TO:       Members of the Illinois State Board of Education  
FROM:    Jesse H. Ruiz, Chairman  
SUBJECT: Special Board Meeting

This memorandum serves as notice to members of the Illinois State Board of Education that I am hereby calling a special meeting of the State Board (via phone conference) for the sole purpose of consideration of rules to allow for issuance of emergency temporary substitute permits for individuals from the geographic area drastically affected by Hurricane Katrina.

Materials for this meeting are attached.
Public Conference Call Access Number: 1-866-297-6391 (listen only)
Confirmation # 1 2 7 0 4 8 3 7

AGENDA

1. Roll Call
2. Public Participation * (regarding the proposed emergency rules posted for consideration)
3. Consideration of rules to allow for issuance of emergency temporary substitute permits
4. Adjourn

* Public Participation will be available at either of the following locations:

**State Board of Education - Springfield Office**
4th Floor Conference Room, 100 N. First Street, Springfield, IL

or

**State Board of Education – Chicago Office**
Conference Room A, 14th Floor, James R. Thompson Center
100 W. Randolph, Chicago, IL
Purpose of Agenda Item
The purpose of this agenda item is to present the proposed amendment for the Board’s initial review and the emergency amendment for adoption.

Expected Outcomes of Agenda Item
The Board will be asked to adopt a motion authorizing the solicitation of public comment on the proposed amendment and a second motion adopting the emergency amendment.

Background Information
In the aftermath of Hurricane Katrina, many displaced persons will obviously be seeking shelter and employment at some distance from their former places of residences, and regional superintendents here in Illinois have already begun receiving inquiries from such individuals regarding the ability to teach in Illinois schools. The present amendment is designed to provide relief to persons in this situation who are qualified to serve as substitute teachers but who may not have access to documents proving their eligibility at this time.

The emergency amendment that is being proposed at this time will offer individuals from the geographic area drastically affected by the hurricane a temporary permit for substitute teaching in Illinois schools, provided that they indicate their possession of a bachelor’s degree, which is generally the qualification we require. Our intention is to make this a short-term, non-renewable permit but also:

- to build in enough flexibility to extend it if that seems warranted after the passage of time; and
- to provide for withdrawal of the permit if an individual either misrepresents his or her eligibility or later disqualifies himself or herself.

Several features of this approach will distinguish the permit from a true certificate while at the same time affording relief to people whose lives have been severely disrupted. There will be neither an application fee nor a registration fee, as would be the case for a certificate. Applicants will not be required to provide proof of their credentials but rather only to affirm possession of the bachelor’s degree. The permit will be valid only for the 2005-06 school year.
unless prevailing circumstances dictate an extension.

It should be noted that this rule will not eliminate the requirement for a criminal background check as a condition for employment in Illinois schools, nor will it provide any guarantee that a holder of this permit will find such employment. The rule will, however, remove such barriers as are within the authority of the State Board of Education to remove.

Analysis and Implications for Policy, Budget, Legislative Action and Communications
Policy Implications: Please see above.
Budget Implications: None.
Legislative Action: None needed.
Communication: Please see “Next Steps” below.

Superintendent’s Recommendation
The Superintendent recommends that the State Board of Education adopt the following motions:

Motion 1) The State Board of Education hereby authorizes solicitation of public comment on the proposed rulemaking for:
Certification (23 Illinois Administrative Code 25),
including publication of the proposed amendment in the Illinois Register.

Motion 2) The State Board of Education hereby adopts the emergency rulemaking for:
Certification (23 Illinois Administrative Code 25).

Next Steps
With the Board’s authorization, staff will submit the proposed amendment to the Administrative Code Division for publication in the Illinois Register to elicit public comment. Concurrently, the emergency amendment will be filed with the Secretary of State so that it can take effect immediately. Means such as the Superintendent’s message and the agency website will be used to inform interested parties of the effectiveness of the emergency amendment and the opportunity to comment on the proposed rulemaking.
TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER I: STATE BOARD OF EDUCATION
SUBCHAPTER b: PERSONNEL

PART 25
CERTIFICATION

SUBPART A: DEFINITIONS

Section 25.10 Definition of Terms Used in This Part

SUBPART B: CERTIFICATES

Section 25.11 New Certificates (February 15, 2000)
25.15 Standards for Certain Certificates
25.20 Requirements for the Elementary Certificate
25.30 Requirements for the Secondary Certificate
25.35 Acquisition of Subsequent Certificates; Removal of Deficiencies
25.37 Acquisition of Subsequent Teaching Certificates (2004)
25.40 Requirements for the Special Certificate
25.43 Standards for Certification of Special Education Teachers
25.45 Standards for the Standard Special Certificate--Speech and Language Impaired
25.50 General Certificate (Repealed)
25.60 State Special Certificate, Grades 11-12, For Teaching Elective Subjects
(Repealed)
25.65 Alternative Certification
25.67 Alternative Route to Teacher Certification
25.70 State Provisional Vocational Certificate
25.75 Part-time Provisional Certificates
25.80 Requirements for the Early Childhood Certificate
25.85 Special Provisions for Endorsement in Foreign Language for Individuals
Currently Certified
25.86 Special Provisions for Endorsement in Foreign Language for Individuals Prepared as Teachers But Not Currently Certified
25.90 Transitional Bilingual Certificate and Examination
25.92 Visiting International Teacher Certificate
25.95 Majors, Minors, and Separate Fields for the Illinois High School Certificate (Repealed)
25.99 Endorsing Teaching Certificates
25.100 Endorsing Teaching Certificates (2004)
25.105 Temporary Substitute Teaching Permit

SUBPART C: APPROVING PROGRAMS THAT PREPARE PROFESSIONAL EDUCATORS IN THE STATE OF ILLINOIS

Section
25.110 System of Approval: Levels of Approval (Repealed)
25.115 Recognition of Institutions, Accreditation of Educational Units, and Approval of Programs
25.120 Standards and Criteria for Institutional Recognition and Program Approval (Repealed)
25.125 Accreditation Review of the Educational Unit
25.127 Review of Individual Programs
25.130 Special Provisions for Institutions Subject to Conditions for Continuing Accreditation
25.135 Interim Provisions for Continuing Accreditation and Approval -- July 1, 2000, through Fall Visits of 2001
25.137 Interim Provisions for Continuing Accreditation and Approval -- July 1, 1999, through June 30, 2000 (Repealed)
25.140 Transitional Requirements for Unit Assessment Systems
25.145 Approval of New Programs Within Recognized Institutions
25.147 Approval of Programs for Foreign Language Beginning July 1, 2003
25.150 The Periodic Review Process (Repealed)
25.155 Initial Recognition Procedures
25.160 Notification of Recommendations; Decisions by State Board of Education
25.165 Discontinuation of Programs

SUBPART D: SCHOOL SERVICE PERSONNEL
ILLINOIS REGISTER

STATE BOARD OF EDUCATION

NOTICE OF EMERGENCY AMENDMENT

Section
25.200 Relationship Among Credentials in Subpart D
25.210 Requirements for the Certification of School Social Workers
25.220 Requirements for the Certification of Guidance Personnel
25.230 Requirements for the Certification of School Psychologists
25.240 Standard for School Nurse Endorsement
25.245 Certification of School Nurses (2004)
25.252 Certification of Non-Teaching Speech-Language Pathologists

SUBPART E: REQUIREMENTS FOR THE CERTIFICATION OF ADMINISTRATIVE AND SUPERVISORY STAFF

Section
25.300 Relationship Among Credentials in Subpart E
25.310 Definitions (Repealed)
25.311 Administrative Certificate (Repealed)
25.313 Alternative Route to Administrative Certification
25.315 Renewal of Administrative Certificate
25.320 Application for Approval of Program (Repealed)
25.322 General Supervisory Endorsement
25.330 Standards and Guide for Approved Programs (Repealed)
25.333 General Administrative Endorsement
25.344 Chief School Business Official Endorsement
25.355 Superintendent Endorsement
25.365 Director of Special Education

SUBPART F: GENERAL PROVISIONS

Section
25.400 Registration of Certificates; Fees
25.405 Military Service
NOTICE OF EMERGENCY AMENDMENT

25.410  Revoked Certificates
25.415  Credit in Junior College (Repealed)
25.420  Psychology Accepted as Professional Education
25.425  Individuals Prepared in Out-of-State Institutions
25.427  Three-Year Limitation
25.430  Institutional Approval (Repealed)
25.435  School Service Personnel Certificate--Waiver of Evaluations (Repealed)
25.437  Equivalency of General Education Requirements (Repealed)
25.440  Master of Arts NCATE (Repealed)
25.442  Illinois Teacher Corps Programs
25.444  Illinois Teaching Excellence Program
25.445  College Credit for High School Mathematics and Language Courses (Repealed)
25.450  Lapsed Certificates
25.455  Substitute Certificates
25.460  Provisional Special and Provisional High School Certificates (Repealed)
25.464  Short-Term Authorization for Positions Otherwise Unfilled
25.465  Credit (Repealed)
25.470  Meaning of Experience on Administrative Certificates (Repealed)
25.475  Certificates and Permits No Longer Issued (Repealed)
25.480  Credit for Certification Purposes (Repealed)
25.485  Provisional Recognition of Institutions (Repealed)
25.490  Rules for Certification of Persons Who Have Been Convicted of a Crime
25.493  Part-Time Teaching Interns
25.495  Approval of Out-of-State Institutions and Programs (Repealed)
25.497  Supervisory Endorsements

SUBPART G: THE UTILIZATION OF PARAPROFESSIONALS AND OTHER NONCERTIFIED PERSONNEL

Section
25.510  Paraprofessionals; Teacher Aides
25.520  Other Noncertificated Personnel
25.530  Specialized Instruction by Noncertificated Personnel
25.540  Approved Teacher Aide Programs
25.550  Approval of Educational Interpreters

SUBPART H: CLINICAL EXPERIENCES

Section
STATE BOARD OF EDUCATION
NOTICE OF EMERGENCY AMENDMENT

25.610 Definitions
25.620 Student Teaching
25.630 Pay for Student Teaching (Repealed)

SUBPART I: ILLINOIS CERTIFICATION TESTING SYSTEM

Section
25.705 Purpose - Severability
25.710 Definitions
25.715 Test Validation
25.717 Test Equivalence
25.720 Applicability of Testing Requirement and Scores
25.725 Applicability of Scores (Repealed)
25.728 Use of Test Results by Institutions of Higher Education
25.730 Registration
25.732 Late Registration
25.733 Emergency Registration
25.735 Frequency and Location of Examination
25.740 Accommodation of Persons with Special Needs
25.745 Special Test Dates
25.750 Conditions of Testing
25.755 Voiding of Scores
25.760 Passing Score
25.765 Individual Test Score Reports
25.770 Re-scoring
25.775 Institution Test Score Reports
25.780 Fees

SUBPART J: RENEWAL OF STANDARD AND MASTER CERTIFICATES

Section
25.800 Professional Development Required
25.805 Continuing Professional Development Options
25.810 State Priorities
25.815 Submission and Review of the Plan (Repealed)
25.820 Review of Approved Plan (Repealed)
25.825 Progress Toward Completion (Repealed)
25.830 Application for Renewal of Certificate(s)
25.832 Validity and Renewal of Master Certificates
STATE BOARD OF EDUCATION

NOTICE OF EMERGENCY AMENDMENT

25.835  Review of and Recommendation Regarding Application for Renewal
25.840  Action by State Teacher Certification Board; Appeals
25.845  Responsibilities of School Districts
25.848  General Responsibilities of LPDCs
25.850  General Responsibilities of Regional Superintendents
25.855  Approval of Illinois Providers
25.860  Out-of-State Providers
25.865  Awarding of Credit for Activities with Providers
25.870  Continuing Education Units (CEUs)
25.872  Special Provisions for Interactive, Electronically Delivered Continuing Professional Development
25.875  Continuing Professional Development Units (CPDUs)
25.880  “Valid and Exempt” Certificates; Proportionate Reduction; Part-Time Teaching
25.885  Funding; Expenses (Repealed)

SUBPART K: REQUIREMENTS FOR RECEIPT OF THE STANDARD TEACHING CERTIFICATE

Section
25.900  Applicability of Requirements in this Subpart
25.905  Choices Available to Holders of Initial Certificates
25.910  Requirements for Induction and Mentoring
25.915  Requirements for Coursework on the Assessment of One’s Own Performance
25.920  Requirements for Coursework Related to the National Board for Professional Teaching Standards (NBPTS)
25.925  Requirements Related to Advanced Degrees and Related Coursework
25.930  Requirements for Continuing Professional Development Units (CPDUs)
25.935  Additional Activities for Which CPDUs May Be Earned
25.940  Examination
25.942  Requirements for Additional Options
25.945  Procedural Requirements

25.APPENDIX A  Statistical Test Equating - Certification Testing System
25.APPENDIX B  Certificates Available Effective February 15, 2000
25.APPENDIX C  Exchange of Certificates
25.APPENDIX D  Criteria for Identification of Teachers as “Highly Qualified” in Various Circumstances
25.APPENDIX E  Endorsement Structure Beginning July 1, 2004
AUTHORITY: Implementing Article 21 and Section 14C-8 and authorized by Section 2-3.6 of the School Code [105 ILCS 5/Art. 21, 14C-8, and 2-3.6].

Section 25.105  Temporary Substitute Teaching Permit

EMERGENCY

An individual who holds a bachelor’s degree and who resided in Louisiana, Mississippi, or Alabama but was displaced by the effects of Hurricane Katrina, or an individual from another state contiguous to the Gulf of Mexico whose displacement is demonstrably due to Hurricane Katrina, shall be eligible for an Illinois temporary substitute teaching permit as provided in this Section.

a) In recognition of the unavailability of written or electronic records in this situation, the State Board of Education shall require an individual seeking a permit under this Section only to:

1) supply one form of personal identification, which may include not only a passport, driver’s license, or other government-issued document but also a credit card, a bill, or other any other piece of correspondence showing the individual’s name;

2) provide a notarized written affirmation that he or she has received a bachelor’s degree from a regionally accredited institution of higher education; and

3) identify the institution and the year when the degree was issued.

b) No application fee shall be charged for a temporary substitute teaching permit, and no registration fee shall apply to its use.

c) A permit issued under this Section shall be valid for teaching in all grades of the common schools and shall be subject to the limitations set forth in Section 21-9 of the School Code [105 ILCS 5/21-9].

d) A permit issued under this Section shall be valid through June 30, 2006, and shall be renewable for subsequent six-month periods only if the State Superintendent of Education determines that conditions in the permit-holder’s home state continue to be such that the individual cannot reasonably be expected to supply records substantiating the field of his or her certification in that state so that a
corresponding Illinois provisional certificate or a substitute teaching certificate can be issued.

e) A temporary substitute teaching permit may be rescinded at any time if the State Superintendent of Education determines, in his sole discretion, that the individual has misrepresented his or her eligibility under this Section or that other sufficient cause exists.

f) Employment of an individual holding a temporary substitute teaching permit shall be subject to the requirements of Section 10-21.9 of the School Code [105 ILCS 5/10-21.9].

(Source: Emergency rule added at 29 Ill. Reg. _____, effective _____________, for a maximum of 150 days)