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SUBTITLE A: EDUCATION
CHAPTER I: STATE BOARD OF EDUCATION
SUBCHAPTER b: PERSONNEL

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AUTHORITY: Implementing Article 21 and Section 14C-8 and authorized by Section 2-3.6 of the School Code [105 ILCS 5/Art. 21, 14C-8, and 2-3.6].

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NOTE: Capitalization denotes statutory language.

SUBPART B: CERTIFICATES

Section 25.20 Requirements for Initial Elementary Certificate

a) Each applicant shall either:

1) have completed an approved Illinois teacher preparation program or a comparable program in another state or country (see Sections 25.425 and 25.495 of this Part); or

2) hold a valid certificate issued by Illinois or another state and have less than four years of teaching experience as defined in Section 25.11(g) of this Part.

b) Each applicant shall have completed pre-student teaching clinical experiences (see Section 25.610 of this Part), except that applicants with teaching experience at the K-9 level, as verified by the employer, need not complete pre-student teaching clinical experience.

c) Each applicant shall have completed student teaching in conformance with the requirements of Section 25.620 of this Part, except that applicants presenting the required credit in student teaching and evidence of teaching experience, as verified by the employer, need not complete another student teaching experience.

d) Each applicant shall be required to pass the test of basic skills and the applicable test of subject matter
knowledge (see Subpart I of this Part). Beginning July 1, 2003, the test of subject matter knowledge shall be based upon the applicable standards set forth in 23 Ill. Adm. Code 26 (Standards for Certification in Early Childhood Education and in Elementary Education).

(Source: Amended at 25 Ill. Reg. ____ , effective ____________)

Section 25.30 Requirements for Initial Secondary Certificate

a) Each applicant shall either:

1) have completed an approved Illinois teacher preparation program or a comparable program in another state or country (see Sections 25.425 and 25.495 of this Part); or

2) hold a valid certificate issued by Illinois or another state and have less than four years of teaching experience as defined in Section 25.11(g) of this Part.

b) Each applicant shall have completed pre-student teaching clinical experiences (see Section 25.610 of this Part), except that applicants with teaching experience at the 6-12 level, as verified by the employer, need not complete pre-student teaching clinical experience.

c) Each applicant shall have completed student teaching in conformance with the requirements of Section 25.620 of this Part, except that applicants presenting the required credit in student teaching and evidence of teaching experience, as verified by the employer, need not complete another student teaching experience.

d) One major area of specialization totaling 32 semester hours is required. Coursework that meets the institution’s general education requirements may also be counted for certification in the major and/or minor field of specialization.

e) Each applicant shall be required to pass the test of basic skills and the applicable test of subject-matter
knowledge (see Subpart I of this Part). Beginning July 1, 2003, the test of subject matter knowledge shall be based upon the applicable standards set forth in 23 Ill. Adm. Code 27 (Standards for Certification in Specific Teaching Fields).

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.40 Requirements for Initial Special K-12 Certificate

a) Each applicant shall either:

1) have completed an approved Illinois teacher preparation program or a comparable program in another state or country (see Sections 25.425 and 25.495 of this Part); or

2) hold a valid certificate issued by Illinois or another state and have less than four years of teaching experience as defined in Section 25.11(g) of this Part.

b) The professional education requirements for the initial special K-12 certificate (in semester hours) are:

1) Educational Psychology, including Human Growth and Development 2

2) Methods and Techniques of Teaching in the area of specialization 2

3) History and/or Philosophy of Education 2

4) Pre-student Teaching Clinical Experiences at the Elementary and Secondary Levels Equivalent to 100 Clock Hours in the Area of Specialization

5) Coursework, equivalent to three semester hours, on the psychology of exceptional children, identification of exceptional
children, and methods of teaching exceptional children; Learning Disabilities must be explicitly included in this coursework.

6) Student Teaching in Area of Specialization and at K-12 Level

7) Electives to Total 16 Semester Hours

(may include additional coursework in the areas enumerated in this subsection (b) and/or in guidance, tests and measurements, methods of teaching reading, and instructional materials).

c) Applicants with teaching experience in the field of specialization, as verified by the employer, need not complete pre-student teaching clinical experience.

d) Applicants presenting the required credit in student teaching and evidence of teaching experience, as verified by the employer, need not complete another student teaching experience.

e) One major area of specialization totaling 32 semester hours is also required. Coursework that meets the institution’s general education requirements may also be counted for certification in the major and/or minor field of specialization.

f) Each applicant shall be required to pass the test of basic skills and the applicable test of subject matter knowledge (see Subpart I of this Part). Beginning July 1, 2003, the test of subject matter knowledge shall be based upon the relevant standards set forth in 23 Ill. Adm. Code 27 (Standards for Certification in Specific Teaching Fields).

(Source: Amended at 25 Ill. Reg. ____, effective ____________)

Section 25.60 State Special Certificate, Grades 11-12, For Teaching Elective Subjects [Repealed]

The applicant shall meet the following regulatory requirements:
Section 25.80 Requirements for Initial Early Childhood Certificate

a) Each applicant shall either:

1) have completed an approved Illinois teacher preparation program or a comparable program in another state or country (see Sections 25.425 and 25.495 of this Part); or

2) hold a valid certificate issued by Illinois or another state and have less than four years of teaching experience as defined in Section 25.11(g) of this Part.

b) The professional education requirements for the initial early childhood certificate (in semester hours) are:

1) Child growth and development with emphasis on the young child 3

2) History and philosophy of early childhood education 3

3) Types of instructional methods, including types of activity/learning centers, individualization, educational play, and media and their utilization in extending the child's understanding of art, music, literature, reading instruction, mathematics, natural and social
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4) Methods of teaching reading, with emphasis on the young child

5) Techniques and methodologies of teaching language arts, mathematics, science and social studies at the primary level

6) The development and acquisition of language in young children

7) Child, family and community relationships

8) Coursework, equivalent to three semester hours, on the psychology of exceptional children, identification of exceptional children and methods of teaching exceptional children. Learning disabilities must be explicitly included in this coursework

9) Pre-student teaching clinical experiences equivalent to 100 clock hours, including experience with infants/toddlers, preschool/kindergarten children, and primary school students

10) Student teaching

11) Electives in professional education

c) Those who have had five semester hours of student teaching at the primary grade level (K-3) and who have had teaching experience are not required to take another practicum at the preschool level. Applicants seeking this waiver shall secure official letters from the employing school district and/or the college or university documenting the nature and duration of their teaching and the grade level of their student teaching assignment.
d) Each applicant shall be required to pass the test of basic skills and the applicable test of subject matter knowledge (see Subpart I of this Part). Beginning July 1, 2003, the test of subject matter knowledge shall be based upon the applicable standards set forth in 23 Ill. Adm. Code 26 (Standards for Certification in Early Childhood Education and in Elementary Education).

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.90  Transitional Bilingual Certificate and Examination

a) Requirements for the Transitional Bilingual Certificate, issued pursuant to Section 14C-8 of The School Code, shall be as follows:

1) General Requirements. The applicant shall meet the following general requirements:

A) Be in good health.
B) Be of sound moral character.
C) Be legally present in the United States and possess legal authorization for employment.
D) Comply with certification application procedures.

2) Requirements of Prior Education or Certification. The applicant shall:

A) Possess a current and valid certificate issued by the State of Illinois, or
B) Have possessed within five years prior to the date of application a valid teaching certificate or comparable legal authorization issued by a foreign country or by a state or possession or territory of the United States, or
C) HOLD A DEGREE FROM AN INSTITUTION OF HIGHER LEARNING IN A FOREIGN COUNTRY WHICH THE
CERTIFICATION BOARD DETERMINES TO BE THE EQUIVALENT OF A BACHELOR'S DEGREE FROM A RECOGNIZED INSTITUTION OF HIGHER LEARNING IN THE UNITED STATES (Section 14C-8 of The School Code; Ill. Rev. Stat. 1988 Supp., ch. 122, par. 14C-8 105 ILCS 5/14C-8). The applicant must submit a certified transcript from the foreign institution. The Certification Board will determine equivalency by comparing the applicant's course of study to that required for a bachelor's degree from a recognized institution of higher learning in the United States on factors including:

i) the applicant's length of study at the foreign institution (which shall be equivalent to four years of postsecondary study after the age of eighteen);

ii) the number of credit hours or similar units of instruction which the applicant has successfully completed (which shall be the equivalent of 120 semester hours);

iii) the content of the applicant's courses and the distribution of courses among the various disciplines constituting a bachelor's degree program in the United States (which shall include the equivalent of a 32-semester-hour major field of study);

iv) the applicant's grades or similar evidence of successful academic performance;

v) the foreign institution's accreditation status, if any.

3) Language Requirements
A) The applicant must demonstrate adequate speaking, and reading, writing, and grammar skills ability in a non-English language in which transitional bilingual education is offered in Illinois. This requirement may be fulfilled in one of the following ways:

i) Applicants who have been employed in an Illinois bilingual program for at least one year prior to the date of application will meet this requirement when the Bilingual Education Section of the State Board of Education certifies that the applicant meets the following criteria: The applicant is able to use the non-English language fluently and accurately on all levels normally pertinent to professional needs; is able to understand and participate in a conversation, within range of the applicant's experience, with a high degree of fluency and precision of vocabulary; is able to respond appropriately, even in unfamiliar situations, with infrequent errors of pronunciation and grammar; is able to handle informal interpreting from and into the non-English language.

ii) The applicant presents evidence of having graduated from a teacher preparation institution or an institution of higher education in which the medium of instruction was in a non-English language in which transitional bilingual education is offered in Illinois and for which certification is sought.

iii) The applicant, by means of an approved examination administered by an Illinois institution of higher education recognized for teacher education, meets the following standard of facility in the non-English language in which
transitional bilingual education is offered in Illinois: The applicant is able to use the non-English language fluently and accurately on all levels normally pertinent to professional needs; is able to understand and participate in a conversation, within the range of the applicant's experience, with a high degree of fluency and precision of vocabulary; is able to respond appropriately, even in unfamiliar situations, with infrequent errors of pronunciation and grammar; is able to handle informal interpreting from and into the non-English language.

ii) The applicant successfully completes the required examination (see Section 25.710 of this Part) in the non-English language in which transitional bilingual education is offered in Illinois and for which certification is sought. If no examination for transitional bilingual education in the target language is listed in Section 25.710 of this Part, the required examination shall be another examination administered by the State Board of Education. The selection, development, and administration of each such examination shall conform to the requirements of Section 25.715 of this Part to the extent feasible in light of the rate of incidence of the target language in Illinois.

B) The applicant must demonstrate adequate communicative speaking, reading, writing, and grammar skills in English. This requirement may be fulfilled in one of the following ways:

i) Graduated The applicant presents evidence of having graduated from an
institution of higher education in which the medium of instruction was English.

i) Has been employed for one year or more in an Illinois bilingual program and the building principal or appropriate supervisor attests that the applicant possesses communicative skills in English sufficient to complete assigned duties.

The applicant successfully completes the English Language Proficiency Examination (see Section 25.710 of this Part).

iii) The applicant meets, by means of an approved examination administered by an Illinois institution of higher education recognized for teacher education, the following standard of facility in English:

The applicant is able to satisfy routine social demands and work requirements; is able to handle with confidence most social situations including introductions and casual conversation about current events, work, family, and autobiographical information; is able to comprehend most conversations on non-technical subjects (i.e., topics which require no specialized knowledge) and has a speaking vocabulary sufficient for self-expression; can usually handle elementary constructions accurately.

The applicant's performance is such that if errors are made, they do not render speech unintelligible.

C) An individual enrolled in an approved bilingual certification program who passed the Spanish language proficiency examination required by the program prior to July 1, 2001, shall be exempt from retaking a Spanish
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language proficiency test after that date, provided that:

i) the university that operates the program forwards to the State Board of Education no later than November 1, 2001, a list of the names and Social Security numbers of those persons in its program who have passed the examination;

ii) the individual’s name appears on the list submitted by the university in whose program he or she is enrolled; and

iii) the individual submits an application for bilingual certification based upon the institution’s recommendation for certification no later than June 30, 2006.

4) Appeals - Re-scoring Procedures

All applicants found ineligible for certification because of failure to meet the language requirements set forth under (3) above shall have an opportunity to appeal the finding of ineligibility.

A) A limited appeal shall be available to an applicant found ineligible for certification because of failure to meet the language requirements on the basis of an examination in a language not listed in Section 25.710 of this Part. An affected individual wishing to initiate such an appeal shall notify the State Board of Education in writing within six weeks after release of the test results to candidates.

B) The Secretary of the State Certification Board shall, in consultation with the Manager of the Bilingual Education Section, within 15 days of receipt of appeal, establish a panel
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of at least two competent persons to hear the appeal. A date for a hearing shall be mutually agreed upon at which time the individual appealing may present the appeal and respond to inquiries from the panel. The panel shall review the record and present its findings and recommendations within five days of the date of the hearing to the Secretary of the State Teacher Certification Board.

The appeal shall be limited to a request for re-scoring. The State Board of Education shall honor each such request unless no individual with the necessary language competency who was not involved in the original scoring is available for re-scoring.

C) Issuance of a certificate granted as a result of an appeal shall be based on the applicable criteria and standards set forth elsewhere in this Part.

b) Requirements for approving transitional bilingual examinations administered by Illinois institutions of higher education

1) Eligibility: The institution must be recognized for teacher education in Illinois; must certify that the examinations will be administered at no expense to the applicant; must certify that the examinations will be administered without discrimination based on national origin, sex, ethnic characteristics or any other personal characteristics or attributes unrelated to linguistic performance. Institutions may propose the utilization of non-institutional resources, provided a legally binding agreement clearly showing institutional control over the procedures and content of the examination is presented. Institutional personnel responsible for the administration of the examinations shall participate in inservice workshops offered by the State Board of Education's Bilingual Education Section.
2) The chief educational administrator of the institution shall provide written notification to the Secretary of the State Teacher Certification Board of the institution's intention to be approved as an examination center in one or more languages.

3) Approval will be granted by the Secretary when the Manager of the Teacher Education Program Approval Section and the Manager of the Bilingual Education Section both certify in writing that the proposed procedures and content of the examination meet the following criteria:

A) The proposed examination enables determination of the applicant's proficiency at the following levels:

i) English

The applicant is able to satisfy routine social demands and work requirements; is able to handle with confidence most social situations including introductions and casual conversations about current events, work, family, and autobiographical information; is able to comprehend most conversations on non-technical subjects (i.e., topics which require no specialized knowledge) and has a speaking vocabulary sufficient for self-expression; can usually handle elementary constructions accurately. The applicant's performance is such that if errors are made, they do not render speech unintelligible.

ii) Non-English language in which transitional bilingual education is offered in Illinois.

The applicant is able to use the non-English language fluently and accurately on all levels normally pertinent to professional needs, is able to
understand and participate in any conversation, within the range of the applicant's experience, with a high degree of fluency and precision of vocabulary; is able to respond appropriately, even in unfamiliar situations, with infrequent errors of pronunciation and grammar; is able to handle informal interpreting from and into the non-English language.

B) The examination shall test reading ability through an instrument comparable to those prepared by the Modern Language Association, and test oral facility by means of an examination similar to that employed in the Foreign Service Institute examination.

C) The proposed examination procedure meets commonly accepted professional standards for assessing and using examinations and is equivalent in rigor to other approved examinations.

D) The examination is uniformly administered to candidates with native and acquired language skills.

E) The institution of higher education recognized for teacher education purposes accepts responsibility for implementing and supervising the examination procedures.

4) The Conduct of the Examination shall meet the following criteria:

A) Each institution must designate a test administrator for each language in which testing services are offered.

B) Each institution must establish criteria for the selection of the test administrator and other persons who will make judgments during the examination procedures.
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G) Each institution must implement conditions to insure test reliability.

D) Each institution must establish procedures for maintaining security of testing materials and results.

E) Each institution must maintain a system of periodic internal review of testing procedures and maintain records demonstrating compliance with approved procedures.

5) Results of Examination shall be documented as follows:

A) The institution shall forward the results of examinations, within ten days, only to the State Board of Education's Manager of Certification and to the applicant.

B) The institution shall not permit the use of the results of the examinations for any other purposes unless requested in writing by the applicant.

C) The institution shall maintain copies of written examinations, audio or video tapes of oral interviews, and signed records of the evaluator's determination or shall maintain full documentation of unique testing processes. Such copies shall be retained for a minimum of three years.

6) Applicants who do not pass their respective language examinations may reapply after a period of three months from the date of the examination.

(Source: Amended at 25 Ill. Reg. ____ , effective __________)

Section 25.99 Endorsing Teaching Certificates

Elementary and high school secondary teaching certificates will be endorsed with the subject areas a person is qualified to teach upon demonstration that the coursework presented for examination
meets the requirements set forth in 23 Ill. Adm. Code 1: Subpart G, Staff Qualifications (Public Schools Evaluation, Recognition and Supervision).

a) Coursework presented for endorsement shall be counted toward a specific subject qualification if the course content meets the standards established for the subject as listed in Subpart G of 23 Ill. Adm. Code 1.

b) Coursework presented for endorsement will be counted in each subject area to which it applies.

c) Applicants for certificates presenting a 32 semester hour major field of specialization, for which qualifications are not specified in Subpart G of 23 Ill. Adm. Code 1, shall have the certificate endorsed with that major field of specialization.

d) Applicants for certification who have completed approved programs or who qualify for certification by transcript evaluation shall be evaluated for all endorsement areas and issued a certificate with all endorsements for which they qualify in accordance with subsections (a) and (b) of this Section.

e) Individuals seeking to endorse previously issued certificates or obtain additional endorsements may apply for such endorsements, on forms provided by the State Board of Education, in accordance with the provisions of Section 21-12 of the School Code [105 ILCS 5/21-12].

1) Applications must be submitted through the office of a Regional Superintendent of Schools and accompanied by a $30 nonrefundable fee made payable to the State Teacher Certification Board.

2) Applicants qualifying for an endorsement shall receive a duplicate of their original certificate with the endorsement and date of the endorsement affixed.

3) Deficiency statements shall be issued when an applicant does not qualify for the requested endorsements. Applicants may remove their
deficiencies and qualify for endorsements on their original fee, provided that they qualify within one year after the date of the deficiency statement. Subsequent requests for the same endorsement(s) shall be accompanied with another fee.

f) An individual who chooses to “split” a special or special preschool – age 21 certificate and receive both an elementary and a secondary certificate instead, as provided in Section 21-4 of the School Code [105 ILCS 5/21-4] and Appendix C to this Part, may qualify for endorsement in “self-contained general education” on the elementary certificate by presenting evidence of having completed the coursework described in 23 Ill. Adm. Code 1.710 (Minimum Requirements for Elementary Teachers). Such an individual shall also be required to pass the subject matter knowledge test for elementary education and, if he or she has not already passed the test of basic skills and received a certificate based on it, that test as well.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

SUBPART E: REQUIREMENTS FOR THE CERTIFICATION OF ADMINISTRATIVE AND SUPERVISORY POSITIONS

Section 25.311 Administrative Certificate

Except as provided in Section 21-5d of the School Code [105 ILCS 5/21-5d], the Administrative certificate requires:

a) a master’s degree awarded by a regionally accredited institution of higher learning; and

b) completion of a program approved for one of the endorsements specified in Sections 25.322 through 25.355 of this Part at a recognized Illinois teacher education institution and recommendation by that institution; or satisfaction of the conditions specified in Section 25.425 of this Part; and

c) passage of the relevant test of subject matter knowledge as specified in Section 25.710 of this Part.
Section 25.400 Registration of Certificates; Fees

Section 21-16 of the School Code [105 ILCS 5/21-16] requires the registration of an individual’s teaching certificate(s) and establishes the amount of the registration fee to be paid for each type of certificate. Registration fees and requirements applicable in specified situations shall be as set forth in this Section.

a) Any fee paid to register a certificate for a given year shall cover the registration of all other certificates held by the same individual. An individual shall be required to register all certificates held but shall pay only one registration fee for any year.

b) An individual is required to register his or her certificate in each region where he or she teaches but, except as provided in Section 21-9 of the School Code [105 ILCS 5/21-9], is required to pay a registration fee in only one region. Therefore, an individual who moves from one region to another after paying a registration fee for a particular period of time:

1) shall be required to register his or her certificate(s) in the new region, but

2) shall not be required to pay any additional registration fee except as provided in subsection (c) of this Section.

c) Under Section 21-9 of the School Code, a holder of a substitute certificate is required to pay a registration fee in each region where the certificate is used. Therefore, a holder of such a certificate who moves from one region to another after paying a registration fee for a particular period of time:

1) shall be required to register his or her certificate(s) in the new region, and
2) shall be required to pay a registration fee for the remaining years of the substitute certificate’s validity.

d) When a registration fee is paid, the amount due shall be the amount required to register the certificate for its entire period of validity, except that a life certificate may be registered for a maximum of five years (see Section 21-16 of the School Code).

e) Except as provided in subsection (f) of this Section, an individual who receives and registers one or more additional certificates after paying a registration fee for a particular period of time shall not be required to pay an additional registration fee until the period covered by the original fee has elapsed. That is, no registration fee shall be charged for a new certificate as long as the current registration period of another certificate covers a portion of the new certificate’s registration period.

f) An individual who receives a standard certificate after paying a registration fee covering four years of teaching on an initial certificate without “using” all four of those years (e.g., an individual from another state who came to Illinois already having accumulated some teaching experience) shall be required to pay the registration fee for the new standard certificate’s five-year period of validity, less “credit” equaling the amount paid for the unused years for which the initial certificate was registered.

pursuant to Section 25.450 of this Part, a certificate that has lapsed may be reinstated by payment of all accumulated registration fees. The amount due for each year shall be the fee that was in effect at that time, rather than the annual amount applicable at the time when the fees are paid.

h) The amount of the fee that was in effect for any given year shall remain in effect for that year, regardless of when the fee is paid.

i) The other provisions of this Section notwithstanding, no fee paid in connection with the registration of one
or more certificates shall have the effect of extending the period of validity of any other certificate that is subject to additional renewal requirements that have not been met.

(Source: Added at 25 Ill. Reg. ____ , effective ____________ )

Section 25.475 Certificates and Permits No Longer Issued (Repealed)

The State Teacher Certification Board ceases issuing Standard Special Certificates for Guidance Personnel and School Social Workers. The Department of Specialized Educational Services will cease granting permits to School Psychologists.

(Source: Repealed at 25 Ill. Reg. ____ , effective ____________ )

Section 25.490 Rules for Certification of Persons Who Have Been Convicted of a Crime

a) Each case must be reviewed separately. The type of offense involved will affect the character decision; obviously some offenses (and felonies) are of a more serious nature than others.

b) The purpose of criminal penalties must be considered. It is the overwhelming view of experts in the various professions of the law that the purpose of criminal penalties is not only to punish, but to rehabilitate the individual. To automatically deny a person a privilege enjoyed by others is to tell that person that he will never be looked upon as being rehabilitated and that the stigma of his/her offense will forever be attached to him to prevent him from becoming an accepted and useful member of society. Such a drastic decision should not be taken lightly. It certainly should never be an automatic decision which does not give a person the opportunity to prove that he has overcome a defect in his/her past record.

c) Therefore, in handling applications where there has been a criminal conviction on the part of the applicant, the State Teacher Certification Board will:
1) not automatically reject an applicant with a criminal conviction record;

2) take into consideration the gravity of the offense, i.e. misdemeanor, felony, infamous crime together with the circumstances under which it occurred, i.e. background and age of the person at the time of the offense;

3) allow the applicant to provide evidence of good character and rehabilitation;

4) render a decision as to good character by weighing the evidence of bad character (the criminal conviction) against that of good character and rehabilitation; and will

5) require a waiting period of one year from the time the sentence or probation period for the criminal offense ends before an application for certification will be considered. This will allow adequate time for determining rehabilitation on the part of the applicant.

d) For purposes of this Section, an individual’s “sentence” shall include any probationary period imposed either alone or in combination with a period of incarceration.

(Source: Amended at 25 Ill. Reg. ____ , effective __________

SUBPART I: ILLINOIS CERTIFICATION TESTING SYSTEM

Section 25.710 Definitions

For the purposes of this Subpart, the following definitions apply:

"Passing raw score" is the minimum number of items which must be answered correctly on a given test.

"Passing score" is the minimum scaled score a person must obtain in order to pass a test.
"Rescoring" means the process of reviewing an examinee's answers and the scores assigned to them to confirm that a test score reported to an examinee is the score earned by him or her.

"Retake" is the opportunity for a person who has taken a test of the Illinois Certification Testing System at one test administration to take the test in the same area as given at subsequent administrations.

"Scaled score" is the person's test score after the mathematical transformation of the number of test items the person answered correctly to a scale of numbers on which the minimum score (0), the maximum score (100), and the passing score (70) are set.

"Subarea score" is the scaled score for the subset of test items on a subject matter test which measures specific content, and the "subarea score" is the scaled score for each subset of test items on the basic skills test which measures specific content in reading, writing, grammar, and mathematics.

"Test" or "Tests" refers to the test of basic skills, the language proficiency tests, and the tests of subject matter knowledge for the Illinois Certification Testing System. These tests are:

- Agriculture
- Art (K-12)
- Art (6-12)
- Basic Skills
  - Grammar
  - Mathematics
  - Reading
  - Writing
- Biological Science
- Blind and Partially Sighted
- Business/Marketing/Management
- Chemistry
- Chief School Business Official
- Computer Science
- Dance
- Deaf and Hard of Hearing
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Early Childhood
Educable Mentally Handicapped
Elementary
English
English as a Second Language
English Language Proficiency
French
General Administrative
General Science
General Supervisory
German
Guidance
Health
Health Occupations
Hebrew
History
Family and Consumer Sciences
Industrial Technology Education
Italian
Latin
Learning Disabilities
Mathematics
Media
Music (K-12)
Music (6-12)
Physical Education (K-12)
Physical Education (6-12)
Physically Handicapped
Physical Science
Physics
Reading
Russian
School Nurse
School Psychology
School Social Work
Social/Emotional Disorders
Social Science
Spanish
Speech
Speech and Language Impaired
Superintendent
Theatre Arts
Trainable Mentally Handicapped
Transitional Bilingual Education
Arabic
"Test items" are specific questions asked on a test that require a person either to select the correct response from those alternative responses provided or to produce a written response.

"Test objective" is a statement of the behavior or performance measured by test items.

(Source: Amended at 25 Ill. Reg. ____ , effective __________ )

Section 25.715 Test Validation

The State Board of Education will validate all tests as part of the Illinois Certification Testing System, using reviews of test objectives and test items by committees of Illinois educators and a survey of Illinois educators to determine the relationships of these objectives to the knowledge required by entry-level Illinois educators in order to perform their jobs. All validation procedures will conform to the accepted professional standards promulgated by the National Council on Measurement in Education, the American Educational Research Association, and the American Psychological Association, as presented in the "Standards for Educational and Psychological Testing" (1985 1999) published by the American Psychological Educational Research Association, 1230 17th Street, N.W., Washington, D.C. 20036. No later amendments to these standards are incorporated by this rule.

(Source: Amended at 25 Ill. Reg. ____ , effective __________ )
Section 25.717 Test Equivalence

a) The State Board of Education will implement the following procedures to maintain uniformity in the difficulty level of each form of the basic skills test, each language proficiency test, and each subject matter knowledge test from test-to-test and from year-to-year. These procedures will conform to the accepted professional standards for test score comparability and equating promulgated by the National Council on Measurement in Education, the American Educational Research Association, and the American Psychological Association as presented in the "Standards for Educational and Psychological Testing" (1985 1999) published by the American Psychological Educational Research Association, 1230 17th Street, N.W., Washington, D.C. 20036. No later amendments to these standards are incorporated by this rule.

b) To achieve uniformity of test form difficulty, all test content advisory committees (see Section 25.715) shall be given identical orientation and training sessions throughout each step in test development and in standard setting. As a further measure to maintain test equivalence, when a new test form is produced, new items shall be matched to the items they are replacing in terms of average item difficulty statistics. Following the administration of a new test form, test scores for new test forms shall be made comparable in difficulty with the test scores on the previous test form by statistical test equating. The method to be used is set forth in Appendix A.

(Source: Amended at 25 Ill. Reg. _____, effective __________)

Section 25.720 Applicability of Testing Requirement

a) Beginning July 1, 1999, each person seeking a school service personnel or administrative certificate or an initial early childhood, elementary, secondary, or special certificate must pass the Illinois Certification Testing System's test of basic skills and a test of subject matter knowledge. Beginning July 1,
2003, each person seeking an initial early childhood, elementary, secondary, or special certificate shall also be required to pass the applicable test of the common core of teaching knowledge, which shall be based upon the standards set forth in “Standards for All Illinois Teachers” (23 Ill. Adm. Code 24). An individual seeking a standard certificate shall be required to pass the test of basic skills, the test of subject matter knowledge, or (beginning July 1, 2003) the applicable test of the common core of teaching knowledge only if:

1) he or she has not already passed that examination; or

2) he or she has passed that examination but the score is more than five years old and no certificate has been issued on the basis of that score.

b) The required test of subject matter knowledge is that test which corresponds to the individual's major field of study in a teacher education program in the State of Illinois approved pursuant to Subpart C of this Part.

c) Persons who are graduates of colleges or universities outside the State of Illinois and who are seeking an Illinois certificate must take the test of basic skills and the subject matter knowledge test which most corresponds to the Illinois field for which application for certification is made or endorsement sought. For example, someone seeking to teach whose major field of study is urban studies would, in addition to the basic skills test, also take the subject matter knowledge test in the social sciences.

d) It is the individual's responsibility to take the appropriate subject matter tests. Upon request, the State Board of Education shall assist individuals in identifying appropriate tests.

e) Beginning July 1, 2003, an individual seeking a standard certificate shall be required to pass the standard examination referred to in Section 25.11(d) of this Part unless he or she holds an Illinois standard
Section 25.725  Applicability of Scores

a) Each person seeking certification in Illinois must pass the test of basic skills.

b) Each person seeking certification must pass the appropriate test of subject matter knowledge, as set forth in Section 25.720(b) and (c) of this Part, for each certificate sought.

c) Except as provided in subsection (d) of this Section, except for each person seeking his or her first Illinois certificate, neither the scores on the subareas of the basic skills test nor the score on the subject matter test may be more than five years old at the time application is made. The five-year period shall be calculated from the date the test was taken and passed to the date of receipt of the application by the State Board of Education. Scores more than five years old will not be accepted as part of an application.

d) A person who has passed the test of basic skills as a condition of admittance to an Illinois teacher education program approved pursuant to Subpart C of this Part shall not be required to retake that test.

e) A person who has passed the basic skills test and has been issued a certificate on the basis of the test shall not be required to retake the basic skills test when seeking any subsequent certificate.

f) For persons seeking subsequent certificates, the subject matter test score upon which each application is based shall be no more than five years old, such five-year period to be calculated from the date the test was taken and passed to the date of receipt of the application by the State Board of Education. Scores
more than five years old will not be accepted as part of an application.

g) Any person may retake any test during any subsequent, regularly scheduled administration of that test, subject only to registration in accordance with the provisions of this Subpart.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.728 Use of Basic Skills Test at Time of Entry into Teacher Education Results by Institutions of Higher Education

a) An institution may use the Illinois Certification Testing System's test of basic skills to satisfy the requirement of Section 21-2b of the School Code [105 ILCS 5/21-2b]--Teacher Education Program Entrance. If an institution chooses to use the basic skills test for that purpose, it shall abide by all the rules governing the Illinois Certification Testing System set forth in this Subpart, including, but not limited to, passing score, registration, and fees; and shall make no requirement for the use or administration of this test beyond those set forth in this Subpart.

b) An institution shall not use the basic skills test nor any other test of the Illinois Certification Testing System for any other purpose, including, but not limited to, admission to student teaching and completion of the program.

An institution may use an Illinois Certification Testing System subject matter test as a requirement for completion of a teacher education program approved pursuant to Subpart C of this Part or for candidates' progression among the components of a program.

1) If an institution chooses to use a subject matter test for any such purpose, it shall abide by all the rules governing the Illinois Certification Testing System set forth in this Subpart, including, but not limited to, passing score, registration, and fees; and shall make no
requirement for the use or administration of this test beyond those set forth in this Subpart.

2) Further, an institution that chooses to use a subject matter test for any such purpose shall assume the responsibility for informing its students of all requirements related to taking the test and for providing its students with registration materials and any other needed information in a timely manner. Neither the State Board of Education nor its testing contractor shall assume responsibility for any candidate’s inability to progress through or complete an approved program due to an institution’s discretionary use of a certification test.

Source: Amended at 25 Ill. Reg. _____, effective __________

Section 25.730 Registration

Registration materials and information about the tests will be available from the State Board of Education, 100 North First Street, Springfield, Illinois 62777-0001.

a) An individual's registration form must be either received by the testing contractor chosen by the State Board of Education on or before the registration deadline or must be postmarked by the United States Postal Service on or before the registration deadline and received by the State Board of Education testing contractor by the late registration deadline as specified in Section 25.732 of this Part. An individual's registration form must include the following:

1) Registrant's name, both home address and address while at school, both daytime and evening telephone numbers, Social Security number, date of birth, sex, gender, and ethnicity, and certification status;
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2) Name and identification number of test(s);

3) Test date and first and second test site identification numbers;

4) Name of Illinois teacher preparation institution attended, if applicable, and student status within said institution;

5) An assurance that the registrant will abide by all the conditions of testing set forth in Section 25.750 of this Part;

6) An assurance that the registrant has not had and will not seek access to any secure test materials prior to the test date; and

7) The registrant's signature, which shall certify signify that the facts and assurances presented are true to the best of the registrant's knowledge and belief that the registrant agrees to abide by the testing conditions.

b) The State Board of Education testing contractor will acknowledge receipt of registration forms within four weeks of their receipt.

c) An individual may amend or cancel his or her registration by submitting a properly completed change of registration form to the State Board of Education testing contractor.

The change of registration form must be either received by the State Board of Education testing contractor on or before the registration deadline or must be postmarked by the United States Postal Service on or before the registration deadline and received by the State Board of Education testing contractor by the late registration deadline as specified in Section 25.732 of this Part. Changes that may be made by an individual to his or her registration are:

1) changing the test site or test date;

2) adding a test or tests; and
3) deleting a test or tests.

d) All requests for changes to a registration, except for deletion of a test or tests, must be accompanied by payment of the appropriate fee as set forth in Section 25.780 of this Part.

e) An individual who cancels her or his registration in accordance with this Section, including meeting the specified deadline, will receive a partial refund as set forth in Section 25.780 of this Part. An individual who cancels his or her registration other than in strict accordance with this Section, or who is absent from the test administration, will receive no refund or credit of any kind.

f) The registration deadline for each test administration will be six calendar weeks prior to the test administration date.

g) The State Board of Education may issue a fee credit to an individual who is absent from a test administration for which he or she was registered because of a medical emergency or death provided that:

1) a written request is received by the State Board of Education no later than six months from the date of the missed test administration, and

2) a written statement from a member of the medical profession or funeral home documenting the reason for the absence accompanies the request.

(Source: Amended at 25 Ill. Reg. ____, effective __________)

Section 25.732 Late Registration

Late registration for individuals not meeting the deadlines established in Section 25.730 of this Part will be permitted.

a) An individual's late registration form must be received by the State Board of Education testing contractor no later than the close of business three weeks before the
date of test administration and must include the information specified in Section 25.730(a) of this Part.

b) The State Board of Education testing contractor will acknowledge receipt of late registration forms within two weeks of their receipt.

c) All requests for a late registration must be accompanied by payment of the appropriate fee as set forth in Section 25.780 of this Part.

d) The late registration fee will be waived for examinees who failed the examination at its most recent administration but whose score reports were not released before the next regular registration deadline.

e) Late registration requests for the accommodation of persons with special needs as specified in Section 25.740 of this Part or a special test date as specified in Section 25.745 of this Part will be honored by the State Board of Education testing contractor only if space, staff, and time constraints allow.

f) An individual may amend or cancel his or her registration or late registration after the registration deadline but on or before the late registration deadline by submitting a properly completed late change of registration form to the State Board of Education. The late change of registration form must be received by the State Board of Education testing contractor by the late registration deadline. Changes that may be made by an individual to his or her registration or late registration are:

1) changing the test site or test date;

2) adding a test or tests; and

3) deleting a test or tests.

g) All requests for changes to a late registration, except for deleting of a test or tests, must be accompanied by
the appropriate fee for a change in registration as set forth in Section 25.780 of this Part.

h) All requests for a change to a regular registration received by the State Board of Education between the registration and late registration deadlines must be accompanied by the appropriate fee for a change in registration and for a late registration as set forth in Section 25.780 of this Part.

i) The late registration deadline for each test administration will be three calendar weeks prior to the test administration date.

(Source: Amended at 25 Ill. Reg. _____, effective ______________)

Section 25.733 Emergency Registration

A limited number of emergency registrations per test administration will be allowed on a space-available basis.

a) Emergency registration will be offered at a limited number of test sites throughout the state, as identified in the current year “Illinois Certification Testing System Registration Bulletin.”

b) Emergency registrations will be accepted up until the close of business on the Tuesday before the Saturday test date.

c) All requests for emergency registration must be made by telephone to the testing company identified in the “Illinois Certification Testing System Registration Bulletin.” Fees will be payable by credit card only by Visa or Master Card as specified in Section 25.780(i) of this Part.

d) All individuals registering by emergency registration must complete, prior to testing, a registration form and sign an assurance that they will abide by all the conditions set forth in Section 25.750 of this Part. Registration forms and assurance statements will be available at the test sites on the day of the test.
Section 25.735  Frequency and Location of Examination

a) The tests of basic skills and subject matter knowledge Tests will be administered no fewer than three times a year and at no fewer than six sites each time at locations throughout the state. The English proficiency test and the language proficiency test in Spanish will be administered four times per year at one site in the Chicago area. Language proficiency tests in target languages other than Spanish will be administered twice per year at one site in the Chicago area. Specific tests may be administered at such additional times and locations as the State Board of Education deems advisable.

b) Registration deadlines and procedures may vary from those stated in Section 25.730 of this Part when testing is conducted outside the fixed schedule set forth in subsection (a) of this Section.

c) All test sites will be accessible to persons with disabilities.

Section 25.740  Accommodation of Persons with Special Needs

a) Persons with special needs include those with visual, physical, or other disabilities who would not be able to take the required test(s) under standard conditions. The State Board of Education will honor each request for special accommodations from such a person, provided the request is:

1) submitted on a form supplied by the State Board of Education and received on or before the regular registration deadline; and

2) accompanied by a signed statement from a medical or human services professional licensed in this or any other state, such as but not limited to a
physician, psychiatrist or psychologist, describing the handicapping condition and specifying the exact nature of the needed accommodations.

b) The State Board of Education testing contractor will notify each person requesting special accommodations of the disposition of such request no later than two weeks prior to the test date.

c) Special test administration procedures may include, but will not be limited to:

1) testing arrangements for visually handicapped persons, such as:
   
   A) a special examiner to read the test and/or fill in the answer sheet; and/or
   
   B) permission to circle answers directly in the test booklet; and/or
   
   C) permission to use magnifying devices; and/or
   
   D) the use of either a large print or Braille version of the test;

2) testing arrangements for hearing-impaired persons, such as:
   
   A) providing written instructions for administering the tests; and/or
   
   B) providing a sign language interpreter for any audio-taped material or the testing instructions; and

3) arrangements for persons with other disabilities, such as special seating or use of assistive devices (i.e., page turners, communication boards).

d) Special test administration procedures for persons for whom English is not the first language shall be limited to the allotment of extra time.
Section 25.750 Conditions of Testing

a) On the day of the test, each person shall present the admission ticket received following test registration and two pieces of positive identification, one of which shall include a photograph taken within the last four (4) years. Positive identification includes, but is not limited to, a driver's license, student identification card, Illinois identification card, passport, employee identification card, Social Security card, birth certificate, or selective service registration card. Any person lacking sufficient identification will be required to sign a declaration of identity statement. Any person lacking sufficient identification and refusing to sign a declaration of identity statement will be refused admission.

b) Persons arriving more than 30 minutes after a test administration has begun will be refused admission. Persons arriving within 30 minutes after a test administration has begun will be required to sign an acknowledgment of late arrival specifying that no additional time will be allotted beyond that already given to the other examinees for the session.

c) No refund of fees will be made to any person refused admission under subsection (a) or (b) of this Section.

d) Each person admitted to a testing site shall abide by the instructions of the proctors administering the test in all matters relating to the test, including but not limited to seating arrangements and security measures. Each person authorizes the proctors to serve as his or her agents in maintaining a secure test administration.

e) Each person beginning a test shall take every section of that test. The score of a person not completing all sections of a test will be reported as set forth in Sections 25.765 and 25.775 of this Part, unless such person requests voiding of that score as provided in Section 25.755 of this Part.
f) No refund will be made to any person requesting that his or her score be voided, nor will credit be given toward the fee for any future test.

g) No person may:

1) use written notes during a test;

2) make notes or copies of the contents of a test booklet;

3) use scratch paper;

4) use any mechanical device, except as expressly permitted in the registration materials (i.e., use of a nonprogrammable, solar or battery-powered calculator during the chemistry, mathematics, and physics subject matter tests);

5) communicate in any way with other examinees or any person other than the proctors during a test session;

6) remove any test materials from the testing site;

7) engage in behavior that disrupts or gives unfair advantage or disadvantage to other examinees;

8) fail to sign the document(s) on which he or she is directed to record his or her answers; or

9) fail to follow the oral or written instructions or directions of the proctors dealing with the administration of the test.

h) Unless the person notes an objection in the space provided on the registration form, any person taking a test agrees that liability for test administration activities, including but not limited to the adequacy and accuracy of test materials and test conditions, and the accuracy of registration and administrative processes and score reports, will be limited to score correction or the retaking of the test at no additional fee, and waives his or her rights to all further claims.
arising out of any acts or omissions of the State Board of Education or the contractor for the test administration.

An individual who wishes to object to any of the testing conditions or procedures set forth in this Section shall notify the testing contractor in writing of the basis for this objection no later than six weeks prior to the test administration date. An individual who wishes to object shall not register using the late or emergency registration procedures described in Sections 25.732 and 25.733 of this Part.

1) The testing contractor shall inform the registrant as to whether his or her objection will be honored.

2) If an individual’s objection is not honored, the testing contractor shall inform the individual that he or she will not be registered for the test administration.

3) An individual who objects to a condition of testing after using late or emergency registration procedures may be prohibited from taking the test, or his or her score may be voided.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.755 Voiding of Scores

a) A person shall have the right to void his/her test score(s). Such a request must be submitted in writing and received by the State Board of Education within seven calendar days after the date of the test.

b) A person's score(s) will be voided by the State Board of Education due to violation by the person of any of the conditions of testing enumerated in Section 25.750(d), (e), and (g) of this Part.

c) The Illinois State Board of Education will also void any affected test score if:
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1) any person taking the test engages in any form of misconduct, including but not limited to the actions listed in Section 25.750(g), having the purpose or effect of:

A) giving any person taking the test an unfair advantage over other examinees,

B) affecting, either positively or negatively, the performance of any person taking the test, or

C) representing the performance of the named registered examinee by the performance of another person;

2) there is any testing irregularity that calls into question:

A) the accuracy of the test scores as measures of the actual performances of the examinees, or

B) the validity of the test scores as measures of the performances of the examinees in light of the conditions and circumstances under which the test was administered.

d) The State Board of Education shall notify the person of such action within three six weeks after the test date. This shall not limit such person's right to take the test(s) at a subsequent administration. If any person's test materials reveal irregularities that warrant further investigation, the State Board shall forward those materials to the appropriate law enforcement authority and shall notify the affected person(s) within ten days after taking such action.

e) No refund will be given to any person whose score is voided.

f) If a score is voided for any reason, it will not be reported or entered on any records. All records of the person's test responses, including but not limited to answer sheets and electronic media records, will be
destroyed and will be irretrievable. Voiding of an individual’s score shall not limit his or her right to retake the test. However, in some instances scores are voided for reasons that render individuals ineligible for certification in Illinois, regardless of any future testing.

(Source: Amended at 25 Ill. Reg. _____, effective __________)

Section 25.760 Passing Score

a) The passing raw score will be established for each test by the State Board of Education, in consultation with the State Teacher Certification Board, based upon the professional judgments and recommendations of committees of Illinois educators about the acceptable, minimal level of performance for entry-level educators in Illinois classrooms.

b) The raw score for each test of subject matter knowledge, for each language proficiency test, and for each subarea of the test of basic skills shall be transformed to a scaled score ranging from 0 to 100, with 70 established as the passing score. The passing raw score shall always be equal to a scaled score of 70. The following formula shall be used to transform raw scores to scaled scores, where MAX means the maximum raw score, CUT means the passing raw score and X means the number of items correct:

1) If X is greater than or equal to CUT, then the scaled score is \(70 + 30 \frac{(X - CUT)}{(MAX - CUT)}\).

2) If X is less than CUT, then the scaled score is \(70X/CUT\).

c) Scaled scores are rounded to the nearest integer except between 69 and 70. To ensure that a score just below passing is not equated with a scaled score of 70, scaled scores between 69 and 70 will be considered 69.

d) In order to pass the basic skills test, a person must receive a passing score on each of the subarea tests during a single test administration. A person failing
to pass any one of the subarea tests shall be required to retake all four subarea tests.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.765 Individual Test Score Reports

a) The State Board of Education will report each individual's test score(s) only to:

1) the individual candidate earning such score(s); and

2) the Illinois teacher education institution the candidate either attended by the person, unless the person specifically directs otherwise on the registration form or seeks to attend.

b) The score report sent to each individual by the State Board of Education will:

1) indicate the test date and whether or not the person has passed the test; and

2) report the person's total score and subarea scores as scaled scores; and

3) include, for persons not passing a test, information about the next scheduled administration of the test and about applying to retake it.

c) No test scores will be released via facsimile or over the telephone.

d) A person shall have the right to request additional copies of his or her score report, subject to payment of a fee as set forth in Section 25.780 of this Part.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

Section 25.770 Rescoring Re-scoring
a) A person shall have the right to request **re-scoring** of a test of subject matter knowledge, provided such a request is submitted in writing and received by the State Board of Education within ten weeks of after the test administration date and is accompanied by payment of the applicable fee as set forth in Section 25.780 of this Part. A person shall also have the right to request re-scoring of a language proficiency test. However, no re-scoring service shall be available for the constructed-response portions of a language proficiency test; re-scoring on such a test shall be limited to the multiple-choice items only.

b) In the case of any discrepancy discerned as a result of **re-scoring**, the State Board of Education will correct its records and inform all parties to whom the test score was reported as to the person's score.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

**Section 25.775 Institution Test Score Reports**

After each test administration, a report will be provided to each Illinois teacher preparation institution having one or more students or graduates taking the test(s). This report will include:

a) aggregate information on pass/fail status, total scores, and subarea scores for all examinees from the institution, and for the state as a whole for each test;

b) aggregate information on pass/fail status, total scores, and subarea scores by gender and race, for all examinees from the institution and for the state as a whole, for each test.

(Source: Amended at 25 Ill. Reg. _____, effective ____________)

**Section 25.780 Fees**
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a) Each registration form shall be accompanied by payment of a fee in the amount of $44 per test to be taken.

b) Each request for rescoring of a test shall be accompanied by payment of a fee in the amount of $25 which shall be refunded if the original scoring is found to be in error.

c) Each request for an additional individual score report shall be accompanied by payment of a fee in the amount of $10.

d) Each change of registration form or change of late registration form requesting a change in the test(s), test date or test site for which the individual is scheduled shall be accompanied by payment of a fee in the amount of $15.

e) Each change of registration form or change of late registration add-on form requesting to add a test or tests to an individual's registration shall be accompanied by payment of a fee in the amount of $44 per test to be added.

f) An individual who cancels his or her registration in accordance with Section 25.730 of this Part shall receive a refund in the amount of $22 per test for which he or she registered.

g) Each late registration form shall be accompanied by payment of a fee of $30 in addition to the payment of the fee for each test to be taken as specified in this Section.

h) A fee of $20 shall be charged for any test payment that does not clear.

i) Only cashiers' checks and money orders will be accepted for payment of fees.

j) Payment of fees for emergency registration must be made by credit card Visa or Master Card only, as identified in the current year “Illinois Certification Testing System Registration Bulletin.”
1) A fee of $100, in addition to the fee for each test to be taken as specified in subsection (a) of this Section, will be charged for each emergency registration.

2) No refund or credit of any kind shall be made to any person who registers by emergency registration.

(Source: Amended at 25 Ill. Reg. _____, effective __________)

Section 25. Appendix B  Certificates Available Effective February 15, 2000

Early Childhood

Provisional Alternative Early Childhood Certificate  
Standard Alternative Early Childhood Certificate  
(For Cities of 500,000 or More)  
Provisional Early Childhood Certificate  
Initial Early Childhood Certificate  
Initial Alternative Early Childhood Certificate  
Standard Early Childhood Certificate  
Master Early Childhood Certificate  
Initial Special Preschool - Age 21 Certificate  
Standard Special Preschool - Age 21 Certificate

Elementary

Provisional Alternative Elementary Certificate  
Standard Alternative Elementary Certificate  
(For Cities of 500,000 or More)  
Provisional Elementary Certificate  
Initial Elementary Certificate  
Initial Alternative Elementary Certificate  
Standard Elementary Certificate  
Master Elementary Certificate

Secondary

Provisional Alternative Secondary Certificate  
Standard Alternative Secondary Certificate  
(For Cities of 500,000 or More)  
Initial Math-Science Certificate 9-12
STATE BOARD OF EDUCATION

NOTICE OF ADOPTED AMENDMENTS

Provisional Secondary Certificate
Initial Secondary Certificate
Initial Alternative Secondary Certificate
Standard Secondary Certificate
Master Secondary Certificate

Special

Standard Alternative Special Certificate
(For Cities of 500,000 or More)
Provisional Special Certificate
Initial Special K-12 Certificate
Initial Alternative Special K-12 Certificate
Initial Special Preschool - Age 21 Certificate
Standard Special K-12 Certificate
Standard Special Preschool - Age 21 Certificate
Master Special K-12 Certificate

School Service Personnel

Provisional School Service Personnel Certificate
School Service Personnel Certificate

Administrative

Provisional Alternative Administrative Certificate
Administrative Certificate
(Excluding Acting as Principal/Assistant Principal)
Provisional Administrative Certificate
Administrative Certificate

Other

Substitute Certificate
General Certificate
Part-Time Provisional Certificate
Temporary Provisional Vocational Certificate
Provisional Vocational Certificate
Transitional Bilingual Certificate
Resident Teacher Certificate

(Source: Amended at 25 Ill. Reg. ____ , effective __________)