Illinois State Board of Education

New Career and Technical Education Course System Webinar
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Webinar Tips

- **Tips for Listening**
  - Computer speakers
  - Headset connected to a computer
  - Telephone

- **Tips for Speaking**
  - Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand
  - Make sure all audio settings in the computer are un-muted and speakers are turned down before talking

- **Question & Answer**
  - Question & Answer session will be held at the end of the Webinar
  - Raise your hand to ask a question
  - All text messages are logged
  - Text questions will be posted in a Q&A document after the Webinar
  - If you are using a phone the audio pin number must be typed in correctly before you can talk

- **Troubleshooting**
  - If you are disconnected from the Webinar at any time you can click the link that was provided to you in your email or you can re-register for the Webinar to gain access
  - If you are listening via phone and close out of the Webinar on your computer, you will be disconnected
Agenda

- Welcome/Introductions
- Purpose of Webinar
- Schedule
- Training Locations
- New Career and Technical Education Website
- Preparing for the Workshop
- Questions
Welcome/Introductions

- **ISBE Key Team Members**
  - Connie Wise: Assistant Superintendent - Project Manager
  - Terry Chamberlain: Division Administrator – Data Systems
  - Mark Williams: Division Administrator – CTE
  - Dora Welker: Principal Consultant – CTE

- **IBM Key Team Members**
  - Howard Hammel: Project Manager
  - Adam Lowery: Lead Business Analysis
  - Jeremy Schoen: Business Analysis
  - Cornelia (Neli) Kelley:Lead Developer
  - Puneet Mehta: Developer
  - Bhargavi Sujani: Developer
Purpose of Webinar

- Prepare EFE directors and staff for assigning courses to schools during the August trainings.

- Answer any questions regarding the August training so that EFE directors and staff can bring all courses taught at schools within their region.

- Local courses should be aligned to State defined courses and CIPs before attending training. This data will be used for entry into the Career and Technical Education Course system (CTEC).
## Schedule

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Training Locations

- **August 19, 2010  9 a.m. – 5 p.m.**
  
  Valley Education for Employment System  
  Waubonsee Community College  
  Room 290  
  Academic and Professional Center Building  
  IL Rt. 47 at Waubonsee Drive  
  Sugar Grove, IL  60554

- **August 20, 2010  9 a.m. – 5 p.m.**
  
  Career Development System  
  Rooms 5170 and 5190  
  South Suburban College University and College Center  
  16333 S. Kilbourn Avenue  
  Oak Forest, IL  60452
Training Locations

- **August 23, 2010  9 a.m. – 5 p.m.**
  - Rend Lake Area Regional Delivery System
  - Room - West Wing Computer Lab
  - Regional Office of Education #25
  - 1714 Broadway
  - Mt. Vernon, IL  62864

- **August 24, 2010  9 a.m. – 5 p.m.**
  - Illinois State Board of Education
  - Room - 3rd Floor Computer Lab
  - 100 N. First Street
  - Springfield, IL 62777
New Career and Technical Education Website

- Save or print courses, CIPs, and CTEC Course Alignment Tool from Career and Technical Education website located at www.isbe.net/career

- CTE Resources
  - CTEC CIP List
  - CTEC Course List
  - CTEC Course Alignment Excel Tool (if needed)

- Additional Resources
  - Archived Meetings and Presentations
    - Webinar Playback
    - EFE Director’s meetings
Preparing for the Workshop

- Communicate with local School Districts, Area Career Centers (ACCs), and Regional Programs within the region to gather local course information including:
  - Local Course Code
  - Local Course Title
  - Local Course Description
  - Carnegie Units (Credits)

- Items to bring to training:
  - Printouts or an electronic copy of local course list for each school
  - Must have a valid IWAS login username and password
  - Any additional staff if needed

- Goal of August workshop:
  - All schools and all courses for each EFE have been assigned by the end of training
Where to Direct Questions

- **ISBE Help Desk**
  - (217) 558-3600
  - help@isbe.net

- **CTEC Policy or Course Related Questions** will be directed to the Career and Technical Education Department

- **CTEC Technical Questions** will be directed to the IBM team
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Questions