

Professional Development Requirements for Renewal of Standard/Master Teaching Certificates

Illinois Teaching Certificate with Renewal Requirements	1
Who Must Meet Requirements for Renewal of Certificates	1
Professional Development Options.....	1
Reductions in Requirements.....	2
Multiple Certificates.....	2
Statement of Assurance.....	2
Local Professional Development Committees (LPDCs)	2
Electronic Systems for Submittals	3
Paper Forms	3
Registration.....	4
Stamping.....	4
Rolling Credits Into the Next Cycle	4
Renewing Your Standard or Master Certificate	4
Reasons for Recommending Nonrenewal	6
Appeals	6
Regional Professional Development Review Committee (RPDRC)	6
State Teacher Certification Board (STCB).....	6
Procedures for Appeals	7
Application for Reinstatement of Certificate.....	7
Special Circumstances	8
Reductions for Advanced Degrees	8
Part-Time Teachers	9
Performing Other Services.....	9
Proportionate Reduction for Periods of Exemption9	
Changing Your Certificate's Status	10
Nonpublic School Teachers	10
Substitute Teachers	11
Retired Teachers/Teachers Who Plan to Retire	11
Teachers Who Leave Illinois.....	12
Speech-Language Pathologists.....	12
Master Teaching Certificates	13

Professional Development Requirements for Renewal of Standard/Master Teaching Certificates

Illinois Teaching Certificate with Renewal Requirements

On February 15, 2000, Illinois established a three-tiered teacher certification system for Early Childhood, Elementary, Secondary and Special teaching certificates: 1) Initial, 2) Standard and 3) Master teaching certificates.

Initial: Issued to teachers who recently completed approved teacher preparation programs or who have moved to Illinois and have less than four years of teaching experience. Valid for four years of teaching. Initial certificates do not have renewal requirements. Instead, teachers complete requirements for moving from Initial to Standard certification.

Standard: Issued to experienced teachers with four or more years of teaching experience and to those who were issued Illinois certificates prior to February 15, 2000. Valid for five years. Teachers employed in positions legally requiring certification must complete professional development to “renew” the certificate and pay registration.

Master: Issued to teachers who earned the National Board for Professional Teaching Standards certification. Valid for ten years. Teachers employed in positions legally requiring certification must complete, over the ten-year validity period, professional development to “renew” the certificate and pay registration.

Who Must Meet Requirements for Renewal of Certificates

The requirements for continuing professional development apply to individuals who hold Standard or Master 04 Early Childhood, 03 Elementary, 09 Secondary or 10 Special Teaching Certificates and who are employed in Illinois public schools during the five (Standard) or ten (Master) year validity cycle of those certificates.

For this purpose, “employment” in a public school is defined as performing services in an Illinois public or state-operated elementary or secondary school, in a joint agreement or cooperative, or in a charter school. (Certificate holders are required to complete professional development activities if they are hired on a teaching certificate even if they are considered “retired” or are not classroom teachers.)

These individuals must maintain their teaching certificates as valid and active and must complete continuing professional development in order to “renew” them. (Individuals who are not required to maintain their certificates as valid and active may still choose to do so by meeting the requirements for continuing professional development, or they may maintain them as valid and exempt and simply pay the registration fee.)

Professional Development Options

Teachers may use one of the following professional development options to qualify for renewal of their teaching certificates:

- Complete an advanced degree,
- Meet Illinois criteria for becoming highly qualified in another teaching area,

- Complete National Board for Professional Teaching Standards (NBPTS) certification process,
- Earn eight semester hours of college coursework in an education-related program,
- Earn a subsequent Illinois certificate or endorsement,
- Complete four semester hours of graduate coursework preapproved for this purpose in either Self-Assessment of Teaching Performance or NBPTS preparation, or
- Earn CEUs/CPDUs in activities.

Reductions in Requirements

The number of CEUs/CPDUs or semester hour options can be reduced based on a number of circumstances. Please read the section on Special Circumstances for more information.

Multiple Certificates

Completing requirements for the teaching certificate you are employed on covers all the teaching certificates you hold. (One registration fee also covers all the certificates you hold.)

Statement of Assurance

To report your professional development activities, submit a Statement of Assurance either electronically through ECS (Educator Certification System) or on paper form ISBE 77-98 to your Local Professional Development Committee (LPDC), if applicable, or to your Regional Office of Education. On the Statement of Assurance, list the option you are using to renew your certificate, the provider, if applicable, and other details about the activity or activities. The Statement of Assurance must be submitted after September 1 of the last year of your certificate's validity period.

Teachers must keep the evidence of completion for their activities in their own files for at least one renewal cycle. Teachers selected for audit must provide the evidence upon request.

Local Professional Development Committees (LPDCs)

Public school districts were given the option of maintaining their LPDCs or disbanding them through an agreement with the local exclusive representation (union). The composition of the LPDC is no longer mandated. LPDCs are authorized to make recommendations for renewal through a review of the Statement of Assurance. If your school or district has an LPDC, you must submit your Statement of Assurance to the LPDC for a recommendation either online using ECS (Educator Certification System) or on paper form ISBE 73-98, Assurance of Completion of Professional Development for Renewal of Standard/Master Certificates. LPDCs forward their recommendations to the appropriate Regional Superintendent.

If you do not have an LPDC, your Statement of Assurance is submitted directly to the Regional Office of Education.

Electronic Systems for Submittals

ECS (Educator Certification System) allows educators access to their certification files. Educators can use ECS to pay registration, make name changes, order duplicate certificates, submit applications for certificates or endorsements, and submit renewal requirements and receive recommendation electronically.

ECS is programmed to submit your Statement to your LPDC, if you have one, or to your Regional Office of Education if you don't, based on what you enter in your profile. The State Teacher Certification Board (STCB) makes the final recommendation.

You may record your activities on ECS as you complete them. ECS keeps a running total of your CPDU activities and of those you have attributed to Purpose E, the least restrictive environment requirement.

Paper Forms

Paper forms can be downloaded from the State Board website www.isbe.net by clicking on "Certification" and then "Forms." All forms are in PDF files, and you must have Adobe Acrobat software on your computer to open the files. If you do not have Adobe Acrobat, a free download is available at the bottom of the webpage under the link "Plug Ins." You can type in the forms, but the software does not save information. If you have several activities to enter, you should print the form and write in the information since the form will only accept a limited amount of type information online. Forms are also available from your Regional Office of Education.

Please note that Regional Superintendents and the State Teacher Certificate Board make online recommendations, and their decisions will be tracked online through ECS even though the Statements were submitted on paper. The difference is that neither the LPDC recommendation nor the actual Statement listing the credits will be stored in ECS.

Registration

Regional Superintendents are locally elected officials who register certificates through Regional Offices of Education. The Regional Offices of Education, grouped by county or counties, are local government agencies authorized to register certificates.

Your certificate(s) can be registered once your Statement of Assurance has been approved by the LPDC, if applicable, the Regional Superintendent, and the State Teacher Certification Board (STCB). (Please note that the Illinois State Board of Education does not make a recommendation for you. The State Board does serve as the Regional Superintendent for City of Chicago, and therefore makes a recommendation as Regional Superintendent for educators from the City of Chicago.)

You can register online through ECS once your Statement of Assurance has been approved by the STCB. If you prefer to use paper, submit ISBE Form 73-10, Certificate Registration Form to the Regional Office of Education after you have been notified that your LPDC has recommended renewal.

Please note that some districts collect registration fees for their teachers, and some Regional Offices send staff into the schools to collect registration fees.

You can find contact information for Regional Offices of Education in your local Illinois phone directory under county or local government or on the State Board's website www.isbe.net by clicking on "Certification" and then "Experienced Teachers."

Stamping

Certificates are no longer stamped with registration expiration dates. Teachers can enter ECS and print proof of registration. Administrators have limited access to ECS to verify that teachers have valid, registered certificates.

Rolling Credits into the Next Cycle

Any creditable activities completed on or after April 1 of the last year of your certificate's validity period can be "rolled over" into the subsequent renewal cycle. Activities cannot be counted twice, i.e., not in the current cycle and the next cycle.

Renewing Your Standard or Master Certificate

Between September 1 and March 1 of the final school year for which your Standard or Master Certificate is valid, you must submit your Statement of Assurance on ECS or Form ISBE 73-98 to your LPDC, if applicable. If you do not have an LPDC, submit your Statement of Assurance directly to your Regional Office of Education.

You should submit your Statement by March 1 so that there is time to resolve appeals, if an appeal is necessary. Submitting by March is a recommendation only—legally you can submit after March 1 and count any activities completed by June 30, the end of the fiscal year of registration.

When you renew the certificate due for renewal, any more recently issued certificates will be renewed at the same time to establish the same five-year period of validity for all the Standard Certificates you hold.

If you submit your assurance statement on ECS, be sure that your profile lists the district and region where you taught for the last year of your certificate's validity. (If you did not teach the last year of your certificate's validity, choose "N/A" or "Other" for the district and school.) This ensures that your statement goes to the correct LPDC (if applicable) and Regional Superintendent for recommendation. On ECS, the date and time you submitted the statement will be noted automatically.

LPDC Recommendation

If you submit your application on paper to an LPDC and wish to be notified that the LPDC has received it, include a receipt for the committee's use. (This might be a self-addressed postcard, for example, or you could mail your assurance statement with return receipt requested.) The LPDC will review your Assurance Statement within 30 days of receipt. The LPDC may return your Statement for corrections. You must resubmit your statement to the LPDC. If the committee plans to forward a recommendation for **nonrenewal**, you will be sent a notification with return receipt. The LPDC's notification will include the reason for its recommendation of nonrenewal. The LPDC forwards its recommendation to the Regional Superintendent.

Regional Superintendent Recommendation

The Regional Superintendent forwards his or her recommendation for certificate renewal to the State Teacher Certification Board, which makes the final decision. The Regional Superintendent may also return your statement for corrections. If your Statement is revised,

you must resubmit your Statement to the LPDC, who forwards it to the Regional Superintendent.

If you are submitting registration on paper, once you receive notice that the LPDC (if you have an LPDC) recommendation (either favorable or unfavorable) has been forwarded to the Regional Superintendent, complete the Certificate Registration Form (ISBE 73-10) and pay the required registration fee to the Regional Superintendent (\$25 for a Standard Certificate, \$50 for a Master Certificate). If the Regional Superintendent recommends nonrenewal, a copy of the recommendation and your application and fee will be returned to you by certified mail, return receipt requested. If you use the online system ECS to pay registration, ECS will not accept registration until all recommendations have been made.

Advantages of Using ECS

Notifications from the LPDC and Regional Superintendent about their decisions will be posted to certificate holders online in ECS.

Please note that Regional Superintendents and the State Teacher Certificate Board make online recommendations, and their decisions will be tracked online through ECS whether the Statements were submitted on paper or through ECS. The difference will be that the actual Statement listing the credits will not be stored in ECS.

Reasons for Recommending Nonrenewal

Teachers can be recommended for nonrenewal only if they have not completed the professional development required to renew their certificates within the validity cycle of their certificates. The decision will be based on the following:

- the activity does not conform to the to the definition of the activity;
- the activity was not conducted by an approved provider, if approval of the provider is required; or
- the number of CPDUs is different from requirements.

Appeals

Regional Professional Development Review Committees (RPDRCs) and the Illinois State Teacher Certification Board (STCB) hear appeals. Ultimately, the State Teacher Certification Board determines whether a certificate is renewed.

Regional Professional Development Review Committees (RPDRCs)

Each Regional Office of Education has a Regional Professional Development Review Committee (RPDRC) authorized to hear appeals. The RPDRC is comprised of eight members:

- four classroom teachers selected by the teachers' exclusive representative(s);
- one non-administrative certified educational employee (e.g., librarian, itinerant teacher, school service personnel) selected by the exclusive representative(s);
- two administrators selected by the Regional Superintendent; and
- one at-large member who is a parent, a businessperson, a community member, or an administrator selected by the Regional Superintendent.

Teachers can submit appeals to the RPDRC if an LPDC doesn't respond within 30 days to a Statement of Assurance or when an LPDC recommends nonrenewal. The RPDRC can request additional information or request the teacher appear before it. Within 45 days of receiving an appeal, the RPDRC forwards a recommendation to the Regional Superintendent, including any materials received from the teacher.

State Teacher Certification Board (STCB)

In addition to making the final recommendation for renewal for all teachers, the STCB hears appeals. If a Regional Superintendent recommends nonrenewal, teachers can appeal to the STCB, a 19-member committee that includes five faculty or administrative members of public or private colleges or universities; 10 classroom teachers, including three from Chicago Public Schools; three school administrators, with at least one representing the Chicago Public Schools; and one Regional Superintendent of Education.

Procedures for Appeals

The following procedures are used for appeals. Procedures for teachers who do not have LPDCs begin with number 5.

1. LPDCs who recommend nonrenewal must at the same time notify the teachers by certified mail, return receipt requested.
2. If an LPDC does not respond within 30 days after receiving the request for recommendation or an LPDC recommends nonrenewal, the teacher may appeal to the responsible Regional Professional Development Review Committee (RPDRC) using ISBE 77-17 "Appeal of LPDC's Recommendation for Nonrenewal."
3. Within 45 days after receiving an appeal, the RPDRC must forward any materials submitted by the teacher and its recommendation to the Regional Superintendent.
4. Within 14 days of receiving the last recommendation, if any, the Regional Superintendent must forward his or her recommendation to the State Teacher Certification Board (STCB).
5. If the Regional Superintendent recommends renewal, the teacher's name is added to a list as recommended for renewal for presentation to the STCB for its approval.
6. If the Regional Superintendent recommends nonrenewal, the Regional Superintendent sends the applicant a copy of the recommendation and the registration form and fee, if applicable, by certified mail, return receipt requested.
7. If the Regional Superintendent recommends renewal despite a recommendation for nonrenewal from an LPDC and/or RPDRC the Regional Superintendent forwards to the STCB:
 - the materials received from the teacher,
 - the LPDC's recommendation, if any,
 - the RPDRC's recommendation and any supporting materials received by the RPDRC, and
 - the Regional Superintendent's rationale for his or her recommendation.
8. Within 14 days of receiving the notice of a Regional Superintendent's recommendation for nonrenewal, the teacher may appeal the decision to the State Teacher Certification Board (STCB) using ISBE 77-18 "Appeal to the State Teacher Certification Board." The appeal must state the reasons why the Regional Superintendent's decision should be reversed and include any evidence that he or she has satisfactorily completed activities to meet the requirements. Grounds for a recommendation of nonrenewal are limited to the certificate holder's failure to satisfactorily complete activities sufficient to meet the requirements.
9. Within 60 days after receipt of an appeal, the STCB will hold a hearing.

Application for Reinstatement of Certificate

Teachers legally required to complete requirements but who have not completed a professional development option are eligible for a one-time, one fiscal-year reinstatement (July 1 to June 30). During that reinstatement year, you must complete the professional development "missing" from your previous renewal cycle PLUS five semester hours of education-related coursework. You can count any activities completed during the previous five years plus the reinstatement year.

Neither the coursework nor any activities completed for the previous plan count towards the next renewal cycle that follows the reinstatement. You can request the reinstatement through your Regional Office of Education using ISBE Form 73-93, Application for One-Year Reinstatement.

After this one-year reinstatement, you may receive a renewable Standard Certificate only if you have

- completed the balance of the professional development activities that were required for renewal of your previous certificate, **and**
- earned five additional semester hours of credit at a college or university in the field of professional education or courses related to your contractual teaching duties.

The reinstated year will count as the first year of your renewal cycle. You will be responsible for professional development for that year as well. For example, if you are a full-time teacher for the reinstated year and the remaining four years of the five-year certificate, you must complete 120 CPDUs or equivalent.

Special Circumstances

A number of circumstances may involve an exemption or proportionate reduction of the amount of CEU/CPDU credits or semester hours needed to renew your teaching certificate(s). The remaining professional development options (advanced degree, Illinois criteria for being highly qualified in another area, NBPTS certification process, subsequent certificate or endorsement, four semester hours of NBPTS or self-assessment coursework) fulfill the requirement for five years of full-time teaching and are not affected by exemptions or proportionate reductions.

When calculating reductions, each semester hour is equivalent to 15 CPDUs and each CEU is equivalent to 5 CPDUs.

Reductions for Advanced Degrees

Educators with one or more advanced degrees or a Master Teaching Certificate are eligible for a reduction in the CEU/CPDUs or coursework options. These reductions apply to teachers who held their degrees or certificates prior to beginning the new certification cycle as follows:

- Teachers with a master’s degree in an education-related field need to complete two-thirds of the professional development requirement.
- Teachers with more than one master’s degree, an educational specialist, or doctorate need to complete one-third of the professional development requirement.
- Teachers with a Master Certificate obtained as a result of NBPTS certification need to complete one-third of the professional development requirement over the ten-year validity period of their Master Certificate.

Situation	CPDUs for Five Years Full Time per Semester	CPDUs
No advanced degree	120 CPDUs	12 CPDUs
One advanced degree	80 CPDUs	8 CPDUs
More than one advanced degree	40 CPDUs	4 CPDUs
Master teaching certificate	40 CPDUs over ten years	2 CPDUs

Each semester hour is equivalent to 15 CPDUs and each CEU is equivalent to 5 CPDUs. Teachers can convert semester hours or CEUs to CPDUs accordingly.

The semester-hour and CEU/CPDU options are two of several options for professional development available to teachers. Many of the options, such as earning an advanced degree, endorsement or a subsequent certificate, meet the renewal requirements for the full five years. No reductions apply when using those options because they fulfill the requirement for five years of full-time teaching.

Part-Time Teachers

For any period during which you teach on a Standard or Master Certificate for ***less than 50 percent of the school day or school term***, you are only required to complete 50 percent of the professional development requirement. The reduction applies only if you use the CEU/CPDU or coursework options (for example, there is no way to “reduce” other options such as earning an advanced degree or subsequent certificate). Note: each semester hour of college coursework is equivalent to 15 CPDUs.

Performing Other Services

If you teach for part of the day and perform other services, such as those associated with departmental leadership, for the other part of the day, you will not be considered a “part-time teacher.” You will be subject to 100 percent of the requirement for continuing professional development because you are using your Standard or Master Certificate for 100 percent of the services you perform. (In other words, no other certificate authorizes your work, as would be the case with a part-time administrator.)

If you hold both a teaching and administrative certificate and are employed in a split assignment, either full-time or part-time, that relies on the administrative certificate for 50 percent of the time and on the teaching certificate 50% of the time, you may choose whether to fulfill the requirements for the teaching certificate or those for the administrative certificate.

Proportionate Reduction for Periods of Exemption

The proportionate reduction is relevant only if you are using the CEU/CPDU or coursework options; otherwise, there is no way to “reduce” the remaining options (advanced degree, subsequent certificate, endorsement, etc.) If you take a leave or are not employed in a certificated position during your certificate’s period of validity, you will need fewer CEU/CPDUs or semester hours to renew your certificate. Examples of such circumstances include, but are not limited to, maternity or paternity leave, assignment to an administrative position in your district, acceptance of a position outside of education, and time off from teaching to return to school to obtain another degree. You are also exempt for semesters when you are employed and performing services for fewer than 45 school days in a position requiring a valid and active certificate.

The amount of required professional development is reduced by ten percent for each semester of exemption for Standard Certificate holders or by five percent per semester of exemption for Master Certificate holders. The requirement for Purpose E (least restrictive environment) is 20% for regular education teachers and 50% for special education teachers based on the number of CPDUs required after the reduction has been taken.

Example: You teach for the first two years of your certificate's five-year period of validity. You take a leave during the third and fourth years and maintain your certificate as valid and exempt. In the fifth year, you resume teaching and change your certificate's status back to valid and active.

By proportionate reduction, if your full-time requirement is 120 CPDUs, then you will be required to have 72 CPDUs (6 semesters times 12 CPDUs per semester) to renew your certificate. As a regular education teacher, you will need 20% of 72 CPDUs (14 CPDUs) applicable to least restrictive environment.

If you hold an advanced degree, you are eligible for further reductions. For full-time teaching without an advanced degree, teachers need 12 CPDUs per semester. If you hold one advanced degree, you get a one-third reduction, which would the requirement to 8 CPDUs per active semester. If you hold more than one master's degree, an educational specialist, or doctorate or hold a Master teaching certificate, you need 4 CPDUs for each semester employed in a public school.

Using the same example above, if you held a master's degree, you would be eligible for a one-third reduction in addition to the proportionate reduction. You would need 8 CPDUs per semester or 48 CPDUs (6 semesters times 8 CPDUs per semester) to renew your certificate. As a regular education teacher, you will need 20% of 48 CPDUs (9.6 rounded to 10 CPDUs) applicable to least restrictive environment.

You may earn credit during a period of exemption, but any credit earned will not increase the amount of credit needed for renewal. For example, if you teach three years and are exempt for two years, you will be required to earn 60 percent of the credits required for certificate renewal, whether or not you have earned some credits during your two years of exemption.

Changing Your Certificate's Status

If you have been maintaining your certificate as valid and exempt and you

- accept a teaching position that requires a valid and active certificate in a public or charter school, or
 - choose to change your certificate's status from valid and exempt to valid and active,
- you must notify your Regional Office of Education by submitting "Notification of Change in Teaching Circumstances" (ISBE 77-08) on the exemptions link on ECS.

If you move to a different region, you can register with the Regional Office of Education on ECS at www.isbe.net. Registration fees already paid will cover the new registration. (Teachers must register in the regions that serve the areas where they are employed.)

Nonpublic School Teachers

The law does not require teachers in nonpublic schools to participate in professional development activities to renew their certificates. If you teach at a nonpublic school, you may renew your Standard or Master Certificate and maintain it as valid and exempt simply by paying the registration fee.

Some nonpublic schools require their teachers to maintain their certificates as valid and active as a condition of employment. If your school requires it or if you choose to maintain your

certificate as valid and active, you must submit your Statement of Assurance to the Regional Superintendent of the region in which you teach.

The Regional Superintendent will review your Statement of Assurance and recommend your certificate for renewal or nonrenewal based on completion of the required professional development for the years taught on your certificate during this validity period.

If you receive a recommendation for nonrenewal of your certificate, you have the same right of appeal as described for public school teachers in “Appeals for Recommendations of Nonrenewal.”

Substitute Teachers

Type 39

If you hold a Type 39 Substitute Certificate, you *are not* required to participate in professional development activities. Substitute Certificates are not Standard Certificates; they are valid for four years and are not renewable. Type 39 certificates must be registered (and the fee must be paid) in every region where you teach.

Day-to-Day Subs

If you hold a Standard or Master Certificate and are employed as a part-time or day-to-day substitute, you *are not* subject to the continuing professional development requirements. Your certificate will be maintained as valid and active simply by paying the registration fee.

Full-time Subs

Full-time substitute teachers who work for more than 90 days in any one school district must participate in professional development for the number of semesters they are employed. You are considered a full-time teacher and must complete 100 percent of the professional development requirements if you teach for the full validity period of your certificate.

Notify your Regional Superintendent on ECS or “Notification of Change in Teaching Circumstances” (ISBE 77-08) of any change in your status so that records will reflect the requirement that applies to you.

Retired Teachers/Teachers Who Plan to Retire

Teachers are required to participate in continuous professional development while they are employed in public schools. Once they retire, teachers may hold their certificates as valid and exempt, and the number of credits is reduced if they retire within their validity cycle. If you plan to retire during the validity of your Standard or Master certificate, you must participate in professional development activities for the time you work on that certificate.

Once retired, teachers can substitute on their exempt certificates, but will not be required to participate in professional development activities unless they exceed 90 school days in a single district in a single year and therefore no longer meet the definition of a day-to-day substitute.

Teachers who accept employment in a public school after retirement, even part time, are considered active.

Teachers Who Leave Illinois

If you move out of Illinois during the validity of your Standard or Master Certificate, you will become exempt for the time left on your Illinois certificate. (See the section on Proportionate Reduction.) However, if you wish to renew your certificate at the end of its validity period, you must have completed the portion of professional development required for the time you taught on that certificate in Illinois.

If you have not completed the necessary professional development, you may earn credit after you become exempt. You should submit your Statement of Assurance to the Regional Office of Education serving the area where you taught. Any credit you have already earned will count toward requirements for certificate renewal. Remember to keep the evidence of completion for your activities in the event of a random audit.

Speech-Language Pathologists

Type 10 Special Certificates and Type 03 and 09 Teaching Certificates

Speech-language pathologists who currently hold Standard or Master Teaching certificates (Type 10 or 03 and 09 if they have split the Type 10) and no other certificate or license are subject to the requirements for continuing professional development. This means that they must participate in professional development equivalent to 80 CPDUs (reduction for the master's degree SLPs must hold) for full-time employment to satisfy the requirements to renew their teaching certificates. They are also subject to the special education requirements in this section.

Teaching Certificates and ASHA CCCs

Speech-language pathologists who hold Type 10, 03 and/or 09 certificates and a Certificate of Clinical Competence from the American Speech and Hearing Association have 10 years to complete 40 CPDUs or equivalent and must address adapting and modifying curriculum related to the Illinois Learning Standards to meet the needs of students receiving special education services.

SLPs with ASHA CCCs indicate on the Statement of Assurance form that they hold ASHA CCCs and are therefore eligible for the ten-year cycle.

Teaching Certificates and IDPR License

Speech-language pathologists who hold Type 10 or Type 03 and 09 certificates and a license from the Illinois Department of Professional Regulation satisfy the professional development requirements by showing proof of a valid IDPR license. The legislation allowing the IDPR as an option took effect January 2002. Anyone employed in a public school for the Fall 2000, Spring 2001 or Fall 2002 semesters is required to complete renewal requirements for those semesters (8 CPDUs per semester.)

SLPs with IDPR licensing indicate on the Statement of Assurance form that they hold he license. By checking the box and signing the Statement (whether on paper or through "electronic signature), SLPs are verifying that the professional development requirements for that license were met.

Type 73 School Service Personnel Certificate

Speech-language pathologists who have exchanged their teaching certificates for Type 73 school service personnel certificates are exempt from requirements for continuing professional development. In the event renewal requirements are required for Type 73 certificates, the

certificate holders will follow the renewal for that particular certificate type and not the teaching certificate renewal requirements.

Master Teaching Certificates

Teachers who successfully complete the National Board for Professional Teaching Standards (NBPTS) process may apply for a Master Teaching Certificate valid for 10 years. They have the option of applying for a Master Certificate when they receive confirmation that they have passed NBPTS or waiting until the validity of their Standard Certificate expires.

After receiving the Master Certificate, teachers have 10 years to complete their professional development activities for renewal of their certificates. Because they hold the Master Certificate, the teachers are eligible for a two-thirds reduction in the CEU/CPDU or semester-hour options. The requirement is 40 CPDUs over ten years or 3 semester hours of coursework.