



Call for Reviewers for the FY 10 Even Start Family Literacy Request for Proposals

- This is a volunteer opportunity which often provides grant writing insight into the review process.
- Reviewers should be available to read between April 14-27, 2009 – exact dates and length of commitment will depend on the number of proposals and number of readers.
- Each reader will have approximately 10 proposals to review.
- Each reader reviews his/her proposals individually but may consult with other readers on his/her review team as needed. The team does not have to meet.
- Proposals, review rubrics and instructions will be mailed to reviewers.
- A reader orientation conference call will be scheduled – participation is required.
- A toll free number and passcode for the conference call will be emailed to each reviewer.
- Anyone responding to this request will be notified by email whether or not their services are needed for this activity.
- Those not selected to review this RFP will be considered for future proposal review opportunities.
- Readers will be selected based on their individual qualifications and number of proposals received.

To Apply

Please complete the attached application and send it by Friday, March 20, 2009. The application can either be faxed to 217/785-7849 or emailed to earlychi@isbe.net. If you wish to mail it send the form to the following address:

Illinois State Board of Education
Early Childhood Division
Attn: Even Start Reviewers
100 North First Street, E-225
Springfield, IL 62777

In submitting this application you are committing your time and expertise to complete the review of approximately 10 proposals.

If you have questions or need more information, please contact the Early Childhood Division at 217/524-4835.

Thank you for your time and expertise!



Illinois State Board of Education Even Start Family Literacy

Application for Reviewers

Last Name:

First Name:

Agency/District:

Provide the address where would you like your materials sent.

Street Address:

City/Zip Code:

Phone Number:

Email:

The federal legislation requires a particular make-up of review teams.

Provide a brief description of your expertise in one or more of the following areas:

Adult Education:

Implementation of a Family Literacy Program:

Early Childhood Education:

Indicate highest level degree achieved and area of study:

Associate degree:

Baccalaureate degree:

Masters degree:

Advanced degree:

Indicate any anticipated proposal(s) and/or geographic area that would present a conflict of interest for you as a reviewer.