ILLINOIS STATE BOARD OF EDUCATION MEETING
May 16, 2013

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education
       Susie Morrison, Deputy Superintendent/Chief Education Officer

Agenda Topic: RFSP for Migrant Program Coordination

Materials: None

Staff Contact(s): Reyna Hernandez, Assistant Superintendent
                 David Gonzalez Nieto, Division of English Language Learning

Purpose of Agenda Item
To obtain approval to issue a Request for Sealed Proposals (RFSP) to select an entity to provide migrant recruiting, inter-state coordination, needs assessment, student records transfer, parent involvement, technical assistance and professional development for the Migrant Education Program (MEP) in Illinois. The total award over a five year period will not exceed $2,950,000.

Relationship to/Implications for the State Board's Strategic Plan
The successful contractor will address all three goals:
GOAL 1: Every student will demonstrate academic achievement and be prepared for success after high school;
GOAL 2: Every student will be supported by highly prepared and effective teachers and school leaders;
GOAL 3: Every school will offer a safe and healthy learning environment for all students.

Expected Outcome(s) of Agenda Item
It is expected that the Board will authorize the Superintendent to approve the RFSP.

Background Information
The Agency receives funding under Title I, Part C of No Child Left Behind for the Education of Migratory Children to identify migrant children and provide them with supplemental educational services that address barriers to learning related to mobility to ensure that these students meet the state learning standards with an emphasis on reading and mathematics. Eligible migrants include children through the age of 21 who have not graduated from high school and have moved within the past three years across school district boundaries with a parent or guardian or on their own to find seasonal or temporary work in agriculture or fishing. In Illinois, MEP funds are distributed to local projects in communities with documented migrant populations. Most services are provided during the summer months when the majority of migrant families are present in the State. To effectively implement the MEP and meet the requirements of Title I, Part C, the Agency implements statewide and inter-state coordination activities to address the needs of migrant children.

Since their selection through a competitive bidding process in 2008, the Illinois Migrant Council has provided statewide migrant program coordination services under a contract with the agency.
This contract ends on August 31, 2013. The agency is requesting permission to issue an RFSP to select a contractor for coordination of the migrant program beginning September 1, 2013.

**Financial Background**
The contract will be awarded for a term of September 1, 2013 (or upon execution, whichever is later) through August 31, 2014. There will be four possible one-year renewals contingent upon a sufficient appropriation for the program and the satisfactory performance of the contractor in the preceding contract year. This contract will be funded by the Title I – Migrant Education Federal Grant.

Shown below is a summary for the funding for the proposed contract:

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Current Contract Federal Funding</th>
<th>Requested Additional State Funding</th>
<th>Requested Additional Federal Funding</th>
<th>Total Contract per Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY14</td>
<td>$491,667</td>
<td>$491,667</td>
<td>$491,667</td>
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<tr>
<td>FY15</td>
<td>$590,000</td>
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<td>FY18</td>
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<tr>
<td>FY19</td>
<td>$98,333</td>
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<td>$98,333</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
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<td>$2,950,000</td>
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</tbody>
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**Business Enterprise Goal**
The solicitation will be issued with a 20% Business Enterprise Program (BEP) goal.

The BEP estimated projections are illustrated in the table below:

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>BEP Goal Percentage</th>
<th>BEP Goal Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY14</td>
<td>20%</td>
<td>$98,333</td>
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<tr>
<td>FY15</td>
<td>20%</td>
<td>$118,000</td>
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<tr>
<td>FY16</td>
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<tr>
<td>FY19</td>
<td>20%</td>
<td>$98,333</td>
</tr>
</tbody>
</table>

**Effectiveness**
The successful contractor would implement the following tasks:
1) coordinating the identification and recruitment of all migrant children following federal guidelines for eligibility determination, and implementing recruiter training and quality control procedures;
2) collecting individual migrant student data that is uploaded onto a federal data base to facilitate inter-state coordination and student records transfer;
3) maintaining an updated comprehensive needs assessment to guide program development and a state plan for migrant program services;
4) participating in inter-state coordination efforts including multi-state consortia;
5) involving migrant parents in their children’s education; and
6) providing professional development, technical assistance and support to local MEP projects.

**Analysis and Implications for Policy, Budget, Legislative Action and Communications**

Policy Implications: The efforts of the successful contractor will provide the resources the Illinois State Board of Education needs to meet the requirements of the federal MEP and conduct statewide activities that improve education opportunities for highly mobile, at-risk migrant children and youth.

Budget Implications: The contract will be funded with federal Title I, Part C funds. The amount for the first contract period (September 1, 2013 – August 31, 2014) will be $590,000.

Legislative Action: None

Communication: None

**Pros and Cons of Various Actions**

Selecting a contractor to coordinate the Migrant Education Program will allow the Agency to effectively address the needs of migrant students in the state and to carry out the activities required under federal guidelines. The contract will be funded through the federal Title I, Part C MEP allocation to the State.

**Superintendent’s Recommendation**

I recommend that the following motion be adopted:

The State Board hereby authorizes the State Superintendent to issue a Request for Sealed Proposals for the purpose of entering into a contract for coordination of the statewide migrant education program for a maximum amount not to exceed $2,950,000 for the initial term and four possible one-year renewals.

**Next Steps**

Once Board approval is obtained the Agency will issue the RFSP.