

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD JUNE 30, 2009 AT 5:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Dr. Parks called the meeting to order at 5:00 p.m.

2. ROLL CALL

Answering present were SFA Chair Dr. Doug Parks, Vice-Chair George Lingel, Secretary Rosa Reyes-Prosen and Member Hal Davis (arrived 5:05 p.m.). Absent: Member Bish Krywko.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Education Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, ISBE Division Administrator of Business Support Services Debbie Vespa (via telephone), ISBE Financial Consultant Mark Anderson, SFA Legal Counsel Heidi Katz (arrived 5:20 p.m.) and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

The SFA welcomed Chuck Crowley and Lisa Yefsky.

5. ANY CHANGES OR ADDITIONS TO THE AGENDA

There were no changes made to the agenda.

6. PUBLIC COMMENT

There was no public comment.

7.a. CHIEF EXECUTIVE OFFICER REPORT

Dr. Martindale reported that the interviewing process for the Chief Financial Officer position is nearing completion. There were several strong candidates.

7.b. CHIEF EDUCATION OFFICER REPORT

Dr. Elenbogen provided a summary of summary activities including summer school and professional development.

7.c. CHIEF FINANCIAL OFFICER REPORT

Dr. Tenbusch reported that he will have a final facility study report for the SFA very soon.

Dr. Tenbusch provided a summary of the grant proposals that have been submitted.

8. READING AND ACCEPTANCE OF MINUTES

May 28, 2009 Regular and Closed Session Minutes

H. Davis moved and R. Reyes-Prosen seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

9. CONSENT AGENDA

G. Lingel moved and R. Reyes-Prosen seconded to approve the consent agenda which included: RLAS Board Resolution for Payment of Bills (Seater Construction \$18,138.00, Mechanical Concepts \$80,920.60 and SEDOL \$24,575.14); Gross Payroll for May 31, 2009 \$1,595,080.58 and Gross Payroll for June 15, 2009 \$2,193,832.22; May 2009 Previous Motion \$2,229,453.18 and June 2009 Accounts Payable \$1,065,640.20. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT

R. Reyes-Prosen moved and H. Davis seconded to approve the Treasurer's Report for the month ending May 30, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.b. APPROVE RLAS BOARD RESOLUTION FOR PLAN DOCUMENT FOR FLEXIBLE BENEFITS

R. Reyes-Prosen moved and G. Lingel seconded to approve the plan document for flexible benefits. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.c. APPROVE RLAS BOARD RESOLUTION FOR SAFETY COMMITTEE RECOMENDATIONS

H. Davis moved and R. Reyes-Prosen seconded to accept the safety committee report and approve the implementation of the following recommendations: intercom system upgrades to improve communication capacity at all sites; keyless entry system to improve security of each site; additional cameras for the high school and RLMS to improve building security; voice calling system to improve communication capacity with all stakeholders; Go Kits for classrooms; consistent location of classroom action guides in all classrooms; door numbers inside and outside; ICS staff experience survey; coordination of reunification sites in the event of fill school evacuation; plans for transportation in the event of a fill school evacuation; and consistent letters to be used for communication. On roll call, members voted as follows: Yes – Dr. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.d. APPROVE RLAS BOARD RESOLUTION FOR COPS IN SCHOOLS PROGRAM

R. Reyes-Prosen moved and G. Lingel seconded to approve the Cops in Schools program for the 2009-10 school year in the amount of \$64,940.78 payable to Round Lake Area

Park District. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. **Motion carried.**

10.e. APPROVE RLAS BOARD RESOLUTION FOR PERMANENT TRANSFER OF BOND AND INTEREST

G. Lingel moved and H. Davis seconded to approve the permanent transfer of interest earnings in the Bond and Interest Fund to the Operations and Maintenance Fund in the amount of \$640,000. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.f. APPROVE RLAS BOARD RESOLUTION FOR CONDELL SPORTS MEDICINE CONTRACT

R. Reyes-Prosen moved and H. Davis seconded to approve the Condell Sports Medicine contract for the 2009-10 school year in the amount of \$52,080. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.g. APPROVE RLAS BOARD RESOLUTION FOR WAIVER OF IMPACT FEES FOR LAKE COUNTY HIGH SCHOOL TECH CAMPUS PROJECT

R. Reyes-Prosen moved and G. Lingel seconded to approve the waiver of impact fees for the Lake County High School Tech Campus project located at 2163 Orchard, Round Lake Beach. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.h. APPROVE RLAS BOARD RESOLUTION FOR 2009-10 TENTATIVE BUDGET

G. Lingel moved and H. Davis seconded to approve the 2009-10 tentative budget. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.i. APPROVE RLAS BOARD RESOLUTION FOR PE CREDIT FOR MARCHING BAND AND VARSITY SPORTS PARTICIPATION

G. Lingel moved and R. Reyes-Prosen seconded to approve the availability of PE credit for Marching Band (grades 10-12) and Varsity Sports Participation (grade 12) beginning in the 2009-10 school year. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.j. APPROVE RLAS BOARD RESOLUTION FOR HEALTH INSURANCE BROKER AGREEMENT

R. Reyes-Prosen moved and H. Davis seconded to approve the 3-year broker agreement with Northern Illinois Health Insurance Program. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.k. APPROVE ROOFING BID

G. Lingel moved and H. Davis seconded to approve the High School roofing project with Riddiford Roofing in the amount of \$405,381.00. On roll call, members voted as

follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

10.1. APPROVE PURCHASE OF ONE 77-PASSENGER BUS

R. Reyes-Prosen moved and H. Davis seconded to approve the purchase of one 77-passenger bus from Midwest Transit in the amount of \$58,500. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

11. CONVENING IN CLOSED SESSION

G. Lingel moved and R. Reyes-Prosen seconded the motion to convene in closed session under sections 2(c)(11) and 2(c)(1) of the Open Meetings Act to discuss litigation and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

12. RESUMPTION OF OPEN SESSION

The SFA reconvened in open session at 6:10 p.m.

13. APPROVE RLAS BOARD RESOLUTION FOR EMPLOYMENT OF STAFF

R. Reyes-Prosen moved and H. Davis seconded to approve the Employment Report. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

14. APPROVE RLAS BOARD RESOLUTION FOR 2009-10 ADMINISTRATIVE CONTRACT

H. Davis moved and R. Reyes-Prosen seconded to approve the 2009-10 administrative contract. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

15. APPROVE RLAS BOARD RESOLUTION FOR THE REASSIGNMENT OF CHIEF FINANCIAL OFFICER TO CHIEF EDUCATION OFFICER

H. Davis moved and R. Reyes-Prosen seconded to approve the reassignment of Dr. James Tenbusch from Chief Financial Officer to Chief Education Officer for the 2009-10 school year. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Reyes-Prosen and H. Davis. No – None. **Motion carried.**

16. PUBLIC COMMENT

There was no public comment.

17. ADJOURNMENT

On a motion of G. Lingel, seconded by R. Reyes-Prosen, SFA members voted unanimously to adjourn the meeting at 6:13 p.m.

Respectfully Submitted,

Rosa Reyes-Prosen, Secretary
School Finance Authority