NOTE: Staff presentations and detailed Board discussion take place during Committee meetings prior to the State Board taking action in the plenary session.

**Wednesday, September 21, 2005**

*Public Conference Call Access Number for Wednesday meetings:*
  1-866-297-6391 *(listen only); Confirmation # 1 2 7 0 4 8 3 8*

10:00 – 12:30  Education Policy Planning Committee  
Board Room, 4th Floor

12:30 p.m.  Lunch Break  
Board Room, 4th Floor

1:30 p.m.  Finance & Audit Committee  
4th Floor Conference Room

* 3:00 p.m.  Break *(15 minutes)*

* 3:15 p.m.  Governmental Relations Committee  
4th Floor Conference Room

* 4:30 p.m.  Ad Hoc Rules Committee of the Whole  
4th Floor Conference Room

**Thursday, September 22, 2005**

*Public Conference Call Access Number for Thursday meetings:*
  1-866-297-6391 *(listen only); Confirmation # 1 2 7 0 4 8 3 9*

8:00 a.m.  Board Operations Committee  
4th Floor Conference Room

** 9:30 a.m.  ISBE Plenary Session  
Board Room, 4th Floor

* The meeting will begin at the conclusion of the previous session.

** Chairman Ruiz will call for a break in the Board meeting on Thursday at which time the Board will recess for lunch. Following lunch, the Board will reconvene the plenary session to adopt a motion to go into Closed Session.

All State Board of Education meetings listed on this agenda will be accessible to persons with disabilities. Persons planning to attend who need special accommodations should contact the Board office no later than the date prior to the meeting. Contact the Superintendent's office at the State Board of Education, Phone: 217-782-2221; TTY/TDD: 217-782-1900; Fax: 217-785-3972
Plenary Business Meeting

A. Roll Call/Pledge of Allegiance

B. Resolutions & Recognition
   1. Richard Lessen, 2005-2006 National Rural Teacher of the Year
   2. Board Recognition Resolutions

C. Public Participation

D. Approval of Minutes
   1. June 16, 2005  *(pp. 4-16)*
   3. August 11, 2005 *(pp. 19-27)*
   4. August 31, 2005 *(pp. 28-30)*

E. Announcements and Reports
   1. Superintendent’s Announcements
   2. Chairman’s Report
   3. Committee Reports
   4. Members’ Reports

F. Superintendent’s Report
   * Consent Agenda
      All action consideration items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

Action Considerations

*1. Rules for Initial Review
   a) Part 25 (Certification) *(pp. 31-42)*
   b) Part 60 (New) (Grow Your Own Teacher Education Initiative) *(pp. 43-56)*
   c) Part 201, Repeal (Disadvantaged Students Funds Plan – Districts Between 1,000 and 50,000 ADA) *(pp. 57-62)*
   d) Part 202, Repeal (Disadvantaged Students Funds Plan – Districts Over 50,000 ADA) *(pp. 63-77)*
   e) Part 203 (New) (Disadvantaged Students Funds Plan) *(pp. 78-85)*

*2. Rules for Adoption
   a) Part 1 (Public Schools Evaluation, Recognition and Supervision) *(pp. 86-143)*
   b) Part 260 (Reading Improvement Program) *(pp. 144-155)*
   c) Part 675 (Providers of Supplemental Educational Services) *(pp.156-191)*
3. Approval of Professional Education Preparation Programs *(pp. 192-194)*
   a. Southern Illinois University Carbondale - English as a New Language
   b. University of Illinois Urbana-Champaign - Learning Behavior Specialist II
      1) Curriculum Adaptation Specialist
      2) Behavior Intervention Specialist
      3) Multiple Disabilities Specialist
      4) Transition Specialist

4. Consideration of ISBE position of changes to NASBE Policies *(pp. 195-202)*

5. Consideration of ISBE position of changes to NASBE Bylaws *(pp. 203-218)*

6. Approval of Prairie State Achievement Examination system supplemental contract for the Writing component (Becky McCabe) *(pp. 219-221)*

7. Approval of Writing Component (Becky McCabe) *(pp. 222-224)*
   a. Illinois Standards Achievement Test (ISAT),
   b. Illinois Measure of Annual Growth in English (IMAGE),
   c. Illinois Alternate Assessment (IAA)


9. Determinations on Recommendations from the Appeals Advisory Committee *(pp. 228-232)*

10. Action Pursuant to Accountability Workbook *(pp. 233-277)*

11. Approval of Chicago’s Supplemental General State Aid Plan *(pp. 278-300)*


13. Approval of Fall Mandate Waiver Report and Authorization to submit to General Assembly *(pp. 336-388)*

14. Update the Approved List of Supplemental Educational Service Providers (as needed)

**Information Items**
3. SBE Fiscal & Administrative Monthly Reports *(pp. 399-420)*

G. Adjourn
Mr. Jesse Ruiz, Chairman, called the meeting to order at 9:30 a.m. Chairman Ruiz asked Jean Ladage to call the roll. A quorum was present. Dr. Randy Dunn, Interim State Superintendent of Education, was also in attendance.

The Board members, Dr. Dunn, and anyone who wished to join them faced the American flag and recited the Pledge of Allegiance.

Chairman Ruiz announced that the Board meeting was being audio-cast live over the Internet.

A. Call Meeting to Order/Roll Call

Members Present:
- Mr. Jesse Ruiz, Chairman
- Dr. Christopher Ward, Vice Chairman
- Dr. Vinni Hall, Secretary
- Dr. Andrea Brown (left at 11:45 due to death in family)
- Mr. Dean Clark
- Dr. David Fields
- Ms. Brenda Holmes
- Ms. Joyce Karon

Members Absent:
- Mr. Edward Geppert, Jr.

B. Resolutions & Recognition

Superintendent Dunn introduced Richard Lessen, the 2005-2006 Illinois Teacher of the Year. Mr. Lessen is an Agriculture teacher and 7th grade science teacher at Delavan schools. Rich has been with Delavan his entire teaching career, and is beginning his 29th year. He is well regarded across the State of Illinois and often consulted by other Agriculture teachers when they have questions.

According to Principal Andrew Brooks, Rich’s students excel in every competition that they compete in, and more often than not, they rank very high at the State and National levels. In fact, one of his students recently received a $320,000 scholarship to the Air Force Academy and another received an equivalent scholarship through the Marines and aspires to be an astronaut. Richard takes his job as a role model teacher very seriously.

In June of 2005, Rich Lessen was named the Illinois Rural Teacher of the Year by the Illinois Association of Small and Rural Schools.

In early August, Delavan Superintendent Mary Parker called State Superintendent Randy Dunn to inform us that Rich has been selected as the 2005-2006 National Rural Teacher of the Year by the National Rural Education Association. Rich will officially receive this recognition at the 97th Annual NREA Convention in Tucson, Arizona over November 7-9, 2005.

Dr. Dunn invited Richard Lessen to come up to the microphone and share his experiences with the State Board.

Chairman Ruiz presented Richard Lessen with following framed resolution:
RESOLUTION
HONORING RICHARD LESSEN

WHEREAS, RICHARD LESSEN was raised on a grain and livestock farm near Hartsburg, Illinois; and

WHEREAS, RICHARD earned a Bachelor’s of Science in Agricultural Education from Western Illinois University and has done Masters level work at Illinois State University, the University of Illinois and Western Illinois University; and

WHEREAS, RICHARD accepted an agriculture teaching position at Delavan High School in 1976 and has taught 28 years in the Delavan district in both the agriculture department and junior high science department; and

WHEREAS, RICHARD actively engages students in the areas of agricultural business management, agricultural mechanics, computer applications and agricultural science and leadership development through the FFA student organization; and

WHEREAS, RICHARD was instrumental in the development of the FFA Agriscience Fair program and has helped manage it at the State FFA Convention for several years with Delavan students winning both state and national honors; and

WHEREAS, RICHARD was selected as the 2005 Illinois Rural Teacher of the Year, making him eligible for consideration for the national award; and

WHEREAS, RICHARD was recently selected as the 2005-2006 National Rural Education Association (NREA) “National Rural Teacher of the Year” and is the first Illinois teacher to receive this recognition;

THEREFORE, BE IT RESOLVED that the Illinois State Board of Education and the State Superintendent of Education extend their gratitude to RICHARD LESSEN for his many years of dedicated service to the students of Illinois and wish him continued success in preparing young people for a bright future.

Signed on this 22nd day of September, 2005

Chairman Ruiz thanked Richard Lessen and congratulated him.

Mr. Lessen accepted the award on behalf of all the teachers and staff at Delavan High School. They all work together as a team and he does not do it alone. Richard stated that he is very proud to be a teacher at Delavan School District and Agriculture teacher for the State of Illinois. Mr. Lessen thanked the Board for their time and his award.

Chairman Ruiz recognized and thanked Delavan Superintendent Mary Parker, Delavan High School Principal Andrew Brooks and the Delavan School Board for all the support they give Rich and the Agriculture program in the community. The Chairman also thanked Mark Williams, Division Administrator for Career Development & Preparation and Ron Reische, ISBE’s Principal Education Consultant and State Director of Agricultural Education for the support they provide to agricultural education in Illinois.

Chairman Ruiz also noted that there are thirteen more resolutions to be given out to other outstanding individuals in the State of Illinois.
Dr. Chris Ward moved that the State Board of Education to accept the thirteen resolutions the Board Operations Committee recommends. The resolutions recognize students, teachers, administrators and board members for their outstanding work and contribution to education in Illinois. Dr. Vinni Hall seconded the motion and it passed with a unanimous voice vote. Dr. Ward noted that the resolutions were available on the back table to read and that they would be distributed to the recipients by the State Board member in their area of the state. The following received resolutions:

<table>
<thead>
<tr>
<th>Name</th>
<th>County</th>
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<tbody>
<tr>
<td>Anthony Contos</td>
<td>Will County</td>
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<td>Ann Brandon</td>
<td>Will County</td>
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<td>Arlene Albert</td>
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<td>Kindra Mason</td>
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<td>Aimee Eichelberger</td>
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<td>Robert Van Duyne</td>
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<td>William Welch</td>
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<td>Joe E. Griggs</td>
<td>Alexander County</td>
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<td>Casey Hawkins</td>
<td>Jackson County</td>
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<td>Carolyn Compardo</td>
<td>Sangamon County</td>
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<td>Diana Bassi</td>
<td>Morgan County</td>
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<td>Darlene Carroll</td>
<td>Peoria County</td>
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<tr>
<td>Faculty of Hoyleton Grade School</td>
<td>Washington County</td>
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C. Public Participation

Mary O’Brian representing Illinois State University spoke to the Board regarding her concerns with Part 25 Certification for Directors of Special Education. She understands the reason for change is supply and demand and the potential shortage of directors of Special Education. She commends the board for having a partnership with school districts and cooperatives to look at that issue. Ms. O’Brian encouraged the Board to consider some other alternatives or at least consider the concerns of moving away from a standards based program. Ms. O’Brian thanked the Board for giving her the opportunity to speak to them on this issue.

Dr. Vinni Hall commented that one of the issues is that we only have one state approved program and that is what exacerbates the shortage of leadership. Dr. Hall said that is not our intent to ignore these standards in any way, but we are not sure what else to do at this time.

Ms. O’Brian said she understands the concern and was wondering if there isn’t a compromise to allow an extended period of time for the transcript review.

Dr. Andrea Brown commented that as this situation changes this is an item we may have to come back to. Dr. Brown thanked her for her comments.

General Counsel Jonathan Furr commented that these rules are proposed for additional review and that we invite commentary during the rulemaking period to help us explore what other alternatives there might be.
Cynthia Woods representing Illinois Association of School Boards invited the Board to attend the Chicago Schools Tours to be held during the Joint Annual Conference on November 18, 2005.

| D. Approval of Minutes | Chairman Ruiz noted that the approval of minutes would be from meetings on June 16, July 27, August 11 and August 31, 2005.  
Mr. Dean Clark asked that the June 16 minutes (page 15) to be edited to reflect Chair Ruiz’s reason for abstaining from the vote on agenda item F11.  
Dr. Vinni Hall moved that the State Board of Education approve the minutes for the meetings on June 16 (as amended), as well as the minutes for July 27, August 11 and August 31, 2005. Mr. Dean Clark seconded the motion and the motion passed with a unanimous voice vote. |
|---|---|
| E. Announcements and Reports | Superintendent Dunn commented that he and the members of the State Board have passed the one-year mark of being at the Illinois State Board of Education. Dr. Dunn reflected on their joint accomplishments. Together, the Board and agency staff have worked toward the Governor’s call for Higher Standards-Better Schools proposal, provided more access to early childhood education, provided access to high-quality preschool regardless of immigration status, and started a Latino outreach campaign with the help of Chairman Ruiz. Superintendent Dunn went on to say that we have established accountability measures, reformed to eliminate the certification backlog and we continue to work to keep it under control. We have ensured correct report cards. Rules reduction and Less Red Tape have helped us take several pages out of the rules. We have created the Illinois School Purchasing Network, expanded meal subsidies to 40,000 more children in partnership with Department of Human Services, and we have seen the opening of the Venice Charter School. Dr. Dunn congratulated the Board and staff for the work that has been done in one year.  
Superintendent Dunn also gave a brief update on Hurricane Katrina. Hurricane Katrina has required that state and local school districts respond to 385 displaced students in 45 areas across the state. Our web-based IWAS tracking system has helped us track and provide guidance to our districts. Legal staff and the Board have been involved in the emergency substitute permit that will allow displaced teachers to have employment in Illinois. The agency has given direction on supply kits that districts have been putting together for teachers and students. We gave worked with the Illinois Principals Association and the Illinois Association of School Administrators to take in funds from districts to help those in need. Darren Reisberg, Deputy General Council has been our agency coordinator for Hurricane Katrina. Becky Watts has kept us informed with the web site, and Rich Dehart and Bill Alexander have been our contact people concerning the Homeless Act. Superintendent Dunn is very proud of our accomplishments this year and our efforts to assist with Hurricane Katrina. |
| Chairman's Report | Chairman Ruiz congratulated Superintendent Dunn on being two days into his second year as Superintendent of Education. Mr. Ruiz also acknowledged that many of the staff in the room were hired by Randy and have done an amazing job. Chairman Ruiz congratulated and thanked them on behalf of the Board and thanked his fellow Board members for their knowledge and friendship. |
Chairman Ruiz spoke of the events that he had participated in since the last Board meeting:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>August 27</td>
<td>Back to School/Health &amp; Information Fair</td>
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<tr>
<td>August 29</td>
<td>Illinois Education Excellence Task Force Meeting</td>
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<td>August 30</td>
<td>Univision Radio, Latino Pre-School Outreach</td>
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<td>August 31</td>
<td>Comprehensive Strategic Plan Special Board Meeting</td>
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<td>September 1-2</td>
<td>Annual Superintendent’s Conference (Unable to attend)</td>
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<td>September 8</td>
<td>Town Hall Meeting/Child Lures Prevention Program</td>
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<td>September 9</td>
<td>Jesus Guadalupe Foundation Annual Scholarship Dinner</td>
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<tr>
<td>September 13</td>
<td>Special Board Meeting to Adopt Emergency Rules due to Hurricane Katrina (phone conference)</td>
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<tr>
<td>September 16</td>
<td>Education Law Council of the Illinois State Bar</td>
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<td>September 19</td>
<td>Pre-K Now interview that will broadcast in November</td>
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Chairman Ruiz stated that on October 3-5 he will attend the Second Congressional Conference on Civic Education in Washington, D.C.

Chairman Ruiz also mentioned that on October 3-5 Brenda Holmes will be attending the Education Commission of the States’ Fall Steering Committee in Arlington, Virginia and that Joyce Karon would be attending the National Association State Boards of Education Conference in Phoenix, Arizona on October 13-14th. Joyce will be a voting delegate representing the Board.

### Committee Reports

**Board Operations Committee**

Dr. Chris Ward reported that he and the following committee members were in attendance: Dr. David Fields, Dr. Vinni Hall, Ms. Joyce Karon, and Chairman Ruiz.

Dr. Ward commented that the committee discussed the following topics:

- Discussed some challenges to our 2006 board calendar.
- Reviewed how we function as a Board and how we can improve our effectiveness as we deal with educating the students of Illinois.
- Reviewed incoming nominations for Board recognition and will have recommendations on these new nominations at the October meeting.

**Education Policy and Planning Committee**

Dr. Fields reported that he and the following committee members were in attendance: Dr. Andrea Brown, Mr. Edward Geppert, Dr. Vinni Hall, and Ms. Joyce Karon.

Dr. Fields summarized the meeting by saying that the committee had quite an extensive agenda to cover, therefore; the summary and minutes of the meeting will be available in the October board packet.

- Dr. Fields, on behalf of the committee, thanked the staff that was present at the meeting for their input, direction and backup information for the report.
- Dr. Fields reported that the committee had the opportunity to have the Student Advisory Council join them for part of the committee meeting and lunch. The Student Advisory Council shared their energy, views, concerns and thoughts and we look forward to further discussions with them.
Finance and Audit Committee  
Dr. Andrea Brown reported that she and the following committee members were in attendance at the meeting: Ms. Brenda Holmes and Mr. Dean Clark.

Dr. Andrea Brown (in the absence of Ed Geppert) reported that the committee discussed the following topics:

- Reviewed calendar prepared by staff for developing and adopting a budget for FY07.
- The next State Board meeting will be held in Danville and time will be designated during the meeting for Budget Hearings.

Governmental Relations Committee  
Ms. Brenda Holmes reported that she and the following committee members were in attendance: Chairman Ruiz, Dr. Chris Ward and Mr. Dean Clark.

Ms. Holmes reported that the members of the committee received and discussed the following topics:

- The minutes of Governmental Relations Committee Meeting will appear in October’s board packet.
- Brenda wanted it noted that there have been three changes in the waiver legislation since the spring legislative session ended. Listed below are the changes:
  1. Public Act 94-198 effective January 1, 2006, moves up the deadline by which districts may submit their waiver applications to the State Board of Education. The deadline will be mid-January. The Board will receive the next waiver report in March.
  2. The second part of Public Act 94-198 states that districts having a block schedule will no longer need to apply for a waiver for physical education.
  3. Public Act 94-438 effective August 2005, districts will no longer have to apply for a waiver relative to flexibility and time frames in their school day surrounding the Prairie State Achievement Examination.
- The committee will be discussing the Fall Waiver Report in the plenary session.

Members’ Reports  
Dr. Vinni Hall reported that in September she attended the following gatherings:

- September  The Million Father March.
- September 19  Junior Achievement Board Meeting
- September 28th  Illinois Council for Exceptional Children

Dr. Hall indicated on October 4th she would be attending the Early Learning Council.

Ms. Brenda Holmes thanked Leigh Ann Smith and the staff involved for an extremely organized Superintendents Conference this year.
Ms. Joyce Karon indicated that everyone had received a copy Lincoln for Learning from the Illinois School Library Media Association. Joyce noted that this is the second edition to their study (Libraries and Student Achievement) that the board received in the spring. The first addition was done in 1999 and they are based on our Illinois Learning Standards. Joyce asked that everyone take some time to review it and to notice how the learning standards can be applied to every subject area.

Chairman Ruiz indicated that he would be co-chairing the Principal for a Day in Chicago Public Schools on October 27th. Jesse invited anyone that would like to participate to contact him.

Chairman Ruiz commented that our Director of Public Information, Becky Watts, has a very nice news article written about her in today’s State Journal Register. Chairman Ruiz also noted that on October 11th Becky Watts would become ISBE’s Chief of Staff. The Chairman thanked Becky for all she had done and all she will be doing in her new position.

Chairman Ruiz commented that all items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

Chairman Ruiz stated that as soon as we finish with the consent agenda we will move ahead to item F.9., so that we can accommodate several superintendents who have made the trip to join us to present their AYP appeals.

Superintendent Dunn gave the Board members a brief summary of the items on the consent agenda.

Rules Streamlining Update
General Counsel Jon Furr reported to the Board regarding the background of the rules for initial review and adoption and gave a general update on the status of rules streamlining.

Chairman Ruiz asked for a motion regarding the consent agenda items.

Motion:
Dr. Chris Ward moved that the State Board of Education hereby approves the consent agenda items as presented. Dr. Vinni Hall seconded the motion. Ms. Brenda Holmes indicated she would like the minutes to reflect a no vote only on the Rules for Part 202 (Repeal). The consent agenda motion passed with a majority voice vote.

The following motions were approved by action taken in the consent agenda motion:

Rules for Initial Review
Part 25 (Certification)

The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for:

Certification (23 Illinois Administrative Code 25), including publication of the proposed amendments in the Illinois Register.
Rules for Initial Review
Part 60 (New) (Grow Your Own Teacher Education Initiative)

The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for:

The “Grow Your Own” Teacher Education Initiative (23 Illinois Administrative Code 60),

including publication of the proposed rules in the Illinois Register.

Rules for Initial Review

- Repeal of Part 201 (Disadvantaged Students Funds Plan/Districts Between 1,000 and 50,000 ADA)
- Repeal of Part 202 (Disadvantaged Students Funds Plan – Districts Over 50,000 ADA)
- New Part 203 (Disadvantaged Students Funds Plans)

The State Board of Education hereby authorizes solicitation of public comment on the proposed rulemaking for:

Disadvantaged Students Funds Plans (23 Illinois Administrative Code 203),
Disadvantaged Students Funds Plan/Districts Between 1,000 and 50,000 ADA (23 Illinois Administrative Code 201)
Disadvantaged Students Funds Plan – Districts Over 50,000 ADA (23 Illinois Administrative Code 202)

including publication of the proposed rules and repealers in the Illinois Register.

Rules for Adoption
Part 260 (Reading Improvement Program)

The State Board of Education hereby adopts the proposed rulemaking for:

Reading Improvement Program (23 Illinois Administrative Code 260).

Further, the Board authorizes the State Superintendent of Education to make such technical or no substantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Rules for Adoption
Part 675 (Providers of Supplemental Educational Services)

The State Board of Education hereby adopts the proposed rulemaking for:

Providers of Supplemental Educational Services (23 Illinois Administrative Code 675).

Further, the Board authorizes the State Superintendent of Education to make such technical or no substantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.
## Approval of Professional Education Preparation Programs

The State Board of Education hereby adopts the proposed rulemaking for:

Public Schools Evaluation, Recognition and Supervision (23 Illinois Administrative Code 1).

Further, the Board authorizes the State Superintendent of Education to make such technical or no substantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

### Approval of Professional Education Preparation Programs

The State Board of Education accepts the State Teacher Certification Board recommendations:

1. To provisionally approve the following programs, thereby authorizing the institutions to conduct the programs and to recommend candidates for certification by entitlement until the time of the institution’s next accreditation review.

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<tr>
<th>Institution</th>
<th>Program</th>
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<tbody>
<tr>
<td>Southern Illinois University Carbondale</td>
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<td>Multiple Disabilities Specialist</td>
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<td>Transition Specialist</td>
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2. To authorize the Superintendent to inform the institutions of the State Board’s decision.

### End of Consent Agenda

Superintendent Dunn asked staff member Gail Lieberman to give an update on the Adequate Yearly Progress Appeals. Gail informed the Board that there were five schools on the AYP Appeals. Superintendent Larry Lilly of Mattoon District #2 and Superintendent Daniel Marenda of Spring Valley are in attendance and were given the opportunity to address the Board regarding their AYP Appeal. Following the presentations by those superintendents, Gail will speak on behalf of Midland District #7.

Superintendent Larry Lilly of Mattoon Community Unit School District #2 was accompanied by his Assistant Superintendent of Human Resources, Dr. Dave Skocy and District Curriculum Director Susan Smith. Superintendent Lilly reminded the Board that the thresholds established by ISBE for state test results under the Illini Plan for 2004 mandated that 40% of students meet or exceed state standards in reading and math. For demographic subgroups a margin of error of 3% was included. This meant that all subgroups were required to reach 37% proficiency in order to meet Adequate Yearly Progress.
When all the scores were tabulated, Mattoon was notified that its special education population received a math proficiency score of 36.5% and had failed to meet standards. ISBE staff noted that our district missed making AYP by one half of a point, which amounted to one answer, by one special needs child, on one test. We believe this is simply not enough justification to designate our district as failing. In our appeal we asked for a rescoring of eight special education student’s math test. Each of these students missed the cut score for “meets” by one point. In April, we received notice that one student’s narrative response score had in fact been changed. His original scores (on a 4 point rubric) changed from a 2 in Mathematical Knowledge, a 3 in Mathematical Procedures, and a 2 in Math Explanation to a 2,2,3 in each of those respective areas. Again we appealed, this time citing inter-rater reliability as the foundation for our complaint. Clearly, inter-rater reliability is compromised when two scoring sessions occur and the results differ. In June of this year our district administrators presented our objectives to the Appeals Advisory Board. We cited our initial objection of failing AYP by just one answer and continued with our case for inter-rater reliability. The advisory board decided that the second score would stand, no averaging would occur and our “Failing” AYP designation would not change.

Fortunately, Mattoon Schools met AYP for all areas for 2005 thanks to the calculations changes made by this State Board. However, we asked that all 159 special education students’ tests from 2004 be rescoring at our expense. We take great pride in the accomplishments of our district, and are troubled by the blemish left by the Failing AYP designation of 2004. Superintendent Lilly thanked the Board for their attention and the opportunity to hear his appeal. It is obvious that this Board and Superintendent Dunn are working diligent to enhance educational opportunity for all students and have greatly improved the implementation and management of NCLB.

Gail Lieberman commented that in terms of the inter-rater reliability all districts were given the same 3% margin of error. At the request of districts Becky McCabe and her staff, with the help of Pearson, have started the process to go back to the prior year. If indeed; the outcome they are seeking has changed the picture, they will make the proper corrections. They have already rescoring 159 special education students to see if there is a change and if so, will go back and make the correction to 2004.

Superintendent Daniel Marenda of Spring Valley District #99 stated that he has two issues for the appeal.
1.) Lack of timely notice for the district to take action and
2.) Unnecessary and unfair AYP categorization due to a Grade 2 exit level.

Spring Valley School District believes that it has been unnecessarily and unfairly categorized as not making AYP due to a district subgroup special education that is over 40 students only because a potion of Illinois requirements results from having a K-2 building and therefore being forced to assess second grade students with a separate assessment. There has been no adequate explanation for this additional assessment other than the fact that district #99 has a building with an exit level of grade 2. This results in countless hours of test preparation, documentation and critical time away from instruction. In the case of District #99 this additional grade level requirement pushes the district special education subgroup size to over 40 which is the soul reason for the district not making Adequate
Yearly Progress. In other words the absence of the seemingly arbitraly requirement that has no basis in research or law, District #99 would have made AYP every year since the legislations was implemented. It is the understanding of District #99 that it is the law in Illinois that ISBE is only to test students at the grade levels and subjects required by NCLB. Clearly this is the case for the vast majority of school districts across the state that do not have second grade as an exit level and therefore do not assess the second grade students. If the exact same students, took the exact same test, and got the exact same scores, and were housed in one building a K-3 building, Spring Valley would have made AYP. We are being judged as not making AYP not based on test scores but based on were our kids were tested. If my third grade students were housed in my K-2 building which we cannot afford, it could have resulted in us not testing second graders and also not having a subgroup in special education which puts us into the AYP status. I have been asked to send a letter to the community, parents and local media that says Spring Valley is “Failing,” when in fact our school has made AYP this year in all categories and has made AYP every year that we have been testing. Superintendent Marenda asked that the Board consider this when making their decision on the district’s appeal and thanked the Board for the opportunity to appear before them today.

Superintendent Dunn had Gail Lieberman clarify the accountability requirements for a K-2 building under Title I. Ms. Lieberman indicated that this is a unique situation in that we have 85 buildings in the State that have exit grades of grade 2. This is a federal requirement, for federal funds, for those 85 Title I-funded schools in that situation. This is a 2004 situation. Had there been a K-3 school, there would not have been a need to test the Grade 2 students. Superintendent Dunn, again stated that the accountability requirement on a K-2 school is a NCLB requirement.

Gail Lieberman spoke on behalf of Superintendent Irlbeck from Midland School District #7 who could not be at the meeting but sent a letter for distribution to the members of the Board. Gail reviewed the highlights of the letter. Gail said that Midlands appeal is based on the issues of coding errors and timely notification with limited opportunities for correction. They are making every effort to insure that coding errors have been corrected especially those that resulted in the district not meeting AYP for the 2002-2003 school year. Their overall concern was their subgroup of students with disabilities, even with the corrections they made this year; with the workbook it would be several years of not making AYP before changes would be seen. After speaking with Superintendent Irlbech he understands what needs to be supplied to make corrections. The issue from 2003 was participation in two subgroups, it was not performance. We still need the information to correct the error to make it 95% participation. Adequate Yearly Progress is participation, performance and the other indicator. We need to make sure that all three of these areas are addressed and as far as participation we can work that out and hopefully it will be clear for 2003. Superintendent Irlbech is taking special steps preparing his students with disabilities for 2005-2006 testing year and he looks forward to working with ISBE for the benefit of our students.

There was extensive discussion regarding each district’s individual situation. After discussion by the Board it was decided that there would be five separate motions on the AYP Appeals.

Ms. Brenda Holmes moved that agenda item F.9 be voted on as five separate motions instead of as a group. Mr. Dean Clark seconded the motion and it passed with a unanimous voice vote.
MOTIONS:
Determinations on Recommendations from the Appeals Advisory Committee

MOTION 1
In the matter of the Mattoon #2 District Appeal: The Appeals Advisory Committee does not have jurisdiction to change the state target from 40% to a lower figure and concludes therefore that the 36.9% AYP score still stands for students with disabilities. It also does not have any jurisdiction on NCLB/IDEA issues. The State Board of Education concurs.

Dean Clark moved to uphold the Superintendents recommendation. Joyce Karon seconded the motion and it passed with the following roll call vote.

Vinni Hall Yes Jesse Ruiz Yes
Brenda Holmes No Andrea Brown Yes
Joyce Karon Yes Dean Clark No
Chris Ward Yes Dave Fields Yes

MOTION 2
In the matter of Effingham #40 Appeal on Central Grade School. The Appeals Advisory Committee does not have authority to make changes in NCLB/IDEA. It affirms the AYP status as awarded by ISBE. The State Board of Education concurs.

Andrea Brown moved to uphold the Superintendents recommendation. Chris Ward seconded the motion and it passed with the following roll call vote.

Andrea Brown Yes Brenda Holmes Yes
Dean Clark Yes Joyce Karon Yes
Dave Fields Yes Chris Ward Yes
Vinni Hall Yes Jesse Ruiz Yes

MOTION 3
In the matter of Midland #7 District Appeal. Again, the Appeals Advisory Committee does not have jurisdiction on NCLB/IDEA issues. On the issue of timely notice to the districts, the Committee recommends to the State Superintendent of Education as it had before that ISBE seek with USDE to set aside one year on district AYP status for all districts, and have 2003-04 be the first year in that process. Regarding the data errors, it believes it does not have jurisdiction but requests that ISBE staff work with the district to resolve the data discrepancies. The State Board of Education concurs.

Vinni Hall moved to uphold the Superintendents recommendation. Chris Ward seconded the motion and it passed with the following roll call vote.

Vinni Hall Yes Jesse Ruiz Yes
Brenda Holmes No Andrea Brown Yes
Joyce Karon Yes Dean Clark No
Chris Ward Yes Dave Fields Yes

MOTION 4
In the matter of Champaign #4 District Appeal. The Appeals Advisory Committee is without authority to change the situation in Champaign in terms of what test was used in 2004 with which students. The Committee acknowledges that it is also without authority to recommend exclusion, suppression or setting aside scores. Choosing the appropriate assessment is a local decision. ISBE’s guidance regarding the IAA has not changed. Also, the Committee does not have jurisdiction to change the state target from 40% to a lower figure and concludes that the 2004 AYP result for students with disabilities still stands. The State Board of Education concurs.
Joyce Karon moved to uphold the Superintendents recommendation. Dave Fields seconded the motion and it passed with the following roll call vote.

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**MOTION 5**

**In the matter of Spring Valley #99 District Appeal.** This school district’s appeal was heard at the May 2005 AAC meeting except for one issue. The Appeals Advisory Committee does not have authority to remove use of the Grade 2 exam as outlined in the *Illinois Accountability Workbook*. The Committee upheld the district’s request for delayed action on district status due to late notice by the State, similar to action taken by the AAC at prior meetings. The State Board of Education concurs.

Chris Ward moved to uphold the Superintendents recommendation. Vinni Hall seconded the motion and it passed with the following roll call vote.

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<td>Brenda Holmes</td>
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**Break**

Chairman Ruiz asked for a five minute break following this agenda item. Chairman Ruiz announced that Dr. Andrea Brown had to leave the meeting for the day.

**F4. Consideration Of ISBE Position Of Changes To NASBE Policies**

Dr. David Fields moved that the State Board hereby approves the proposed NASBE policy on School Improvement. The State Board supports as laudable goals the objectives set forth in the proposed athletic participation policy. However, in Illinois, tradition and practice has been for the State Board to defer athletic program enforcement and policy issues to the Illinois High School Association. This has proved a workable process that the State Board wishes to continue. Dr. Vinni Hall seconded the motion and it passed with a unanimous voice vote.

**F5. Consideration Of ISBE Position Of Changes To NASBE Bylaws**

Dr. Chris Ward moved that the State Board hereby approves the proposed changes to NASBE Bylaws. Dr. David Fields seconded the motion and it passed with a unanimous voice vote.

**F6. Approval Of The PSAE System Supplemental Contract For The Writing Component**

Ms. Joyce Karon moved that the State Board of Education hereby authorizes staff to develop a contract with ACT, Inc. to provide for the development, printing, delivery, and scoring services for the constructed-response writing component of the PSAE.

- The contract agreement period will extend through June 30, 2010, with a right to renew for an additional five year period based on the contractor’s progress in the preceding contract period and subject to obtaining a sufficient appropriation.
- The total amount will not exceed $7.65 million through June 30, 2010.

Dr. Dave Fields seconded the motion and it passed with the following roll call vote:
Mr. Dave Fields moved that the State Board of Education hereby authorizes staff to develop a Request for Sealed Proposal to provide for the development, printing, delivery, and scoring services for the writing components of ISAT, IMAGE, and IAA assessments.

- the contract agreement period will extend through June 30, 2008
- the total amount will not exceed $7.65 million for the period.

Mr. Dean Clark seconded the motion and it passed with the following roll call vote:

Dave Fields  Yes  Chris Ward  Yes
Vinnie Hall  Yes  Jesse Ruiz  Yes
Brenda Holmes  Yes  Dean Clark  Yes
Joyce Karon  Yes

Mr. Dean Clark moved that the State Board hereby authorizes staff to develop an RFSP to solicit bids from private contractors and not-for-profit firms and institutions with corporate capacity to provide printing and delivery of scoring services of the IAA to provide that:

- the initial contract period will extend from July 1, 2006, through June 30, 2009, contingent upon satisfactory performance in the previous contract periods and sufficient appropriation for the contract;
- the contract amount will not exceed $5.4 million for the initial three-year contract period.

Dr. Vinni Hall seconded the motion and it passed with the following roll call vote:

Dean Clark  Yes  Joyce Karon  Yes
Dave Fields  Yes  Chris Ward  Yes
Vinni Hall  Yes  Jesse Ruiz  Yes
Brenda Holmes  Yes

Ms. Brenda Holmes commented that we are spending $36 million dollars on assessment in FY06 between federal and state requirements. Ms. Holmes hopes that we can express to the General Assembly that we only have eight hardworking professional staff assisting Becky McCabe in our assessment division. We need to appeal to both the state and federal government for additional relief from their burdensome rules and additional dollars to fund staff.

Dr. Vinni Hall moved that the State Board of Education go into closed session under the exceptions set forth in the Open Meeting Act of the State of Illinois as follows:

Section (c) (1) for the purpose of considering the appointment, employment, compensation or dismissal of an employee; and

Section (c) (11) for the purpose of considering pending litigation against or affecting the Board
Dr. Hall further moved that the Board be authorized to invite anyone else into the meeting as needed. Joyce Karon seconded the motion and it was passed by unanimous roll call vote.

The State Board of Education meeting recessed and the Board went into Closed Session at 1:35 p.m.

Reconvene

The open meeting reconvened at 2:19 p.m.

**F10. Action Pursuant To Accountability Workbook**

Mr. Dean Clark moved that the State Board of Education approve the subgroup size of 45 as outlined in Table 4 on page 234.

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<thead>
<tr>
<th>Table 4. Minimum and Maximum Numbers Applied to AYP Criteria</th>
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<tr>
<td>Minimum–N</td>
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<td>For reporting (to ensure privacy)</td>
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<td>For AYP determination (for reliability), including safe harbor calculations</td>
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Ms. Joyce Karon seconded the motion and it passed with a unanimous voice vote.

**F11. Approval Of Chicago's Supplemental General State Aid Plan**

Dr. Vinni Hall moved that the FY06 Chicago Public Schools, District 299 plan for the distribution of Supplemental General State Aid, in compliance with Section 18-8.05(H) of the Illinois School Code, meets the criteria for approval, the State Board of Education hereby approves that plan and authorizes the distribution of $261,000,000 to be used by the schools in Chicago Public School District 299 in accordance with the requirements of Section 18-8.05 (H).

Of the $261,000,000 to be distributed, $255,184,589 shall be allocated from the Supplemental General State Aid Grant for FY06. The remaining $5,815,411 shall come from the General State Aid funds.

The State Board of Education also directs a letter be sent to the Chicago School Reform Board of School Trustees noting approval of the Chicago Public School District 299 FY06 SGSA plan and indicating that no monies may be distributed to schools that do not have an approved SGSA plan.

Dr. Chris Ward seconded the motion and it passed with the following roll call vote.

Vinni Hall  Yes  Jesse Ruiz  Yes
Brenda Holmes  Yes  Dean Clark  Yes
Joyce Karon  Yes  Dave Fields  Yes
Chris Ward  Yes

**F12. Acceptance Of FY 04 A-133 Statewide Single Audit Report**

Dr. Chris Ward moved that the State Board of Education hereby accept the Auditor General’s State of Illinois FY04 A-133 Statewide Single Audit Report.

Dr. Dave Fields seconded the motion and it passed with a unanimous voice vote.

Ms. Brenda Holmes thanked Debbie Scheiter for all her hard work.
F13. Approval Of Fall Mandate Waiver Report And Authorization To Submit To General Assembly

Ms. Winnie Tuthill gave an update on the Glenbard Township High School waiver at the request of Brenda Holmes.

Mr. Dean Clark stated that Glenbard may do a referendum in the spring that would allow them to do away with this waiver if they can extend their school days.

Mr. Dean Clark moved that the Glenbard Township High School District 87 waiver be removed from the denial list. Ms. Brenda Holmes seconded the motion and it passed with the following voice call vote:

Dean Clark  Yes  Joyce Karon  Yes
Dave Fields  No  Chris Ward  No
Vinni Hall  Yes  Jesse Ruiz  Yes
Brenda Holmes  Yes

Ms. Brenda Holmes moved that the State Board of Education hereby forwards the following waiver requests to the General Assembly with recommendations for legislative disapproval:

- The request from Beach Park CCSD 3 (WM100-3591) asking to waive the time limitations for substitute teachers;
- The request from Clay City CUSD 10 (WM100-3605) asking to waive daily physical education for students in grades 11 and 12; and

The State Board of Education hereby forwards the remaining 36 waiver requests summarized in the report to the General Assembly without comment.

Further, Ms. Holmes moved that the State Board of Education include a recommendation to the General Assembly on legislative action on the following waiver issues:

- Consideration of reversing the requirement that school boards must have a special board meeting to consider waiver requests;
- Setting an amount on drivers ed fee; and
- Exempting holidays from the waiver process as long as there are commemorative activities in regard to the individual or event.

Mr. Dean Clark seconded the motion and it passed with a unanimous voice vote.

F14. Update The Approved List Of Supplemental Educational Service Providers

General Counsel Jon Furr gave brief update on the two providers coming before the Board.

Ms. Joyce Karon moved that Whereas the No Child Left Behind Act of 2001 requires that the State Board of Education promote maximum participation of supplemental educational service providers and maintain an updated list of approved providers, I move that Aspira, Inc, of Illinois be approved for addition to the Illinois List of Supplemental Educational Service Providers. Dr. David Fields seconded the motion and it passed with the following roll call vote:

Joyce Karon  Yes  Dave Fields  Yes
Chris Ward  Yes  Vinni Hall  No
Jesse Ruiz  Yes  Brenda Holmes  Yes
Dean Clark  Yes
Dr. Vinni Hall moved that Whereas the No Child Left Behind Act of 2001 requires that the State Board of Education promote maximum participation of supplemental educational service providers and maintain an updated list of approved providers, I moved that Chicago Public Schools be approved for addition to the Illinois list of approved supplemental educational service providers pursuant to the district’s participation in a pilot project of the United States Department of Education. Joyce Karon seconded that motion and it passed with unanimous voice call vote.

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**Items For Discussion And/Or Information**

The Chairman announced that the Monthly Status Report on Rulemaking and the State Board of Education Fiscal and Administrative Monthly Reports are printed in the Board meeting materials each month and are for information purposes. There were no inquiries this month regarding these reports.

**Closed Session**

Vinni Hall moved that the Board enter into closed session under the exceptions set forth in the Open Meetings Act of the State of Illinois as follows:

Section c 1 for the purpose of considering the appointment, employment, compensation, performance or dismissal of an employee.

I further move that the Board may invite anyone they wish to have included in this closed session. Joyce Karon seconded the vote and it passed with unanimous voice call vote.

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The State Board of Education meeting recessed and the Board went into Closed Session at 1:35 p.m.

**Reconvene**

The closed session recessed at 2:19 p.m. and the open meeting reconvened immediately.

**G. Adjourn**

Mr. Dean Clark moved that the State Board of Education meeting be adjourned. Dr. Dave Fields seconded the motion and it passed with unanimous voice vote. The meeting adjourned at 2:20 p.m.

An audio compact disc of the meeting is available by contacting the ISBE Board Services Division at 217/557-6626.

If listeners of the internet audio broadcast of this meeting have comments regarding the usefulness of this service, please contact the ISBE Public Information Division at 217/782-4648.

Respectfully Submitted,

Dr. Vinni Hall
Board Secretary

Mr. Jesse Ruiz
Chairman
AGENDA

1. Public Participation
2. Report from the ISBE/Student Assessment Value-Added Conference (Becky McCabe)
* 3. Discussion regarding Prairie State Achievement Examination system supplemental contract for the Writing component (Becky McCabe) *(pp. 219-221 Plenary Packet)*
* 4. Discussion of Writing Component (Becky McCabe) *(pp. 222-224 Plenary Packet)*
   a. Illinois Standards Achievement Test (ISAT),
   b. Illinois Measure of Annual Growth in English (IMAGE),
   c. Illinois Alternate Assessment (IAA)
* 5. Illinois Alternate Assessment RSFP (Becky McCabe and John Craig) *(pp. 225-227 Plenary Packet)*
6. Overview of Annual Report on Special Education (Chris Koch) *(p. 2)*
* 7. Recommendations for program approvals (Dennis Williams and Marti Woelfle) *(pp. 192-194 Plenary Packet)*
8. Highly Qualified Teachers and HOUSSE policy (Gail Lieberman and Dennis Williams) *(pp. 3-18)*
* 9. Discussion of Recommendations from the Appeals Advisory Committee (Gail Lieberman and Renee Vilatte) *(pp. 228-232 Plenary Packet)*
*10. Action pursuant to the Accountability Workbook (Gail Lieberman and Connie Wise) *(pp. 233-277 Plenary Packet)*
*11. Discussion of proposed changes in NASBE Policy Positions (Dave Fields) *(pp. 195-202 Plenary Packet)*
12. Discussion regarding timelines and logistics of report card data presentation (David Fields)
13. Introduction of and discussion with Student Advisory Council members (Linda Jamali) *(pp. 19-20)*
14. Additional items
15. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and action will be taken in the plenary session.
Meeting convened at 10:10 a.m.

Chairman Dave Fields introduced Daryl Morrison. Mr. Morrison is new to his position at the IEA.

1. PUBLIC PARTICIPATION

Chairman Dave Fields asked if there was anyone that wished to speak to the committee for public participation.

Two representatives, Ron Devore and Kathy T. from the VSA Arts were in attendance and they spoke about their program. VSA Arts is an educational component of the John F. Kennedy Center for Performing Arts. They have been in Illinois for over 30 years. Their program consists of four components: education, professional development, awareness of disability issues and access for those with disabilities to the arts. They wanted to make the State Board of Education aware of their program. Mr. Devore spoke about the professional development program, about how they train teachers through the arts to provide education to people with disabilities in the arts. They receive funding through access program grants and community foundation grants. They had been funded through the Arts Council in the past. Currently, they have 45 different sites around Illinois, more than 200 communities and 20,000 students and adults. Dr. Vinni Hall used to be on the VSA Board of Directors. VSA is the educational affiliate through the Kennedy Center for the Performing Arts and they are an international organization. They receive 98% of their funding through donations and charitable organizations.

2. REPORT FROM ISBE/STUDENT ASSESSMENT VALUE-ADDED CONFERENCE (Becky McCabe)

Becky McCabe provided a summary of the ISBE/IPA Value Added Conference which was held in June in Oakbrook. The conference was put together because of the concept of value added growth over time models is a serious concern as to how AYP is calculated. The USDE is beginning to give some flexibility in looking at other mechanisms that could be attached to the AYP calculations. Illinois chose to have one accountability system. We have been part of a conversation in looking towards keeping the target at 100% and providing opportunity for states to apply for a second measurement that would show growth over time or some kind of improvement and that would be part of the calculation as to whether school is put into status. Value Added has a lot of red flags and things could go dramatically wrong in that process and we want to be sure we know what we are talking about. Superintendent Dunn is putting together a task force to talk seriously about these models and the impact on schools and AYP status. We need to be very careful with this and we would like to be ahead of the legislature on this.

The Committee appreciates staff moving slowly with this and requested a copy of the “common language” report that staff is producing.
3. DISCUSSION REGARDING PRAIRIE STATE ACHIEVEMENT EXAMINATION SYSTEM
SUPPLEMENTAL CONTRACT FOR THE WRITING COMPONENT (Becky McCabe)

Becky had received some additional questions regarding this item. There was some questions about the cost and the breakout of the cost. She has spoken with ACT about the line items with the cost. $14 per student is the cost for ACT.

Another question was about the alignment to the standards. The writing is not part of the NCLB, this is a state assessment and we cannot use federal funds for this. We are going to do an outside alignment, a study to see how our assessments are to the standards. This is done by an outside group and this will be occurring this year and you can include the writing in to that as well.

A third question was about colleges using writing. Colleges have never used the Prairie State writing score as an acceptance for entrance. Most Illinois colleges require a writing sample, which is usually a narrative about the student’s life. Having the ACT writing score, more colleges are going to see that as a piece that will be acceptable to them. We can get more information from ACT as to how colleges are reacting. Parents are frustrated that students take the ACT through the Prairie State, then have to re-take the ACT on a national test date in order for the writing component to be added in to their portfolio. They cannot take the writing separately, that is an ACT decision.

The fourth question was about the formatting. The format that is going to be different is how they score the rubric. It is a narrative expository prompt. Only major change would be the rubric. Becky had an extensive conversation with the Language Arts Committee and what we would be able to do with the 3rd through 8th assessments. It would be to prepare the students for 9th grade writing.

The Committee moved to support the Superintendent’s recommendation to move forward with ACT.

4. DISCUSSION OF WRITING COMPONENT (Becky McCabe)

Becky McCabe also discussed the Writing Components (ISAT, IMAGE and IAA). Becky said that we are asking to bid this out for Grades 3 through 8.

There was discussion with Board Member Vinni Hall about students with disabilities being tested per their IEPs. The students with disabilities who are taking these exams, are their tests thrown in with the rest of them?

Becky said that is what was passed by the state legislature and that a letter had been sent to the USDE asking for state law to override federal law, but no reply has been received as of yet. Becky added that the RFSP has not been sent out yet and that we are not under NCLB with the writing. She also said that we are looking in to this and that the test has to be reliable and valid.

Dr. Hall then asked how we are communicating these scores to teachers?

Becky said that we are reporting information back to schools and parents and that is what our contract is about.

Chairman Fields said the contract agreement period would extend through June 30, 2008 and will not exceed $7.65 million for that period. If the Committee supports this recommendation, staff will then prepare the RFSP no later than October 15.

The Committee then moved to support the recommendations of the Superintendent that agency staff develop an RFSP for the writing components of the ISAT, IMAGE and IAA assessments.

5. ILLINOIS ALTERNATE ASSESSMENT RFSP (Becky McCabe)

Becky briefly stated that we have heard a lot from the field on the IAA and have concerns that she thinks we will be addressing in the RFSP.
The Committee moved to support the recommendation of the Superintendent that agency staff develop an RFSP for a new IAA.

6. OVERVIEW OF ANNUAL REPORT ON SPECIAL EDUCATION (Jodi Fleck)

Jodi Fleck spoke about the purpose of the Special Education report and gave some highlights of the report. She said this was a federal grant that they received. Our idea for this is to promote information to the public and we contracted with a vendor to help us with that. Some of the additions to this year’s report were a Parent/Guardian Satisfaction Survey, NCLB targets for graduation and autism. We are using this report to look at the performance plan. Jodi added that the gap between special education and regular education students has changed.

Board Member Vinni Hall commented on how she thought this report painted a bleak picture for special education students because you are comparing these students with regular education students.

Board Member Dean Clark asked about how the parents were identified to receive the Parent/Guardian Survey. Jodi said the survey was on our website and that the districts were asked to get the information to the parents.

7. RECOMMENDATIONS FOR PROGRAM APPROVALS (Dennis Williams and Marti Woelfle)

Dennis Williams indicated that he has two recommendations. One for Southern Illinois University at Carbondale for their English as a New Language and the other with University of Illinois at Urbana/Champaign for the Learning Behavior Specialist II program.

Marti Woelfle then spoke about the types of specialists.

The Committee moved to recommend to the Board that it approve the two programs.

8. HIGHLY QUALIFIED TEACHERS and HOUSSE POLICY (Gail Lieberman and Dennis Williams)

Dennis began the discussion by saying that the State Superintendent asked that they convene a work group, which they did and they had two meetings. The first meeting focused on the expanding the current Housse that Illinois has and directed by our federal visit here. The second meeting focused on looking at those people who teach multiple subjects in special education.

Dennis then went on to say that this was a challenging task and the people on the Work Group should be commended because it was extremely difficult.

Dennis also stated that for this particular document, the Superintendent asked them to collect the information and ideas and that they did not screen them. We had an excellent discussion in depth and came to a census on these items, which Gail Lieberman was going to then explain the next step.

Gail began by saying that after today’s discussion, we will be sending this document on to USDE Title II staff for their comments. This will be their chance to look at the final document. They do not approve or disapprove, just sort of vet the document. This has already gone to the State Teacher Certification Board. We will then take your comments from here to USDE then they will go formally back to the Certification Board and the State Board for action and from there, we will move forward to change what is in the current rules than what is in this proposal.

Gail then spoke about the points available under the Illinois Housse. Under the span, a veteran teacher could have 50 points towards that 100 that they need to say they are highly qualified, if they are not otherwise qualified. It relates to both certificate and the area of assignment. You can be highly qualified but not certified.

Gail added that we will also have an electronic system called OTIS to show teachers if they are highly qualified or if they are not, what they need to complete. Dennis then added that administrators can go into the system and see if a teacher is highly qualified.
9. DISCUSSION OF RECOMMENDATIONS FROM THE APPEALS ADVISORY COMMITTEE
(Gail Lieberman and Renee Vilatte)

Gail spoke about the June 29, 2005 Appeals Advisory Committee Mtg.  Gail heard from five districts and gave an update on each: Mattoon #2, Midland #7, Champaign #4, Spring Valley #99 and Central Grade School.

The Committee moved to support the recommendations of the Superintendent for the district appeals from the Appeals Advisory Committee.

10. ACTION PURSUANT TO THE ACCOUNTABILITY WORKBOOK (Gail Lieberman and Connie Wise)

Gail informed the Committee that today, September 21, 2005, Illinois received a letter from USDE confirming their acceptance of the amendments to the Accountability Workbook and it will be posted today on our website.

The Committee moved to recommend to the Board that they accept the Superintendent’s recommendation to approve the amendments.

11. DISCUSSION OF PROPOSED CHANGES IN NASBE POLICY POSITIONS (Dave Fields)

Joyce Karon is our NASBE representative.  NASBE has a couple proposed policy changes; one dealing with school improvement and a new one dealing with athletic participation.

Joyce spoke briefly on the two-year study group.

Dave Fields talked about dealing with school improvement.  He added that Illinois has a body that deals with the participation and policy of our students, the Illinois High School Association.  He is not sure how this particular policy will be read.

Brenda Holmes added that she wants to be supportive of NASBE, but she thinks language could be developed to say that we support their efforts but Illinois has our own set of guidelines that we have to abide by.

Dave then added that downstate school districts have a difficult time filling coaching positions and have to turn to the community for help.  Dave favors Brenda’s approach that we should draft some language about this issue.

Superintendent Dunn stated that ISBE has a liaison to IHSA, Eric Thatcher of our Accountability Division.  He then added that we have a really good relationship with IHSA.  The Superintendent thinks this could be up for discussion when the NASBE group meets.  IHSA will be very appreciative that you are looking at these issues.

The Committee decided to provide the Board’s position regulating high school athletics and to ask Joyce Karon to communicate the Board’s support for the other changes.

12. DISCUSSION REGARDING TIMELINES AND LOGISTICS OF REPORT CARD DATA PRESENTATION

Ginger Reynolds spoke about the report card timelines.

Connie Wise suggested that the November Board Meeting would be the best time to give the full information to the Board about the report card data.

The Committee decided to hear a summary of the data at the October Board meeting and a full report of the data at the November Board meeting.
13. INTRODUCTION OF AND DISCUSSION WITH THE STUDENT ADVISORY COUNCIL MEMBERS
(Linda Jamali)

Linda Jamali briefly gave an update on the Student Advisory Council. The SAC members were present and they went around the table and introduced themselves.

Committee members were pleased to welcome members of the Board’s Student Advisory Council and share lunch and conversation with them.

14. ADDITIONAL ITEMS

For the next EPPC meeting, Vinni Hall suggested the discussion on school shootings and safety issues in our schools and thought maybe the SAC could help us with this issue.

15. ADJOURN: The EPPC meeting adjourned at 12:40 p.m.
Finance & Audit Committee
Wednesday, September 21, 2005
1:30 – 3:00 p.m.
4th Floor Conference Room
(This meeting will begin at the conclusion of the previous session.)

Public Conference Call Access Number: 1-866-297-6391 (listen only)
Confirmation # 1 2 7 0 4 8 3 8

AGENDA
1. Public Participation
2. FY07 budget calendar/timeline (Linda Mitchell/Ronny Wickenhauser) (pp. 2-6)
3. Printing & Video Costs (Linda Mitchell) (pp. 7-8)
* 4. Discussion of Chicago Public Schools Supplemental General State Aid Plan (Rich Loman) (pp. 278-300 Plenary Packet)
* 5. Presentation of the FY04 A-133 Statewide Single Audit (Mark Kolaz/Debbie Scheiter) (pp. 301-335 Plenary Packet)
6. Quarterly update—external audit findings (Mark Kolaz/Debbie Scheiter (pp. 9-69)
7. Additional items
8. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and action will be taken in the plenary session.
1. **Public Participation:** Acting Chairman Andrea Brown asked if there was anyone that wished to speak to the committee. No one came forward.

2. **FY07 Budget Calendar/Timelines**
   The committee members were presented with a budget calendar/timeline to guide them through milestones during the fiscal year 2007 budget process.

3. **Printing & Video Costs**
   Printing and video costs were discussed at great length. Members discussed the pros and cons of eliminating the print shop and TV studio. Board Chairman Ruiz questioned the benefit of keeping track of the costs and asked what would be done with the information. Brenda Holmes indicated that she wants to know the costs and if the amount of money ISBE is going to spend is going to be more than in the prior year to see if the rationale for eliminating agency staff was good or not. It was decided that the printing and video cost report would be updated and given to the board in their financial information packet each month.

4. **Discussion of Chicago Public Schools Supplemental General State Aid Plan**
   Rich Loman gave a presentation on Supplemental General State Aid and request for approval of Chicago District 299’s Supplemental General State Aid plan per section 5/18-8.05 of the School Code. The committee recommended approval by the full Board.

5. **Presentation of the FY04 A-133 Statewide Single Audit**
   Debbie Schieter discussed the findings in the fiscal year 2004 Statewide Single Audit. Staff answered the committee’s questions about the progress made on the resolution of the Reading First Program findings and discussed the monitoring finding from the Statewide Single Audit. The committee recommended that the full Board accept the audit.

6. **Quarterly Update—External Audit Findings**
   Deborah Schieter presented the status of the FY04 Annual Financial and Compliance Audit. The committee had questions on the Organizational Structure and Communication finding from the Financial and Compliance Audit and progress in resolving these issues was discussed.
7. **Additional Items**

Elliot Regenstein referred to the earlier agenda item on budget timelines and stated that the Governor’s Office looks forward to working with the Board and the General Assembly on the ISBE FY2007 Budget. He noted that the Board’s spending priorities were largely addressed in the final FY2006 budget with education spending increasing dramatically, $314 million compared to the $140 million that was originally proposed.

Linda Mitchell provided a brief update on one of our strategic plan initiatives. Karen Helland has joined ISBE as Shared Services Planning Liaison having served in similar roles in Florida state government on August 1st. She made a presentation at the Illinois Association of School Superintendents Conference in Springfield two weeks ago and will participate in the Illinois Association of Public Procurement Officials conference in Springfield with US Communities next week. There are now 361 Illinois school districts enrolled in our cooperative purchasing program with US Communities.

For the October meeting, Linda Mitchell stated that in the plenary meeting there will be updates on the six school districts that the Board had considered in May as candidates for Certification as in Financial Difficulty. All except for two have improved with surpluses in FY05 or projected FY06 due to spending cuts.

In October, Ronny Wickenhauser will have a brief update as to the FY 2007 budget outlook based on initial meetings with the departments. He will also address the potential impact of the strategic plan on the budget.

It was agreed that a summary of minutes of committee meetings will be provided in the following month’s committee packet. During the plenary session, committee chairs can give a brief overview of the highlights of their meetings.

8. **Adjourn:** The Finance and Audit Committee meeting adjourned at 4:45.
AGENDA

1. Public Participation

* 2. Discussion of Fall 2005 Waiver Report  (pp. 336-388 Plenary Packet )

3. End of Spring Session wrap-up (Nicole Wills/Josh Jacobs)  (pp. 3-23)

4. Pending Veto Session issues  (staff ) (Nicole Wills/Josh Jacobs)

5. Process for 2006 legislative proposals  (Nicole Wills/Josh Jacobs)  (p. 3)

6. Additional items

7. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and action will be taken in the plenary session.
1. PUBLIC PARTICIPATION:
   - Chairman Brenda Holmes asked if there was anyone that wished to speak to the committee for public participation. No one came forward.

2. FALL WAIVER REPORT
   - Brenda Holmes stated that the 21st Annual Waiver Report recommends that the State Board of Education disapprove three different waiver requests: one waiver application for substitute teaching and two applications for waivers of physical education.

   - Winnie Tuthill stated that the waiver for substitute teaching is from the Beach Park CCSD 3 and was a renewal application from 2000. As they did in 2000, Beach Park requested to be allowed to use a substitute teacher up to 174 paid school days in any one school with the understanding that the substitute would not teach in any one classroom for more than 90 consecutive teaching days. Brenda Holmes stated that the current Board has been consistent in opposition to these types of waiver requests, in part because of fairly recent legislation that limited the number of school days in which a substitute teacher could be employed in any one particular position. Brenda Holmes asked if anyone from the IEA or IFT was prepared to comment on the substitute teaching waiver request. IFT agrees with the recommendation for disapproval and IASA and ED-RED stated that they have yet to take any type of position.

   - Winnie Tuthill stated that both P.E. waivers have been recommended to the Board for denial because neither district offered any assessment data to show how they would see if students are meeting the state goals for physical education and health. The State Board passed a policy in 2001 that requires that the school district give assessment data when requesting a P.E. waiver or P.E. modification. Clay City CUSD 10 requested a renewal of a previous waiver to allow students in two grades be excused from P.E. in order to enroll in additional classes. The waiver would last for five years. The Superintendent of Clay City asked that Winnie state on the record that although he doesn’t have any assessment data, he is sure that all of the students passed the state goals for physical education and health. Glenbard Township High School District 87 made application for the first time on a one-year waiver to allow students in grade 10 to be excused from P.E. to participate in interscholastic athletic programs. The district plans to use the Fitnessgram program for all freshman in the future to provide follow-up assessments.

   - Brenda Holmes stated that she disagreed with staff regarding the recommendation for denial of a waiver for Glenbard District 87 because it is the first time the district has made the request and it is only for one year. Andrea Brown asked if the Board has a precedent where
it has denied a school district in a similar circumstance. Winnie was unable to provide an answer to that inquiry at the time and stated that she would follow up with the information the next day. Chris Ward expressed concerns about children that try out for teams but are not chosen for that particular extracurricular activity.

- Brenda withdrew her suggestion until more information from Winnie is provided on a possible prior precedent.

- Winnie Tuthill also provided an update on the waiver process as a result of legislation passed during the spring session. Public Act 94-0198, effective January 1, 2006, moves up the deadline for submission of the spring waiver report to the General Assembly from May to March. Additionally, districts that have P.E. on a block schedule no longer need to submit a waiver request. Public Act 94-0438 removes the requirement that districts must submit a waiver request to modify the school schedule timing for the PSAE testing dates.

- Board members requested information on the status of waiver suggestions made in the Cumulative Waiver Report in 2005. Winnie stated that previous suggestions were to remove the requirements surrounding school holidays, remove the requirement that the waiver hearing not be on the day of the local board meeting and increasing the drivers education fee. Brenda suggested that a suggestion for legislative action on these three items be included in the recommendations transmittal letter to the General Assembly. The Governmental Relations Committee agreed.

3. **END OF SPRING SESSION WRAP-UP**

- A finalized document of all education related legislation was presented to the committee, with indications on which legislation was ISBE generated, ISBE supported, ISBE opposed or no position was taken. Dr. Ward, referencing the three pieces of legislation indicated to be ISBE initiatives, asked if ISBE had introduced less legislation than in previous years. Mark Kolaz explained that this year staff worked on quality, not quantity. Nicole also explained that ISBE actually introduced seven legislative initiatives, but four bills didn’t move because of timing factors. Additionally, Governmental Relations staff believes that SB 1856 the Obsolete & Duplicative School Code repeal will move during the fall Veto Session, and additional legislative proposals for the spring session in 2006 will be coming in November or December. Andrea Brown asked what the time line was for the Resolutions and Public Acts is and how that would affect schools and staff at the agency. Nicole stated that staff are working with the various divisions to see where they are on implementation.

- Andrea Brown asked about Rep. Mitchell’s resolution concerning the Regional Offices of Education. The Board was told that the House Elementary and Secondary Education Appropriations Committee held several meetings during the latter part of session, but no meetings have been held since its conclusion.

- Brenda updated the Board on a meeting that she and Ed Geppert had with Governmental Relations staff to discuss the fiscal impact of legislation to make sure that we are in compliance with budget.

4. **ADDITIONAL ITEMS**

5. **ADJOURN:** The Governmental Relations Committee meeting adjourned at 4:45p.m.
Ad Hoc Rules Committee of the Whole
Wednesday, September 21, 2005
4:30 – 5:30 p.m.
4th Floor Conference Room
(This meeting will begin at the conclusion of the previous session.)

Public Conference Call Access Number: 1-866-297-6391 (listen only);
Confirmation # 1 2 7 0 4 8 3 8

AGENDA

1. Public Participation

* 2. Discussion of Rules for Initial Review
   a) Part 25 (Certification)  (pp. 31-42 Plenary Packet)
   b) Part 60 (New) (Grow Your Own Teacher Education Initiative) (pp. 43-56 Plenary Packet)
   c) Part 201, Repeal (Disadvantaged Students Funds Plan – Districts Between 1,000 and 50,000 ADA) (pp. 57-62 Plenary Packet)
   d) Part 202, Repeal (Disadvantaged Students Funds Plan – Districts Over 50,000 ADA) (pp. 63-77 Plenary Packet)
   e) Part 203 (New) (Disadvantaged Students Funds Plan) (pp. 78-85 Plenary Packet)

* 3 Discussion of Rules for Adoption
   a) Part 1 (Public Schools Evaluation, Recognition and Supervision) (pp. 86-143 Plenary Packet)
   b) Part 260 (Reading Improvement Program) (pp. 144-155 Plenary Packet)
   c) Part 675 (Providers of Supplemental Educational Services) (pp. 156-191 Plenary Packet)

4. Informational update: Less Red Tape  (pp. 2-10)

5. Additional issues

6. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and action will be taken in the plenary session.
1. PUBLIC PARTICIPATION: Jonathan Furr asked if there was anyone that wished to speak to the committee for public participation. No one came forward.

2. DISCUSSION OF RULES FOR INITIAL REVIEW:

a) Part 25 (Certification)

Linda Jamali and Dennis Williams discussed the proposed revisions to Part 25 brought forward for initial review. The intended change will restore the availability of transcript review against a specific list of required coursework for this credential. This will respond to the needs of a large number of candidates currently “in the pipeline” and to the shortage of standards-based preparation programs for this credential. All candidates will be required to pass the content-area test as well.

b) Part 60 (New) (Grow Your Own Teacher Education Initiative)

Linda Jamali and Dennis Williams discussed the proposed new rules for the Grow Your Own Teacher Education Initiative. These rules are necessary to address various aspects of the Grown Your Own Teacher legislation.

c) Part 201, Repeal (Disadvantaged Students Funds Plan – Districts Between 1,000 and 50,000 ADA)

d) Part 202, Repeal (Disadvantaged Students Funds Plan – Districts Over 50,000 ADA)

e) Part 203 (New) (Disadvantaged Students Funds Plan)

Jonathan Furr discussed the proposed repeal of Parts 201 and 202, and the requirements set out in the proposed Part 203. These rules are being revised to link the SGSA planning process for downstate districts to the district improvement planning process, thereby eliminating a duplicative planning requirement. The SGSA planning process for Chicago Public Schools is prescribed by statute. However, the rules have been substantially revised to bring this process in line with current practice. Board member Holmes questioned why the State Superintendent, instead of the State Board, was given authority to approve the CPS SGSA plan. Jonathan Furr explained that this approval is based solely on a technical review of the figures presented by CPS, and does not involve any discretionary policymaking decisions by the agency.
3. DISCUSSION OF RULES FOR ADOPTION:

a) Part 1 (Public Schools Evaluation, Recognition and Supervision)

Jonathan Furr indicated that no comments were received on these rules while on first notice. However, several revisions to the rules needed to be made for further clarifications and to address intervening circumstances. Various caveats needed to be drafted into the rules to address PA 94-666, which requires that certain changes be made to the State accountability framework unless formally disapproved by the U.S. Department of Education. Other revisions were made to ensure the agency appropriately addressed the assignment of assessment scores. The waiver and modification rules needed to acknowledge a new piece of legislation that prohibits waivers of Section 5-2.1 of the School Code. The AYP appeals provisions were modified to allow the consolidation of appeals addressing the same issue, while still allowing for due process. Finally, the rules on restructuring were modified to delete a reference to curriculum modifications as an acceptable method of restructuring.

b) Part 260 (Reading Improvement Program)

Jonathan Furr indicated that no public comment was received on the Reading Improvement Program rules. However, a revision was being suggested to streamline the program further and benefit school districts. Since districts would be able to rely on the ISAT reading scores of the students served in this program as their method for demonstrating performance progress if they so chose, the agency thought it reasonable for ISBE to do so in instances where the results on a locally chosen method (other than the ISAT) would not make a district eligible for continued funding. The agency therefore recommended inserting a provision into the rules so that this alternate method of establishing continued eligibility for funding can be used. Board member Holmes raised various policy questions regarding the Reading Improvement Program. Dana Kinley and Board member Holmes agreed that the Board should review potential revisions to the Reading Improvement Program statutory provisions.

c) Part 675 (Providers of Supplemental Educational Services)

Jonathan Furr informed the Board that six items of public comment were receiving on the SES administrative rules. Jonathan Furr informed the Board of additional changes proposed to the rules based on USDE’s agreement to allow CPS to serve as a provider, and upon changes recommended by ISBE’s outside accounting firm.

4. INFORMATIONAL UPDATE: LESS RED TAPE

Jonathan Furr informed the Board that the agency continues to respond to comments received through the lessredtape e-mail address.

5. ADDITIONAL ISSUES

No additional issues were discussed.

6. ADJOURN

The meeting adjourned at 6:30 p.m.
Board Operations Committee Meeting
Thursday, September 22, 2005
8:00 – 9:30 a.m.
4th Floor Conference Room

Public Conference Call Access Number: 1-866-297-6391 (listen only)
Confirmation # 1 2 7 0 4 8 3 9

AGENDA

1. Public Participation

2. Discussion Items
   ** a. Discussion of proposed changes to NASBE Bylaws (Joyce Karon) (pp. 203-218 Plenary Packet)
   b. Discussion of possible changes to Board schedule of meetings (pp. 2-3)
      i. February 2006 meeting – coincides with State NCLB Conference which will be in Chicago on Feb. 15-16 (Chris Ward)
      ii. June 2006 meeting (Chicago area) (Conflicts with city-wide convention) (Chris Ward)
      iii. October 2006 suburban location (Chris Ward)
   c. Recurring Annual Agenda Items (Chris Ward) (pp. 4-11)
   d. Board materials cover memo (Chris Ward) (pp. 12-13)

3. Decision Items
   ** a. Board Recognition Resolutions for adoption on September 22 (Chris Ward) (mailed under separate cover)

4. Additional Items

5. Adjourn

* At the conclusion of any discussion item in which the committee is ready to make a decision, a discussion item may be immediately moved for a decision.

** Items listed with a double asterisk (**) will be discussed in committee and Board action will be taken in the plenary session.
1. **PUBLIC PARTICIPATION:** Chairman Chris Ward asked if there was anyone that wished to speak to the committee for public participation. No one came forward.

2a. **NASBE BYLAWS**

The Board Operations Committee will recommend approval of the proposed changes to NASBE Bylaws.

2b. **POSSIBLE REVISIONS TO STATE BOARD CALENDAR OF MEETINGS**

**February 2006** – After discussion, it was determined that the Board will wait until the legislative calendar is released. The Board would like to have the February Board meeting the week following the NCLB Conference, so that members can hear what came out of the conference. That would mean that the Board meeting may be scheduled for February 22-23 in Springfield.

**June 2006** – There were suggestions of College of DuPage, Rockford, Belvidere, Moline, Galena. After discussion, it was determined that the College of DuPage (425 Fawell Boulevard in Glen Ellyn) would be an excellent location. Dean Clark will discuss the options with the college and work with Jean Ladage for coordination of facilities.

**October 2006** – Chairman Ward indicated that he had spoken to Lockport S.D. officials and they are very willing to host a meeting. He said that the floor is open for other locations. Vinni Hall emphasized that the Board should consider locations where there are emerging issues; high growth districts, rural areas, school construction, etc. Dean Clark brought up the fact that we now have a Student Advisory Committee that represent 19 schools and perhaps the Board could meet at one of their schools. Lockport indicated they would be interested in hosting a dinner with local administrators to allow the Board the opportunity to exchange ideas.

**Work Conference Retreat** – It was mentioned that we would also need to determine a location for the work conference retreat for 2006, so that would be another opportunity to get out a location that we've missed at one of these other meetings.

**December 2005** – Chairman Ruiz indicated that he has made arrangements for the December Board meeting to be held at the Mexican Fine Arts Center & Museum at 1852 West 19th Street in Chicago. Right across the street is a public grammar school, and across the street the other way is a child care center that receives ISBE funding.

**Discussion regarding locations for Board meetings:** Throughout the discussion of Board meetings in “other” locations, the following locations were suggestions: Huntley, Marengo, Carpentersville, Plainfield, Rockford, Belvidere, Moline, Galena. Committee Chairman Ward commented that when we go out into the state, there are added costs of travel for staff, and wondered if staff can be authorized to take a van or bus, to consolidate the travel expenses.
Joyce Karon emphasized that we need to be aware of staff time, loss of desk time that is involved in having meetings. Superintendent Dunn indicated that we would keep travel in mind when we are scheduling items for discussion for the October Board meeting.

Brenda Holmes asked the Board to think about how the purpose of these trips relate to the Strategic Plan. Andrea Brown and Jesse Ruiz responded that by getting into the communities, we should focus on the issues and make the linkage to the Strategic Plan.

2.c. RECURRING ANNUAL AGENDA ITEMS
Committee Chairman Chris Ward commented that this is a result of discussions from the Board retreat. This is a document that we can refer to and use to plan our Board meetings.

2.d. BOARD MATERIALS COVER MEMO
- Primary purpose of this memo is to give Board members an opportunity to review what the purpose of the agenda item is prior to the meeting, and what members need to be prepared to think about;
- Relationship to/implications for the Strategic Plan. (Add this as a portion of the memo.)
- The Board does not have to restrict itself to Strategic Plan issues.
  - The Board will receive quarterly updates and have an oversight responsibility.
  - By agency employees carrying out the Plan, it frees the Board up to do some delving into other policy issues;
- Staff is trying to transition into previewing materials a month prior to the need for a Board decision;
- Superintendent Dunn and staff will get information to the Board and will try as often as possible to avoid handing materials to them during a meeting. Bulk of materials will be received in the packet, but Board members want to receive updated information when it becomes available;
- Superintendent will push off the committee agendas that are ministerial in nature so that there is time during committees for the Board to discuss emerging issues;
- Board Operations phone call can be used to take a look at the committee agendas. Things may change on our approach to committees. There was initial discussion regarding the possibility of running committee meetings simultaneously. No definitive decision was reached on this topic.
- Important for committee schedules to allow for dialogue on emerging issues and to utilize the expertise of the Board;
- Minutes of committee meetings will be provided in the following month’s committee packet;
- Suggestion: One day per quarter in the Board’s calendar for the Board to have Policy Work/Study Sessions in which to tackle some of the emerging issues.

3. BOARD RECOGNITION RESOLUTIONS
It was agreed that each individual resolution would not be read, but approved as one action. The resolution for Richard Lessen would be read aloud and be separate action.

The incoming resolutions were approved for adoption at the October Board meeting.

4. ADDITIONAL ITEMS
It was agreed that a summary or minutes of committee meetings will be provided in the following month’s committee packet. During the plenary session immediately following the committee meetings, committee chairs can give a brief overview of the highlights of their meetings over that 2-day period.

5. ADJOURN: The Board Operations Committee meeting adjourned at 9:15 a.m.