



Educational Management Consultants

1809 Reveille Road Marion, IL 62959
618-997-4038

Consultants

Jim R. Bales, CPA
Dr. Thomas Oates
Lee Rodgers

Monthly Progress Report

July 20, 2009

Contract Man Hours	833.0
Hours Billed	<u>833.0</u>
Contract Man Hours Remaining	0

Summary of Work Performed –June and July

- Monitored revenues and expenditures of District
- Assisted the District with FY08 and FY09 state and federal grant programs
- Attended the following meetings:
 BOE July 16, 2009
 FOP July 20, 2009
- Prepared and distributed agendas, minutes, and meeting materials as needed
- Continued to review salary and employer paid benefits accounts for accuracy and made corrections as needed
- Assisted the District with plans to accommodate accounting requirements for ARRA (American Recovery & Reinvestment Act) funds
- Assisted the District with analyzing financial proposals relating to union negotiations

Summary of Work Planned

- Continue to verify budget accounts and eliminate unnecessary ones
- Attend BOE and FOP meetings
- Prepare and distribute materials for FOP meetings
- Monitor revenues and expenditures of District
- Assist District’s staff with effective utilization of state and federal grants
- Support efforts of ROE to evaluate the feasibility of area schools working together to provide quality educational programs in a cost efficient manner
- Continue to assist the District in evaluating facility needs including Health/Life/Safety issues and continued use of Cairo Community Educational Center
- Assist District in exploring funding for facility needs
- Assist District in analyzing staffing needs for FY2010
- Assist District in preparing 2009-2010 budget