

**MINUTES OF MEETING
FINANCIAL OVERSIGHT PANEL
PROVISO TOWNSHIP HIGH SCHOOL DISTRICT NO. 209
September 28, 2009
7:00 P.M.**

CALL TO ORDER

Chairman James Popernik called the meeting to order at 7:05 p.m.

ROLL CALL

Present:

James Popernik, Chairman

James McEnroe, Member

Craig Schilling, Member

Also present:

Debby Vespa, ISBE

Kenya Austin, ISBE

Dr. Nettie Collins-Hart, District Superintendent

Dr. Nikita Johnson, Assistant Superintendent of Business Services

Althea Busby, Assistant Executive to the Superintendent

Timothy Cole, Baker Tilly Virchow Krause, LLP

PUBLIC COMMENT

Mr. Bill Kirchner of Forest Park addressed the FOP regarding TIF revenues, teacher pay and funds for core courses.

REPORTS

The District administrators presented the following reports:

Superintendent

Curriculum & instruction

Grant fiscal management

Foundation

FOIA

Finance

APPROVAL OF MINUTES

A motion was made to approve the minutes from the July 24, 2009 meeting

By Dr. Schilling and seconded by Mr. McEnroe – Dr. Schilling and Mr. McEnroe approved, Dr. Popernik abstained.

A motion was made to approve the minutes from the August 26, 2009 meeting

By Dr. Schilling and seconded by Mr. McEnroe – all voted in favor to approve, no nays.

STATUS UPDATE ON INSURANCE BROKER/CONSULTANT INTERVIEW/SELECTION

Dr. Johnson updated the Panel on the progress to date. The administration expects to make a recommendation to the School Board at its October meeting.

SALARY AND COMPENSATION REPORTING

Dr. Johnson updated the Panel on this. She expects this to be completed by the October 1st deadline.

ACTION ITEMS

Personnel report

Dr Schilling moved and seconded by Mr. McEnroe

The Panel discussed the report – Dr Schilling would like a summary of FTE, as has been discussed before. Dr Popernik asked for clarification on the parameters used in hiring new staff (i.e., limit new staff ot step 5?). The FOP suggested the District consider setting a target for next year's budget. The FOP requested that the personnel report in the future highlight new positions not in the plan and indicate where the funding source for any such positions.

By roll call vote, all voted in favor to approve the personnel report, no nays.

Bills payable and August payroll

Dr Schilling moved to approve the bills payable in the amount of \$2,281,212.92 and the August payroll in the amount of \$1,755,940.14 and Mr McEnroe seconded.

The panel discussed the corporate Mastercard amount and the special education tuition.

By roll call vote, all voted in favor to approve the bills payable and August payroll, no nays.

Attorney fees

Information item only – included in approval above.

Policy manual updates (2nd reading)

Informational only – no action necessary.

Policy manual updates (1st reading)

The Panel discussed the bidding requirments in 4:60 Operational Services and 4:20 Fund Balances.

Dr. Schilling moved and seconded by Mr McEnroe. All voted in favor to approve, no nays.

Items F & G

Information items only – no action necessary.

Interfund loan resolutions

The District is still reviewing the abatement of the Site and Construction Fund. A brief discussion ensued regarding the potential need for TAW's due to the late property tax due date in Cook County. Dr. Johnson will investigate both of these further and report back at the October meeting. The FOP stated that in the future all interfund loan resolutions should be approved by the FOP before they are enacted.

Dr Schilling moved and seconded by Dr Popernik. All voted in favor to approve, no nays.

Schoolwide Plans for Proviso East and West

There was a brief discussion in the change to the Title 1 program to a school-wide approach at East and West.

Dr. Popernik moved and seconded by Dr. Schilling. All voted in favor to approve, no nays.

Alternative school facility

Dr. Collins-Hart led a discussion on the District's plan to develop an Alternative School Facility. The intent is to do a pilot program in the first year. The administration believes that the District will save money by bringing this in house. This will be included in the next budget, and the administration will do a formal analysis on the proposal to present to the School Board and the Panel.

Dr. Popernik moved and seconded by Dr. Schilling. Ayes: Dr. Popernik, Dr. Schilling; Nays: Mr. McEnroe. Motion carries.

Student discipline

Information item only – no action necessary.

NEW BUSINESS

Discussed future meeting dates:

October 23, 2009 @ 11:00am
November 23, 2009 @ 7:00pm
December 21, 2009 @ 1:00pm

EXECUTIVE SESSION

A motion was made to enter Executive Session in accordance with 5 ILCS 120/2(c)(1) for the purpose of Personnel and employment, 5 ILCS 120/2(c) (2) collective negotiations, and 5 ILCS 120/2(c) (11) Litigation at 8:16 p.m.

By Dr. Popernik and seconded by Dr. Schilling

All voted in favor to approve, no nays

A motion was made to exit out of Executive Session at 9:20 p.m.

By Dr. Schilling and seconded by Mr. McEnroe

All voted in favor to approve, no nays

ADJOURNMENT

Dr. Schilling made a motion to adjourn the meeting at 9:28, Mr. McEnroe seconded. All approved, no nays.