AGENDA (timeframes are estimated for planning purposes)

1. Roll Call

2. Board Member Participation by Other Means

3. Public Participation 1:00 – 1:30 p.m.  (15-30 minutes, at chairman’s discretion)

4. Minutes of the June Finance & Audit Committee Meeting (pp. 2-5)

*5. Committee Consent Agenda
   a. Contracts & Grants Over $1 Million 1:30 – 1:40 p.m.
      1) ISBE Network Servers (Scott Norton) (pp. 6-9)
      2) Adult Learning Resource Center (ALRC) Grant (Gina Hopper) (pp. 10-11)
      3) Student Information System (SIS) Contract (Terry Chamberlain) (pp. 12-13)
      4) Harrisburg Contract (Beth Hanselman, David Andel) (pp. 14-15)

*6. FY07 A-133 Statewide Single Audit (Lisa LaBonte) 1:40 – 1:50 p.m. (pp. 16-26)

*7. Annual Two-Year Audit Plan (Lisa LaBonte) 1:50 – 2:00 p.m. (pp. 27-42)

8. FY10 Budget Planning Calendar (Linda Mitchell, Ronny Wickenhauser) 2:00 – 2:05 p.m. (p. 43)

*9. Ratification of FY09 State Board of Education Budget 2:05 – 2:15 p.m. (pp. 44-51)
   (Linda Mitchell, Ronny Wickenhauser)

*10. Revised Member Initiative Grant Policy (Linda Mitchell, Ronny Wickenhauser) 2:15 – 2:30 p.m. (p. 52)

*11. Legislative Grants and Other Special Initiatives (Linda Mitchell, Ronny Wickenhauser) 2:30 – 3:00 p.m. (p. 53)

12. Committee Agenda Planning/Additional Items

13. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.
FINANCE & AUDIT COMMITTEE OF THE WHOLE
Wednesday, June 18, 2008
Springfield Illinois

Members Present
Dean Clark, Committee Chairman
Andrea Brown, Committee Member
David Fields, Board Member
Chris Ward, Board Member
Brenda Holmes, Committee Member
Joyce Karon, Board Member
Lanita Koster, Committee Member
Jesse Ruiz, Board Member

Members Absent
Vinni Hall, Board Member

1. ROLL CALL
All present except Vinni Hall.

2. BOARD MEMBER PARTICIPATION BY OTHER MEANS
None

3. PUBLIC PARTICIPATION
Dave Comerford and Laura Aerne, Illinois Federation of Teachers from Cahokia
- Spoke about Cahokia’s financial improvement and that the Board should consider taking them off of certification.
- Handouts were submitted to committee members.

4. MINUTES OF THE MAY FINANCE & AUDIT COMMITTEE MEETING
Motion passed to approve the minutes.

5. COMMITTEE CONSENT AGENDA
a. Contracts & Grants over $1 Million
1. Early Childhood Block Grants
   The Committee recommended moving this item forward to plenary session.

2. Early Childhood Evaluation Contract with Erikson Institute – Year 2
   The Committee recommended moving this item forward to plenary session.

3. Social/Emotional Training and Consultation Contract Renewal with Erikson Institute
   The Committee recommended moving this item forward to plenary session.

   Dr. Brown asked if this contract was about all they do for pre-K or does it cover other areas. Ms. Henderson explained that it is for birth-to-3 programs and the pre-K and pre-school programs. Dr. Brown asked if ISBE has any other contracts with Erikson for this. Ms. Henderson clarified that another other contract ISBE has with Erikson is for system evaluation. Dr. Brown asked if ISBE had anything comparable for kindergarten on up. Ms. Henderson responded that they do not have anything out of their division related to this kind of consultation or training.

   Ms. Hanselman stated that ISBE had the social/emotional support grants to school districts.

4. Renewal of IMSA Intergovernmental Agreement for Illinois Virtual High School
   The Committee recommended moving this item forward to plenary session.
Ms. Karon asked for an update later on the courses being taught, number of kids and the geographic regions that are represented.

5. Renewal of Principal Mentoring Contract with Illinois Principals Association
   The Committee recommended moving this item forward to plenary session.

6. Writing Component for Illinois Standards Achievement Test
   The Committee recommended moving this item forward to plenary session.

6. FY07 FINANCIAL AND COMPLIANCE AUDIT
   Lisa LaBonte stated that there were only two findings. One was on mandates and one was on Internal Audit. There were no financial findings. Ms. LaBonte stated that SB 2482 cleaned up legislation and thus reduced the findings. There are still a couple of findings related to the Auditor General’s stance that ISBE should request funding for all mandated grant programs in our annual budget process. One of the findings is that we do not nominate anyone to the Summer School for the Arts Board of Trustees. This Board has not existed since 2001, but the mandate is still in the statutes.

Ms. LaBonte stated that Internal Audit is going to work on doing more audits but they do not have the staff right now. There are only two people in the division. She is hoping to hire someone to fulfill the requirements.

Ms. Holmes congratulated Ms. LaBonte on the outcome of the audit. She was glad that so many of the findings were taken care of. Ms. Holmes asked if a follow up had been done following the Safety Survey Reports. Ms. LaBonte stated that she did not do any follow up. Ms. Holmes stated that she does not agree with the way the agency failed to consider certain mandates when establishing the annual budget. Ms. Holmes asked that the evidence could be presented next time that we have taken a look at all mandates. Ms. LaBonte stated that last year there were over 100 mandates.

7. CAHOKIA SCHOOL DISTRICT #187 FINANCIAL PLAN
   Deb Vespa stated that ISBE met with the IFT members on June 3, 2008 and discussed all of the concerns that they had regarding the Cahokia plan. Ms. Vespa stated that she views the plan submitted by the district to be optimistic. There are significant changes in what was brought before the Board in February and this plan. Some of the changes were in the EAV projections and the General State Aid assumptions. ISBE built into the GSA assumptions a foundation level increase of $125 each year. Historically, GSA had been increasing about $190, so the district revised their projections and increased GSA for the last two years to $200.

Ms. Vespa stated that the district changed the start time at the high school and put 6th grade by itself to try to increase the attendance rate. The district is also looking at the transportation routes to hopefully transport more students.

Ms. Vespa added that salaries were increasing by about 6 percent in the past. The proposal now states 5.25 percent for 2009 and 2010 and nothing built in for 2011.

Ms. Vespa stated that the Board has already certified the district as in financial difficulty. The district is therefore obligated to develop a financial plan and that is what is being presented to the Board today.

After reviewing a school district’s plan, Agency staff can bring recommendations to amend that plan if the district is showing improvement. She stated that staff can also bring plans to show that the district is not improving. If they are not improving, then the Board can take
further action against the district, including placing the district under a financial oversight panel. Linda Mitchell stated that since the time that the Board voted to certify the district as in financial difficulty, the local school board has taken some action that improves their overall financial position. There is some possibility of the district exceeding the plan that they have submitted. The plan becomes a tool to allow the Agency to review and measure the district’s performance.

Laura Aerne from IFT stated that she has the new figures from the circuit clerk’s office and it shows that the TIF amount from previous years has been reduced and that the mayor’s office has pulled the properties out, its on the new tax bills and those bills are going out and that money will be coming in, in the next few months as they start to collect their taxes for the county. Dr. Fields asked if the IFT consider the existence of the plan to be a negative for the district. Ms. Aerne said that the union did believe the plan to be a negative for the district.

Mr. Clark said the certification has taken place and now the Board has two options: to approve the plan as presented or not to approve it. Mr. Clark said that the Board needs to monitor the plan over the next few months and, if the improvements are happening, then we need to revise the plan as appropriate.

Linda Mitchell repeated the current status. Members of the Board in March elected to certify the district as in financial difficulty; ISBE gave the district 45 days to submit a plan. The Board in turn has a responsibility to approve that plan so that the district can move forward. Ms. Mitchell stated that things will happen as we proceed against this plan, they will either meet these attendance estimates or not. They will either get the money that they anticipate from the EAV increase or not. Ms. Mitchell stated that our Board can approve the financial plan given the expectation that the Board will revisit the plan in a few months and examine the district’s performance. Ms. Vespa said if the Board does not approve the plan, then staff would have to take recommendations back to them saying why it was denied.

Superintendent Koch asked if there was a time period. Ms. Vespa said the district has 45 days to bring their plan to the Board.

Laura Aerne stated that the IFT was hoping to have the certification reversed because the IFT believe that the district has shown non-deficit spending and therefore no longer meets the requirements of being certified as in financial difficulty. Ms. Mitchell stated that, if that were the case, the Board would have to revoke every certification ISBE does, because the purpose of the certification is to encourage the local school board to devise a plan to remedy the deficit. Ms. Vespa wanted to clarify the criteria for certification is negative funding balances, not deficit spending.

Dave Comerford wanted to add that the IFT’s concern over the three year plan is that the certification is going to be used by the district to justify other actions that don’t involve the Board, but do involve local matters. He stated that he did not want the ISBE Board to be brought into the middle of those local matters. He stated that he wanted the Board to help keep close watch. Dr. Brown asked what Mr. Comerford was referring to. Mr. Comerford stated that the last year of the three-year plan would be 2011, which will be a contract negotiation year and right now there is no amount listed in a salary increase—and that, he believes, is not unintentional.

Mr. Clark stated that this is going before the full Board tomorrow and the Committee needs to take action on the recommendation to approve the plan as presented. Motion was approved and all were in favor of moving this recommendation to plenary.

8. APPROPRIATIONS TRANSFERS
Linda Mitchell stated that, with the 2008 Budget Implementation (BIMP) bill, ISBE was given new authority to make transfers between the mandated categorical line items. She said that staff is requesting that the Board allow a transfer between a couple of the line items so that
we no longer need to prorate mandated categoricals. We have the funds available to do this; we have the authority via the BIMP. Ms. Holmes recommended that the motion in the packet be forwarded to the plenary session for approval. Motion was approved and all were in favor.

9. STATE BOARD OF EDUCATION BUDGET UPDATE
Ronny Wickenhauser stated that on May 31st the General Assembly passed the budget. He has given the information to the Board. As of today neither the budget nor the BIMP has been sent to the Governor. The General Assembly has 30 days to get the bill to him. Mr. Wickenhauser noted that the budget had an increase in ISBE’s general funds administration to maintain staffing level but to not add any new staff. GSA goes up to $225 under this plan. Mandated categoricals are funded at 100%. There is no increase in Special Ed personnel reimbursement rate. Some of the Board’s requests were not funded such as online data bases. Others were funded, but at lesser amounts. For example, “response to intervention” was funded at $2 million as opposed to the $3.9 million the Board recommended. Ms. Mitchell stated that Grow Your Own would be another one that came in less than the Board’s recommendation. Mr. Wickenhauser stated that educator misconduct was also not funded at the level of the Board’s recommendation. The funding for the 24 school districts that were entitled in 2002 was included in the State Board of Education’s budget at a $148 million. ISBE, however, does not handle capital funding. So, if this is the budget that the Governor signs and those projects remain intact, Mr. Wickenhauser said that the Agency will have to work out an agreement with the Capital Development Board (CDB) for these projects. Ms. Holmes asked if that particular line for school construction remains in the budget, how soon could the school districts get their money. Mr. Wickenhauser stated that the BIMP does not have to be signed, just the budget. He said it could be quickly, but could not give a timeline. Ms. Holmes asked if he thought by the fall. He said yes.

10. LEGISLATIVE GRANTS AND OTHER SPECIAL INITIATIVES
Mr. Clark said that there should be an asterisk next to number 10 on the agenda indicating that this will be discussed in committee and go to the Board for plenary session action tomorrow.

Mr. Wickenhauser stated that at the Board’s request, staff contacted all of the grantees we had on the list from April and May. He indicated that paperwork was sent to each, requiring them to submit applications. Applications were received from every grantee.

Chris Koch said that he would like to point out that the list does not reflect every legislative project we have been asked to fund. There are other requests about which the Board heard testimony at its May meeting, which is not on the list. There are others the Agency believed were not appropriately placed in this Agency and still others that did not meet the timelines required. Dr. Koch stated that there was some selectivity in what he and his staff brought to the Board for approval and consideration at this time. Mr. Wickenhauser said that there were approximately 50 projects received at this Agency well after the Board requested us to engage in this process. There was simply not time to ask for the information requested. For example, we received two or three requests two days ago. Ms. Mitchell said that there were others that did not match what this Agency does and we encouraged them to identify another agency for such projects.

Motion was approved to the committee recommendation. All but Dr. Fields were in favor.

11. COMMITTEE AGENDA PLANNING/ADDITIONAL ITEMS

12. ADJOURN
TO: Illinois State Board of Education
FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Linda Mitchell, Chief Financial Officer

Agenda Topic: Approval to purchase new server equipment, software and professional services under Dell/EMC State Master Contracts with CMS.

Materials: None

Staff Contact(s): Scott Norton, Division Administrator Technology Support

Purpose of Agenda Item
Technology Support is requesting authorization to replace all servers and storage in the Springfield Data Center and at the Chicago Disaster Recovery Site for a cost of $1,765,895 to be spread over five years under an installment purchase contract. The servers will be purchased through the Dell/EMC state master contracts with CMS.

Relationship to/Implications for the State Board’s Strategic Plan
This data centers refresh and consolidation project supports all aspects of the Board’s goals and strategic plan. Every resource and decision requires computing resources and applications to carry on the work of our agency.

Expected Outcome(s) of Agenda Item
It is expected that staff will receive the Board’s authorization to finalize contract negotiations and enter into a contract for $1,765,895 for the purchase of the servers and storage.

Background Information
At its January 2008 meeting, the Board had approved a plan to purchase servers through the CMS master contract to meet our requirements for three years. As was discussed at the March, 2008 Finance and Audit committee meeting, ISBE staff were later told by CMS that the Dell/EMC contract could not be used by non-Code Agencies.

After further investigation, we learned that the Attorney General’s Office, a non-Code Agency, had used the CMS master contract. Based on that precedent, we therefore will move forward using the CMS master contract and have begun discussions with Dell/EMC on that front.

Below are the primary points that support this server and storage need:

1. Our Data Center is presently classified as being at a higher risk for hardware failure or interruption of services. Based on expected x86 server hardware failure rates, maintenance and parts replacement, enterprises should aim to replace their x86 servers approximately 4 to 5 years after installation. The average age of ISBE’s servers is 6.7 years. Processor speeds double every 18 months. Servers available today have
processor speeds **16 times** faster than most of our servers. New servers and storage will allow for higher productivity within the agency and will decrease the amount of time for the online data processing by school and district administrators.

2. All of our equipment has fallen off manufacturer warranty. Our current cost for annual hardware/software maintenance on our equipment in support of backup, recovery and disaster recovery for FY09 is $106,500.

3. In the past five years, we have invested over $10,000,000 in new applications such as eGrants (MTW), Student Information System (IBM) and the new Child Nutrition System rewrite. In the past five years, we have invested less than $250,000 for hardware in our Data Center on which that critical application software resides. We must bring our data centers up to speed to support today’s applications and the future anticipated applications (Data Warehouse) over the next five years.

4. Our present servers are being utilized inefficiently. Most servers operate at less than 10% utilization. Many peak at 100% utilization – that is when problems occur. We require an environment where individual servers can be pooled so that computing resources can be shared. With newer servers, we can provision all existing 118 servers (plus more) on less than 10 new physical servers. This will allow for growth and shared capacity.

5. Storage needs are increasing. When the Data Warehouse project starts, we will need more disk space and processing power. Other areas rapidly increasing are Certification (document images), SIS data, eGrant data (50 more grants still need to be published through eGMS), and Exchange data (email). We require the disk capacity to handle these future needs. This solution presently provides all of those needs.

**Analysis and Implications for Policy, Budget, Legislative Action and Communications**

**Policy Implications:** Approval of the plan to purchase new data center hardware, software and services through the Dell/EMC state master contracts with CMS will allow the Springfield and Chicago data centers to continue to operate and expand their capabilities over the next 5 years, and will ensure that all disaster recovery planning will be met with a recovery point objective of one day and a recovery time objective of three days. This solution will also support daily full backups of all agency data in Springfield and Chicago. In addition, a new email archiving product will be installed that will eliminate our present mailbox size restrictions.

**Budget Implications:** A variety of funding sources currently support this effort.

**Legislative Action:** None required.

**Communication:** Once all servers have been migrated to the new environment, we may want to broadcast to our customers that they should notice improved performance due to the upgrade.

**Pros and Cons of Various Actions**

**Pros:**

This new infrastructure will provide the following over the next five years:

1. Our data centers are well out-dated and are at risk for potential hardware failure the older the hardware becomes. This present environment puts the productivity of the
agency and our customers at an elevated risk. This data center refresh project will completely mitigate that risk after all present data and servers have been migrated.

2. Significantly improved reliability, performance and needed capacity to support the data processing needs of the agency and our customers who use our web-based applications.

3. Greatly reduced power consumption terms of electricity and cooling. This is in direct alignment with the Illinois Green Government initiative.

4. Improved usage of email agency wide. We will employ new email archival software that will allow us to remove present restrictions on mailbox sizes across the agency. The present limit on mailbox size has been a particular pain point agency-wide and has caused some loss of productivity. This problem will now be eliminated.

5. Redundant copies of our production data. When data is written to disk in Springfield, it will also be replicated to Chicago in either real-time or on a scheduled basis. This is like a TIVO or DVR feature. If anything happens to our data, we can press the equivalent of a rewind button to restore to a previous point in time.

6. Fully redundant backup and recovery appliances in Chicago and Springfield. The backup software (Avamar) and related hardware employs an enterprise-wide de-duplication backup that reduces the time and disk space required to perform daily backups. The Springfield Avamar will replicate all data to the Chicago Avamar on a daily basis, thus giving us full recoverability in the case disaster strikes. The Avamar solution also allows us to backup all data on a daily basis for one full year which gives us unprecedented recovery options for all data stored on the servers. This is a key component of our Disaster Recovery Plan.

7. All software and hardware maintenance* is covered in the cost for a period of 5 years. This will make our annual budgeting for the data centers much more predictable over that time period.

* VMware is a product that allows us to have many virtual servers running on one physical server. This is a key component of our technical architected solution. Only a three year maintenance cost could be built into this project cost under the CMS Master Contract. Years 4 and 5 will have to be funded separately. Estimated cost per year is $25,000 to $35,000.

Cons:

1. The migration to the new environment is a large, difficult and highly critical project. Careful planning and high-quality project management is necessary to minimize the risk of any outages during the migration.

2. The migration process will most likely take anywhere from 6 to 12 months to complete. If any present (old) hardware fails in the mean time, that could delay the migration project.

3. The identification of funds to finance the five years of payments could present a challenge.

Superintendent’s Recommendation
I recommend that the following motion be adopted at the September Board meeting.

The State Board hereby approves the Agency’s purchase of new data center hardware, software, installation services and training services for the purpose of refreshing the Agency’s data centers through the Dell/EMC state master contracts with CMS for a cost of up to $1,765,895 spread over a five year scheduled payment period.
**Next Steps**
Pursue the purchase of the servers, storage, software and professional services through the CMS master contracts with Dell/EMC.
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
       Susie A. Morrison, Special Assistant to the State Superintendent

Agenda Topic: Adult Learning Resource Center (ALRC) Excess $1M grant

Materials: None

Staff Contact(s): Gina Hopper, Grants and Programs Division Administrator
                 Peggy Dunn, Homeless Education Coordinator;

Purpose of Agenda Item
To provide background information on the ALRC grant that, if approved, will exceed $1 million cumulatively.

Relationship to/Implications for the State Board’s Strategic Plan
GOAL 3: Every school will offer a safe and healthy learning environment for all students.

Expected Outcome(s) of Agenda Item
The grant funding will be approved and services will continue to be provided. Technical assistance services will continue to be provided to support the SEA McKinney-Vento Homeless Education grant. The Center will provide the support in relationship to printing of documents, training materials and resources to supplement the SEA activities.

Background Information
Funds for the ALRC come from NCLB Title X, Part C McKinney-Vento Homeless Education Assistance Act Grant

The Adult Learning Resource Center has provided technical assistance services to the McKinney-Vento Homeless Education program for approximately 10 years. Homeless educational material distribution and support for training materials and conference presentations have been the goal of The Center in providing technical assistance in Illinois.

In FY09, the ALRC grant will be for an amount of $124,408, increasing the cumulative grant funds distributed to this entity to $1,493,155. The Center’s goals and objectives are to provide technical assistance services to the Illinois Homeless Education Coordinator as relates to the provision of services to homeless families, children, and youth. The ALRC grant provides for:

- development and distribution of technical assistance guides for the education of Area Lead liaisons,
- development of conference exhibits and presentations to organizations providing education services to families, children, and youth;
- development of a newsletter for ROE subgrantee homeless liaison providers; and
- an evaluation of homeless education services to determine the outcomes of service delivery and dissemination of the results.
This is the second year of the FY 08-10 three year grant cycle.

**Analysis and Implications for Policy, Budget, Legislative Action and Communication**

Policy Implications: None

Budget Implications: The $124,408 grant for the ALRC is included in the federal Title X, Part C grant line item. This grant in year 11 brings the ALRC grant to $1,493,155.

Legislative Action: None

Communication: Notice of the grant approval will be provided to ALRC.

**Superintendent's Recommendation**

I recommend that the following motion be adopted:

The Illinois State Board of Education hereby approves the continuation of the grant to the Adult Learning Resource Center in an amount for FY09 of $124,408 (and authorizes the Agency, pursuant to standard procedures, to upwardly amend such amount during FY09 an additional $100,000 if and as necessary).

**Next Steps**

Agency staff will work with the ALRC to enter into an appropriate amendment to the grant agreement increasing the dollar amount resulting from FY09 funds.
TO: Illinois State Board of Education  
FROM: Christopher A. Koch, Ed.D., State Superintendent of Education  
Linda Riley Mitchell, Chief Financial Officer  
Connie Wise, Ph.D., Assistant Superintendent  

Agenda Topic: Approval of the Illinois Student Information System (SIS) Contract Exceeding $1 million  

Materials: None  
Staff Contact(s): Connie J. Wise, Ph.D., Assistant Superintendent  
Terry Chamberlain, Division Administrator  

Purpose of Agenda Item  
To obtain approval to increase the maximum SIS contract amount to $18,959,500.  

The motion approved by the board on May 22, 2008 for an amendment to the IBM SIS contract for a maximum amount payable of $18,364,500 was understated by $595,000. Amendment #2 which increased the contract by $595,000 and approved by the board on November 16, 2006 was omitted from the calculation of the maximum contract amount.  

Since the amount of Amendment #2 was inadvertently omitted, the maximum contract amount has now changed from $18,364,500 to $18,959,500.  

Relationship to/Implications for the State Board’s Strategic Plan  
The SIS is directly linked to Goal 1, Every student will demonstrate academic achievement and be prepared for success after high school.  

Expected Outcome(s) of Agenda Item  
The Board will have an understanding of what will be accomplished during the next five years.  

Background Information  
In partnership with the Illinois State Board of Education (ISBE), IBM has designed and implemented a statewide student information system and supporting assessment system that assists ISBE in meeting the requirements of the No Child Left Behind Act.  

Financial Background:  

Previous five year contract through FY 2009: $10,659,500  

Amended contract amounts requested:  
FY 2009 $2,000,000  
FY 2010 $2,320,000  
FY 2011 $1,580,000  
FY 2012 $1,200,000  
FY 2013 $1,200,000  
Total amendments $8,300,000  

Total SIS contract: $18,959,500
Project Monitoring:
Weekly status meetings are held to track the progress of the project;
All deliverables and payments must be approved by both Data Analysis and Data
systems division management.

Analysis and Implications for Policy, Budget, Legislative Action and Communications
Policy Implications: Approval of the contract renewal with IBM will allow the SIS effort to
continue to operate, expand its capabilities and to provide knowledgeable and professional
assistance to the districts and schools.

Budget Implications: A variety of funding sources currently support this effort.

Legislative Action: None required.

Communication: None required.

Superintendent’s Recommendation
I recommend that the following motion be adopted at the September Board meeting.

The State Board hereby approves the corrected total contract amount of $18,959,500.

Next Steps
None required
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Elizabeth Hanselman, Assistant Superintendent for Special Education and Support Services

Agenda Topic: Approval of Contract exceeding $1 Million Dollars for Harrisburg Project

Staff Contact(s): Elizabeth Hanselman, Assistant Superintendent

Purpose of Agenda Item
To obtain approval to increase the maximum Harrisburg Project contract amount to $2,083,248.

The motion approved by the board on May 22, 2008 for an amendment to the Harrisburg Project contract for a maximum amount payable of $1,402,005 was understated by $681,243. Amendment #1, which increased the contract by $681,243 and was approved by the board on June 21, 2007, was omitted from the calculation of the maximum contract amount.

The approved increase amount for Amendment #2 from the May 2008 Board meeting in the amount of $735,000 for FY 09 has not changed. Since Amendment #1 was inadvertently omitted, the maximum contract amount has now changed from $1,402,005 to $2,083,248.

Relationship to/Implications for the State Board’s Strategic Plan
Goal 1: Every student will demonstrate academic achievement and be prepared for success after high school

Expected Outcome(s) of Agenda Item
This agenda item will be discussed in the Finance and Audit Committee and then called for a vote at the September plenary session.

Background Information
The Harrisburg Project was a recipient of a discretionary grant through June 30, 2006. Beginning July 1, 2006 the project has been handled as a contract. Annual contract funding has been as follows:

<table>
<thead>
<tr>
<th>Original Contract</th>
<th>FY07</th>
<th>$ 667,005</th>
</tr>
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<tbody>
<tr>
<td>Amendment #1</td>
<td>FY08</td>
<td>$ 681,243</td>
</tr>
<tr>
<td>Amendment #2</td>
<td>FY09</td>
<td>$ 735,000</td>
</tr>
<tr>
<td>Total Contract</td>
<td></td>
<td>$2,083,248</td>
</tr>
</tbody>
</table>

The board has approved requests for FY 08 and FY 09. The FY 07 contract amount was less than $1,000,000 and was not presented to the Board for approval.
The Harrisburg Project has created and is maintaining software for microcomputers allowing special education cooperatives and districts to manage (input, use, and transmit to ISBE) data on students with disabilities and special education personnel. This allows ISBE to more efficiently and effectively manage special education information.

The requirement for special education data and reporting is contained in the Individuals with Disabilities Education Improvement Act of 2004, P.L. 108-446.

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: Approval of the Harrisburg Project contract will allow the agency to meet the reporting requirements contained within the Individuals with Disabilities Education Improvement Act of 2004, P.L. 108-446.

Budget Implications: The amount of $735,000 for FY 09 will be funded through IDEA Part B Discretionary funds.

Legislative Action: None Required

Communication: None Required

Superintendent’s Recommendation

I recommend that the following motion be adopted at the September Board meeting:

   The State Board hereby approves the corrected total contract amount of $2,083,248.

Next Steps

None Required
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Lisa LaBonte, Chief Internal Auditor

Agenda Topic: Presentation of FY 07 A-133 Statewide Single Audit

Materials: FY 07 State of Illinois Single Audit Report Digest and selected portions of Audit Report regarding the State Board of Education (Sent under separate cover)
Findings Discussion Document

Staff Contact: Lisa LaBonte, Chief Internal Auditor

Purpose of Agenda Item
To provide the Board with information regarding the results of the FY 07 A-133 Statewide Single Audit, ISBE reported findings, and the Agency’s response to the findings.

Relationship to/Implications for the State Board’s Strategic Plan
N/A

Expected Outcome(s) of Agenda Item
The Board will be informed of the issues identified by the Auditor General in the FY07 A-133 Statewide Single Audit report, and accept the audit.

Background Information
The Auditor General annually conducts a Statewide Single Audit of all major federal programs (at least $30 million in expenditures), as required by the Federal Single Audit Act. The primary focus of this audit is to determine compliance with federal program and administrative requirements and the adequacy of internal controls to ensure such compliance and accuracy of reporting.

Analysis and Implications for Policy, Budget, Legislative Action and Communications
Policy Implications: Point to need to improve subrecipient monitoring.

Budget Implications: Funding needed to adequately staff or contract for monitoring services. Inadequate subrecipient monitoring results in ISBE’s potential noncompliance with federal requirements and puts federal funds at risk.

Legislative Action: The audit is reviewed by the Legislative Audit Commission.

Communication: The audit is issued by the Auditor General and is available to the public. Findings are sent to the office of the federal agency responsible for the subject program. They may request additional information regarding the adequacy and status of the corrective action plan. The responsible federal agency office will issue a program determination letter to resolve and close the finding.
**Superintendent’s Recommendation**
I recommend that the following motion be adopted:

I move that the State Board of Education hereby accept the Auditor General’s State of Illinois Single Audit Report for the year ended June 30, 2007.

**Next Steps**
The updated status of these findings will be presented to the Board at the February 2009 meeting.
Presentation of State of Illinois FY07 Single Audit Report

Federal Circular A-133

- Provides standards for auditing federal programs
- Helps ensure consistency in federal program audits
- Provides criteria for determining federal programs to be audited under A-133

A Major Program within the State of Illinois has $30 million+ in federal expenditures and is required to be audited as part of the Office of the Auditor General’s Statewide Single Audit.

ISBE Major Programs for FY 2007

- Child Nutrition Cluster
- Child and Adult Care Food Program
- Food Donation
- Title I – Low Income
- Title I – Reading First
- Title II
- Title IV - 21st Century Community Learning Centers
- IDEA - Special Education
- Vocational Education

FY 2007 Audit Results

Six ISBE Audit Findings:
1) Inadequate Process for Accurate and Timely Financial Reporting
2) Improper Allocation of Subrecipient Funding under the Terms of the Reading First State Plan
3) Failure to Sanction Non-comparable Local Education Agency (LEA)
4) Inadequate On-Site Fiscal Monitoring of Subrecipients
5) Inadequate On-Site Programmatic Monitoring of Subrecipients
6) Inadequate Reporting of State Matching Expenditures

Auditors’ Opinion Letters:
- Opinion Letter – Schedule of Expenditures of Federal Awards
- Opinion Letter – Compliance Requirements

In the Independent Auditors’ Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133, ISBE received a qualified opinion on compliance and a material weakness is noted in our internal control over compliance, due to noncompliance with Federal program requirements, primarily related to subrecipient monitoring.
Finding 07-51  *Improper Allocation of Subrecipient Funding under the Terms of the Reading First State Plan*

**Description:** ISBE did not properly allocate federal funds to subrecipients of the Reading First State Grants program during the year ended June 30, 2008.

**ISBE response:** The Agency concurs that the funding model used to allocate Reading First funds is not in agreement with the funding model put forward in the State’s original Reading First State Plan. The Agency is working with the US Department of Education (ED) regarding the difference in the funding model presented in the State Plan and the funding model implemented and currently in use to distribute Reading First funds. The Agency is seeking ED’s approval of an amendment to the State Plan to reflect the funding model in use.

**ISBE Corrective Action Plan:** The Agency is working with the US Department of Education (ED) regarding the difference in the funding model Illinois presented in their State Plan and the funding model that was implemented and is currently in use to distribute Reading First funds. The Agency is seeking ED’s approval of an amendment to the State Plan to reflect the funding model in use.

The amendment to the State Plan will bring that document into line with a need based funding model. In the second and third years of this grant cycle LEAs will receive the necessary funding to fully comply with the required tenets of Reading First and implement the model with fidelity.

The “Frequently Asked Questions Related to the Decrease in Fiscal Year 2008 Funding for the Reading First Program” document provided by ED’s Reading First program staff at the state directors meeting in March 2008 indicates that the department will consider funding model changes in order to assist states in providing needed resources to Reading First LEAs:

“*States have some flexibility in how they handle reduced Reading First funding. The Education Department General Administrative Regulations (EDGAR) at 34 C.F.R. § 80.37(a) provide that States follow State law and procedures in awarding*
and administering subgrants. The State's goal should be to continue to support strong programs that are complying with the terms of their award, meeting the program's objectives, and making sufficient progress under the State's criteria.”

The amendment request for a change in funding model has been submitted to ED and is awaiting final review and approval from ED staff.

Anticipated Date of Completion: May 31, 2008

**Status:** The US Department of Education approved ISBE’s request to modify the funding model for distribution of Reading First funds for fiscal years 2008 and 2009 on June 16, 2008, thereby rectifying the situation noted in the finding.
Finding 07-52  *Failure to Sanction Non-Comparable Local Education Agency (LEA)*

**Description:** A Federal audit identified a LEA that did not meet the comparability of services requirement under Title I. ISBE did not take adequate measures to sanction this LEA.

**Prior year finding:** 05-61

**ISBE response:** The Agency concurs that the LEA was not comparable and that a sanction was not placed on the LEA when the corrective action the LEA employed did not achieve comparability.

**ISBE Corrective Action Plan:**
ISBE was aware of the LEA’s noncompliance with comparability requirements. The agency sought direction from the U.S. Department of Education (ED) regarding what would be appropriate sanctions in 2005, but did not receive definitive guidance. The final *Compliance with the Title I, Part A, Comparability of Services Requirement* audit report was issued by the ED Office of the Inspector General on June 7, 2007. ISBE is awaiting the final determination of corrective action by the ED program office (Office of Elementary & Secondary Education). Upon receipt of their determination, ISBE will take corrective action as directed.

**Anticipated Date of Completion:** Dependent upon receipt of the final determination of corrective action from the USDE.

**Status:** ISBE is still awaiting the final determination of corrective action from the USDE. In a February 14, 2008 email ED personnel stated program staff were “in the process of reviewing additional information submitted by the State and will be resolving the findings in the very near future.”
Finding 07-53  Inadequate On-Site Fiscal Monitoring of Subrecipients

Description:  ISBE is not adequately performing on-site fiscal monitoring reviews of subrecipients of the Title One Grants to Local Educational Agencies, Special Education Cluster, Vocational Education - Basic Grants to States, Twenty-First Century Community Learning Centers, Reading First State Grants and Improving Teacher Quality State Grants programs.

ISBE response:  The Agency agrees that not all scheduled on-site monitoring visits in the FY 07 monitoring plan occurred. Nearly 2,800 entities receive funding from the State Board of Education for various State and Federal programs and are subject to monitoring by the Agency’s Division of External Assurance. The Agency is working to fill External Assurance vacancies and is seeking additional staff for the External Assurance monitoring function.

In developing the multi-year monitoring plan for fiscal years beginning in FY 2009, External Assurance will review and take into account staff availability. In addition, the methodology used for selection of school districts for monitoring will be reviewed and revised to ensure that the monitoring plan provides sufficient coverage of the School District population over time. Modifications to the methodology could include the defining of risk categories and the time between monitoring cycles for low risk subrecipients.

ISBE Corrective Action Plan:  The Agency has continuously posted and is working to fill External Assurance vacancies. Additional staff has been requested for the External Assurance monitoring function.

In developing the multi-year monitoring plan for fiscal years beginning in FY 2009, External Assurance will review and take into account staff availability in making a reasonable projection of the number of monitoring visits that can be accomplished in a plan year.
In addition, the methodology used for selection of school districts for monitoring will be reviewed and revised to ensure that the monitoring plan provides sufficient coverage of the School District population over time. Modifications to the selection methodology could include the defining of risk categories and the time between monitoring cycles for low risk subrecipients.

The Agency has recently undergone a Title I Monitoring Visit by the U.S. Department of Education (ED). Discussions with the Federal monitors indicates they will be making recommendations from their visit regarding the Agency’s monitoring programs. Their recommendations will also be taken into account in determining modifications to the subrecipient selection methodology and monitoring plan.

Anticipated Date of Completion: December 2008

Status: External Assurance is currently developing their multi-year monitoring schedule. In addition, ISBE management is reviewing oversight and monitoring practices from an agency-wide perspective.
ILLINOIS STATE BOARD OF EDUCATION MEETING
September 17 - 18, 2008

Presentation of State of Illinois FY07 Single Audit Report
Findings and Status of Corrective Action

Finding 07-54  Inadequate On-Site Programmatic Monitoring of Subrecipients

Description: ISBE is not adequately performing on-site programmatic monitoring reviews of subrecipients of the Title One Grants to Local Educational Agencies, Twenty-First Century Community Learning Centers, and Improving Teacher Quality State Grants programs.

ISBE response: The Agency agrees that not all scheduled on-site monitoring visits in the FY 07 monitoring plan occurred. Nearly 2,800 entities receive funding from the State Board of Education for various State and Federal programs and are subject to monitoring by the Agency’s Division of External Assurance. The Agency is working to fill External Assurance vacancies and is seeking additional staff for the External Assurance monitoring function.

In developing the multi-year monitoring plan for fiscal years beginning in FY 2009, External Assurance will review and take into account staff availability. In addition, the methodology used for selection of school districts for monitoring will be reviewed and revised to ensure that the monitoring plan provides sufficient coverage of the School District population and program coverage over time. Modifications to the methodology could include the defining of risk categories and the time between monitoring cycles for low risk subrecipients.

The Agency would like to note that the front-end of the grant process for these programs is set up to ensure subrecipient compliance with Federal requirements which are incorporated into the grant application review and approval process. In addition, the Agency division responsible for these programs has contracted out monitoring of Twenty First Century Community Learning Center grant recipients beginning in FY 2008.

ISBE Corrective Action Plan:
Nearly 2,800 entities receiving funding from the State Board of Education for various State and Federal programs and are subject to monitoring by the Agency’s Division of External Assurance. The Agency is working to fill External Assurance vacancies and is seeking additional staff for the External Assurance monitoring function.
In developing the multi-year monitoring plan for fiscal years beginning in FY 2009, External Assurance will review and take into account staff availability. In addition, the methodology used for selection of school districts for monitoring will be reviewed and revised to ensure that the monitoring plan provides sufficient coverage of the School District population and program coverage over time. Modifications to the methodology could include the defining of risk categories and the time between monitoring cycles for low risk subrecipients.

The Agency would like to note that the front-end of the grant process for these programs is set up to ensure subrecipient compliance with Federal requirements which are incorporated into the grant application review and approval process. In addition, the Agency division responsible for these programs has contracted out monitoring of Twenty First Century Community Learning Center grant recipients beginning in FY 2008.

Anticipated Date of Completion: December 2008

**Status:** External Assurance is currently developing their multi-year monitoring schedule. In addition, ISBE management is reviewing oversight and monitoring practices from an agency-wide perspective.
Finding 07-55  Inaccurate Reporting of State Matching Expenditures


ISBE response: The Agency concurs that the matching expenditures were inaccurately reported. The Agency has documented and communicated its procedures in determining and reporting the amount of matching funds reported by ISBE for the TANF and Illinois Free Lunch and Breakfast programs.

ISBE Corrective Action Plan:
Corrective Action: The Agency has documented and communicated its procedures in determining and reporting the amount of matching funds reported by ISBE for the TANF and Illinois Free Lunch and Breakfast programs.

Anticipated Date of Completion: Implemented immediately upon notification.

Status: Implemented.
TO: Illinois State Board of Education
FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Lisa LaBonte, Chief Internal Auditor

Agenda Topic: Internal Audit Two-Year Audit Plan

Materials: Internal Audit FY 2009/2010 Audit Plan

Staff Contact: Lisa LaBonte, Chief Internal Auditor

Purpose of Agenda Item
To provide the Board with information regarding the activities planned by Internal Audit for FY 2009.

Relationship to/Implications for the State Board’s Strategic Plan
N/A

Expected Outcome(s) of Agenda Item
The Board will be informed of Internal Audit’s audit schedule for FY 2009 in relationship to the requirements of the Fiscal Control and Internal Auditing Act (30 ILCS 10/).

Background Information
The Illinois State Board of Education (the “Agency”) is required by the Fiscal Control and Internal Auditing Act (30 ILCS 10/) to maintain a full time program of internal auditing. The Act mandates specific types of audits that must be completed on a two-year cycle and requires the State Board to annually prepare a two-year audit plan identifying the audits scheduled for the upcoming fiscal years. This plan must be approved by the State Superintendent of Education prior to the beginning of the fiscal year, ensuring that the plan meets the requirements of the Act.

Analysis and Implications for Policy, Budget, Legislative Action and Communications
Policy Implications: The Internal Audit Two-Year Audit Plan seeks to provide a realistic commitment to review Agency functions and operations. The Agency would be in a better position to ensure fiscally and programmatically efficient Agency operations if more Internal Audit staff were present to allow for a more ambitious Internal Audit Two-Year Plan.

Budget Implications: The shortages in our Internal Audit function is a clear example of the difficulties the Board and Agency face due to the dollar amount in our administrative line item.

Legislative Action:

Communication: materials prepared or compiled with respect to internal audits are exempt from the Freedom of Information Act (5 ILCS 140/1) disclosure.
**Superintendent’s Recommendation**
I recommend that the following motion be adopted:

I move that the State Board of Education hereby accept the Internal Audit FY 2009/FY 2010 Audit Plan.

**Next Steps**
No further actions necessary.
Illinois State Board of Education
Internal Audit
FY 2009/FY 2010 Audit Plan

Submitted by:

Lisa A. LaBonte
Chief Internal Auditor

Approved by:

Christopher A. Koch, Ed.D.
State Superintendent of Education
Illinois State Board of Education
Internal Audit
FY 2009/FY 2010 Audit Plan

INTRODUCTION

The Illinois State Board of Education (the “Agency”) is required by the Fiscal Control and Internal Auditing Act (30 ILCS 10/) to maintain a full time program of internal auditing. The Act mandates specific types of audits that must be completed on a two-year cycle and requires the State Board to annually prepare a two-year audit plan identifying the audits scheduled for the upcoming fiscal years. This plan must be approved by the State Superintendent of Education prior to the beginning of the fiscal year, ensuring that the plan meets the requirements of the Act. The following FY 2009 and FY 2010 audit plan for Internal Audit has been prepared to satisfy this legislative mandate.

BACKGROUND

Internal Audit faces challenges in supplying adequate audit coverage over Agency functions and operations due to limited staffing. The Agency’s Internal Audit function is performed by the Chief Internal Auditor (CIA), one Principal Auditor and an administrative staffperson. The Agency’s FY 2008 appropriation was over $9 billion dollars and the Agency administers hundreds of programs. Programs administered by the Agency include over $2 billion dollars in Federal monies, the majority of which is passed through to local education agencies.

During Fiscal Year 2008, Internal Audit issued one Internal Audit report (Title IV Safe and Drug Free Schools); is doing final review before issuing the Cash Receipts audit, has two audits under review (Security of Confidential Information and Personnel and Payroll) and has two audits in fieldwork (Title III and Math and Science Partnership). In addition to performing Internal Audits, a substantial portion of Internal Audit time is devoted to the audit liaison role, assisting external auditors in the performance of the A-133 Single Audit, the Financial & Compliance Audit, and Federal Audits, and responding to Federal follow-up on prior A-133 audit findings. The liaison role consumed over 900 hours, approximately a quarter of total available staff time during FY 2008.

OVERVIEW OF STATE BOARD OF EDUCATION INTERNAL AUDIT

Internal Audit is responsible for conducting a broad, comprehensive and independent program of internal auditing within the Agency. The mission of Internal Audit is to partner with management to improve overall agency operations, service delivery, and
compliance with rules and regulations. Internal Audit provides the State Superintendent, the Board, and management with analyses, appraisals, recommendations, advice, and other information concerning the activities reviewed. Consistent with professional standards, the major goals of Internal Audit are to evaluate and improve the effectiveness of the Agency’s systems of internal control, risk management, and governance, and to evaluate the quality of performance in carrying out assigned responsibilities. To achieve its mission, Internal Audit:

- Reviews the reliability and integrity of financial and operating information and the means used to collect and report such information;
- Reviews the systems established to ensure compliance with Federal, State, and ISBE requirements and verifies compliance with such requirements;
- Reviews the means used to safeguard ISBE assets;
- Reviews the controls and risks within the information systems environment; and
- Reviews the effectiveness and efficiency of ISBE operations and programs to verify that such activities are being carried out as planned and are achieving established goals and objectives.

While specific compliance findings are detailed in Internal Audit’s reports, the primary purpose of Internal Audit is to make recommendations to strengthen internal controls and to improve the efficiency and effectiveness of ISBE’s operations into the future, rather than to emphasize past errors.

In accordance with the provisions of the Fiscal Control and Internal Auditing Act, Internal Audit reports directly to ISBE’s Chief Executive Officer, the State Superintendent of Education. This is illustrated by the placement of the Chief Internal Auditor on ISBE’s current organization chart. In addition, in the exercise of auditing activities, Internal Audit staff is free of all operational and management responsibilities that would impair their ability to make independent reviews of ISBE’s operations.

FISCAL CONTROL AND INTERNAL AUDITING ACT (FCIAA)

FCIAA imposes many specific mandates regarding the work of ISBE Internal Audit. In addition to mandating the preparation of an annual audit plan, the Act requires the Agency’s program of internal audit to include:

- Audits of all major systems of internal accounting and administrative control on a two year cycle;
• Audits of the obligation, expenditure, receipt, and use of public funds and trust funds;

• Audits of grants received or made;

• Reviews of the design of major new electronic information systems and major modifications of those systems, before their installation;

• Special audits of operations, procedures, programs, information systems, and activities as directed by the Superintendent; and

• Any other audits necessary to maintain an adequate program of internal auditing as required by professional ethics and standards.

FCIAA requires the CIA to submit an annual report to the Superintendent by September 30 of each year. The Act also established the State Internal Audit Advisory Board (SIAAB). This Board has issued guidelines requiring all internal audit programs to follow the *International Standards for the Professional Practice of Internal Auditing*, promulgated by the Institute of Internal Auditors. Guidelines issued by the SIAAB established a Code of Ethics and mandate that all State internal auditors complete 80 hours of continuing education every two years. The SIAAB has also developed a peer review program to ensure that all State internal audit functions are conducted in accordance with the Fiscal Control and Internal Auditing Act and are in compliance with Internal Auditing Standards.

**OBJECTIVES**

To ensure compliance with the provisions of FCIAA and to provide adequate audit coverage of ISBE programs, Internal Audit has established the following objectives:

- Evaluate the adequacy of and adherence to ISBE’s major systems of internal administrative and accounting control, and identify opportunities for improvement.

- Audit grants received by and made by ISBE to determine that the grants are monitored, administered, and accounted for in accordance with applicable laws and regulations.

- Evaluate the adequacy of general controls established over ISBE’s information systems and review the development of new information systems and major modifications of existing systems to ensure these systems include adequate application controls.
• Perform special audits of ISBE activities to evaluate the effectiveness and efficiency of such activities; verify that such activities are being carried out as planned and are achieving the intended results; and to identify opportunities for improvement.

• Assist ISBE management in the effective discharge of their duties by providing technical advice and analyses, and by providing assurance and consulting services as requested by management.

CONCLUSIONS

Internal Audit Standards require the audit plan to be developed utilizing a risk based approach. Risks at the division and Agency level were identified through discussions with Agency management. These identified risks were analyzed, as well as a number of other factors, including coverage required by FCIAA, in determining the specific audits and tasks discussed in this audit plan.

While every effort has been made to address audit needs with current resources, Agency audit coverage was not in compliance with the Fiscal Control and Internal Auditing Act in 2008. The completion and release of the FY 2008 audits with the audits scheduled for FY 2009 should allow the Agency to provide audit coverage of all major systems of internal control over the two years 2008–2009. Internal Audit is currently in the process of hiring another member to join the audit staff. Without additional staffing resources, meeting the requirements of FCIAA and providing support to the Agency in ensuring adequate internal controls will continue to be a challenge.

The FY 2009 Audit Plan Scheduled Hours and those audits tentatively scheduled for FY 2010 follows. This provides details of the estimated hours budgeted to each audit activity included in the audit plan. An Audit Plan Summary for Fiscal Years 2008, 2009, and 2010 is also presented. It provides identification of the major control area coverage provided by each audit and illustrates the meeting of FCIAA requirements over each two-year cycle.
<table>
<thead>
<tr>
<th>Audit Subject</th>
<th>Fiscal Year 2009 Projected Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of Audit from Prior FY - Title III Grant Audit fieldwork</td>
<td>120</td>
</tr>
<tr>
<td>Completion of Audit from Prior FY - Math &amp; Science Partnership fieldwork</td>
<td>300</td>
</tr>
<tr>
<td>Completion of Audit from Prior FY - Confidential Information / Personnel &amp; Payroll</td>
<td>100</td>
</tr>
<tr>
<td>Property Control</td>
<td>150</td>
</tr>
<tr>
<td>ISBE Procurement Process - contracting</td>
<td>350</td>
</tr>
<tr>
<td>Educational Grants to Juvenile Justice</td>
<td>300</td>
</tr>
<tr>
<td>Private Business &amp; Vocational Schools</td>
<td>300</td>
</tr>
<tr>
<td>Subrecipient Monitoring - Agency perspective</td>
<td>400</td>
</tr>
<tr>
<td>ROEs - control over activities performed on behalf of ISBE</td>
<td>300</td>
</tr>
<tr>
<td>Information Systems General Control - System Access</td>
<td>250</td>
</tr>
<tr>
<td>Disaster Recovery / Business Continuity</td>
<td>400</td>
</tr>
<tr>
<td>Systems Development Audits - as required</td>
<td>300</td>
</tr>
<tr>
<td>ISBE Financial and Compliance External Audit Liaison / Coordination (FY 07, 08, 09)</td>
<td>500</td>
</tr>
<tr>
<td>ISBE A-133 Single Audit External Audit Liaison / Coordination (FY 07, 08, 09)</td>
<td>300</td>
</tr>
<tr>
<td>Federal Audit Coordination/ A-133 Follow-up (FY 06, 07)</td>
<td>200</td>
</tr>
</tbody>
</table>
# Illinois State Board of Education
## Internal Audit
### FY 2009 Audit Plan Scheduled Hours

<table>
<thead>
<tr>
<th>Audit Subject</th>
<th>Fiscal Year 2009 Projected Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent's Certification of Internal Control (Required by FCIAA)</td>
<td>50</td>
</tr>
<tr>
<td>Management Requested Audits / Management Assistance and Support</td>
<td>250</td>
</tr>
<tr>
<td>General Office / Administrative Activities</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5,070</strong></td>
</tr>
</tbody>
</table>

| Estimated ISBE Internal Auditor Hours                      | 3,200                            |
| Available Chief and one Principal Auditor                  |                                  |

| Scheduled Audit Hours                                      | 5,070                            |

| Hours Over (Short)                                         | (1,870)                          |

<p>| Available Hours - per staff person                        | 1,950.00                         |
| Estimated time off benefit                                | <em>(350.00)</em>                       |
| Available work time - per staff person                    | <strong>1,600.00</strong>                     |</p>
<table>
<thead>
<tr>
<th>Audit Subject</th>
<th>Fiscal Year 2010 Projected Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of Audits from Prior FY</td>
<td>300</td>
</tr>
<tr>
<td>Grant Audits (based on Risk Analysis)</td>
<td>400</td>
</tr>
<tr>
<td>No Child Left Behind Compliance</td>
<td>350</td>
</tr>
<tr>
<td>Member Initiatives</td>
<td>300</td>
</tr>
<tr>
<td>Revenues / Receivables</td>
<td>250</td>
</tr>
<tr>
<td>Personnel &amp; Payroll</td>
<td>300</td>
</tr>
<tr>
<td>Grant Approval Process - Agency perspective</td>
<td>400</td>
</tr>
<tr>
<td>Contract monitoring</td>
<td>300</td>
</tr>
<tr>
<td>Information Systems Application Audit (IWAS, eGrants, FRIS, MIDAS, HRMS)</td>
<td>400</td>
</tr>
<tr>
<td>Systems Development Audits - as required</td>
<td>300</td>
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<tr>
<td>ISBE Financial and Compliance External Audit Liaison / Coordination (FY 08, 09, 10)</td>
<td>500</td>
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<tr>
<td>ISBE A-133 Single Audit External Audit Liaison / Coordination (FY 08, 09, 10)</td>
<td>300</td>
</tr>
<tr>
<td>Federal Audit Coordination/ A-133 Follow-up (FY 07, 08)</td>
<td>200</td>
</tr>
<tr>
<td>Superintendent's Certification of Internal Control (Required by FCIAA)</td>
<td>50</td>
</tr>
<tr>
<td>Management Requested Audits / Management Assistance and Support</td>
<td>250</td>
</tr>
<tr>
<td>Audit Subject</td>
<td>Fiscal Year 2010 Projected Hours</td>
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<tr>
<td>---------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>General Office / Administrative Activities</td>
<td>500</td>
</tr>
</tbody>
</table>

Fiscal Year 2010 Risk Assessment will provide for refinement of the FY 10 schedule.

<table>
<thead>
<tr>
<th>Fiscal Year 2010 Projected Hours</th>
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<tbody>
<tr>
<td>5,100</td>
</tr>
<tr>
<td>FY 2008 Actual</td>
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<tr>
<td>---------------</td>
</tr>
<tr>
<td><strong>Audit Subject</strong></td>
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<tr>
<td></td>
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<tr>
<td>X</td>
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<tr>
<td>X</td>
</tr>
<tr>
<td>FY 2008 Actual</td>
</tr>
<tr>
<td>---------------</td>
</tr>
<tr>
<td><strong>Audit Subject</strong></td>
</tr>
<tr>
<td>Grant Audit - Title III (fieldwork in process)</td>
</tr>
<tr>
<td>Grant Audit - Math &amp; Science Partnership (fieldwork in process)</td>
</tr>
<tr>
<td>Assessment Consulting Engagement</td>
</tr>
<tr>
<td>Property Control</td>
</tr>
<tr>
<td>ISBE Procurement Process Expenditure Controls - contracting</td>
</tr>
<tr>
<td>Educational Grants to Juvenile Justice</td>
</tr>
<tr>
<td>Private Business &amp; Vocational Schools</td>
</tr>
</tbody>
</table>

**Notes:**
- X denotes a selected audit subject.
- Management request for Grant Audit - Math & Science Partnership.
- Limited scope for ISBE Procurement Process Expenditure Controls - contracting due to low risk - FCIAA required.
- Regulatory audit for Private Business & Vocational Schools.
<table>
<thead>
<tr>
<th>FY 2008 Actual</th>
<th>FY 2009</th>
<th>FY 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Audit Subject</strong></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Subrecipient Monitoring - Agency Perspective</td>
<td>X X</td>
</tr>
<tr>
<td>X</td>
<td>ROEs - control over activities performed on behalf of ISBE</td>
<td>X X X</td>
</tr>
<tr>
<td>X</td>
<td>Information Systems</td>
<td>X X X X X X X X</td>
</tr>
<tr>
<td>X</td>
<td>General Control - System Access</td>
<td>X X X X X X X X X</td>
</tr>
<tr>
<td>X</td>
<td>Disaster Recovery / Business Continuity</td>
<td>X X X X X X X X X</td>
</tr>
<tr>
<td>X</td>
<td>Grant Audits (based on Risk Analysis)</td>
<td>X X X X X</td>
</tr>
<tr>
<td>X</td>
<td>No Child Left Behind Compliance</td>
<td>X X X X</td>
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<tr>
<td>X</td>
<td>Member Initiatives</td>
<td>X X X X</td>
</tr>
<tr>
<td>Audit Subject</td>
<td>FY 2008 Actual</td>
<td>FY 2009</td>
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<td>------------------------------------------</td>
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<tr>
<td>Revenues / Receivables</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Personnel and Payroll</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Grant Approval Process - Agency perspective</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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<tr>
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<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Management Requested Audits</td>
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<td>X</td>
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<td>Audit Subject</td>
<td>FY 2008 Actual</td>
<td>FY 2009</td>
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<td>ISBE Financial and Compliance External Audit Liaison / Coordination</td>
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<td>ISBE A-133 Single Audit External Audit Liaison / Coordination</td>
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<td>A-133 Audit Federal Follow-up Coordination</td>
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<td>Federal Audit Liaison / Coordination</td>
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<tr>
<td>Superintendent's Certification of Internal Controls (Required by FCIAA)</td>
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<td>Management Assistance and Support</td>
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<td>Continuing Professional Education</td>
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<tr>
<th>Budgeting Accounting and Reporting</th>
<th>Obligations / Expenditure Control</th>
<th>Personnel and Payroll</th>
<th>Property Equipment and Inventories</th>
<th>Purchasing Contracting and Leasing</th>
<th>Revenues and Receivables</th>
<th>Grant Administration</th>
<th>Information Systems</th>
<th>Student Data</th>
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<td>X</td>
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</table>
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Linda Riley Mitchell, Chief Financial Officer

Agenda Topic: FY2010 Budget Hearing Schedule

Materials: None

Staff Contact(s): Jean Ladage, Board Services Coordinator
Ronny Wickenhauser, Division Administrator, Budget and Financial Management

Purpose of Agenda Item
The purpose of this agenda item is to set locations, dates and times for public budget hearings on the fiscal year 2010 budget.

Relationship to/Implications for the State Board’s Strategic Plan
Constituent groups will have the opportunity to discuss funding and how it relates to the strategic plan.

Expected Outcome(s) of Agenda Item
The Finance and Audit Committee will be informed of the hearings that have been arranged per the suggestions from the June Board discussion.

Background Information
During the August 21 Board plenary session under new business discussion, staff received a request to begin scheduling the budget hearing process in September. Locations were suggested and from those suggestions, the following hearings have been arranged.

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<thead>
<tr>
<th>DATE</th>
<th>DAY</th>
<th>SITE</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 16, 2008</td>
<td>Tuesday</td>
<td>NORMAL School Cafeteria, Normal Community H.S. 3900 East Raab Road, Normal</td>
<td>6 – 8 pm</td>
</tr>
<tr>
<td>October 7, 2008</td>
<td>Tuesday</td>
<td>CHICAGO Chicago Urban League 4510 S. Michigan Avenue, Chicago</td>
<td>4 – 6 pm</td>
</tr>
<tr>
<td>October 14, 2008</td>
<td>Tuesday</td>
<td>MACOMB Hancock/McDonough Regional Office 130 S. LaFayette, Suite 200, Macomb</td>
<td>6 – 8 pm</td>
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<tr>
<td>October 22, 2008</td>
<td>Wednesday</td>
<td>SPRINGFIELD Plaza G, Crowne Plaza Hotel 3000 S. Dirksen Parkway, Springfield</td>
<td>4 – 6 pm</td>
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<tr>
<td>October 27, 2008</td>
<td>Monday</td>
<td>BELLEVILLE St. Clair County Regional Office 1000 South Illinois Street, Belleville</td>
<td>4 – 6 pm</td>
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<tr>
<td>November 6, 2008</td>
<td>Thursday</td>
<td>CHARLESTON Eastern Illinois University Effingham Room, MLK, Jr. University Union</td>
<td>6 – 8 pm</td>
</tr>
<tr>
<td>December 3, 2008</td>
<td>Wednesday</td>
<td>WHEATON Learning Center, Briar Glen Elementary 1800 Briarcliffe Boulevard, Wheaton</td>
<td>6 – 8 pm</td>
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</table>
Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: Unknown at this time. Testimony may be given at the budget hearings that would require the Agency and the Board to consider different policies than are currently being implemented.

Budget Implications: Testimony given at budget hearings will need to be considered by agency staff and the Board when developing a recommendation for the FY2010 budget.

Legislative Action: Agency staff will need to notify legislators of budget hearings in or around their districts.

Communication: The Agency will do public announcements of budget hearing dates and times.

Pros and Cons of Various Actions

Pros: Budget hearings allow the public and ISBE stakeholders an opportunity to comment on and make suggestions for the fiscal year 2010 budget.

Cons: None

Superintendent's Recommendation

No motion needed.

Next Steps

Board members and staff will attend the hearings and receive public input.
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
       Linda Riley Mitchell, Chief Financial Officer

Agenda Topic: FY2009 Budget Approval

Materials: FY2009 Budget Schedule
           FY2009 Special Legislative Projects Schedule

Staff Contact(s): Ronny Wickenhauser, Division Administrator, Budget and Financial Management

Purpose of Agenda Item
To obtain formal Board approval of the FY2009 budget as passed by the General Assembly and signed by the Governor.

Relationship to/Implications for the State Board’s Strategic Plan
The FY2009 budget finances all activities of the agency and is an integral part of allowing it to realize its strategic plan goals.

Expected Outcome(s) of Agenda Item
The Board will approve the FY2009 budget.

Background Information
It has been the Agency’s practice to obtain Board ratification of the budget, as passed by the General Assembly and approved by the Governor. This agenda item is coming before the Board in September due to the timing of the FY2009 budget process and the Governor’s line item vetoes.

Analysis and Implications for Policy, Budget, Legislative Action and Communications
Policy Implications: The Agency operations budget is quite lean. Controlling costs in light of expanding monitoring responsibilities and the expectations associated with state and Federal legislative mandates will prove challenging to the Board and to ISBE staff.

Budget Implications: The Board is ratifying the FY2009 budget. The budget passed by the General Assembly was cut by the Governor through an amendatory veto on July 9. Fiscal year 2009 had begun without a budget in place. The Governor took action on the FY09 appropriation bill, vetoing over $1.4 billion from the budget passed by the General Assembly. The BIMP was signed on July 18. The General State Aid foundation level went up $225, from $5,734 to $5,959. Mandated categoricals increased $94 million. There was a $32 million increase in early childhood.

Over $156 million was vetoed from the ISBE budget including the following:
- Operations - Personal Services - $2,275,900
- Operations - Retirement - $354,100
- Technology Immersion Pilot Program - $5,000,000
• School Construction for FY02 Entitled Schools - $148,518,300

Although the agency’s overall budget increased dramatically fueled by higher disbursements to districts, the reductions in personal services in ISBE’s operating budget will require close monitoring over the course of the year. We intend to manage this reduction through attrition, without significantly impacting services provided to school districts. Of the $3.2 million increase made to our operations budget in the budget recommended by the Board and passed by the General Assembly, $2.6 million was cut. The increase retained was for staffing related to costs that had to be shifted from the Teacher Certification fund to GRF. Personal services cost is essentially flat between years. The technology immersion pilot was eliminated. School construction is normally not part of the general revenue budget or budgeted by ISBE. Although ISBE had a role in identifying the 24 school districts that are entitled to funding based on the FY02 listing, school construction is a function of the Capital Development Board and goes through the capital budget process instead of the general revenue fund budget process.

*Legislative Action:* None

*Communication:* None

**Pros and Cons of Various Actions**
Not applicable.

**Superintendent’s Recommendation**
The Superintendent recommends that the Board ratify the FY2009 budget.
### Illinois State Board of Education
#### FY2009 Budget

#### General Funds

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<tr>
<th>Enacted</th>
<th>Transfers</th>
<th>Supplemental</th>
<th>FINAL</th>
<th>FY09 ISBE</th>
<th>FY09 Request</th>
<th>FY09 Passed GA</th>
<th>FY09 Governor</th>
<th>FY09 Budget</th>
<th>Change from FY08FINAL</th>
<th>Change from ISBE</th>
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#### Administration

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<td>Personal Services</td>
<td>14,817.4</td>
<td>17,862.9</td>
<td>(2,275.9)</td>
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<td>Retirement Pick-Up</td>
<td>562.1</td>
<td>202.4</td>
<td>(359.7)</td>
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<td>Retirements</td>
<td>922.2</td>
<td>1,208.1</td>
<td>(285.9)</td>
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<td>Social Security/Medicare</td>
<td>731.4</td>
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<tr>
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#### Grants

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<td>Illinois Free Lunch/Breakfast</td>
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<tr>
<td>Orphanage Tuition</td>
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<td>331,051.1</td>
<td>16,451.1</td>
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<tr>
<td>Special Ed - Funding for Children Requiring Special Education Services</td>
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<td>331,051.1</td>
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<td>Sp Ed - Extraordinary Hold Harmless</td>
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### Summary

- **Total Administration:** $23,645,200.00
- **Total Grants:** $1,687,900.00
- **Total:** $45,333,100.00

---

**Note:** The data reflects the FY2009 budget request and the final budget as approved by the Governor. The percentage changes indicate the percentage increase or decrease from the previous fiscal year. The budget includes funding for various educational programs and initiatives, with notable increases in funding for special education and transportation. The Governor's vetoes reflect the final approved budget.
### Teacher of the Year
- **FY08**: $135,000
- **FY09**: $135,000
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Alternative Learning/Regional Safe Schools
- **FY08**: $18,535.5
- **FY09**: $18,535.5
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Bilingual Education - Chicago
- **FY08**: $40,896.6
- **FY09**: $40,896.6
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Bilingual Education - Downstate
- **FY08**: $33,655.4
- **FY09**: $34,152.0
- **Change from ISBE**: 1.48%
- **Change from FY08**: 0.00%

### Extended Learning Opportunities (Summer Bridges)
- **FY08**: $22,238.1
- **FY09**: $22,238.1
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Truant Alternative and Optional Education
- **FY08**: $20,787.1
- **FY09**: $20,787.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Subtotal, Academic Difficulty
- **FY08**: $135,403.7
- **FY09**: $135,403.7
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Technology for Success
- **FY08**: $4,169.7
- **FY09**: $4,169.7
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Technology Immersion Pilot Project
- **FY08**: $5,000.0
- **FY09**: $5,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Agricultural Education
- **FY08**: $2,881.2
- **FY09**: $2,881.2
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Career and Technical Education Programs
- **FY08**: $38,562.1
- **FY09**: $38,562.1
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Illinois Governmental Internship Program
- **FY08**: $129.9
- **FY09**: $129.9
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Jobs for Illinois Graduates
- **FY08**: $4,000.0
- **FY09**: $4,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Subtotal, Learning Technologies
- **FY08**: $9,169.7
- **FY09**: $9,169.7
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Strategic Plan
- **FY08**: $500.0
- **FY09**: $500.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Illinois Governmental Internship Program
- **FY08**: $129.9
- **FY09**: $129.9
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Jobs for Illinois Graduates
- **FY08**: $4,000.0
- **FY09**: $4,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Subtotal, Strategic Plan
- **FY08**: $500.0
- **FY09**: $500.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### After School Matters
- **FY08**: $4,000.0
- **FY09**: $4,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Autism
- **FY08**: $100.0
- **FY09**: $100.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Belleville School District 118 - Franklin School (After School)
- **FY08**: $75.0
- **FY09**: $75.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Belleville School District 118 - Henry Raab School (After School)
- **FY08**: $75.0
- **FY09**: $75.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Blind and Dyslexic
- **FY08**: $101,888
- **FY09**: $101,888
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Abraham Lincoln School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Agassiz School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Alcott School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Audubon School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Bell School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Balmoral School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Butler School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Coonley School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Hamilton School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Jane School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Lakeview High School
- **FY08**: $25.0
- **FY09**: $25.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Lane Tech High School
- **FY08**: $25.0
- **FY09**: $25.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Lincoln Park High School
- **FY08**: $25.0
- **FY09**: $25.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Mayer School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Prescott School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Public Schools - Walters School
- **FY08**: $30.0
- **FY09**: $30.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Chicago Youth Center ABC/BBR (Youth Programs)
- **FY08**: $25.0
- **FY09**: $25.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Children's Mental Health Partnership
- **FY08**: $3,000.0
- **FY09**: $3,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Class Size Reduction Pilot Project
- **FY08**: $8,000.0
- **FY09**: $8,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%

### Classroom Cubed
- **FY08**: $2,000.0
- **FY09**: $2,000.0
- **Change from ISBE**: 0.00%
- **Change from FY08**: 0.00%
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<th>40.0</th>
<th>40.0</th>
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<th>(40.0)</th>
<th>(100.00%)</th>
<th>(40.0)</th>
<th>(100.00%)</th>
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<tr>
<td>Community and Residential Services Authority</td>
<td>541.8</td>
<td>541.8</td>
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<td>575.0</td>
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<td>(100.00%)</td>
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<td>(100.00%)</td>
<td>(25.0)</td>
<td>(100.00%)</td>
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<td>Educator Misconduct Investigations</td>
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<td>Hard to Staff Schools Incentives</td>
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TOTAL - GRANTS | 7,034,846.2 | 0.0 | 21,000.0 | 7,055,846.2 | 7,335,632.0 | 7,391,033.7 | (5,000.0) | 7,386,033.7 | 330,187.5 | 4.68% | 50,401.7 | 0.69% |

TOTAL - GENERAL FUNDS | 7,058,491.4 | 0.0 | 21,000.0 | 7,079,491.4 | 7,363,223.8 | 7,417,514.2 | (7,630.0) | 7,410,284.2 | 330,792.8 | 4.67% | 46,360.4 | 0.63% |

Textbook Loan Program - Reappropriation | 222.6 | 222.6 | 222.6 | 222.6 | 222.6 | 0.0 | 0.0% | 0.0 | 0.0% |

After School Programs - Reappropriation | 2,100.0 | 2,100.0 | 0.0 | 0.0 | 0.0 | (2,100.0) | (100.00%) | 0.0 | 0.0% |

Community Organization Programs - Reappropriation | 1,902.0 | 1,902.0 | 0.0 | 0.0 | 0.0 | (1,902.0) | (100.00%) | 0.0 | 0.0% |

Security for Schools - Reappropriation | 0.0 | 0.0 | 1,902.0 | 0.0 | 0.0 | (1,902.0) | (100.00%) | 0.0 | 0.0% |

Subtotal, Lump Sums | 8,414.2 | 8,414.2 | 8,414.2 | 8,414.2 | 8,414.2 | 0.0 | 0.0% | 0.0 | 0.0% |

TOTAL - ADMINISTRATION | 9,987.6 | 9,987.6 | 8,809.0 | 8,809.0 | 8,809.0 | 0.0 | 0.0% | (878.6) | (9.07%) |

GRANTS | 44,530.9 | 44,530.9 | 43,652.3 | 43,652.3 | 43,652.3 | 0.0 | 0.0% | (878.6) | (1.97%) |

FEDERAL FUNDS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0% | 0.0 | 0.0% | 0.0 | 0.0% |

FINANCE & AUDIT COMMITTEE PACKET - PAGE 49
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<td>School Construction Grants - FY02 List (General Funds)</td>
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Finance & Audit Committee Packet - Page 50
<table>
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<tr>
<th>FY08 Enacted</th>
<th>FY08 Transfers</th>
<th>FY08 Supplemental</th>
<th>FY08 FINAL</th>
<th>FY09 ISBE Request</th>
<th>FY09 Passed GA</th>
<th>FY09 Governor Vetoes</th>
<th>FY09 Budget</th>
<th>Change from FY08 FINAL $</th>
<th>Change from ISBE $</th>
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<td>$7,085,103.2</td>
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<td>(156,148.3)</td>
<td>7,453,110.7</td>
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</tbody>
</table>

GENERAL FUNDS GRAND TOTAL w/ Reappropriation and Capital

ALL FUNDS GRAND TOTAL w/ Reappropriation and Capital

Finance & Audit Committee Packet - Page  51
As a result of our continued efforts to improve accountability for member initiative grants, we provide you with the following modifications to the process for reviewing, processing and approving member initiative grants:

- Once a prospective grantee is identified by a legislator, the Agency will send that prospective grantee an initial letter, attached to which will be an application as well as the grant agreement documents. The letter will seek to explain, in layman’s terms, some of the most critical aspects of the application and grant agreement documents.

- The application referenced above (a sample of which is attached) will seek more specific information than it has in the past and will require the grantee to type such information. For example, the application will require the applicant to include:
  
  o Organizational qualifications, including licenses and accreditations, if applicable;
  
  o A community description, including schools and community assets, pertinent income information, and a description of the applicant’s position within their community;
  
  o Program partnerships and letters attesting to partnerships including information about in-kind and other contributions to efforts;
  
  o Staff qualifications (and, in addition, job descriptions, supervision plans, and policies on criminal background checks);
  
  o Criminal background checks on all staff and volunteers (and an attestation that all those with youth contact at a minimum have records clear of sexual offenses)—no one for whom a background check has not been provided will be permitted to provide services with any funds from the grant;
  
  o An IRS determination letter of 501(c)(3) status for the applicant or fiscal agent;
  
  o A completed IRS Form 990 or one for the fiscal agent;
  
  o Evidence of liability insurance;
A program plan for the work to be funded, which must include:

- A work plan and/or logic model that identifies:
  - The applicant’s focus, choosing one or more of the following outcome areas: academic; cultural and community involvement; social emotional and life skills; health and safety; and healthy relationships;
  - Numbers to be served, location of service, hours and days of service;
  - Personnel implementing the program;
  - Outreach and recruitment methods (e.g., the age- and developmentally-appropriate efforts to sustain participation of youth in their programs both within and across multiple sequential program cycles);
  - Intervention or program outline with timeline for implementation; and,
  - Evaluation plan
  - Criteria for participant selections, including key demographic data; and,
  - Budget for the Program, following allowable expenses by State of Illinois

Moreover, as part of the application and/or grant agreement, the applicant would agree to provide, at a minimum, the following data at stated intervals during and at the conclusion of the grant term:

- Average daily attendance;
- The unduplicated number of students served;
- The number of planned and actual days open per month;
- The average hours per day that funded program is operation;
- The number of program days each participating youth attends per week;
- The number of program hours each participating youth attends per week;
- Names (and SIS numbers where possible) and demographic data of participants. The demographic data includes age, grade level, race/ethnicity, and gender of each participant. Grantees should also submit demographic data relevant to program’s target population.
- Measurable progress on the outcome areas identified in the application.

- The Board would receive copies of the application, including the program plan, of each prospective grantee so it has an opportunity to express any concerns or seek any additional information before voting as to whether or not to approve the grant. (The
Agency will notify applicants in writing as to when their program will be voted on by the Board so that a representative of the organization can attend the Board meeting).

- Prior to the receipt of any funding under the after-school grant program, an authorized representative of the prospective grantee would need to physically attend a training related to the purpose of the grant and the grant documents to be signed.

- The grant documents would continue to include the Program-Specific Terms of the Grant as well as the Standard Certifications and Assurances.

- The Agency will temporarily reassign one its employees to monitor member initiatives, reviewing the adequacy of the program offered and whether there is compliance with the terms of the grant agreement. Should the Agency discover problems upon its monitoring visits, it will have the right to stop any disbursements to the grantee until such time as those problems are resolved.
Dear INSERT NAME:

The Illinois State Board of Education (ISBE, the “Board”, or the “Agency”) has recently been notified by the Governor’s Office of Management and Budget that your organization has been recommended for a $XXX grant from the Agency’s appropriation for XXX. Please note that, although funding has been requested for your agency, the Board reviews these grants and it must approve all such grants before they can be processed by staff.

Attached are copies of documents that are required to begin the Agency’s grant funding process. These documents must be completed electronically. In addition to the documents provided, the Agency also requires that you provide copies of the following materials with your submission.

- IRS W-9 Form
- IRS determination letter of the 501(c)(3) status of the organization or fiscal agent
- IRS Form 990 (or one for the fiscal agent)
- Evidence of liability insurance
- Copy of the most recently completed audit for your organization

You should also ensure the following items are addressed before your submission of materials to the Agency.

- Your organization, if not a public school district, must be registered with the Illinois Secretary of State’s office and must be in good standing
- There should not be any outstanding financial obligations to the State of Illinois
- If your organization has previously received funding from the State Board of Education, all requirements, including reporting requirements, of the previous grant(s) must have been fulfilled

Once we receive your documents they will be reviewed by staff that may follow up with questions. The materials will then be forwarded to the Board for consideration. We ask that someone from your organization attend the Board meeting at which your application will be considered to answer any questions Board members may have about your application. Staff from our Agency will contact you to notify you of the time and place of the meeting.
If the Board approves your application, Agency staff will work with you to complete a set of formal grant documents that are required to memorialize the funding agreement between the Agency and your organization.

Please be aware that you must fulfill certain obligations prior to and after receiving funding from the agency. Some of these requirements are outlined below and include:

- Attending a mandatory training on the grant requirements and the grant document (this must be done prior to receiving any funds)
- Providing, at a minimum, the following data in a format and at times requested by the Agency:
  - Enrollment
  - Daily Attendance
    - Number of program days attended
    - Number of program hours attended
  - Number of planned and actual days program operated
  - Average hours per day of program operation
  - Names, addresses, and demographic data of program participants
  - Measures of outcomes achieved
- Providing access to Agency staff to any and all documents or locations (this may be done randomly)
- Spending funds within the limits of the agreed budget, requesting budget amendments, if necessary, as soon as possible, and providing expenditure reports at times requested by the agency and at the completion of the grant period
- Returning unexpended grant funds as soon as possible after the end of the grant period
- Providing for an independent audit

Please ensure that you read and understand the Program Specific Terms of the grant (see Attachment 5 of the application) and the Certifications and Assurances, and Standard Terms of the Grant (see Attachment 6 of the application) as these outline certain specific requirements of the grant. For example, it is a violation of the terms of the grant (a) for your organization not to have performed a fingerprint-based criminal history records check through the Illinois State Police or a check of the Statewide Sex Offender Database for any of your employees, volunteers or contractors who have direct contact with children receiving services under the grant; or (b) for you to employ, allow to volunteer or enter into a contract with an entity that employs any individual who will have direct contact with children receiving services under the grant and has been convicted of certain offenses.

Moreover, please note that the violation by your organization of any terms of the grant permits our Agency to withhold any future payments under the grant and/or recover any funds already disbursed to your organization under the grant.

All correspondence with the Agency should be directed to:

Illinois State Board of Education  
Attn: Janice Thornhill  
100 N. 1st Street  
Mail Code W-481  
Springfield, Illinois 62777
If you have any questions, please contact Janice Thornhill at 217-782-0249 or jthornhi@isbe.net.

Sincerely,

Ronny J. Wickenhauser
Division Administrator
Budget and Financial Management

Attachments
ILLINOIS STATE BOARD OF EDUCATION  
Budget and Financial Management Division  
100 North First Street, W-481  
Springfield, Illinois  62777-0001  

FISCAL YEAR 2009 SPECIAL PROJECT GRANT  
COVER PAGE

<table>
<thead>
<tr>
<th>ORGANIZATION NAME</th>
<th>DATE</th>
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</thead>
</table>

Instructions:

1. Applications must be typed.
2. Provide 2 copies with original signatures.
3. No faxed or electronic submissions will be accepted.
4. All information requested must be provided. Failure to provide a complete application will result in the denial of the application.
5. The application must be notarized prior to submission (see page 2).

---

ISBE USE ONLY

<table>
<thead>
<tr>
<th>Date Received</th>
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Original Signature of Division Administrator,  
Budget and Financial Management  

___________________________  
Date
ILLINOIS STATE BOARD OF EDUCATION
Budget and Financial Management Division
100 North First Street, W-481
Springfield, Illinois  62777-0001

APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>ORGANIZATION NAME</th>
<th>FEIN Number or RCDT Code</th>
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</thead>
<tbody>
<tr>
<td>CONTACT NAME</td>
<td>TITLE OF CONTACT</td>
</tr>
<tr>
<td>ADDRESS (Street, City, State, Zip)</td>
<td>CONTACT E-MAIL</td>
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<tr>
<td>PHONE (Include Area Code)</td>
<td>FAX (Include area code)</td>
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Complete the following section only if a fiscal agent is being used

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<td>TITLE OF CONTACT</td>
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<tr>
<td>ADDRESS (Street, City, State, Zip)</td>
<td>CONTACT E-MAIL</td>
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<td>PHONE (Include Area Code)</td>
<td>FAX (Include area code)</td>
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PROPOSED GRANT AMOUNT:  $

I certify that the program contact person identified above is authorized to act on behalf of the institution with regard to this grant.

_________________________________
_________________________________
Date                                      Original Signature of Authorized Representative

State of Illinois

County of ____________________________

This instrument was acknowledged before me on ___________________________ (date)

by _________________________________ (name of person)

(seal)

_________________________________
Signature of Notary Public
PROGRAM INFORMATION

Describe the need for this program including: (1) community description; (2) school and community assets and barriers; (3) pertinent community income information; (4) description of applicant's position within the community; (5) description of the applicant's organization, including licenses and accreditations, if applicable; and, (6) description of any partnering organizations (as identified on Attachment 2).
<table>
<thead>
<tr>
<th>PROPOSAL PLAN</th>
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<tbody>
<tr>
<td>OBJECTIVES AND ACTIVITIES (Describe the overall objectives and activities of the proposal)</td>
</tr>
</tbody>
</table>
OUTREACH AND RECRUITMENT (What methods will be used to select and sustain participation of youth in the program. Include key demographic data used to select program participants.)

<table>
<thead>
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<th>ESTIMATED NUMBER OF STUDENTS TO BE SERVED</th>
<th>GRADE RANGE OF STUDENTS TO BE SERVED (e.g. K-3)</th>
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<tr>
<td>DAYS OF THE WEEK PROGRAM WILL OPERATE</td>
<td>TIME EACH DAY PROGRAMS WILL OPERATE (e.g. 4:00 p.m. - 6:00 p.m.)</td>
</tr>
<tr>
<td>LOCATION(S) WHERE PROGRAM ACTIVITIES WILL OCCUR</td>
<td>(Attach additional sheet if necessary)</td>
</tr>
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</table>
OBJECTIVES AND ACTIVITIES

Describe the activities to be used for the program. Activities MUST focus on: (1) academic; (2) cultural and community involvement; (3) social and emotional life skills; (4) health and safety; and/or, (5) healthy relationships.

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<thead>
<tr>
<th>ACTIVITY</th>
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TIMELINE

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ADDRESS OF ACTIVITY (Street, City, State, Zip)

EVALUATION OBJECTIVE

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TIMELINE

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ADDRESS OF ACTIVITY (Street, City, State, Zip)

EVALUATION OBJECTIVE

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<th>ACTIVITY</th>
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TIMELINE

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ADDRESS OF ACTIVITY (Street, City, State, Zip)

EVALUATION OBJECTIVE

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<th>ACTIVITY</th>
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TIMELINE

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ADDRESS OF ACTIVITY (Street, City, State, Zip)

EVALUATION OBJECTIVE
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<th>ACTIVITY</th>
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**TIMELINE**

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**ADDRESS OF ACTIVITY (Street, City, State, Zip)**

**EVALUATION OBJECTIVE**
OUTCOME MEASUREMENT (Provide a detailed description of the methodology to be used and data to be collected to determine whether the program has been effective. The evaluation plan should at least address the indicators listed in the previous section. Also describe how the results will be used to improve the program.)
ILLINOIS STATE BOARD OF EDUCATION
Budget and Financial Management Division
100 North First Street, W-481
Springfield, Illinois  62777-0001

Instructions: Provide a detailed estimated budget. For personnel, indicate the % of salary and benefits funded. No more than 5% of the budget may be used for administration.

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<th>ITEM</th>
<th>BUDGET</th>
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<tr>
<td>TOTAL</td>
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</table>
### Instructions:
List all organizations with which your organization has a partnership. Authorized signature of each partner is required.

<table>
<thead>
<tr>
<th>PARTNERSHIP INFORMATION</th>
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<tbody>
<tr>
<td>NAME OF PARTNER</td>
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<tr>
<td>TYPE OF SUPPORT PROVIDED</td>
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<tr>
<td>CONTACT NAME</td>
</tr>
<tr>
<td>ADDRESS (Street, City, State, Zip)</td>
</tr>
<tr>
<td>PHONE (Include Area Code)</td>
</tr>
</tbody>
</table>

I certify that the program contact person identified above is authorized to act on behalf of the institution with regard to this grant.

_________________________  __________________________
Date  Original Signature of Authorized Representative

<table>
<thead>
<tr>
<th>NAME OF PARTNER</th>
<th>LENGTH OF PARTNERSHIP (Number of years)</th>
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</thead>
<tbody>
<tr>
<td>TYPE OF SUPPORT PROVIDED</td>
<td>DOLLAR VALUE OF SUPPORT</td>
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<tr>
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<td>TITLE OF CONTACT</td>
</tr>
<tr>
<td>ADDRESS (Street, City, State, Zip)</td>
<td>CONTACT E-MAIL</td>
</tr>
<tr>
<td>PHONE (Include Area Code)</td>
<td>FAX (Include area code)</td>
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I certify that the program contact person identified above is authorized to act on behalf of the institution with regard to this grant.

_________________________  __________________________
Date  Original Signature of Authorized Representative
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I certify that the program contact person identified above is authorized to act on behalf of the institution with regard to this grant.

_________________________________  ____________________________________
Date  Original Signature of Authorized Representative
ILLINOIS STATE BOARD OF EDUCATION
Budget and Financial Management Division
100 North First Street, W-481
Springfield, Illinois  62777-0001

**Instructions:** List all individuals in your organization that may have contact with children served by this program. Attach additional sheet if necessary.

## EMPLOYEE AND VOLUNTEER BACKGROUND CHECKS

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I certify that all employees and volunteers that may have contact with children served by this program have been provided above, that all have had appropriate criminal background checks conducted, and that none are prohibited by law from interacting with children.

______________________________  ______________________________
Date                                      Original Signature of Authorized Representative
Instructions: List all individuals in your organization that will implement the program. Include any degrees or certificates they have (including the field which the degree or certificate is in), years of experience, and time with current organization. Attach additional sheets if necessary.

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PROGRAM-SPECIFIC TERMS

1. All grantees must attend a mandatory training on the grant requirements and the grant document prior to receiving any funds.
2. A grantee may not receive 100% of its funding in one payment.
3. The start date of the program may not be before the receipt of a substantially approvable application by the Illinois State Board of Education.
4. The grantee must be registered with the Illinois Secretary of State's office and must be in good standing prior to receiving funds from the Illinois State Board of Education.
5. The grantee may not have any outstanding financial obligations to the State of Illinois. Any financial obligations must be handled prior to receiving any funds from the Illinois State Board of Education.
6. If the grantee has previously received funding from the Illinois State Board of Education, all requirements of the previous funding must have been fulfilled (including all reporting requirements) prior to receiving funding from the Illinois State Board of Education.
7. The grantee must provide a copy of its IRS determination letter of its 501(c)(3) status prior to receiving funding from the Illinois State Board of Education.
8. The grantee must provide a copy of its IRS Form 990 (or one for its Fiscal Agent, if applicable) prior to receiving funding from the Illinois State Board of Education.
9. No more than 5% of the budget may be used for administrative purposes.
10. Budget amendments must be sought and approved by the Illinois State Board of Education prior to expending funds outside of the originally approved budget. Amendments to budgets must be received by the Illinois State Board of Education no later than 30 days prior to the project ending date.
11. Expenditure reports must be submitted quarterly, 30 days after the expenditure through date. Funds may be frozen if expenditure reports are not received. Final expenditure reports are due 30 days after the project ending date.
12. Grantees have 90 days to liquidate obligations incurred prior to the end of the grant period. If obligations were shown on the final expenditure report, the grantee must submit another final expenditure report at the completion of the 90 day obligation period.
13. All unexpended grant funds must be returned to the Illinois State Board of Education as soon as possible after the end of the grant period, but in no case later than 45 days after the end of the grant period.
14. The grantee must set aside a portion of the grant money received for the independent performance of procedures to ensure grant funds were expended in compliance with the grant provisions. The amount set aside for this service will be included in the grant recipient's budget and must be obligated prior to the project end date. The grant recipient will contract with an independent Certified Public Accountant licensed in the State of Illinois, for the performance of the following Agreed-Upon Procedures:
   (1) Verify the amounts reported by the grant recipient in its completion report and compare such expenditure amounts to the grant recipient's accounting records. Report any differences.
   (2) Obtain a listing of all expenditure transactions from the grant award. Visually scan the expenditure transaction for any unusual transactions. Select and review all unusual transactions. Select and review the 5 largest expenditure transactions from each quarter and a random sample of 50% of the remaining expenditure transactions from the grant award, to a maximum number of 80 transactions. Trace each selected transaction to supporting documentation to determine that the expenditure is for the intended purpose of the grant award; is in accordance with the requirements of the grant agreement; and is supported by the grant recipient’s underlying records. Each transaction must meet the following criteria:
(a) Be necessary and reasonable for proper and efficient performance of the activities defined in the grant agreement.
(b) Be allocable to the grant award.
(c) Be authorized or not prohibited under state or federal law;
(d) Be net of all applicable credits.
(e) Be adequately documented.
(f) Be reasonable in its nature and amount.

Review of the selected transactions should include, but not be limited to:
(a) Payroll: Timesheets or other documentation evidencing time worked by the employee toward the intended purpose of the grant award.
(b) Services: Invoices for services rendered and associated payments.
(c) Fixed Assets: Physically verify the existence of equipment/tangible property purchased by the grant recipient from grant funds.

(3) Determine the interest earned by the grant recipient on grant award funds is appropriately spent for the purpose of the grant award, in accordance with the Grant Agreement and the requirements of the Illinois Grant Funds Recovery Act. (30 ILCS 705/10).

(4) Determine that any grant award funds not paid to the grant recipient because they were withheld by the Illinois Office of the Comptroller to offset amounts owed by the grant recipient to the State of Illinois were replaced by the grant recipient with local funds and spent in accordance with the grant agreement.

(5) Determine the grant recipient, in accordance with the Illinois Grant Funds Recovery Act (30 ILCS 705/4(d)), returned any unexpended grant funds remaining at the project ending date to the Illinois State Board of Education within 45 days, unless the funds were legally obligated.

(6) Determine through documentation that unexpended funds remaining at the project ending date are:
(a) Available for return to the Illinois State Board of Education;
(b) Available for use to pay for the performance of the Agreed-Upon Procedures review; or
(c) Obligated for expenditure through an executed contract or other legally binding means.

(7) Verify the number of students served, as reported by the grant recipient in its Program Performance Report, by reconciling attendance records or other supporting documentation.

(8) Obtain a written explanation from the grant recipient for any difference identified during the performance of the above steps. Any variances or exceptions are to be reported in the Agreed-Upon Procedures Report.

The Agreed-Upon Procedures are to be performed in accordance with the Statement of Standards for Attestation Engagements established by the American Institute of Certified Public Accountants for the performance and reporting the results of Agreed-Upon Procedures engagements. The procedures are required to be performed and submitted to the Illinois State Board of Education within 90 days of the project ending date.

The grantee must submit a Program Performance Report, in a format to be provided to the grantee, to the Illinois State Board of Education no later than 30 days after the project ending date. The Program Performance Report will include, at a minimum, a report on the outcomes, as identified in the "Outcomes" section of this application, as well as information on attendance, the unduplicated number of students served, the number of planned versus actual days the program operated, the average number of hours per day the program operated, the number of program days each youth attended each week, the number of program hours each youth attended each week, and the legal name, address, and school attended for each program participant.

The grantee must make its sites and all records available to the Illinois State Board of Education at any time.
17. The Illinois State Board of Education may request information of its choosing at any time. The grantee must provide any information requested by the Illinois State Board of Education in a timely manner.

I certify that I have read and agree to the Program-Specific Terms of this grant.

_________________________________  ____________________________________
Date                                                      Original Signature of Authorized Representative
A GRANT AGREEMENT
BETWEEN THE ILLINOIS STATE BOARD OF EDUCATION
AND
[GRANTEE]

THIS GRANT AGREEMENT (this "Agreement") is made and entered into on [DATE], by and between the Illinois State Board of Education (the "State Board of Education") and [GRANTEE] (the "Grantee").

WITNESSETH:

WHEREAS, the State Board of Education, pursuant to Public Act 95-0348, has the authority to distribute funds to eligible applicants for the purposes of implementing the [INSERT THE NAME OF THE PROGRAM];

WHEREAS, in accordance with the aforementioned statutory authority, the Grantee has submitted an application for funding from the State Board of Education for the [INSERT NAME OF PROGRAM] to implement the program activities, services and purposes described on Exhibit A attached hereto (the "Grant Activities"); and

WHEREAS, the State Superintendent of Education has approved the funding of the Grant Activities through the [INSERT NAME OF PROGRAM];

NOW THEREFORE, in view of the mutual covenants herewith contained, the parties agree as follows:

1. The State Board of Education hereby awards the Grantee a grant in the amount set forth in the Grantee Budget Summary and Payment Schedule attached hereto as Exhibits B and C (the "Grant Award") for the Grant Activities. The Grantee agrees that the Grant Award shall be expended in accordance with the budget attached hereto as Exhibits B and C, and in accordance with the other terms and provisions of this Agreement.

2. The beginning date of funding eligibility for Grant Activities shall be [DATE]. The ending date of funding eligibility for Grant Activities shall be [DATE]. The period from the beginning and ending dates listed in the preceding sentence is hereafter referred to as the "Term". The Grantee shall complete the Grant Activities within the Term.

3. The disbursement of the Grant Award will be made by the State Board of Education in accordance with the payment schedule attached hereto as Exhibit B. If requested by the State Board of Education, the Grantee shall provide documentation to substantiate the requested amount.

4. This Agreement is subject to the Program-Specific Terms set forth on Exhibit D and the Certifications, Assurances and Standard Terms of the Grant set forth on Exhibit E. In the event of any conflict or inconsistency among the documents constituting this Agreement, the following order of precedence shall govern:
   i. This Agreement, excluding the Exhibits;
   ii. Exhibit E, The Certifications and Assurances, and Standard Terms of the Grant and any federal certification forms that may be required (i.e., Certification Regarding Debarment and Certification Regarding Lobbying);
   iii. Exhibit D, Program-Specific Terms; and
   iv. Exhibits A, B and C.
5. This Agreement, including the Exhibits specified below which are incorporated into this Agreement by this reference, constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to this award that may have been made by either party. This Agreement may not be amended or modified except by a written instrument executed by both the Grantee and the State Board of Education.

   Exhibit A: Grant Activities (i.e., approved proposal, attachments and any approved amendments to the original proposal)
   Exhibit B: Grantee Budget Summary and Payment Schedule
   Exhibit C: Budget Breakdown/Narrative
   Exhibit D: Program-Specific Terms
   Exhibit E: Certifications and Assurances, and Standard Terms of the Grant

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

ILLINOIS STATE BOARD OF EDUCATION

By: _____________________________    By: _____________________________
Title: _____________________________   Title: ___________________________
(Executive Staff or Division Administrator)

Date: ___________________________ Date: ___________________________
EXHIBIT A

Grant Activities
EXHIBIT B

Budget Summary and Payment Schedule
EXHIBIT C

Budget Breakdown/Narrative
EXHIBIT D

PROGRAM-SPECIFIC TERMS

[Include reporting requirements.]
EXHIBIT E

Certifications and Assurances, and Standard Terms of the Grant

Certification Regarding Debarment (*federal programs only*)

Certification Regarding Lobbying (*federal programs exceeding $100,000 only*)
CERTIFICATIONS AND ASSURANCES, AND STANDARD TERMS OF THE GRANT

(Insert Applicant’s Name Here)

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): (Check one)
   - Individual
   - Corporation
   - Partnership
   - Unincorporated association
   - Government entity

   Social Security Account Number, Federal Employer Identification Number or Region/County/District/School Code, as applicable: _________________________________

2. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

“Applicant” means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

“Award recipient” means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms “grantee” and “award recipient” may be used interchangeably.

“Expenditure through dates” are from the project beginning date through September 30, December 31, March 31 and June 30 of each fiscal year and the project ending date.

“Grant” means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms “grant”, “award” and “project” may be used interchangeably.

“Project” means the activities to be performed for which grant funds are being sought by the applicant.

The capitalized word “Term”, means the period of time from the project beginning date through the project ending date.

PROJECT

3. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the “project”. In planning the project, there has been, and in establishing and carrying out the project, there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.

4. Applicants may be asked to clarify certain aspects of their proposals/applications prior to final agreement on the terms of the project.

5. All funds provided shall be used solely for the purposes stated in the approved proposal/application.

6. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses or consent forms as may be required to implement the project.

SUBCONTRACTING

7. No subcontracting is allowed under this project, except as set forth in the Grant Agreement.

   If subcontracting is allowed, then all project responsibilities are to be retained by the applicant to ensure compliance with the terms and conditions of the grant. All subcontracting must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracting is to be utilized:
   - Name(s) and address(es) of subcontractor(s);
   - Need and purpose for subcontracting;
8. Payment under this grant is subject to passage of a sufficient appropriation by the General Assembly for the program. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient funds (i.e. state, federal or other) for this program.

9. An applicant must not obligate funds prior to the start date of the project set forth in the final Grant Agreement. The project’s start date cannot precede the start of the fiscal year for which the funds are appropriated.

All project activities must be completed between the project beginning date and the ending date (the “Term”). Liquidation of all obligations, including the current year’s audit fee, should be completed no later than 90 calendar days after the project ending date.

10. The applicant understands that payment for approved services and expenses will be made on a cash needs basis, and that payment will be made in accordance with applicable statutes, regulations and standards after an application for payment is submitted to the State Board of Education. Vouchers for payment will be submitted to the Office of the Comptroller according to the payment schedule attached to the final Grant Agreement. The payment schedule shall be based on the projected date of expenditures. Payments will be withheld from scheduled amounts if expenditure reports show excess cash on hand.

11. An approved budget may be amended by completing the Budget Summary form to show the new amounts required and attaching an explanation for the changes. An amendment to the Grant Agreement must be entered into whenever any individual cell changes by more than $1,000 or 20 percent, whichever is larger. An amendment to the Grant Agreement must also be entered into whenever an award recipient proposes to use funds for allowable expenditures not identified in the currently approved budget, if the scope of the project is expected to change, or if the overall grant award must be increased.

12. Obligation of funds based on budget amendments cannot begin prior to the date of receipt of an amendment to the Grant Agreement executed by the State Board of Education. Requests for budget amendments must be received by the State Board of Education no later than 30 calendar days prior to the project ending date.

13. All grant funds shall be subject to the Illinois Grant Funds Recovery Act (30 ILCS 705). Funds granted for the operation of this project must be used exclusively for the purposes stated in the approved proposal/application and must be expended in accordance with the approved budget and the award recipient’s policies and procedures related to such expenditures. Funds may only be expended for activities occurring during the Term.

For-Profit award recipients shall not utilize grant funds in any manner for normal operating expenses or to generate a profit. The applicant certifies that notwithstanding any other provision of the application, proposal or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

14. Financial Reports: Quarterly expenditure reports are required of all award recipients receiving funds, unless otherwise specified in the program specific terms or the request for proposals. The expenditure through dates to be used in reporting expenditures and obligations are from the project beginning date through September 30, December 31, March 31 and June 30 of each fiscal year and the project ending date.

If you have an established IWAS account with the Illinois State Board of Education, you will be electronically notified when expenditure reports are due and you must submit expenditure reports electronically by the due date. If you are not enrolled in IWAS, expenditure report forms will be mailed to the award recipient at least thirty days before they are due to the Illinois State Board of Education. Expenditure reports are due 30 days after the expenditure through date. Failure to file the required reports within the timelines will result in a breach of the Grant Agreement. Upon any such breach, the State Board of Education may, without limitation, withhold current and subsequent years’ project funding until the reports are properly filed.

All grant funds must be spent or obligated and all activities must be completed prior to the project ending date. Each award recipient must submit a completion report showing the obligations and the expenditures for the project no later than 30 calendar days after the project ending date.

If a completion report was filed through the project ending date and had no outstanding obligations, the completion report will be the award recipient’s final expenditure report. Failure to submit this completion/final expenditure report will result in current and subsequent years’ project funding being withheld until the report is received. In cases where final expenditures are less than total disbursements, the overpayment must be returned to the State Board of Education within 45 calendar days of the project ending date.

The applicant may not assign, convey or transfer its rights to the grant award without the prior written consent of the State Board of Education.

FINANCIAL TERMS

- Measurable and time-specific services to be provided;
- Association costs, i.e., amounts to be paid under subcontracts;
- Projected number of participants to be served.

The applicant may not assign, convey or transfer its rights to the grant award without the prior written consent of the State Board of Education.

ISBE 85-1038 (2/08)
16. The State Board of Education and other governmental entities with program monitoring authority shall, during the Term and for a period of three (3) years thereafter (or until no outstanding audit exceptions remain, whichever is later), have the right at any time to conduct on-site or off-site inspections of the award recipient’s records and project operations for auditing and monitoring purposes. The award recipient shall, during the Term and for a period of three (3) years thereafter (or until no outstanding audit exceptions remain, whichever is later) and upon the request of the State Board of Education, provide the State Board of Education with information and documentation regarding the award recipient’s progress or performance with respect to the administration and operation of the project.

NO BINDING OBLIGATION

17. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the State Board of Education. Prior to the execution of a final Grant Agreement, the State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.

COPYRIGHT

18. All rights, including copyright to data, information and/or other materials developed pursuant to an award, are retained by the State Board of Education, unless otherwise agreed in writing by the State Board of Education. All such work products produced by the award recipient through work pursuant to the award shall be made available to the State Board of Education upon request.

DEFAULT AND TERMINATION

19. The award recipient will be in default of the grant award and the corresponding Grant Agreement if it breaches any representation or warranty made in the Grant Agreement, the Program Specific Terms or in these Certifications and Assurances, and Standard Terms of the Grant, or fails to observe or perform any covenant, agreement, obligation, duty or provision set forth in the Grant Agreement, the Program Specific Terms or in these Certifications and Assurances, and Standard Terms of the Grant. Upon default by the award recipient and written notification by the State Board of Education, the award recipient will have ten days in which to cure the default to the satisfaction of the State Board of Education. If the default is not cured to the satisfaction of the State Board of Education, the State Board of Education shall thereafter have full right and authority to terminate the Grant Agreement, and/or seek such other remedy that may be available at law or in equity. Upon termination of the Grant Agreement, the award recipient will cease all use of grant funds, shall cancel all cancelable obligations relating to the project, and shall return all unexpended grant funds to the State Board of Education within 45 days of termination.

INDEMNIFICATION

20. To the fullest extent permitted by law, the award recipient shall indemnify, defend and hold harmless the State of Illinois, the State Board of Education, and their respective members, officers, agents and employees against all claims, demands, suits, liabilities, injuries (personal or bodily), property damage, causes of action, losses, costs, expenses, damages or penalties, including, without limitation, reasonable defense costs, reasonable legal fees, and the reasonable value of time spent by the Attorney General’s Office, arising or resulting from, or occasioned by or in connection with (i) any bodily injury or property damage resulting or arising from any act or omission to act (whether negligent, willful, wrongful or otherwise) by the award recipient, its subcontractors, subgrantees, volunteers, anyone directly or indirectly employed by them or anyone for whose acts they may be liable; (ii) failure by the award recipient or its subcontractors, subgrantees, or volunteers to comply with any laws applicable to the performance of the grant; (iii) any breach of the Grant Agreement, including, without limitation, any representation or warranty provided by the award recipient herein; (iv) any infringement of any copyright, trademark, patent or other intellectual property right; or (v) the alleged
unconstitutionality or invalidity of the Grant Agreement. Neither the award recipient nor its employees or subcontractors shall be considered agents or employees of the State Board of Education or of the State of Illinois.

If the applicant is a government unit only, it is understood and agreed that neither the applicant nor the State Board of Education shall be liable to each other for any negligent or wrongful acts, either of commission or omission, unless such liability is imposed by law.

GENERAL CERTIFICATION AND ASSURANCES

21. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.), the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.), the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (Plyler v. Doe, 457 U.S. 202, 102 S.Ct. 2382 (1982)).

22. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

23. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.

24. The applicant is not prohibited from receiving a grant award from the State of Illinois because it pays dues or fees on behalf of its employees or agents or subordinates or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).

25. The applicant certifies it has informed the State Superintendent of Education in writing whether any employee of the applicant was formerly employed by the State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.

26. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the State Board of Education’s employees during any part of the application process or during the Term of the Grant Agreement.

27. If applicable, the applicant shall be required to observe and comply with provisions of the Prevailing Wage Act, 820 ILCS 130/1 et seq., which applies to the wages of laborers, mechanics and other workers employed in any public works.

28. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state or local unit of government.

29. The applicant represents and warrants that all of the certifications and assurances set forth herein and attached hereto are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the State Board of Education.

30. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all of its i) employees, ii) volunteers, and iii) all employees of persons or firms holding contracts with the applicant, who have direct contact with children receiving services under the grant; and such applicant shall not i) employ individuals, ii) allow individuals to volunteer, or iii) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

31. Any applicant that does not have a calculated indirect cost rate from the Illinois State Board of Education or does not utilize their restricted indirect cost rate as calculated by the Illinois State Board of Education certifies that it has developed a written Cost
Allocation Plan (CAP) that: i) will be utilized in identifying the accumulation and distribution of any allowable administrative costs in
the grant program; ii) identifies the allocation methods used for distributing the costs among programs; iii) requires support through
records and documentation showing personnel time and effort information, and formal accounting records according to generally
accepted governmental accounting principles; iv) requires the propriety of the charges to be substantiated; and v) shall be made
available, along with any records or supporting documentation for allowable administrative costs, for review upon ISBE’s request.

32. The applicants participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State
Board of Education and to the administrative and fiscal agent under the grant.

33. The applicant acting as the fiscal agent certifies that it is responsible to the joint applicants, it is the agent designated and
responsible for reports and for receiving and administering funds, and it will:

i) Obtain fully executed Certifications and Assurances, and Terms of the Grant forms from each entity or individual
participating in the grant and return the forms to ISBE prior to award of the grant;

ii) Maintain separate accounts and ledgers for the project;

iii) Provide a proper accounting of all revenue from ISBE for the project;

iv) Properly post all expenditures made on behalf of the project;

v) Be responsible for the accountability, documentation and cash management of the project, the approval and
payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in
accordance with the Grant Agreement;

vi) Disburse all funds to joint applicants based on information (payment schedules) from joint applicants showing
anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should
reflect monthly cash needs for the fiscal agent and the joint applicants;)

vii) Require joint applicants to report expenditures to the fiscal agent based on actual expenditures/obligation data
and documentation. Reports submitted to ISBE should reflect actual expenditure/obligations for the fiscal agent
and the data obtained from the joint applicants;

viii) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return
applicable interest earned on advances to the Illinois State Board of Education;

ix) Make financial records available to outside auditors and Illinois State Board of Education personnel, as
requested by the Illinois State Board of Education;

x) Have a recovery process in place with all joint applicants for collection of any funds to be returned to ISBE; and

xi) Be responsible for the payment of any funds that are to be returned to the Illinois State Board of Education.

34. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant
will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21 which
instructs the publisher to send (at no additional cost) to the National Instructional Materials Center (NIMAC) electronic files
containing the contents of the print instructional materials using the NIMAS standard, on or before delivery of the print instructional
materials. This does not preclude the district from purchasing or obtaining accessible materials directly from the publisher. For

DRUG-FREE WORKPLACE CERTIFICATION

35. This certification is required by the Drug Free Workplace Act (30 ILCS 580/1). The Drug Free Workplace Act, effective January 1,
1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for
the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the
grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions
including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of
contracting or grant opportunities with the State of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, “grantee” or “contractor” means a corporation, partnership, or other entity with twenty-five (25)
or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the
specific performance under a contract or grant of $5,000 or more from the State.

The applicant certify and agrees that it will provide a drug-free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled
substance, including cannabis, is prohibited in the grantee’s or contractor’s workplace.
(2) Specifying the actions that will be taken against employees for violations of such prohibition.

(3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
   (A) abide by the terms of the statement; and
   (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace
        no later than five (5) days after such conviction.

(b) Establishing a drug-free awareness program to inform employees about:
   (1) the dangers of drug abuse in the workplace;
   (2) the grantee's or contractor's policy of maintaining a drug-free workplace;
   (3) any available drug counseling, rehabilitation, and employee assistance programs; and
   (4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract
    or grant and posting the statement in a prominent place in the workplace.

(d) Notifying the contracting or granting agency with ten (10) days after receiving notice under part (B) of paragraph (3) of
    subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any
    employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required
    and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug Free Workplace
    Act.

The undersigned affirms, under penalties of perjury, that he or she is authorized to execute this Certifications and Assurances, and
Standard Terms of the Grant on behalf of the applicant.

___________________________________________
(Name of Applicant)

By: _________________________   ____________________________________________________   ________________________
Date    Signature of Authorized Official    Title
TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
Linda Riley Mitchell, Chief Financial Officer

Agenda Topic: Legislative Grants and Other Special Initiatives

Materials: Schedule of Proposed Legislative Grants and Other Special Initiatives
Summary of Grant Applications

Staff Contact(s): Ronny Wickenhauser, Division Administrator, Budget and Financial Management

Purpose of Agenda Item
The Committee will consider these legislative grants and other special initiatives for funding.

Relationship to/Implications for the State Board’s Strategic Plan
None

Expected Outcome(s) of Agenda Item
The Board will consider new procedures and a new application for these projects under a separate cover. The Board may conditionally approve funding for some or all of these initiatives based on the outcome of those discussions.

Background Information
The Agency has processed hundreds of legislative and other special initiative grants over the course of the past several fiscal years. In fiscal year 2008 alone, the Agency processed 138 grants worth nearly $15.5 million.

In fiscal year 2009 to date, the Agency has received 17 proposals totaling $3.7 million.

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: The Board will consider a new policy for legislative and special initiative grants under a separate cover. These grants, as well as any received in the future will be subject to the new policy.

Budget Implications: See “Schedule of Proposed Legislative Grants and Other Special Initiatives.”

Legislative Action: None

Communication: Grantees will be notified of any action taken by the Committee and the Board.
Pros and Cons of Various Actions

Pros:
The conditional approval of these projects does not guarantee that they will receive funding. The applicants must still fill out the new application and follow the revised process prior to receiving approval for funding.

Cons:
The Board is not involved in the selection of legislative and other special initiative grants. These grants are also not available for everyone to apply for.

Superintendent’s Recommendation
No recommendation at this time.

Next Steps
Agency staff will work with the grantees under the new legislative and other special initiative grant process.
<table>
<thead>
<tr>
<th>Grantee</th>
<th>Amount</th>
<th>Line Item</th>
<th>Rec’d Funding Before</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southside YMCA</td>
<td>1,000,000</td>
<td>After School</td>
<td></td>
</tr>
<tr>
<td>Edwardsville School District</td>
<td>500,000</td>
<td>Targeted Interventions</td>
<td>X</td>
</tr>
<tr>
<td>The Organic School Project (OSP)</td>
<td>360,000</td>
<td>Targeted Interventions</td>
<td></td>
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<tr>
<td>Institute for Positive Living</td>
<td>350,000</td>
<td>After School</td>
<td>X</td>
</tr>
<tr>
<td>Diversified Behavioral Comprehensive Care, Inc.</td>
<td>342,000</td>
<td>After School</td>
<td>X</td>
</tr>
<tr>
<td>Special Olympics Illinois</td>
<td>250,000</td>
<td>Targeted Interventions</td>
<td></td>
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<tr>
<td>Chicago Area Project</td>
<td>200,000</td>
<td>After School</td>
<td>X</td>
</tr>
<tr>
<td>Velma Butler &amp; Company, Ltd.</td>
<td>200,000</td>
<td>After School</td>
<td>X</td>
</tr>
<tr>
<td>The Otis Wilson Foundation 55- Alive Program</td>
<td>125,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>MeBain Media Group</td>
<td>100,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>Amer-I-Can Illinois, Inc.</td>
<td>50,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>Grand Boulevard Federation</td>
<td>50,000</td>
<td>After School</td>
<td>X</td>
</tr>
<tr>
<td>Support Our Schools Foundation (SOS)</td>
<td>50,000</td>
<td>Targeted Interventions</td>
<td></td>
</tr>
<tr>
<td>Will Feed Community Organization</td>
<td>50,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>Bishop Shepard Little Memorial Center</td>
<td>25,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>St. Paul Church of God in Christ</td>
<td>25,000</td>
<td>After School</td>
<td>X</td>
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<tr>
<td>Evergreen Park Public Library</td>
<td>20,000</td>
<td>After School</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,697,000</strong></td>
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<tr>
<td>Org. Name</td>
<td>Amount</td>
<td>Use of Funds</td>
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<tr>
<td>Southside YMCA of Metropolitan</td>
<td>$1,000,000</td>
<td>Provide a variety of quality after-school programs focused on education, positive child development, keeping children safe and families productively engaged. In addition they will provide after-school programs outside the facility at Libby Elementary, Lawrence Elementary, Whistler Elementary, Murray Elementary and 4 other CPS area schools.</td>
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<tr>
<td>Edwardsville School District 7</td>
<td>$500,000</td>
<td>District 7 is requesting funding to offset the costs for the salary and benefits of approximately 110 certified personnel to staff after school tutoring, mentoring, academic and extra-curricular programs and to cover other costs associated with offering these programs, including the purchase of the additional textbooks, instructional materials and computers required to accommodate student participation. This is due to increased growth within the district.</td>
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<tr>
<td>The Organic School Project</td>
<td>$360,000</td>
<td>The program is committed to &quot;changing the way children eat, one school at a time,&quot; and strives to combat health epidemics such as childhood obesity, early onset type II diabetes and behavioral problems. The program also aims to reduce food waste. The three part mission is - Grow, Teach, Feed. This fall Louisa May Alcott Elementary will be the first to implement Feed program throughout the entire school year, in addition to Grow and Teach.</td>
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<tr>
<td>Institute for Positive Living</td>
<td>$350,000</td>
<td>IPL provides at-risk youth and adult assistance through three cutting-edge programs, the Open Book Program (OBP), Mentoring/Educational Enhancement and the Computer/Multi-Media Training and Literacy Center. These multi-faceted programs are designed to impact the academic and attitudinal outcomes of young, urban, at-risk youth, adolescents, and their families through unique educational and cultural enrichment activities.</td>
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<tr>
<td>Diversified Behavioral</td>
<td>$342,000</td>
<td>DBCC will provide mental health services to 10 schools at 100 per school for a total of 1,000 students and 500 parents: Three of the 7 major objectives include 1) individual/group therapy 2) identify the learning style of each student and to develop educational activities suitable for each students learning style 3) reduce the number of student suspensions and to improve academic performance.</td>
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<td>Comprehensive Care</td>
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<td>Org. Name</td>
<td>Amount</td>
<td>Use of Funds</td>
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<td>Special Olympics of Illinois</td>
<td>$250,000</td>
<td>Special Olympics Young Athletes Program (YAP) is an Early Intervention innovative sports play program that engages children with intellectual disabilities, and their non-disabled peers, through developmentally appropriate play activities designed to foster physical, cognitive, and social development. Foundational skills are emphasized, including balancing and jumping, trapping and catching, throwing, striking and kicking. In addition to the physical benefit for each child, these activities develop skills that will lead to successful participation in Special Olympics athletic programs when that child becomes old enough to compete. This program significantly and positively impacts the family unit and, thus, the future of the child.</td>
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<tr>
<td>Chicago Area Project</td>
<td>$200,000</td>
<td>CAP has implemented the <em>Bridges To The Future</em> initiative which targets youth-serving organizations in high need communities experiencing transition due to the reduction of public housing and gentrification. In these resource-depleted communities, CAP has provided supports which offer academic, social, recreational and cultural enhancements to youth ages 5-18. In Year 1, over 900 community youth/families/residents benefited from enriched youth development programs. In Year 2, with half the available resources, over 500 youth/families/residents were served.</td>
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<tr>
<td>Velma Butler &amp; Company, Ltd</td>
<td>$200,000</td>
<td>The grant will focus on programs, which are designed to increase financial literacy, providing students with practical money management skills and an introduction to financial planning. The training will also enhance math and reading skills. 4 CPS schools will be targeted: William Carter Elementary, DuSable Leadership Academy, William Jones Metro School of Business and Commerce and Edward Tilden Achievement Academy. 40 students at each school will be served.</td>
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<tr>
<td>Otis Wilson Foundation 55 - Alive Health and Fitness Program</td>
<td>$125,000</td>
<td>The partnership with the Chicago Park District provides an opportunity for parents and children to learn and work together to understand the importance of good nutrition and also provides a structured program for physical fitness and sports. The vision of the Otis Wilson Foundation is to take a holistic approach to physical fitness. The 55 – Alive Program focuses on both the physical attributes of fitness as well as instruction on nutrition and understanding the importance of healthy eating habits. The Foundation believes and is dedicated to assisting the child’s entire family in creating a healthy environment for the mind, body and spirit. The Foundation can service approximately 150 students and parents during the day and in the after-school program at each facility.</td>
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<td>Org. Name</td>
<td>Amount</td>
<td>Use of Funds</td>
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<tr>
<td>MeBain Media Group</td>
<td>$100,000</td>
<td>A team of media professionals, developed a media program for elementary school students in 6th and 7th grades. The goal is to serve 100 students. The curriculum involves creating and designing their team name, slogan and logo; writing and actual new script; writing and producing a newscast and commercial. Students are videotaped performing their broadcast and use props and theatrics to enhance their production.</td>
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<tr>
<td>Amer-I-Can</td>
<td>$50,000</td>
<td>The Project will provide services to 15 at-risk youth in the City of Chicago. Based on our demographic picture, participants will include a mix of male/female; unemployable with no measurable skills and have not completed high school. We expect more than 50% will need additional skills in basic math and reading in order to successfully complete the training program.</td>
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<tr>
<td>Grand Boulevard Federation</td>
<td>$50,000</td>
<td>Plan to use funds from this grant for continuation of their asthma and obesity outreach and education project. For the past three years they have provided in home education to 143 children who have asthma and who are also obese or at risk of becoming obese. Last year they provided these services to 53 children though parents of over 100 children expressed interest in participating in the project.</td>
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<tr>
<td>Support Our School</td>
<td>$50,000</td>
<td>SOS is a public service program designed to create broad favorable awareness and individual donor support for the 4,249 schools in Illinois. Every school in IL will have its own wish list needs included on the SOS website. Individual online donors can give whatever they wish to the needs listed for their favorite IL school and be sure that funds will be used for the needs they have specified. This will be a multimedia SOS public service campaign to get local, statewide area businesses and corporation to tie in with the SOS program providing matching funds in supporting local schools.</td>
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<tr>
<td>Will Feed Community Organization, Inc.</td>
<td>$50,000</td>
<td>Year-round after school program that provides a known safe haven from detrimental outside elements. Exposes youth to cultural diversity, homework assistance, academic tutoring and life skills training from various agencies and visiting college students. Meaningful age appropriate field trips, community inclusion, healthy lifestyle/nutrition workshops, gardening, and physical fitness. 35-40 youth will be served.</td>
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<tr>
<td>Org. Name</td>
<td>Bishop Shepard Little Memorial Center</td>
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<tr>
<td>Amount</td>
<td>$25,000</td>
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<tr>
<td>Use of Funds:</td>
<td>The project will serve approximately 250 elementary and 50 high school students. For the elementary students, we present a format of tutoring, basic skills competencies, homework assistance, cultural enrichment, recreation and field trips. We host a free summer camp program for youths 5-13. We provide an experience that includes arts &amp; crafts, swimming, field trips and sports competition. For the high schoolers, we present leadership training, personal values, fun filed trips, HIV/AIDS Awareness, career and college exploration, pre-employment and summer job placement in our Summer Camp and outside locations.</td>
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<thead>
<tr>
<th>Org. Name:</th>
<th>St. Paul Church of God in Christ</th>
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</thead>
<tbody>
<tr>
<td>Amount:</td>
<td>$25,000</td>
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<tr>
<td>Use of Funds:</td>
<td>Enhance delivery services through its YES (Young Enlightened Saints) After School Program. The curriculum seeks to promote a positive relationship with peers and families; to encourage conflict resolution; and prevent violence. Emphasis is on appropriate communication techniques, educational opportunities, individual development, help with education and career aspirations. They hope to serve and additional 40 children.</td>
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<tr>
<th>Org. Name:</th>
<th>Evergreen Park Public Library</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>$25,000</td>
</tr>
<tr>
<td>Use of Funds:</td>
<td>Provide a homework center, staffed with an accredited teacher, who moves between tables during busy after school hours, helping young people to get settled and focused, deciphering assignments, and organizing tasks. While the homework center will service students of all ages and abilities, the target population is young people in grades 6 through 12.</td>
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</tbody>
</table>