change if no certified TBE/TPI program staff is assigned.
# Enrollment Worksheet

## ELs served by grade & language

### TBE

<table>
<thead>
<tr>
<th>Full or Part Time</th>
<th>Language</th>
<th>PreK</th>
<th>K</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
</tr>
</thead>
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<td>Full Time</td>
<td>Spanish</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>Albanian</td>
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</tr>
</tbody>
</table>

## Periods of service

### TBE

<table>
<thead>
<tr>
<th>Student class periods per week</th>
<th>Total # of Students Claimed</th>
</tr>
</thead>
<tbody>
<tr>
<td>At least 5</td>
<td>5</td>
</tr>
<tr>
<td>At least 5 but &lt; 10</td>
<td>5</td>
</tr>
<tr>
<td>10 or more</td>
<td>5</td>
</tr>
</tbody>
</table>

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## TPI

<table>
<thead>
<tr>
<th>Full or Part Time</th>
<th>Language</th>
<th>PreK</th>
<th>K</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>Spanish</td>
<td>1</td>
<td>0</td>
<td>0</td>
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</table>

## Difference between Full and Part Time

### TPI

<table>
<thead>
<tr>
<th>Language</th>
<th>PreK</th>
<th>K</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
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<tr>
<td>Spanish</td>
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<td>0</td>
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</tr>
</tbody>
</table>
Program models for attendance center

Complete section. Some models will already be indicated based on SIS data.
**Professional staff**

**Paraprofessional staff**

<table>
<thead>
<tr>
<th>Name of staff member</th>
<th>Licensure</th>
<th>FTE in school and % FTE with ELs</th>
<th>Assignment – subjects</th>
<th>Language of instruction</th>
<th>TBE/TPI</th>
</tr>
</thead>
</table>

---

**ELL - TBE/TPI and Title III Application**

**Attendance Center Information**

**Teacher Information**

**Languages Codes**

**Teacher Name**

**Professional Educator License (PEL)/Endorsement**

**Endorsement**

**Educator Licensure with Specialization (ULS)**

**BiLingual/Visiting Teacher**

**Language Code**

**FTE Position at Title 1**, **FTE Position at Title 1**

**Percentage of FTE Position at Title 1**

**Core Subjects**

**Teacher**

**Grade**

**Level**

**Served**

**TBE/TPI**

**Delete**
1. Total Program Costs
   - Includes all funds spent on program - even those not reimbursed through state TBE/TPI
   - but excludes Title III funding spent on program

2. Use of TBE Funds: At least 60% of TBE/TPI funding received from state must be in Instructional (Function 1000) costs
TBE/TPI Budget Detail

Instructions

- Review functions and objects
- Itemize supplies and materials
- Follow instructions for equipment
- Provide details for staff salaries; list benefits
- Budget total should equal allotment

The image shows a screenshot of the TBE/TPI Budget Detail interface, highlighting how to review functions and objects, itemize supplies and materials, follow instructions for equipment, provide details for staff salaries, and ensure the budget total equals the allotment. Instructions are available within the application for detailed guidance on each step.
## ELL - TBE/TPI and Title III Application

### Budget Summary

#### Instructional Programs

<table>
<thead>
<tr>
<th>Line</th>
<th>Function</th>
<th>Expenditure Accounting</th>
<th>Salaries</th>
<th>Employee Benefits</th>
<th>Purchased Services</th>
<th>Supplies &amp; Materials</th>
<th>Capital Outlay</th>
<th>Other Objects</th>
<th>Non-Cap Equip</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</tbody>
</table>

*If expenditures are shown, the indirect cost rate cannot be used.
**Capital Outlay cannot be included in the indirect cost calculation.

Superintendent Name

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## TBE/TPI Appropriation & Reimbursement History

<table>
<thead>
<tr>
<th>FY</th>
<th>Appropriation</th>
<th>Number of EL</th>
<th>Proration Level</th>
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</thead>
<tbody>
<tr>
<td>2000</td>
<td>$55,552,000</td>
<td>143,855</td>
<td>63.70%</td>
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<tr>
<td>2001</td>
<td>$62,552,000</td>
<td>140,528</td>
<td>77.55%</td>
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<tr>
<td>2002</td>
<td>$62,552,000</td>
<td>154,915</td>
<td>69.56%</td>
</tr>
<tr>
<td>2003</td>
<td>$60,344,300</td>
<td>153,164</td>
<td>63.85%</td>
</tr>
<tr>
<td>2004</td>
<td>$62,552,000</td>
<td>157,146</td>
<td>66.80%</td>
</tr>
<tr>
<td>2005</td>
<td>$64,552,000</td>
<td>156,350</td>
<td>66.90%</td>
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<td>2006</td>
<td>$66,552,000</td>
<td>161,734</td>
<td>63.00%</td>
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<tr>
<td>2007</td>
<td>$66,552,000</td>
<td>186,484</td>
<td>61.00%</td>
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<tr>
<td>2008</td>
<td>$74,552,000</td>
<td>189,239</td>
<td>66.90%</td>
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<tr>
<td>2009</td>
<td>$75,652,000</td>
<td>195,516</td>
<td>65.72%</td>
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<tr>
<td>2010</td>
<td>$68,086,800</td>
<td>184,185</td>
<td>88.50%</td>
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<tr>
<td>2011</td>
<td>$63,381,200</td>
<td>172,532</td>
<td>82.10%</td>
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<td>2012</td>
<td>$63,381,200</td>
<td>178,277</td>
<td>73.70%</td>
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<tr>
<td>2013</td>
<td>$63,381,200</td>
<td>207,413</td>
<td>81.00%</td>
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<td>2014*</td>
<td>$63,381,200</td>
<td>213,672</td>
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<tr>
<td>2015*</td>
<td></td>
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<td>63.00%</td>
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Title III Consolidated
LIPLEPS must include funded Language Instruction activity

LIPLEPS must include funded Professional Development activity

May include funded parent activity
EL Consolidated Accountability

• Student Outcomes
  – DIP implementation for districts that have not made AMAOs for 2+ years

• Performance Monitoring

• Research Basis

• Private Schools Consultation

• GEPA Statement
FFATA Statement

Federal Funding Accountability and Transparency Act (FFATA)

The Federal Funding Accountability and Transparency Act (P.L. 109-282, as amended by section 6202(a) of P.L. 110-223) requires a Prime Awardee, such as a State agency, to report an award of $25,000 or more made to a subrecipient as of October 1, 2010. To fulfill reporting requirements, provide a brief but succinct description of how the funding received will support the activities and actions to meet the purpose and goals of the Federal grant. If there are multiple funding actions, provide a description for each funding action.

Example of project description:
Funds will be used for professional development to train teachers in the use of technology to improve instruction and make Adequate Yearly Progress. In addition, funds will be used to recruit and retain highly-qualified teachers.

Project Description (do not use the & symbol):
(0 of 255 maximum characters used)

Agency DUNS Number *

Click here for additional DUNS information

OR

Click here if you do not have a DUNS number

Agency’s Annual Gross Revenues*:

[ ] Yes

[ ] No

In the previous fiscal year, this organization (including parent organizations, all branches, and all affiliates worldwide) received (a) 80 percent or more of annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; AND

(b) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements.

Select the Yes button ONLY if both (a) and (b) are true.

* Required field

V2.28.14
Title III funded activities/items that appear in your LIITLEPS and/or Immigrant Program have to be referenced in the accountability section and budgeted

<table>
<thead>
<tr>
<th>Title III Funded Activities</th>
<th>Student Outcomes (Accountability)</th>
<th>Research basis (Accountability)</th>
<th>FFATA (LIITLEPS/Immigrant)</th>
<th>Budget Details (LIITLEPS/Immigrant)</th>
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<tbody>
<tr>
<td>Instructional Activities</td>
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<td>Professional Development</td>
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<td>Parental Involvement</td>
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<td>Other(s)</td>
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</tbody>
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FY15 TBE/TPI/Title III Application
Federal Title III Funding Requirements

Funds must Supplement, and not Supplant other Federal, State, and Local Funds.

- Cake – State/local
- Icing – Other Federal
- Raspberries – Title III
Federal Title III Funding Requirements

Would the proposed funds be used to provide an instructional program/service that is in addition to or supplemental to an instructional program/service that would otherwise be provided to LEP students (or be required to be provided by other laws/regulations) in the absence of a Title III grant?
Federal Title III Funding Requirements

• Questions to ask to determine whether funds Supplement, and not Supplant other Federal, State, and Local Funds:
  1. What is the instructional program/service provided to all students?
  2. What does the LEA do to meet the Lau requirements?
  3. What services is the LEA required by other Federal, State, and local laws or regulations to provide?

*We assume supplanting exists if Title III funds are used to provide services that the district is required to make available under state, local or other federal laws.*
Federal Title III Funding Requirements

• Questions to ask to determine whether funds Supplement, and not Supplant other Federal, State, and Local Funds:

  4. Was the program/service previously provided with State, local, and Federal funds?

  *We assume supplanting exists if Title III funds are used to provide services that the district provided in the prior year with state, local or other federal laws. (This assumption can be rebutted.*)
LIPLEPS

• Districts applying as individual entities
• Districts forming a consortium to meet the $10,000 minimum requirement
  – Two or more districts
  – One acts as administrative agent
  – Treated as one entity for funding and accountability
Title III LIPLEPS Funding Requirements

• Budget must include funding for:
  – Instructional activities
  – Professional development

• Budget may include funding for
  – Parent outreach and training activities
  – Other subgrantee activities (Sec. 3115 (d))
Title III LIPILEPS Funding Requirements

• No more than 2% of current year allotment for administrative cost
  – Administrative cost (Function 2300/Object 100 & 200) plus any Indirect
    • Administrative costs are associated with the overall project management and administration and which are not directly related to the provision of services
    • Indirect costs represent the expenses of doing business that are not readily identified with a particular grant, contract, project function or activity, but are necessary for the general operation of the organization and the conduct of activities it performs.
  – 2% of current year allotment only. Any carryover is excluded from the calculation.
Title III Immigrant Program Funding Requirements

• Activities that provide enhanced instructional opportunities for immigrant children and youth, which may include:
  – Family literacy and parent outreach
  – Support for personnel specifically trained to support immigrant youth
  – Tutorials, mentoring, and academic and career counseling
  – Basic instructional services designed to assist immigrant students to achieve in U.S. schools
  – Activities coordinated with community-based organizations, institutions of higher education, or private sector entities
Examples of Expenditures not allowed under Title III

- English language proficiency screening/assessment
- Some translation/interpretation for parents
- Instructional salaries, benefits, materials, equipment that are not supplemental to existing or required programs
- Teacher tuition reimbursement if not supplemental to existing district program and state requirements
- Food for staff meetings
Application Review Process

• May be returned to you on IWAS for changes

• Review Checklist –
  – Separate document/window
  – Lists changes to be made
  – Check all tabs: There is one for each section of the application
  – Make changes on application and return to ISBE via IWAS

• Check comment window on Professional Staff page in application for attendance center changes
Questions?

Contact your DELL Consultant at (312) 814-3850