Message From State Superintendent Christopher A. Koch

The Illinois State Board of Education will be hosting a series of budget hearings around the state during the coming weeks. This is part of the annual budget development process the Board engages in as it gathers information to craft a budget recommendation to the Governor and General Assembly for 2012.

This year, we will host six budget hearings with the first at 1 p.m. Monday, Oct. 18, in the James R. Thompson Center. The other five meetings are scheduled as follows:

- **Wednesday, Oct. 27, 2010 — 3 to 5 p.m. — Springfield — ISBE Office, 4th floor Board Room, 100 N. First St., Springfield**

- **Wednesday, Nov. 3, 2010 — 5 to 7 p.m. — Mundelein — Carl Sandberg School Multipurpose Room, Mundelein S.D. #75, 855 W. Hawley St., Mundelein**

- **Monday, Nov. 8, 2010 — 3 to 5 p.m. — Belleville — St. Clair County Regional Office of Education, 1000 S. Illinois St., Belleville**

- **Monday, Nov. 15, 2010 — 4 to 6 p.m. — DeKalb — DeKalb County Regional Office of Education, 2500 N. Annie Glidden Road, DeKalb**

- **Tuesday, Nov. 30, 2010 — 4 to 6 p.m. — Champaign — Champaign Public Library, Robeson Pavilion, Room C, 200 W. Green St., Champaign**

This year the Finance and Audit Committee, chaired by Jim Baumann, is asking that participants identify their education funding priorities and suggest any solutions for the state to deal with its backlog of payments owed to schools and increasing debt. The Board has made General State Aid and the funding of Mandated Categoricals its priorities as we deal with this financial crisis and we encourage you to provide us with feedback on whether or not we should maintain this approach.

Each participant who wishes to speak at the budget hearing will be asked to address three questions as they provide their testimony:

1) The State Board has prioritized General State Aid, mandated categoricals, such as special education and transportation, and early childhood, as budget priorities in the past. Should this focus continue during tough economic times?

2) The state has been unable to provide timely payments to districts for two consecutive years, thus making local planning difficult. What actions should be taken to address this situation?
3) In each of the last two years, the state budget has been supplemented by $1 billion from federal stimulus funds. How should education expenditures change in the future with likely reduced federal spending, but no decrease in federally mandated programs? Should the state impose cost savings due to these reduced federal funds or leave cuts to the discretion of local districts?

We have created an e-mail account that will be monitored by agency staff to receive additional testimony. The e-mail account, isbefy12@isbe.net, has been created in addition to the hearings to provide interested parties another way of participating in the Board's process of budget creation. We are inviting stakeholders, the general public, elected officials, candidates and other organizations to provide their views to this critical process so that the Board can get advice and opinions from as varied a group as possible.

Chris

Upcoming Dates and Deadlines

- The school board must hold a public meeting to adopt the school budget on or before Sept. 30. (end of first quarter) (105 ILCS 5/17-1) Within 30 days of adoption, and any subsequent adoption, the annual budgets must be filed with the county clerk. (105 ILCS 5/17-1 and 35 ILCS 200/18-50)
- Sept. 30, 2010, ARRA Jobs and Vendor Data Due – Oct. 5
- Deadline to deliver the Annual Financial Report (AFR) / Audit to the Regional Office of Education/ Intermediate Service Center (Cook County) (with the exception of an extension of time granted by the regional superintendent) (105 ILCS 5/3.7 and 105 ILCS 5/3-15.1) – Oct. 15 (Dec. 15 with an approved extension)
- Part 1 (Public Schools Evaluation, Recognition and Supervision) and Part 365 (Children’s Low-cost Laptop Program) – Public comment period ends Oct. 18
- Annual budgets must be filed with the county clerk within 30 days, Oct. 31, of adoption or any subsequent adoption (105 ILCS 5/17-1 and 35 ILCS 200/18-50)
- Annual Budgets must be submitted to ISBE – Oct. 31, annually
- School Mental Health: Strengthening Schools, Supporting Students conference in Springfield – Nov. 9-10
- Limitation of Administrative Costs Worksheet deadline – Nov 15
- Deadline for receipt of the Annual Financial Report (AFR) / Audit to ISBE from the Regional Office of Education / Intermediate Service Center (Cook County) (with the exception of an extension of time granted by the regional superintendent) (105 ILCS 5/3.7 and 105 ILCS 5/3-15.1) – Nov. 15 (Dec. 15 with an approved extension)
- Part 30 (Programs for the Preparation of Principals in Illinois), Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing), and Part 675 (Providers of Supplemental Educational Services) – Public comment period ends Nov. 22
- Part 25 (Certification) – Public comment period ends Nov. 29
- FY11 NCLB Monitoring Instrument – Nov. 30
- FY11 NCLB Title I Comparability Analysis – Nov. 30
- Last day for filing the Annual Statement of Affairs (ISBE form 50-37) to ISBE – Dec. 15

External Assurance

NCLB Monitoring Instrument and NCLB Title I Comparability

The FY11 NCLB Monitoring Instrument is available for completion and submission in the IWAS system. The due date is Tuesday, Nov. 30.
The Title I Comparability analysis will load your previous year’s data as it relates to teacher’s names and positions if you used the “pupil/staff” ratio in your comparison. Still located on the IWAS system, districts that are “exempt” may simply select the “Exempt” radio button and then “Submit.” Their submittal requirements will have been met. Districts requiring a comparison will have all of their district’s school buildings imported from the FY11 NCLB Consolidated Application. Districts will have to account for all of their buildings through exclusions or in a comparison with other schools of similar student enrollment and grade spans. The written procedures and board approved equivalency policies and salary schedules for districts will need to be added in their appropriate window. Current student enrollments for each building will need to be supplied for any of the comparison ratios you select to use.

Districts will need to define the various comparison classifications. For example if a district has both large and small elementary schools with similar grade spans, they may define both in the system to avoid comparing larger and smaller schools in the same comparison. Classifying the buildings according to enrollment size should be based on the larger schools having at least twice the enrollment size of the other schools with a similar grade span. A “User’s Guide” is located on the menu bar of this application.

All districts receiving Title I funds must complete the document. Failure to comply will result in program funds being frozen and a recovery of expenditures of Title I funds in buildings where they are determined to be non-comparable.

If you have questions concerning the Title I Comparability or the Monitoring Instrument, contact Paul Williams, External Assurance, at 217-782-7970 or pwilliam@isbe.net.

ISBE and CDB strongly encourage school districts to complete this form as we utilize all the data received to communicate the capital needs of school districts to the Governor and General Assembly.

If an additional form is needed, it can be accessed on either of the following web sites: http://www.isbe.net/finance/default.htm or http://www.cdb.state.il.us/. Completed surveys can be submitted electronically to finance@isbe.net or by U.S. Mail to School Business Services (N-330), 100 N. First St., Springfield, IL 62777-0001. Questions regarding the Capital Needs Assessment Survey can be directed to Christine Kolaz, ISBE School Business Services, at ckolaz@isbe.net or 217-785-8779.

**Indirect Cost Rates for Program Year 2011 Now Available Online**

The Indirect Cost Rates for Program Year 2011 have been posted to the ISBE website. These rates are used for award and management of federal contracts, grants and other assistance arrangements governed by the Office of Management and Budget.

For further documentation of methodology, please see Indirect Cost Rate Plan and Contract of Agreement. The methodology of the calculated rates are approved and accepted as policy and procedures by the Office of Management and Budget (OMB), Circular A-87, and Education Department General Administrative Regulations (EDGAR) 34 CFR parts 75.561 (b) and (c).

All questions should be directed to School Business Services Division staff at 217-785/8779 or finance@isbe.net.

**Bullying Prevention**

**Variety of Resources Available to Battle Bullying in Our Schools**

Recent media reports of suicides across the country related to bullying because teens were gay or believed to be gay have put even more stress on efforts to fight bullying. Please take time to look at existing resources to keep children safe.

ISBE’s Curriculum and Instruction Division has a page devoted to Internet Safety resources: http://www.isbe.net/curriculum/html/is_resources.htm. The page includes state and national resources to battle cyberbullying, including http://www.cyberbullyhelp.com/

In addition, ISBE’s Innovation and Improvement Division has a Safe at School web page (http://www.isbe.net/sos/htmls/safe_at_school.htm).

The School Bullying Prevention Task Force, which was created by Public Act 96-0803, is in the process of preparing a report on prevention and ways to address bullying in schools. More information, including a list of members, is available at http://www.isbe.net/SBPTF/default.htm.

The string of suicides related to bullying and sexual orientation prompted a statement by U.S. Education Secretary Arne Duncan. One resource recommended by the U.S. Department of Education is http://www.bullyinginfo.org.

Illinois Longitudinal Data System: The Transcript Coding Project

[This is also known as cross-walking the local course codes into the state course catalog. No transcripts will be used in this process.]

Earlier Weekly Messages included an article on this topic. This is a follow-up note, listing the schedule and some reminders.

District staff will match local course numbers to corresponding Secondary School Course Classification System: School Codes for the Exchange of Data codes, provided by the National Center for Education Statistics, Common Core of Data, which can be located at http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2007341, and create a crosswalk. This NCES data handbook outlines a system for assigning standard codes to secondary school courses in 22 major subject areas. It also includes a content description for each course and instructions on how to use the system in coding courses. Following the crosswalk will be data submitted by July 30, 2011.

The orientation webinar of Oct. 4 will be followed by workshops throughout the state. There will also be a final webinar. CPDU credit or Administrators Academy credit are available for participants. The schedule is as follows:


Register for the final webinar at https://www1.gotomeeting.com/register/610885809.

- **Workshop 1**: 1-4 p.m. Oct. 21; Regional Office of Education, Conference Rooms A-C, 1000 S. Illinois St., Belleville

- **Workshop 2**: 1-4 p.m., Oct. 22; John A. Logan Community College, Workforce Development Building, Room H-127, 700 Logan College Road, Carterville (Bring a laptop)

- **Workshop 3**: 1-4 p.m., Oct. 22; Two Rivers Professional Dev. Center, 10112 W. Dubois Road, Edwards (Bring a laptop)

- **Workshop 4**: 1-4 p.m. Oct. 27; Carpentersville-Dundee District 300, Hampshire High School,
1600 E. Big Timber Road, Hampshire (Bring a laptop)

- **Workshop 5**: 12:30-3:30 p.m. Oct. 27; Workforce Development Center, Computer Lab, 305 Richmond Avenue East, Mattoon
- **Workshop 5a**: 8:30-11:30 a.m., Oct. 27; Workforce Development Center, Computer Lab, 305 Richmond Avenue East, Mattoon
- **Workshop 6**: 1-4 p.m. Oct. 29; Joliet Township HS District 204, Joliet High School, Board Rooms A-D, 300 Caterpillar Drive, Joliet (Bring a laptop)
- **Workshop 6a**: 1-4 p.m. Nov. 1; Lincoln Land Community College, 1 Lincoln Land Drive, Litchfield (Bring a laptop)
- **Workshop 6b**: 1-4 p.m. Nov. 2; I-KAN Regional Instructional Center, 50 Industrial Park Drive, Kankakee (Bring a laptop)
- **Workshop 7**: 1-4 p.m. Nov. 3; Regional Office of Education, Room 128, 19525 W. Washington St., Grayslake (Bring a laptop)
- **Workshop 8**: 8:30-11:30 a.m. Nov. 4; Regional Office of Education, 300 Heart Boulevard, Loves Park
- **Workshop 9**: 1-4 p.m. Nov. 4; Regional Office of Education, 300 Heart Boulevard, Loves Park
- **Workshop 10**: 1-4 p.m. Nov. 5; Marquardt School District 15, Administrative Center, Large Training Room, 1860 Glen Ellyn Road, Glendale Heights (Bring a laptop)
- **Workshop 10a**: 9-12 noon Nov. 9; John Wood Community College, Building B, Room B-108, 1301 SW. 48 Street, Quincy (Bring a laptop)
- **Workshop 11**: 1-4 p.m. Nov. 10; Collaborative Learning Center West 40, 2701 W. Washington, 2nd Floor West, Bellwood (Bring a laptop)
- **Workshop 11a**: 12:30-3:30 p.m. Nov. 15; Dewitt, Livingston, McLean Regional Office of Education, 905 N. Main St., Normal (Bring a laptop)

- **Final Webinar**: 1-3 p.m. Nov. 16

Districts should plan to send a two-person team to this training. It is critical that district representatives have knowledge of the high school course content and course scheduling processes. Bring along schedule information, including electronic scheduling information if available locally.

If you have questions, contact Marica Cullen, Division Administrator, Curriculum and Instruction, at mcullen@isbe.net or 217-557-7323

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**Innovation and Improvement**

**ISBE Webinar Series on Parent Involvement Kicks Off on Oct. 14**

The Illinois State Board of Education's Division of Innovation and Improvement has planned a series of four 90 minute webinars as part of a statewide parent involvement initiative. The webinars will examine areas of best practices pertaining to parent involvement and provide tools and resources for implementing evidence-based strategies. These sessions are open to district staff, school staff, parent facilitators and parents. Information on two of the upcoming sessions is given below. You can register by clicking on the registration links.

- **“Creating a Welcoming Place,” Oct. 14, 2010, 3:30 to 5 p.m.:** Many parents experience a sense of anxiety as they cross the school's threshold – a reaction that mirrors Pavlov's salivating dog studies. The explanation for this phenomenon isn't nearly as important as its remedy, which is to instill a climate of partnership where parents feel valued and respected. How can school administrators and their staff create an environment where families experience the support needed to become full partners in the education of their children? This webinar will discuss the importance of creating a sense of citizenship in the school community for staff, students, and families. In this session you will hear more about the school environment, visitor procedures, communication, and opportunities to volunteer or connect parents to parents and parents to school staff. Register at [https://www1.gotomeeting.com/register/221723632](https://www1.gotomeeting.com/register/221723632).
• Parent Involvement Resources for Illinois Families and Schools, Nov. 3, 2010, 3:30 to 5 p.m.: The best visions for meaningful parent involvement are supported by the effective implementation of a well-laid plan. Successful implementation is achieved as the result of diligence with the aid of quality resources rooted in evidence-based strategies purposefully connected to learning. There is an abundance of resources available to Illinois families and schools that support and promote the parent’s role in their child's education. This Webinar will introduce and explore a number of resources that will help Illinois schools in the implementation of objectives for meaningful parent engagement. Register at https://www1.gotomeeting.com/register/136275745.

Request to Waive the Period of Availability of FY 2008 School Improvement Grant Funds

ISBE has submitted a waiver of section 421(b) of GEPA for the unobligated portion of Illinois’ FY 2008 SIG funds to the U.S. Department of Education. Specifically, ISBE is seeking this waiver to extend the period of availability for the FY 2008 SIG funds for an additional 12 months, until Sept. 30, 2011.

A copy of the waiver request letter can be found here: http://www.isbe.net/nclb/pdfs/sig_fy08_waiver_request.pdf. ISBE encourages interested parties to review this waiver and submit any comments, concerns or suggestions to nclb@isbe.net by Oct. 8, 2010.

Take a Brief Survey on the No Child Left Behind Act

In an effort to gain a better understanding of stakeholders’ concerns, priorities and views on several issues impacting the reauthorization of the Elementary and Secondary Education Act, commonly referred to currently as the No Child Left Behind Act (NCLB), we have developed a survey that can be accessed at http://www.surveymonkey.com/s/NCLBSurvey.

The brief survey asks for details on the most pressing issues that should be changed in the next version of ESEA. Future surveys will be more specific on active proposals. Please take a few minutes and let us know your thoughts on the future of federal education policy.

Reminder on Time and Effort Reports

School districts are required to maintain auditable “time and effort” documentation that show how each Title I employee spent his or her compensated time. Such documentation are written, after-the-fact (not estimated or budgeted) documentation of how the time was spent.

Time and effort reports should be prepared by any Title I staff with salary charged (1) directly to a federal award, (2) directly to multiple federal awards, or (3) directly to any combination of a federal award and other federal, state or local fund sources. Time and effort reporting guidelines are specified in the U.S. Office of Management and Budget (OMB) Circulars A-87 and A-133. All individuals being paid with federal funds must document their time and effort, no matter the percentage of time they are paid or if they are working in a Title I targeted assistance or schoolwide program.

Districts are encouraged to read the e-bulletin available at http://www.isbe.net/e-bulletins/default.htm, which also provides information on the types of documentation required.

Data Analysis and Progress Reporting

2010-11 Teacher Salary Study Form Now Available on IWAS

The 2010-11 Teacher Salary Study data form is available on IWAS. The deadline for districts and other local education agencies that employ teachers to complete and submit the form is Feb. 1, 2011. Also, please send a copy of your salary schedule/policy and negotiated agreement, unless you have already done so in a prior year and they are still in effect. Send them to: Illinois State Board of Education, Data Analysis and Progress Reporting, 100 N. First St., S-284, Springfield, IL 62777.

If you do not employ teachers this school year, click on the appropriate button and log off; you do not need to complete this form. Questions about completing the form can be directed to Dr. Richard Yong in the Data Analysis and Progress Reporting Division at 217-782-3950 or ryong@isbe.net.
2010-11 Nonpublic Registration, Enrollment and Staff Report

Starting Oct. 1, 2010, the Nonpublic Registration, Enrollment and Staff Report (87-01) for school year 2010-11 will be available in IWAS at https://sec1.isbe.net/iwas. Completed reports must be received by ISBE no later than Dec. 31, 2010.

Nonpublic schools that have registered with ISBE at least once in the past must submit their data online via IWAS. Nonpublic schools that have never registered with ISBE must submit their data using the paper form 87-01 that is available at http://www.isbe.net/research/htmls/np_entity.htm.

Public district administrators should communicate with nonpublic school administrators within their district boundaries and encourage them to submit registration, enrollment, and staff data. A portion of the public district funding allocation calculated for the federal Individuals with Disabilities Education Act (IDEA) uses nonpublic enrollment data that is reported voluntarily by nonprofit elementary and secondary schools.

Nonpublic schools seeking recognition: You must submit Nonpublic Registration, Enrollment and Staff Report before you can apply for recognition.

Questions can be directed to Md. Shafiqul Azam in the ISBE Data Analysis and Reporting Division at 217-782-3950.

2010-11 Noncertified Staff Salary Study

Starting Oct. 1, 2010, the Noncertified Staff Salary Study survey will be available in IWAS for submission of 2010-11 school year data. URLs for two useful documents are provided below.

Worksheet:

Example for completing the survey:

The deadline for submission is Feb. 1, 2011. Districts with student enrollments of less than one thousand as of the last school day in September 2009, may ignore this message.

Questions can be directed to Md. Shafiqul Azam in the ISBE Data Analysis and Reporting Division at 217-782-3950.

Funding and Disbursement Services

ARRA Fraud Reporting Information

The U.S. Department of Education (Department) has requested the following information be distributed to all local education agencies, employees and contractors in relation to reporting fraud, waste and abuse of funds made available by the American Recovery and Reinvestment Act (ARRA).

ARRA funds have provided an unprecedented opportunity to save jobs and advance reforms that improve student achievement. With this opportunity comes increased responsibility for all of us to conduct ourselves ethically and to mitigate the risk of waste, fraud, and abuse.

The Department, including the Office of Inspector General (OIG), works to ensure that education dollars reach intended recipients and serve intended purposes. ISBE will also work with the Department to ensure that these funds and programs funded by the Department are protected from fraud, waste, and abuse. As part of this important effort, the Department is providing several resources that describe fraud laws and how to report fraud at http://www.ed.gov/fraudprevention.

The OIG identifies and investigates individuals and groups who may have committed fraud with education funds or with respect to Department-funded programs. Each week, criminals are prosecuted and convicted, and receive sentences that include significant prison terms and monetary penalties. Cases have included school or college officials making false statements regarding grant eligibility and performance; creating false documents to obtain grants for students who do not attend the school or are enrolled in ineligible programs; setting up shell companies to which education dollars are funneled; embezzling money from school accounts; using school accounts and credit cards to make purchases for personal purposes; and accepting bribes and kickbacks from contractors.

Please help us put a stop to these crimes. In addition to reading and distributing this information, report any suspicion of fraud, waste or abuse to the OIG Special Agent in Charge in your geographic area. Contact
information is available at the following Web site: http://www2.ed.gov/about/offices/list/oig/oigaddress.htm

You also may contact the OIG by e-mailing oig.hotline@ed.gov; calling 1-800-MISUSED (1-800-647-8733); or writing to: Inspector General’s Hotline, U.S. Department of Education, Office of Inspector General, 400 Maryland Ave., SW, Washington, DC 20202-1500.

Education Jobs Funds Sept. 30
ARRA Reporting – Due Oct. 5

The new Education Jobs (Ed Jobs) program has identical reporting requirements as other programs that fall under the American Recovery and Reinvestment Act (ARRA). Specifically, all local education agencies (LEAs) that are awarded and receive ARRA funds must report full-time equivalent (FTE) jobs funded with ARRA dollars as well as any single vendor payments made in the amount of $25,000 or more. Proper segregation of revenue and expenditures of all ARRA funds is critical for accountability and transparency purposes.

The Ed Jobs program has been assigned revenue code 4880 and is being paid on a reimbursement basis. This means that in order for the LEA to receive Ed Jobs funds reimbursement, a cumulative (i.e. year-to-date) electronic expenditure report must be submitted via the Electronic Expenditure Reporting System in IWAS detailing the amount expended on a cash basis in the appropriate function and object code. If you were unable to attend the Ed Jobs webinar on September 9, 2010 please see the presentation at http://www.isbe.net/arra/ppt/arra_ed_jobs_fund_webinar.pdf.

IMPORTANT CHANGES–PLEASE READ CAREFULLY: An important clarification needs to be addressed since the Sept. 9, 2010, webinar regarding quarterly ARRA FTE jobs and vendor reporting (Slide 20). In the webinar it was stated that the LEA need only to report ARRA FTE jobs and vendor data via the ARRA Reporting System in the quarter that funds are drawn. To clarify, if the LEA submits or plans to submit an expenditure report requesting reimbursement of expenditures paid during the reporting quarter ending Sept. 30, the LEA is required to report the FTE jobs and vendor data to ISBE on or before the ARRA reporting deadline of Oct. 5, even though the expenditure report has not been submitted by the LEA. This is true for any subsequent quarter.

An additional clarification and update from the webinar is that once the LEA begins to request Ed Jobs expenditure reimbursement, they are obligated to report ARRA FTE jobs and vendor data via the ARRA Reporting System every subsequent quarter, even if no expenditure reports for reimbursement have been submitted in the ARRA reporting quarter. To complete the aforementioned example, if the LEA does not request any reimbursement of Ed Jobs expenditures between Oct. 1 and Dec. 31, they must still submit ARRA FTE jobs and vendor data for the Dec. 31 ARRA reporting quarter that no FTE jobs or vendor payments were funded with Ed Jobs dollars during the reporting quarter. The LEA must continue to submit ARRA data reports for each subsequent quarter until all Ed Jobs funds have been requested and reported.

If you have further questions or concerns, contact Jim Mathes at jmathes@isbe.net or Marj Beck at mbeck@isbe.net. Both can be reached by telephone at 217-782-5256.

Nutrition

Local Policies on Food Allergies
Guidelines Required by Start of 2011

Per Public Act 96-0349, the Illinois State Board of Education, in conjunction with the Illinois Department of Public Health, has released the Guidelines for Managing Life-Threatening Food Allergies in Illinois Schools. These guidelines were assembled by an ad hoc committee comprised of experts in the field of food allergens, representatives on behalf of students with food allergies, representatives from public schools management organizations, and representatives from two statewide teachers’ organizations. By Jan. 1, 2011, each school board is required to implement a policy based on these guidelines. Also, at least every two years, an in-service training program for school personnel who work with students must be conducted by persons with expertise in anaphylactic reactions and management.
The Guidelines for Managing Life-Threatening Food Allergies in Illinois Schools, which includes checklists for district employees and training resources, is at http://www.isbe.net/nutrition/htmls/food_allergy_guidelines.htm. A sample policy and administrative procedure are available through the Illinois Association of School Board’s Policy Reference Education Subscription Service (PRESS). These sample materials were included in Issue 73, August 2010 of PRESS, and have been mailed to all PRESS subscribers. The Illinois Association of School Boards (IASB) will also provide these samples complimentary to its member school boards and non-member school boards in Illinois that request them. To make a request for these samples, contact Anna Lovern at the IASB Springfield location at 217-528-9688, ext. 1125, or Laurel DiPrima at the IASB Lombard location at 630-629-3776, ext. 1245.

Rules and Waivers

Notice of Completed Rulemaking

Please be advised that a set of emergency amendments recently adopted by the Illinois State Board of Education is now in effect. These rules have been posted on the agency’s Web site at http://www.isbe.net/rules. Please choose “Rules Currently in Effect” and scroll to Part 100. The emergency amendments are posted separately, just below the main document.

**Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing)**

Establishes a revenue code for use with funding received through the federal Ed Jobs program and sets forth the requirements for how districts should account for those funds.

Affected Sections: 100.130, 100.Appendix D

Effective Date: September 22, 2010, for a maximum of 150 days

**Invitation to Comment on Rules**

Four proposed rulemakings recently reviewed by the Illinois State Board of Education are available for public comment. The proposals have been posted on the agency’s Web site at http://www.isbe.net/rules; choose “Proposed Rules and Amendments.” Please submit any comments or suggestions to rules@isbe.net.

**Part 25 (Certification)**

Makes numerous changes to conform the rules to recently enacted legislation; streamlines the process for institution and educational unit recognition and preparation program approval; and defines “dispositions” for the purposes of clinical experiences.

**Deadline for Public Comment: Nov. 29**

**Part 30 (Programs for the Preparation of Principals in Illinois)**

Establishes standards and requirements for new principal preparation programs, which are to be offered by institutions of higher education and not-for-profit entities approved by the State Board of Education, to train and prepare principals with the ability to improve teaching and learning and increase the academic achievement and development of all students.

**Deadline for Public Comment: Nov. 22**

**Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing)**

Establishes a revenue code for use with funding received through the federal Ed Jobs program and sets forth the requirements for how districts should account for those funds.

**Deadline for Public Comment: Nov. 22**

Relaxes requirements pertaining to audit reports required to be included when applying for approval to be a service provider; defines the appeal process (rather than the hearing procedure set forth in Part 475) to be used when a provider challenges a decision of the State Board of Education to remove the provider from the approved providers’ list.

**Deadline for Public Comment: Nov. 22**

**Part 675 (Providers Supplemental Educational Services)**

Relaxes requirements pertaining to audit reports required to be included when applying for approval to be a service provider; defines the appeal process (rather than the hearing procedure set forth in Part 475) to be used when a provider challenges a decision of the State Board of Education to remove the provider from the approved providers’ list.

**Deadline for Public Comment: Nov. 22**

Career and Technical Education

**New Grant Opportunity Available From Project Lead the Way**

Project Lead the Way has announced the creation of a fund for schools interested in launching its STEM curriculum. The Project Lead the Way Fund is available in Illinois to public, private and charter schools for its new engineering programs, Gateway to Technology and
Pathway to Engineering. To view requirements for the competitive grant process and to apply, visit [http://grants.pltw.org](http://grants.pltw.org). The deadline to apply is Nov. 5, 2010.

School districts interested in starting a high school Pathway to Engineering program are eligible for start up funds of up to $35,000 over three years. High schools must commit to implementing four courses, a minimum of one each year, to be eligible for this funding. School districts interested in starting a middle school Gateway to Technology program are eligible for start up funds of up to $20,000, over three years for implementing two modules and $30,000, over three years for implementing five modules.

The Project Lead the Way director for Illinois is Jason Taylor, who can be reached at jtaylor@pltw.org. Project Lead the Way is a national, non-profit group that promotes Science, Technology, Engineering and Mathematics (STEM) in schools.

### Board Services

**Nominate Your School Board President for the Thomas Lay Burroughs Award**

The Illinois State Board of Education invites you to nominate your local board president for the Thomas Lay Burroughs Award for the State’s Outstanding School Board President.

This award was created in 1991 in memory of the late ISBE chairman and is presented each November at the IASB/IASA/IASBO conference in Chicago. This year, the conference will be held Nov. 19-21 and the award will be presented on Sunday morning, Nov. 21.

Nominations should be submitted by the close of business on Oct. 15, 2010.

Send your nomination to Jean Ladage via e-mail to jladage@isbe.net. Please put “Burroughs Nomination” in the subject line of the e-mail. If you have questions, call Jean Ladage or Marsha Moffett at 217-557-6626.

For nomination information and format, go to [http://www.isbe.net/pdf/burroughs_award.pdf](http://www.isbe.net/pdf/burroughs_award.pdf).

### Classroom Opportunities

**FBI Offers Free Program on Internet Safety for Youth**

The Federal Bureau of Investigations is offering a free program aimed at keeping students safe online. The FBI-SOS (Safe Online Surfing) Internet Challenge provides internet safety information to students in third through eighth grade. (High school materials should be available by the end of the year.)

The FBI-SOS program features web-based quizzes aimed at promoting online safety and cyber citizenship. Topics, which vary based on grade levels, include cyberbullying, protecting personal information, online predators, and copyright and fair use.

To participate, teachers or administrators need to register the school at [http://fbi-sos.org](http://fbi-sos.org), and then students can register under their school name. Students take a grade-specific pre-quiz, followed by a “Scavenger Hunt” and then a post-quiz. The Scavenger Hunt sends students to pre-screened websites to search for valuable information. Awards include a trophy for the highest-scoring schools. For more information about the program, visit [http://fbi-sos.org](http://fbi-sos.org).


### Employment Opportunities

**ISBE External Vacancy List**

An External Vacancy List for the Illinois State Board of Education is available at [http://www.isbe.net/hr/Default.htm](http://www.isbe.net/hr/Default.htm).

### In the News

**Weekly News Clips**