

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT DISTRICT 116
HELD JULY 31, 2008 AT 7:00PM AT THE
ADMINISTRATIVE SERVICE CENTER
316 S ROSEDALE CT, ROUND LAKE ILLINOIS**

1. CALL TO ORDER

Chair Parks called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were Chair Dr. Doug Parks, Vice Chair George Lingel, Secretary Robert Traxler and member Rosa Reyes-Prosen. Absent: Member Bish Krywko.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, SFA Legal Counsel Joe Perkoski, ISBE Division Administrator of Business Support Services Debbie Vespa, Comptroller Patti Volling and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. ANY CHANGES OR ADDITIONS TO THE AGENDA

There were no changes made to the agenda.

5. PUBLIC COMMENT

There was no public comment.

6.a. FINANCE OPTIONS

Eric Anderson of Harris Bank was present to discuss a variety of options RLAS-116 has available for the funding of key projects that are in the district's forefront including the financing of the SEDOL building obligation, the current technology lease, the technology equipment and hardware refreshment plan, Round Lake High School space issue and RLAS-116 phone modifications.

Dr. Parks recommended that administration consider engaging in a district-wide facility study.

6.b. CONSTRUCTION UPDATE

Dr. Martindale provided an update on change orders for the HVAC and Magee projects. He indicated that some of the HVAC change orders are being disputed including approximately \$67,000 for Seater Construction.

Dr. Martindale reported that he has contacted Copenhaver Construction regarding retrieving the bid bond for the landscaping bid for Magee Middle School.

7.a. CHIEF EXECUTIVE OFFICER REPORT

Dr. Martindale congratulated Dr. Elenbogen and her team in the successful organization of a 2-day administrative retreat that will be held in early August.

Dr. Martindale reported that the SFA will be asked to take action on the renewal of the medical and dental insurance renewals for the 2008-09 school year at their August meeting.

Dr. Martindale reported that there was a disappointing turnout for the last two days of registration for the new school year. He indicated that any students who have not yet registered will be registering on a first come first serve basis. No appointments will be taken.

Dr. Martindale discussed the remaining vacancies throughout the district. The number of vacancies has greatly improved over last year.

7.b. CHIEF EDUCATIONAL OFFICER REPORT

Dr. Elenbogen reported on the successes of the summer school program.

She reported on the curriculum work that has taken place over the summer months.

Dr. Elenbogen reported that the In The Know handbook has been reformatted for the 2008-09 school year.

8. READING AND ACCEPTANCE OF MINUTES

a. June 26, 2008 Regular and Closed Session Minutes

b. July 8, 2008 CFO Hiring Committee Meeting Minutes

G. Lingel moved and R. Reyes-Prosen seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

9. CONSENT AGENDA

G. Lingel moved and R. Reyes-Prosen seconded to approve RLAS Board Resolution for Payment of Bills (Gilfillan Callahan Nelson \$15,864.00, Seater Construction \$132,028.91, Boller \$32,088.06, Kovilic \$156,314.70, Manusos \$371,970.00, RE Burke \$49,410.00, Lake City Glass \$15,975.00, Austad \$19,215.90, Iskalis \$47,285.10, Ruffalo \$47,574.00, Larson Equipment \$174,375.00, Great Lakes West \$74,944.80, SJ Carlson \$15,741.00, Ernie Peterson \$25,598.70, Carey Electric \$326,700.00 and Hodges Loizzi Eisenhammer Rodick & Kohn \$841.11); June 30, 2008 Gross Payroll \$1,039,722.34; July 15, 2008 Gross Payroll \$986,523.98; June 2008 Previous Motion \$609,900.32; and July 2008 Accounts Payable \$2,459,005.34. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

- 10.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER'S REPORT**
G. Lingel moved and R. Traxler seconded to approve the Treasurer's Report for the month ending June 30, 2008. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.b. APPROVE RLAS BOARD RESOLUTION FOR PRESCHOOL LEASE AGREEMENT**
R. Traxler moved and R. Reyes-Prosen seconded to approve the 2008-09 preschool lease agreement with St. Paul Lutheran Church in the amount of \$2,500 per month for the use of 4 classrooms. This agreement will be effective August 5, 2008 through June 5, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.c. APPROVE RLAS BOARD RESOLUTION FOR THE REVISED MAGEE MUSICAL INSTRUMENT AND SUPPLY BID**
R. Traxler moved and G. Lingel seconded to approve the revised Magee musical instrument and supply bid which includes Music & Arts \$4,163.51, Washington Music Sales \$32,440.00 and Woodwind & Brasswind \$998.50. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.d. APPROVE RLAS BOARD RESOLUTION FOR COPS IN SCHOOLS PROGRAM**
R. Reyes-Prosen moved and R. Traxler seconded to approve the Cops in Schools program with the Round Lake Area Park District for the 2008-09 school year in the amount of \$61,897.68. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.e. APPROVE RLAS BOARD RESOLUTION FOR DISTRICT WIDE FIXED ASSET AND BUILDING CONTENTS APPRAISAL**
R. Traxler moved and G. Lingel seconded to approve the district-wide fixed asset and building contents appraisal with Industrial Appraisal Company in the amount of \$11,500.00. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.f. APPROVE RLAS BOARD RESOLUTION FOR APPOINTMENT OF IMRF AUTHORIZED AGENT**
R. Traxler moved and R. Reyes-Prosen seconded to approve the appointment of Dr. Ben Martindale as the RLAS-116 authorized agent for IMRF. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**
- 10.g. APPROVE RLAS BOARD RESOLUTION FOR ROUND LAKE BEACH INDEMNIFICATION AGREEMENT**
G. Lingel moved and R. Traxler seconded to approve the Village of Round Lake Beach indemnification agreement. Once this agreement is approved and submitted the Village of Round Lake Beach will release \$21,000.00 of impact fees that are currently being

held. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

10.h. APPROVE RLAS BOARD RESOLUTION FOR MIDDLE SCHOOL CHEERLEADING

R. Traxler moved and G. Lingel seconded to approve the implementation of the middle school cheerleading program. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

10.i. APPROVE RLAS BOARD RESOLUTION FOR SEDOL BUILDING BOND PAYMENT

R. Reyes-Prosen moved and R. Traxler seconded to approve the SEDOL building bond payment financing option of 15 years. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

11. CONVENING IN CLOSED SESSION

G. Lingel moved and R. Reyes-Prosen seconded the motion to convene in closed session under Open Meetings Act section 2(c)(11) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

The SFA convened in closed session at 8:17 p.m.

12. RESUMPTION OF OPEN SESSION

The SFA reconvened in open session at 8:45 p.m.

13. APPROVE RLAS BOARD RESOLUTION FOR EMPLOYMENT OF STAFF

R. Traxler moved and R. Reyes-Prosen seconded to approve the July 2008 Employment of Staff. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

14. APPROVAL OF AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT CONTRACT

G. Lingel moved and R. Reyes-Prosen seconded to approve the amendment to Dr. Ben Martindale's employment contract effective July 1, 2008 until June 30, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

15. APPROVAL OF CHIEF EDUCATIONAL OFFICER EMPLOYMENT AGREEMENT

G. Lingel moved and R. Reyes-Prosen seconded to approve Dr. Janet Elenbogen's employment agreement effective July 1, 2008 until June 30, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None. **Motion carried.**

- 16. APPROVAL OF CHIEF FISCAL OFFICER EMPLOYMENT AGREEMENT**
G. Lingel moved and R. Traxler seconded to approve Dr. James Tenbusch's employment agreement effective August 1, 2008 until June 30, 2009. On roll call, members voted as follows: Yes – D. Parks, G. Lingel, R. Traxler and R. Reyes-Prosen. No – None.
Motion carried.
- 17. PUBLIC COMMENT**
There was no public comment.
- 18. ADJOURNMENT**
On a motion of R. Traxler, seconded by R. Reyes-Prosen, SFA members voted unanimously to adjourn the meeting at 8:51 p.m.

Respectfully Submitted,

Robert M Traxler, Secretary
School Finance Authority