Spring 2013 Administration Instructions
State-Allowed Accommodations

This document contains translated verbal instructions from pages 4-5 of the Spring 2013 Administration Instructions for State-Allowed Accommodations.

Verbal Instructions—Basic Identifying Information and High School Course/ Grade Information

Read aloud all instructions in the shaded boxes. When reading the instructions, pause after each series of dots and look up to ensure students are following instructions. Text in parentheses is provided for your information only. Begin by saying:

現在你將完成答題資料夾的非測試部份。

If your school is not using barcode labels or will apply them later, skip the box below. If you already applied barcode labels, say:

你收到答題資料夾之後，請翻到封底。你的姓名應顯示在標籤那裡。如果你沒有收到你自己的答題資料夾，請舉手。

You must resolve any discrepancies in answer document identification before continuing. Continue by saying:

Students who test with State-Allowed Accommodations will not be included in ACT’s Educational Opportunity Service for contact by colleges. The following directions have been adjusted to have these students skip Block L. When everyone has completed Blocks A through H, say:

已經為你填寫了方塊I和J。請跳過方塊K、L和M。

When everyone has skipped Block M, say:

現在請將答題資料夾翻到封底，然後填寫方塊N至R。請在方塊N中填寫地址的每一部份。街道地址之間請留一個空格。請使用斜線「/」來表示分數（如1/2、3/4）。如果你住在公寓裡，請在街道名稱後面寫上公寓號碼。填寫完方塊N至R之後，請放下鉛筆並抬頭看。

If your school or district assigns local ID numbers, have students enter that number in Block S. Otherwise, have them skip Block S.

Students with State-Allowed Accommodations MUST skip Block T - they will not have Reference Numbers.

If your state requires you to enter information in Blocks U and V, you will be given specific instructions (e.g., Answer Document Supplement, training materials) for completing them.