

**APPLICATION FOR APPROVAL TO SERVE AS A QUALIFIED PLAN REVIEWER OR INSPECTOR**

A recent 1" x 1" color photograph of applicant (head and shoulders only), with the applicant's name printed on back must be submitted, along with an application fee of \$25 for one approval or \$50 for two or more approvals, prior to the review of application. Make check or money order payable to the Illinois State Board of Education.

Please check below the type(s) of ISBE qualification(s) for which applicant is applying.

- Building Code Plan Reviewer.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Building Plans Examiner Examination, or of current ICC certification as a Combination Plans Examiner, a Building Code Official, or a Master Code Professional, and 2. [Building Code Training and Experience Form](#).
- Electrical Code Plan Reviewer.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Electrical Plans Examiner Examination, or of current ICC certification as an Electrical Code Official, a Combination Plans Examiner, or a Master Code Professional, and 2. [Electrical Code Training and Experience Form](#).
- Energy Conservation Code Plan Reviewer.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Energy Conservation Code Plans Examination and 2. [Energy Conservation Code Training and Experience Form](#).
- Fire Code Plan Reviewer.** Submit: 1. evidence of successful completion of the most recent version of the ICC Fire Code Plans Examiner Examination, or of current ICC certification as a Fire Code Official or a Master Code Professional, or by OSFM as a Fire Inspector II/Plan Examiner; or by the NFPA as a Fire Plan Examiner, and 2. [Fire Code Training and Experience Form](#).
- Mechanical Code Plan Reviewer.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Mechanical Plans Examination, or of current ICC Certification as a Mechanical Code Official, a Combination Plans Examiner, or a Master Code Professional, and 2. [Mechanical Code Training and Experience Form](#).
- Building Code Inspector.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Building Inspector Examination, or of current ICC certification as a Building Inspector, Commercial Combination Inspector, Combination Inspector, Building Code Official or a Master Code Professional, and 2. [Building Code Training and Experience Form](#).
- Electrical Code Inspector.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Electrical Inspector Examination, or of current ICC certification as an Electrical Inspector, Commercial Combination Inspector, Combination Inspector, Electrical Code Official, or a Master Code Professional, and 2. [Electrical Code Training and Experience Form](#).
- Energy Conservation Code Inspector.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Energy Inspector Examination and 2. [Energy Conservation Code Training and Experience Form](#).
- Fire Code Inspector.** Submit: 1. evidence of successful completion of the most recent version of the ICC Fire Inspector I or II Examination or of current ICC certification as a Fire Code Official or a Master Code Professional; or OSFM certification as a Fire Prevention Officer; or NFPA certification as a Fire Inspector I or II, and 2. [Fire Code Training and Experience Form](#).
- Mechanical Code Inspector.** Submit: 1. evidence of successful completion of the most recent version of the ICC Commercial Mechanical Inspector Examination, or of current ICC certification as a Mechanical Code Official, a Commercial Combination Inspector, Combination Inspector, or a Master Code Professional, and 2. [Mechanical Code Training and Experience Form](#).

Applicant Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_ E-mail Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Telephone \_\_\_\_\_

Employer Name \_\_\_\_\_ Major Business Activity \_\_\_\_\_

Employer Address \_\_\_\_\_ E-Mail Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Business Telephone \_\_\_\_\_

I do hereby affirm that the information provided above and attached is true, correct and complete and I understand that the State Superintendent may deny or revoke my approval for falsifying information, submitting fraudulent documentation to a regional superintendent, a building owner, a design professional, or a contractor; performing duties outside the areas for which approval has been given; performing duties under this Part in a manner hazardous to school personnel or students, or otherwise behaving in a manner unsuitable to a school environment; or permitting the use or duplication of my proper identification by another person.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_