

To: Cairo Unit #1 Financial Oversight Panel

From: Financial Administrator

Date: August 20, 2009

Re: Recommendations for the August 24, 2009 Regular FOP Meeting

This memorandum contains a summary of the action taken by the Cairo Unit #1 Board of Education at its August 20, 2009 regular meeting that has a financial impact on the district. The Financial Administrator recommends that the action items listed below be approved by the Cairo Unit #1 Financial Oversight Panel.

Action Item #1: Approved payment of the August, 2009 payroll and the August, 2009 bills in the amount of \$145,589.72. ( A copy of the bills was made available prior to the regular board meeting.)

Action Item #2: Approved the following personnel items:

1. Accepted the resignation of Rick Chastain as Athletic Director.
2. Accepted the resignation of Brenda Aveary-Gladney as a teacher. She had been employed recently.
3. Accepted the resignation of Nancy Herbert as a teacher effective at the end of the 2009-2010 school year.
4. Employed Monica Woodson as a teacher aide assigned to Bennett School.
5. Employed Stephanie Reece as the music teacher at JR/SR HS.
6. Employed Mr. Hamilton for 120 days as JR/SR HS guidance counselor.
7. Approved the assignment of Heather Carney as yearbook sponsor.

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The Board of Education also discussed and/or acted on the following agenda items, but no action is required by the FOP.

-Approved the minutes of previous meetings.

-The treasurer's report was not available and acceptance of the treasurer's report was tabled.

-Changed the date of the September regular meeting from September 17 to September 22, 2009 with the public hearing on the budget scheduled for 5:45pm.

-Transferred Tommy Ellis from Heath to Social Studies teacher at JR/SR HS.

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- Discussed the possibility of employing a person to teach study skills at the JR/SR HS in place of health.
- Discussed Zena Madison's employment and position in terms of restructuring the JR/SR HS and the financial savings in personnel costs from 2009 to 2010.
- To be considered at the September meeting: Accept a three year contract with Security Solutions (security firm) to provide security services at the JR/SR HS. This would replace Jean Woodring and Dennis Willis at approximately the same cost. The yearly cost would average \$47,500/year. Woodring was transferred to an aide position and Willis is deceased.
- Placed the 2009-2010 tentative budget on display.
- Discussed the possibility of employing a part time person to provide secretarial assistance to the JR/SR HS guidance counselor or using an aide that is assigned to the district by JAMP.
- Vernon and Danny plan to attend the FOP meeting.