AGENDA

1. Roll Call

2. Board Member Participation by Other Means

3. Public Participation

4. Discussion Items
   a. Minutes of the November Board Operations Committee Meeting *(pp. 2-4)*
   *b. Review New Nominations for Resolutions of Recognition
      1) Illinois School Health Centers *(pp. 5-16)*
      2) Other Nominations
   *c. 2007 Calendar of Meetings *(Jean Ladage) (Plenary pp. 49-50)*
   d. 2007-2009 State Board Committee Structure *(pp. 17-18)*
   e. Review Board Agenda Preparation Plan *(pp. 19-20)*
   f. Committee Agenda Planning/Additional Items

5. Decision Items

6. Adjourn

NOTE: At the conclusion of any discussion item in which the committee is ready to make a decision, a discussion item may be immediately moved for a decision.
* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.
Dr. Chris Ward called the meeting to order at 8:00 a.m. and asked members to introduce themselves for purposes of roll call. (See above.)

1. PUBLIC PARTICIPATION
None

2.a. COMMITTEE MINUTES
Dr. David Fields moved that the minutes of the Board Operations Committee for the October committee meeting be approved. Ms. Karon seconded the motion. The motion to approve the committee minutes passed with voice vote approval.

2.b. REVIEW NEW NOMINATIONS FOR RESOLUTIONS OF RECOGNITION.
Dr. Ward indicated there were no new nominations for recognition.

2.c. BYLAWS REVIEW
Dr. Ward asked Darren Reisberg to review the recommendations for revisions in the Bylaws. Mr. Reisberg indicated that the proposed changes are in the cover memo in this month's committee packet. He commented that the primary change in the bylaws involves the new requirements of physical presence of Board members at the meeting site(s) as outlined in Article 5-C. There is a procedure proposed for the Board to determine at the outset of each meeting as to whether or not a Board member is allowed to attend by "other means."

Dr. Ward tied in committee agenda item 2.d. and asked for discussion on agenda development which had been done by conference calls in the past.

Mr. Geppert voiced concern about the cumbersome process which would allow additional members to join in a discussion when a quorum is already present at the meeting site. Mr. Reisberg responded that the process is frustrating, but that requirement is set forth in statute. Ms. Karon inquired as to whether there might be any clean-up of the statute. She cited increased travel costs and reduced efficiency of the Board's calling of an emergency or special meeting for a single agenda item. Ms. Karon indicated that she would recommend that we pursue a change if the opportunity arises.

It was suggested that at the end of each committee meeting, members and staff discuss the next month's proposed agenda. Members agreed and added that electronic means of setting the agendas should be sufficient. Mr. Reisberg confirmed that a blanket email to all members can be sent, with members responding only to the committee chair or Board Operations chair regarding comments or suggestions.
Mr. Reisberg provided an example for the Board to allow consideration of a Board member’s request to participate in a meeting, provided that the reason for that alternate participation meets the requirements within the law:

(a) personal illness or disability;
(b) employment purposes or the business of the public body; or
(c) a family or other emergency.

If a member wishes to attend a meeting by other means, the member must electronically notify the staff Board Secretary within 24 hours before the meeting unless advance notice is impractical. The Board or committee must then take a roll call vote at the outset of the meeting to determine whether to permit such member to attend by other means. The requesting member may vote and such vote shall be counted towards the majority required for permission. Any member attending a meeting by other means must identify himself or herself any time he or she speaks during such meeting.

Mr. Ruiz suggested that committee meetings might fall within an exception to the statute under Sec. 7(d) as the Board’s committees are bodies that do not have authority to make binding recommendations or determinations or to take any other substantive action.

Dr. Ward indicated that he would work with Darren Reisberg and Jean Ladage to coordinate the agenda preparation plan.

Board Officer Elections

Mr. Reisberg directed the Board’s attention to page 7 of the Board Operations packet which outlined proposed procedures for the 2007 election of Board officers. There were no questions.

- Chairperson Ruiz will appoint a nominating committee in advance of the January Board meeting, and announce the members of that committee as part of his announcements at the January meeting;
- Should the nominating committee consist of more than two Board members, any meeting of the committee must comply with the Open Meetings Act.
- The nominating committee will send a memorandum to Board members in advance of the February meeting recommending a slate of elective officers to the Board for its consideration.
- The Board will then take a roll call vote as an action item during the Plenary Session of the February Board meeting, with Board members having the right to add nominations from the floor.
- As with any action of the Board, election will require a majority of Board members (i.e., five).

2.e. MEETING DATES AND LOCATION

Dr. Ward asked the Board to consider the cost of moving around the state. Although it is well-received, it is costly.

During discussion, the following issues were taken into consideration.

- June and December are difficult months to schedule sleeping rooms in Chicago.
- The Board of Higher Education recently took action to shift their schedule from going out into various communities in order to be more fiscally responsible.
- Even when travel funds were more plentiful, the Board typically held meetings in Chicago, Springfield and one alternative setting.
- Reducing alternative meeting sites allows for a reduction in staff travel cost, as well as a reduction in staff travel time in order to be available for a 15-minute discussion on an agenda topic.
- The Board Retreat could also be moved to Springfield.
- November conflicts with Veto Session which is an issue for staff.
In conclusion, the following calendar will be recommended for approval at the January 2007 Board meeting.

January – Chicago (hotel rooms and JRTC conference rooms are secured)
February through June – Springfield
August one-day meeting – Springfield
Retreat – Springfield
September – Springfield
October – Mt. Vernon
*November & December – Springfield

* Following the announcement of Veto Session dates, the November meeting may be changed to Chicago, pending availability of accommodations.

3. Decision Items
Some items were moved from discussion to immediate decision per above notes.

4. Additional Items
Dr. Ward reviewed the dates for the State Superintendent interview process.

Search Calendar
February 6 Interview Seminar for Board members (begin at 2:00 p.m.)
February 6 Board receives candidate slate
February 6-8 Board interviews candidates
February 8 Board meets to identify semi-finalists
February 20 Board interviews semi-finalists
February 22 following Board meeting – Board meets in closed session to identify preferred candidate
February 24-27 (2) Board members visit home site of finalist, if appropriate
February 28 Announcement of appointment (tentative)

5. Adjourn
Dr. Hall moved to adjourn the committee meeting. Dr. Fields seconded the motion and the meeting adjourned at 8:35 a.m.
TO: Board Operations Committee
Illinois State Board of Education

FROM: Chris Ward, Chairman Board Operations Committee
Jean Ladage, Board Services Coordinator

Agenda Topic: Review Resolutions for Board Recognition

Purpose of Agenda Item
To review incoming nominations received since the last Board meeting. Nomination materials that are received will be sent to Board members prior to the meeting.

Relationship to/Implications for the State Board’s Strategic Plan
The State Board’s Recognition Program was developed to show the Board’s support for the outstanding work of educators and school boards that are serving all children in this state.

Expected Outcome(s) of Agenda Item
Recommendation of Board action.

Background Information
In May, 2005, the Board initiated a Board Recognition Program to become more proactive in its efforts to recognize the exemplary achievements of students, teachers, school administrators, and local board members in Illinois. These achievements are such that they truly stand out from the ordinary. Upon review and acceptance, the State Board of Education will pass a resolution describing the particulars of the achievement. The signed resolutions will be presented in one of the following three ways:

- mailed to the recipient(s);
- personally awarded to the individual(s) at their respective school(s); or
- presented to recipient(s) during the State Board meeting at which their resolution is approved

Superintendent’s Recommendation
Interim Superintendent Koch recommends that this Coalition be considered for a resolution of recognition from the State Board of Education.

Next Steps
Board Operations Committee will review the nominations received and make a recommendation based on that review.
ILLINOIS COALITION FOR SCHOOL HEALTH CENTERS

"Keeping Students Healthy and Ready to Learn"

MISSION

To improve the physical and mental health status of children and adolescents of Illinois by advocating for the development, stabilization and expansion of school-based and linked health centers.

EDUCATION

Staff and members educate the public about the health status of Illinois’ children and adolescents and the role that School Health Centers play in ensuring they live healthier lives.

ADVOCACY

Staff and members advocate on the local, state and national levels to improve access to quality care, to improve the health of children and teens and to secure funding for School Health Centers.

PROFESSIONAL DEVELOPMENT

Trainings, discussion forums, information sharing and collaborative initiatives provide School Health Centers’ staff and other members with the knowledge and skills to strengthen the services they provide.

NETWORKING

Working in collaboration with schools, public agencies and community organizations enriches School Health centers by expanding the services they provide, sharing ideas and allowing avenues for problem solving.

COMMITTEES

The Illinois Coalition for School Health Centers organizes committees to accomplish the goals set forth in a yearly work plan. A Steering Committee directs the overall operations of the Coalition, while working committees carry out specific objectives. Current working committees include the Public Education & Advocacy Committee, the Mental Health Committee, and the Program Development & Evaluation Committee.
HISTORY

School Health Centers emerged in the late 1960s and early 1970s to respond to increased knowledge about the risk-taking behavior of adolescents and to provide accessible, affordable primary health care and health education to children and youth. Since this time, the number of school-based health centers in the U.S. has expanded rapidly, from 31 in 1984 to more than 1500 in 2003.

The first School Health Center (SHC) in Illinois was established in 1982 at Austin Community Academy, Chicago. Since that time the number has grown to 46 School Health Centers throughout the state. Approximately 1/3 serve high schools and the rest serve elementary and middle schools.

Chronology of the School Health Centers in Illinois:
1982—The Robert Wood Johnson Foundation funded the first Illinois school-based health center at Austin High School in Chicago.

1985—The Illinois Department of Public Health (IDPH) and the Illinois Department of Public Aid (IDPA)—reorganized in 1996 as the Illinois Department of Human Services (IDHS)—funded five centers using a combination of state and federal funds (e.g. Maternal and Child Health Block Grant, Social Services Block Grant).

1993—Due to a number of complex issues related to the provision of school health services, in particular financial barriers, IDPH and IDPA convened the School-Based/Linked Health Care Advisory Group. The group, consisting of a broad range of community and state agency representatives, began to address some of the issues and to determine how to both sustain the existing centers and expand the network of centers in Illinois.

1994—The Advisory Group developed final recommendations for long term support of the health centers. These recommendations later became the framework for the creation of a coalition.

1995—Ten additional SHCs, supported for five years with declining state funds were funded. Although each center maintains a different mix of funds to support its operation, they survive through unique combinations of funding sources including: state grants from IDHS, federal grants, private foundations, corporations, Medicaid reimbursements, reimbursements from private health insurance plans, and fees for service.

1996—The Illinois Coalition for School Health Centers (ICSHC) is organized in order to address several challenges for centers including redefining their role within the larger health care delivery system due to the growth of managed care and changes to Medicaid which have an impact on school health center revenue streams.

1997—The ICSHC is successful in its efforts to convince IDHS to reinstate declining grant funds to a stable level. The ICSHC, in conjunction with IDPA, IDHS and ten managed care entities, develops revised “Guidelines for the Establishment of school Health Centers”.

1998—Through ongoing advocacy efforts, school health centers were granted their own provider type. Centers which meet the state standards for school health centers and become certified by IDHS can continue to bill Medicaid at fee-for-service reimbursement regardless of a students managed care arrangement.
1999—The ICSHC is successful in securing tobacco settlement funds for school health centers. The increase in funding for the school health center program resulted in the expansion of school health centers across the state and an expansion of services at existing centers.

2000 to Present—The ICSHC continues to advocate at the local, state and national levels for school health centers. The ICSHC organizes successful awareness building events, advocacy days and media campaigns to better educate decision makers and the general public about the effectiveness of school health centers. In addition, the ICSHC continues to provide professional development and networking opportunities to discuss the future of school based health services.

THE NEED FOR SCHOOL HEALTH CENTERS

Children and adolescents face many barriers in accessing preventive health care services. There is growing recognition that the complex problems youth face in society contribute to poor health, education, and social outcomes. Many of the most significant and costly national health problems are caused by behaviors established during youth:

- Drug and Alcohol Abuse
- Tobacco Use
- High-Risk Sexual Behaviors
- Inadequate Physical Activity
- Poor Dietary Habits

ROLE OF SCHOOL HEALTH CENTERS IN HEALTH CARE PROVISION

School Health Centers often serve low-income children who are in poor health because they have not received routine primary health care services in the past. One in seven teens has no health insurance and private health insurance plans frequently place restrictions on services for teens.

School Health Centers are often considered ‘safety net providers’ because they provide health services to children and adolescents who would not otherwise have access to services. A student’s encounter with a School Health Center is often his/her first encounter with any health care provider, thus the centers are in a unique position to link these children and adolescents to the health care
Centers are cost-effective in that they play a vital role in providing preventive services that reduce potential for engagement in high-risk behaviors at an early age, thus preventing the need for acute care in the future.

At the centers, students have the opportunity to develop caring relationships with a team of health professionals who can address their physical and mental health needs and promote healthy behavior. A growing number of centers in Illinois and nationally serve elementary schools, providing an opportunity to intervene as early as possible through primary prevention strategies to promote healthy child development and prevent the kind of problems affecting so many adolescents. Nationally, according to a May 1995 Advocates for Youth Fact Sheet:

- 80% of centers offer primary care (routine physical exams, immunizations, treatment of minor physical injuries, and prescriptions for some medications).
- More than 70% provide laboratory tests, manage chronic illness, dispense medication on-site, and diagnose and treat sexually transmitted diseases.
- Over 85% offer family planning counseling and mental health counseling for substance abuse and emotional problems.
- Many centers serving teens in Illinois provide prenatal care to pregnant students, which significantly increases the chances that their babies will be healthy at birth.
- 96% of centers offer health education at the health center site, and 86% bring health education into the classroom.

Research has demonstrated that School Health Centers can contribute to:

- Fewer school absences (IDHS, 1997)
- Higher compliance with required immunizations and physical exams (IDHS, 1997)
- Decreased smoking of tobacco and marijuana (ounce of Prevention Fund, 1996)
- Fewer hospitalizations and emergency room visits (Santelli, et al., 1996)
- Decline in teen pregnancy (Koo et al., 1994)

**THE SCHOOL HEALTH CENTER MODEL: A SOLUTION**

Schools are often dominant institutions within a community and provide a central location where a
range of services can be delivered effectively. School Health centers are planned partnerships with on-going advisory from health care providers, school districts, local health departments, clergy, community leaders and organizations, parents and students.

School Based Health Centers are located on school grounds while School Linked Health Centers are located off school grounds, however, a formal relationship exists to serve the students attending a particular school(s).

School Health centers provide primary and preventive health care services to students while reducing lost school time, removing financial barriers to care and promoting family involvement.

Benefits to School Health Centers include:

- Accessibility
- Affordability
- Convenient for Parents
- Child and Adolescent-Friendly Staff
- Safe Environment
- Promote Healthy Lifestyles
- Comprehensive services may include medical, mental health, dental and health education.
# Illinois Coalition for School Health Centers

"Keeping Students Healthy and Ready to Learn"

## SCHOOL BASED- LINKED HEALTH CENTERS

### LOCATION & CONTACTS

(Updated January 2006)

<table>
<thead>
<tr>
<th>School Health Center</th>
<th>Address</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Amundsen High School</td>
<td>Advocate Illinois Masonic Medical Center 5110 North Damen, Chicago, IL 60640</td>
<td>Jeanine Menczywar</td>
</tr>
<tr>
<td>Anna Jonesboro Community High School Health Center</td>
<td>Rural Health Inc. 608 S. Main Street, Anna, IL 62906</td>
<td>Terri Braddock, FNP</td>
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<tr>
<td>Aunt Martha's School-Linked Health Center</td>
<td>101 S. Broadway, Aurora, IL 60505</td>
<td>Barbara Krafka</td>
</tr>
<tr>
<td>Aunt Martha's Youth Services</td>
<td>1536 Vincennes, Chicago Heights, IL 60411</td>
<td>Dr. Jennifer Byrd</td>
</tr>
<tr>
<td>Aunt Martha's School-Linked Health Center</td>
<td>VNA of Fox Valley 500 Tomcat Lane, Aurora, IL 60505</td>
<td>Pam Taylor</td>
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<tr>
<td>Austin Community Academy</td>
<td>305 W. Jackson, Suite 200, Carbondale, IL 62901</td>
<td>Carole Hobson</td>
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<td>Bond Elementary School</td>
<td>305 W. Jackson, Suite 200, Carbondale, IL 62901</td>
<td>Robynn Nawrot</td>
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<tr>
<td>Benton &amp; West Frankfort High Schools Mobile Based School Health Clinic</td>
<td>305 W. Jackson, Suite 200, Carbondale, IL 62901</td>
<td>Robynn Nawrot</td>
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<tr>
<td>Blackhawk Park School Linked Health Center</td>
<td>Winnebago County Health Department 330 15th Avenue, Rockford, IL 61104</td>
<td>Joyce Bass</td>
</tr>
<tr>
<td>Bond Healthy Living Center</td>
<td>Cook County Bureau of Health Services 7050 South May, Room 107, Chicago, IL 60621</td>
<td>Alveana Cunningham</td>
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<tr>
<td>Cahokia Senior High School</td>
<td>The Campus (formerly Orr-Rezin)</td>
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## Links on This Page

### INCLUDE:

- [Statewide School Health Centers Map](#)
- [Chicago School Health Centers Map](#)

## Related Link Page

- [Statewide School Health Centers Map](#)
- [Chicago School Health Centers Map](#)
Cahokia Senior High SBHC
East Side Health District
800 Range Lane
Cahokia, IL  62206
Phone: 618-337-3117
Fax: 618-337-3122
Contact: Williamenia Allen, RN

Orr Adolescent Health Center
Rush University Medical Center
730 N. Pulaski
Chicago, IL  60624
Phone: 773-534-8924
Fax: 773-534-8927
Contact: Diane Yeager-Smith

Carbondale Community High School
Terrier Care School based Health
Shawnee Health Services
1301 E. Walnut Street
Carbondale, IL 62902
Phone: 618-457-3371 x 300
Fax: 618-457-8931
Contact: Mary Brandemburg

Carver Military Academy
Carver Military Academy Based Health
Center
TCA Health Inc.
13100 S. Doty Ave.
Chicago, IL  60827
Phone: 773-535-5697
Fax: 773-535-5357
Contact: Tracee Douse

Cass County Health Department
331 S. Main Street
Virginia, IL  62691
Phone: 217-452-3057 x 31
Contact: Linda Debergh

Clemente High School
Wildcats Health Center
Youth Guidance
1147 North Western, 2nd Floor
Chicago, IL  60622
Phone: 773-394-8821
Fax: 773-394-8207
Contact: Stacy Zachman

Crane Tech Prep High School
Hugennie-Crane Adolescent Health Center
Rush University Medical Center
2245 West Jackson Blvd., Room 110
Chicago, IL  60612
Phone: 773-534-7582
Fax: 773-534-7194
Contact: Carol Wardlaw

Dunbar Vocational High School
Dunbar School Based Health Center
Mercy Hospital
3000 S. Martin Luther King Drive,
Chicago, IL  60616
Phone: 312-225-6592
Fax: 312-225-6638
Contact: Ingrid Forsberg, NP

DuSable High School
Bogan-DuSable SBHC
Hektoen Institute
4934 South Wabash, Room 165
Chicago, IL  60615
Phone: 773-548-3208
Fax: 773-548-6545
Contact: Thelma Reed, CNP

East St. Louis Senior High School
East St. Louis SBHC
East Side Health District
4901 State Street,
East St. Louis, IL  62205
Phone: 618-482-4562
Fax: 618-482-4930
Contact: Williamenia Allen, RN

Evanston Township High School
ETHS School Based Health Center
Evaston High School/Evanston Hospital/Evanston Health Dept.
1600 Dodge Avenue, Room H101
Evaston, IL.  60204
Phone: 847-424-7265
Fax: 847-492-5809
Contact: Kathy Swartwout, RN

Lawndale Christian Health Center
2345 S. Christiana Ave,
Chicago, IL  60623
Phone: 773-843-2717
Fax: 773-843-4459
Contact: Dr. Wayne Detmer

Erie Health Center
4027 West Grenshaw, Room 115
Chicago, IL  60624
Phone: 773-534-8871
Fax: 773-265-0037
Contact: Amy Valukas, MPH

Gallatin County School
Gallatin County School Wellness Center
Gallatin County Unit District #7
5175 Highway 13,
Junction, IL  62954
Phone: 618-272-7132
Fax: 618-272-7064
Contact: Dianne King
<table>
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<tr>
<th>School Name</th>
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<tr>
<td>Gladstone Elementary</td>
<td>Antonia Rodriguez</td>
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<td>Alivio Medical Center</td>
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<td>1231 South Damen Avenue,</td>
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<td>Chicago, IL 60608</td>
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<td>Phone: 773-534-7395</td>
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<td>Macoupin Community Care Health</td>
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<td>Macoupin County Health Department</td>
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<tr>
<td>115 South Macoupin, Gillespie, IL 62033</td>
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<td>Therese Hanigan, NP</td>
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<td>Advocate Lutheran General Hospital</td>
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<td>2601 West Dempster, Park Ridge, IL 60068</td>
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<td>Swedish Covenant Hospital</td>
<td></td>
</tr>
<tr>
<td>5501 N. Kedzie Avenue, Chicago, IL 60625</td>
<td></td>
</tr>
<tr>
<td>Phone: 773-534-9852</td>
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<tr>
<td>Fax: 773-534-9852</td>
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<tr>
<td>Phillips High School</td>
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<tr>
<td>Phillips SBHC</td>
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<tr>
<td>School Name</td>
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<tr>
<td>Mercy Hospital</td>
<td>Livingston County Health Department</td>
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<tr>
<td>244 E Pershing</td>
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<tr>
<td>Chicago, IL 60653</td>
<td></td>
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<tr>
<td>Phone: 773-373-3698</td>
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<tr>
<td>Fax: 773-373-3750</td>
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<tr>
<td>Contact: Constance Murphy</td>
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<tr>
<td>Provost East High School</td>
<td>Roosevelt High School</td>
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<td>Provost East SBHC</td>
<td>Swedish Covenant Hospital</td>
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<tr>
<td>Loyola University of Chicago School</td>
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<tr>
<td>of Nursing</td>
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<tr>
<td>807 South First Avenue</td>
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<tr>
<td>Maywood, IL 60153-2389</td>
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</tr>
<tr>
<td>Phone: 708-449-9522</td>
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<tr>
<td>Fax: 708-449-9525</td>
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<tr>
<td>Contact: Amy O'Malley</td>
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<tr>
<td>Ryerson Elementary School</td>
<td>Senn High School</td>
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<tr>
<td>Erie Westside Health Center</td>
<td>Senn SBHC</td>
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<tr>
<td>Erie Health Center</td>
<td>Heartland Health Outreach</td>
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<tr>
<td>646 North Lawndale,</td>
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<tr>
<td>Chicago, IL 60624</td>
<td></td>
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<tr>
<td>Phone: 773-722-1603</td>
<td></td>
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<tr>
<td>Fax: 773-722-1440</td>
<td></td>
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<tr>
<td>Contact: Amy Valukas, MPH</td>
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<tr>
<td>Smyth Elementary School</td>
<td>South Beloit High School</td>
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<tr>
<td>UIC Neighborhoods Initiative Division of Community Health</td>
<td>South Beloit School District #320</td>
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<tr>
<td>1059 W. 13th Street.</td>
<td>840 Hayes St.,</td>
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<tr>
<td>Chicago, IL 60608</td>
<td>South Beloit, IL 61080</td>
</tr>
<tr>
<td>Contact: Regina Ortiz</td>
<td>Phone: 815-389-9252</td>
</tr>
<tr>
<td>Sullivan High School</td>
<td>School Health LINK I</td>
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<tr>
<td>Sullivan SBHC</td>
<td>School Health LINK, Inc.</td>
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<tr>
<td>Access Community Health Network</td>
<td>1504 10th Street, Suite 3</td>
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<tr>
<td>6631 N. Bosworth Ave.,</td>
<td>Silvis, IL 61282</td>
</tr>
<tr>
<td>Chicago, IL 60626</td>
<td>Phone: 309-792-6360</td>
</tr>
<tr>
<td>Phone: 773-761-5035</td>
<td>Fax: 309-792-4192</td>
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<tr>
<td>Fax: 773-761-5005</td>
<td>Contact: Kathleen Gruber</td>
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<td>Contact: Kathleen Gruber</td>
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<tr>
<td>The School Health LINK II</td>
<td>Trewyn Middle School</td>
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<tr>
<td>School Health LINK, Inc.</td>
<td>Trewyn In School Health</td>
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<tr>
<td>2508 25th Street, Suite B</td>
<td>Methodist Medical Center of Illinois</td>
</tr>
<tr>
<td>Rock Island, IL 61201</td>
<td>1419 South Folkers Avenue,</td>
</tr>
<tr>
<td>Phone: 309-732-0958</td>
<td>Peoria, IL 61605</td>
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<tr>
<td>Fax: 309-732-0963</td>
<td>Phone: 309-676-7803</td>
</tr>
<tr>
<td>Contact: Sally O'Donnell, RN</td>
<td>Fax: 309-671-0553</td>
</tr>
<tr>
<td>Contact: Sona Siegel</td>
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<tr>
<td>Uplift Community School (formerly Arai Middle School)</td>
<td>Urbana High School</td>
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<tr>
<td>Uplift School Health Center</td>
<td>Urbana SBHC</td>
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<tr>
<td>Children's Memorial Hospital</td>
<td>Francis Nelson Community Health Center</td>
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<tr>
<td>900 West Wilson Avenue</td>
<td>1002 S. Race St.,</td>
</tr>
<tr>
<td>Chicago, IL 60640</td>
<td>Urbana, IL 61820</td>
</tr>
<tr>
<td>Phone: 773-534-2848</td>
<td>Phone: 217-239-4220</td>
</tr>
<tr>
<td>Fax: 773-534-2847</td>
<td>Fax: 217-384-3532</td>
</tr>
<tr>
<td>Contact: Marian Stevenson</td>
<td>Contact: Dr. Kimberly Glow</td>
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<tr>
<td>Valeska Hinton School</td>
<td>Washington High School</td>
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<tr>
<td>Hinton Family Health Center</td>
<td>Chicago Family Health Center</td>
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<tr>
<td>Methodist Medical Center of Illinois</td>
<td>3301 W. Franklin,</td>
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</tbody>
</table>
Westinghouse High School
Circle Family Care
3301 W. Franklin,
Chicago, IL 60624
Phone: 
Fax: 
Contact: Ellen Barton, NP

Young Women's Leadership Charter School
H.E.A.R.T Clinic
UIC Neighborhoods Initiative Division of Community Health
2641 S. Calumet Street,
Chicago, IL 60616
Phone: 312-949-0277
Fax: 312-949-0337
Contact: Regina Ortiz

- Statewide School Health Centers Map
- Chicago School Health Centers Map
TO: Board Operations Committee
FROM: Chris Ward, Chairperson, Board Operations Committee

Agenda Topic: 2007-09 Committee Structure
Materials: Current Standing Committee Assignments
Staff Contact(s): Jean Ladage, Board Services Coordinator

Purpose of Agenda Item
Prior to March 1, 2007, the Board Chair will be appointing or reappointing standing committee members and designating committee chairpersons for 2007-09. The current makeup of standing committees (attached) provides the opportunity for simultaneous committee meetings when possible.

Please provide Chairman Jesse Ruiz with your committee preferences prior to the February Board meeting.

Excerpt from Bylaws
Biennially, the Board Chairperson shall appoint or reappoint all members and designate the chairperson of the standing Board Committees. The appointments shall be made no later than March 1 of odd-numbered years and take effect on March 1 of that same year.

Any vacancies in the membership of these committees which may occur prior to the annual appointment or reappointment of committee membership shall be filled by appointment of the Board Chairperson. Members of standing committees shall serve for two-year terms.
ILLINOIS STATE BOARD OF EDUCATION
2005-2007 Standing Committee Assignments

Governmental Relations Committee
Ms. Brenda J. Holmes, Committee Chair
Mr. Dean E. Clark
Mr. Jesse H. Ruiz
Dr. Christopher J. Ward

Education Policy Planning Committee
Dr. David L. Fields, Committee Chair
Dr. Vinni M. Hall
Dr. Andrea S. Brown
Ms. Joyce E. Karon
Mr. Edward J. Geppert, Jr.

Finance and Audit Committee
Mr. Edward J. Geppert, Jr., Committee Chair
Dean Clark
Andrea Brown
Brenda Holmes

Board Operations Committee
Dr. Christopher J. Ward, Committee Chair
Dr. Vinni M. Hall
Dr. David L. Fields
Ms. Joyce E. Karon
Mr. Jesse H. Ruiz
TO: Board Operations Committee
FROM: Chris Ward, Chairperson, Board Operations Committee

Agenda Topic: Board Agenda Preparation Plan

Staff Contact(s): Jean Ladage, Board Services Coordinator

In the past, the Board Operations conference call provided the venue for answering all questions remaining in order to finalize the agenda and the meeting materials in a timely manner.

As a result of discussions at the December Board Operations Committee meeting, a plan was developed for reviewing the draft upcoming agendas electronically, staying within the parameters of the changes in the Open Meetings Act.

The following procedure is proposed for 2007 agendas. We will debrief this process at the January Board Operations Committee meeting.

- Committee agenda planning will take place at the end of each month’s committee meeting.
- Board committee chairs will work with their committee staff to draft committee agendas (with time allotments and, if necessary, a request for a committee-of-the-whole). Committee chair/staff person will forward the draft agenda to Jean Ladage by the date indicated in the attached chart.
- Senior staff will forward items for the plenary agenda to Ms. Ladage.
- Ms. Ladage will compile the draft committee/plenary agendas and create a schedule of meetings (with input from the State Superintendent), and will forward to all Board members and committee staff two weeks prior to the Board meeting.
- Following that email, committee chairs may issue a follow-up email to all committee members.
- Individual committee members shall respond only to the chair of the committee with any questions, comments, or concerns.
- The committee chair will relay approved changes to committee staff and Ms. Ladage.
<table>
<thead>
<tr>
<th>COMMITTEE AGENDA PLANNING</th>
<th>COMMITTEE STAFF &amp; COMMITTEE CHAIR</th>
<th>BOARD RECEIVES DRAFT AGENDAS &amp; DRAFT SCHEDULE</th>
<th>COMMITTEE CHAIRS: Will communicate with committee members to review and provide comment. Committee chair will email approved changes to Jean, Committee Staff &amp; Chris Ward</th>
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<tr>
<td>DUE TO JEAN BY NOON ON:</td>
<td>Jean will email by end of day</td>
<td>JEAN WILL RESEND DRAFT 2 AGENDAS &amp; SCHEDULE TO BOARD &amp; STAFF ON:</td>
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<td>JEAN &amp; CHRIS W. will call those committee chairs who have not responded via email to finalize agendas (date of former Bd. Ops conf. call)</td>
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**JEAN: DUE TO JEAN NO LATER THAN: Jean will email by end of day**

- Due to Jean for Supt’s review, then back to staff for revisions if necessary
- Electronic materials to web staff for formatting & page numbering.
- JEAN & CHRIS W. will call those committee chairs who have not responded via email to finalize agendas (date of former Bd. Ops conf. call)

**COMMITTEE CHAIRS:**

- Will communicate with committee members to review and provide comment.
- Committee chair will email approved changes to Jean, Committee Staff & Chris Ward

**BOARD PACKET MATERIALS:**

- Due to Jean for Supt’s review, then back to staff for revisions if necessary
- Electronic materials to web staff for formatting & page numbering.
- JEAN: DUE TO JEAN NO LATER THAN: Jean will email by end of day

**TO COPY CENTER BY WEDNESDAY AFTERNOON:**

- Mail on Thursday before the Board meeting
- Post meeting on Thursday / Friday

**BOARD MEETING:**

- April 18-19 Springfield
- Apr. 18 com. mtg Fri. Apr. 27 Fri. Apr. 27 Tues. May 1 Wed. May 2 Fri. May 4 Tues. May 8 Wed. May 9
- June 20-21 Springfield
- August 9 Springfield
- Sept. 19-20 Springfield
- Oct. 17-18 Mt. Vernon
- Nov. 14-15 Springfield
- Dec. 12-13 Springfield

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**Calendar Dates:**

- Jan. 17 com. mtg
- Feb. 21 com. mtg
- Mar. 21 com. mtg
- Apr. 18 com. mtg
- May 16 com. mtg
- June 20-21 Springfield
- Aug. 9 com. mtg
- Sep. 19 com. mtg
- Oct. 17 com. mtg
- Nov. 14 com. mtg
- Dec. 12-13 Springfield