

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD APRIL 30, 2009 AT 7:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Dr. Parks called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were SFA Chair Dr. Doug Parks, Vice-Chair George Lingel, and Members Hal Davis, Rosa Reyes-Prosen and Bish Krywko (arrived 7:06 p.m.).

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Education Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, ISBE Division Administrator of Business Support Services Debbie Vespa (via telephone), ISBE Financial Consultant Mark Anderson, SFA Legal Counsel Howard Metz and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

There were no visitors.

5. ANY CHANGES OR ADDITIONS TO THE AGENDA

Dr. Martindale requested that the Employment Report be moved to after closed session.

6. PUBLIC COMMENT

There was no public comment.

7. ELECTION OF SCHOOL FINANCE AUTHORITY SECRETARY

R. Reyes-Prosen was nominated for the Secretary position. There were no other nominations. On roll call, members voted as follows: Yes – Dr. Parks, G. Lingel, H. Davis and R. Reyes-Prosen. No – None. **Motion carried.**

8.a. CHIEF EXECUTIVE OFFICER REPORT

Dr. Martindale reported that the Board of Education conducted their reorganization meeting on April 28, 2009. The positions of president, vice-president and secretary did not change.

Dr. Martindale reported that the district has been communicating with parents regarding the H1N1 virus.

Dr. Martindale reported that the SEDOL Executive Board has been discussing the possibility of changing the formula in which stimulus funds will be distributed. Currently, the Special Education District of Lake County captures 60% of funding. Dr. Martindale indicated that this percentage is likely to be decreased to approximately 10%.

Dr. Martindale reported that RLAS-116 has received Financial Recognition for the third consecutive year.

Dr. Martindale reported that he expects the final report from the safety committee to be completed in May or June. This report will include recommendations for safety features within the district.

8.b. CHIEF EDUCATION OFFICER REPORT

Dr. Elenbogen reported that the special education audit that took place in February cited many improvements by the district. The district has been allowed two years to address the findings.

Dr. Elenbogen reported that there are seventeen teachers who may be interested in achieving National Board Certification.

8.c. CHIEF FINANCIAL OFFICER REPORT

Dr. Tenbusch provided an update on the district's financial status. He reported that the budget indicates that revenues are currently .4% under budget while expenses indicate .4% over budget.

Dr. Tenbusch reported that the district has been meeting with four insurance brokers regarding services for next school year. The district is currently paying approximately \$130,000 in brokerage fees and he hopes to decrease this cost significantly.

Dr. Tenbusch reported that he is awaiting final approval from the State regarding the food service bid. The interested vendors will be interviewed the week of May 18 by staff and students.

Dr. Tenbusch reported that he is working on a competitive grant that will include proposals for food service equipment.

9. READING AND ACCEPTANCE OF MINUTES

March 24, 2009 Regular and Closed Session Minutes

G. Lingel moved and R. Reyes-Prosen seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

10. CONSENT AGENDA

R. Reyes-Prosen moved and G. Lingel seconded to approve the consent agenda which included: RLAS Board Resolution for Employment of Staff; RLAS Board Resolution for Change Orders (Manusos \$15,897.03, JAC Masonry (\$3,006.00), Carey Electric

\$2,618.00, Carey Electric \$274.00, Carey Electric \$5,353.00, Carey Electric \$372.00, Boller Construction \$2,565.00, JAC Masonry \$8,025.00, JAC Masonry \$5,771.00, JAC Masonry \$5,298.00, Boller Construction \$17,376.00); RLAS Board Resolution for Payment of Bills (Berger \$130,957.63, Kovilic \$19,639.35, Manusos \$53,649.35, Ruffalo Painting \$1,911.00, Great Lakes West \$8,820.69, Mechanical Concepts \$40,460.30 and Carey Electric \$1,234.35, Hodges Loizzi Eisenhammer Rodick & Kohn \$16,902.68, SEDOL \$87,976.67); Gross Payroll for March 27, 2009 \$1,453,145.47 and Gross Payroll for April 15, 2009 \$1,464,088.25; March 2009 Previous Motion \$170,531.24 and April 2009 Accounts Payable \$1,675,452.90. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT

R. Reyes-Prosen moved and B. Krywko seconded to approve the Treasurer’s Report for the month ending March 31, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

11.b. APPROVE RLAS BOARD RESOLUTION FOR PE UNIFORM BID

H. Davis moved and R. Reyes-Prosen seconded to approve the RLAS Board resolution for awarding the 2009-10 PE uniform bid to Sunburst Sportswear in the amount of \$30,468.36. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

11.c. APPROVE RLAS BOARD RESOLUTION FOR TRANSPORTATION FEE FOR STUDENTS WHO HAVE MOVED OUT OF DISTRICT

Dr. Martindale recommended that the current transportation practice of not allowing students to utilize transportation services if they move out of the district during the school year be altered such that students be allowed to use the same bus route with parents being charges a nominal fee of \$25 per week. On roll call, members voted as follows: Yes – Dr. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

11.d. APPROVE RLAS BOARD RESOLUTION FOR AP SPANISH COURSE

R. Reyes-Prosen moved and B. Krywko seconded to approve the addition of the AP Spanish course at the high school for the 2009-10 school year. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. **Motion carried.**

11.e. APPROVE RLAS BOARD RESOLUTION FOR INITIATION OF GRANT APPLICATION REGARDING ELLIS SCHOOL PROPERTY

Dr. Martindale reported on his meetings with the Village of Round Lake Beach, Round Lake Sanitary District, Round Lake Park District and country officials regarding a possible grant opportunity that would allow for a new access road to be built in order to ease traffic congestion at Ellis Elementary. B. Krywko moved and R. Reyes-Prosen seconded to approve RLAS-116’s participation in the initiation of the lagoon

improvement grant application. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

12. CONVENING IN CLOSED SESSION

B. Krywko moved and H. Davis seconded the motion to convene in closed session under sections 2(c)(11) and 2(c)(1) of the Open Meetings Act to discuss litigation and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

13. RESUMPTION OF OPEN SESSION

The SFA reconvened in open session at 8:33 p.m.

14. APPROVE RLAS BOARD RESOLUTION FOR EMPLOYMENT OF STAFF

B. Krywko moved and H. Davis seconded to approve the Employment Report. On roll, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen, H. Davis and B. Krywko. No – None. **Motion carried.**

15. PUBLIC COMMENT

There was no public comment.

16. ADJOURNMENT

On a motion of B. Krywko, seconded by H. Davis, SFA members voted unanimously to adjourn the meeting at 8:34 p.m.

Respectfully Submitted,

Rosa Reyes-Prosen, Secretary
School Finance Authority