

**MINUTES OF THE REGULAR MEETING  
OF THE SCHOOL FINANCE AUTHORITY OF  
ROUND LAKE COMMUNITY UNIT DISTRICT 116  
HELD AUGUST 28, 2008 AT 7:00PM AT THE  
ROUND LAKE SENIOR HIGH SCHOOL  
800 N HIGH SCHOOL DR ROUND LAKE ILLINOIS**

**1. CALL TO ORDER**

Chair Parks called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Answering present were Chair Dr. Doug Parks, Secretary Robert Traxler and Member Bish Krywko. Absent: Vice-Chair George Lingel and Member Rosa Reyes-Prosen.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Fiscal Officer Dr. Jim Tenbusch, SFA Legal Counsel Heidi Katz, ISBE Financial Consultant Mark Anderson, Comptroller Patti Volling, Board of Education Member Tammie Hanna and Secretary to CExO Heather Bennett.

**3. PLEDGE OF ALLEGIANCE**

Attendees recited the Pledge of Allegiance.

**4. ANY CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes made to the agenda.

**5. PUBLIC COMMENT**

There was no public comment.

**6. CONSTRUCTION UPDATE**

J. Lowry of Seater Construction provided an update on the completion of the Magee project. He indicated that punch lists are being reviewed and several items have been completed.

Dr. Martindale reported that the school resource officer assigned to John T. Magee Middle School will be assisting with traffic flow in the area each morning and afternoon.

Transportation has arranged for the pick up of walkers throughout the Washington Street and Cedar Lake Road area due to the resurfacing project on Cedar Lake Road.

J. Lowry reported that he will be seeking to reduce the retainer amount from 10% to 5%. He will be submitting this request to the contractors in September.

Dr. Martindale reminded the Board that the Magee Re-dedication ceremony will be held Sunday, September 21 from 2:00 p.m. until 4:00 p.m.

The next construction committee meeting will be held September 16, 2008.

**7.a. CHIEF EXECUTIVE OFFICER REPORT**

Dr. Martindale reported that the current enrollment is 7,076. This is an increase of approximately 110 students over August 31, 2007. He indicated that there are some grade level size concerns especially in the kindergarten classrooms.

Dr. Martindale reported that there are currently four certified position vacancies.

Dr. Martindale reported that John Heiderscheidt is in the process of completing the school safety audit. He expects to have a report for both boards in October.

**7.b. CHIEF EDUCATIONAL OFFICER REPORT**

Dr. Elenbogen reported on the two day administrative retreat that was held August 7-8. She reported that this training session along with the new teacher mentoring program went very well.

Dr. Elenbogen reported that the online application process has improved the recruiting for RLAS-116 dramatically.

Dr. Elenbogen reported that administration has been studying traffic patterns at Magee and Ellis and have made some changes to improve traffic flow.

Dr. Elenbogen reported that approximately 200 parents attended the Bilingual Parent Advisory Committee (BPAC) on August 27.

Dr. Elenbogen reported that Open Houses will begin the first week of October.

**7.c. CHIEF FISCAL OFFICER REPORT**

Dr. Tenbusch reported that he is in the process of working with Lowery McDonnell on a variety of furniture issues at Magee.

Dr. Tenbusch reported that a refreshment/replacement technology program proposal will be presented to the Board of Education and School Finance Authority in October. This proposal will likely include a variety of vendors.

Dr. Tenbusch reported that he has been working with Transportation Manager Leslie Lauritzen in identifying false claims of residency affidavits.

Dr. Tenbusch reported that he is in the process of fine tuning the FY08-09 budget. He is currently analyzing ten years of AFR data.

**8. READING AND ACCEPTANCE OF MINUTES**

**a. July 31, 2008 Regular and Closed Session Minutes**

R. Traxler moved and D. Parks seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – D. Parks and R. Traxler. No – None. Abstain – B. Krywko. **Motion carried.**

**9. CONSENT AGENDA**

R. Traxler moved and B/ Krywko seconded to approve RLAS Board Resolution for Payment of Bills (SEDOL \$618,616.88, SEDOL \$124,430.85, Hodges Loizzi Eisenhammer, Rodick & Kohn \$3,543.58, Gilfillan Callahan Nelson \$11,867.00, Seater Construction \$137,364.51, Szabo \$8,035.00, Berger \$13,626.00, Kovilic \$125,516.71, Manusos \$297,069.20, RE Burke \$38,160.00, Lake City Glass \$22,482.00, Austad \$65,037.60, Iskalis \$41,458.50, Haldeman-Homme \$48,151.80, Ruffalo Painting \$35,681.40, Larson Equipment \$14,391.00, Carroll Seating \$10,851.20, SJ Carlson \$42,401.70, Ernie Peterson \$53,306.10, Mechanical Concepts \$1,125,865.80, Carey Electric \$184,500.00, Seater Construction \$67,951.50 –withholding \$56,000.00, SG Krauss \$901.50, Boller \$9,828.40, Van’s \$3,075.64, Central Ceilings \$8,351.00, Mid American \$5,846.72, McDonough \$2,284.88, Air Con \$7,918.25, Air Con \$6,816.50 and Becker \$17,295.65); July 31, 2008 Gross Payroll \$1,287,840.41; August 15, 2008 Gross Payroll \$1,222,101.35; July 2008 Previous Motion \$431,778.22; and August 2008 Accounts Payable \$4,175,063.52. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.a. ELECTION OF SFA OFFICERS**

B. Krywko moved and R. Traxler seconded to nominate G. Lingel as Vice-Chair and R. Traxler as Secretary. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.b. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT**

B. Krywko moved and R. Traxler seconded to approve the treasurer’s report for the month ending July 2008. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.c. APPROVE RLAS BOARD RESOLUTION FOR CHANGE ORDERS**

R. Traxler moved and B. Krywko seconded to approve the change orders (Seater Construction \$3,297.00, McKinney Steel \$28,025.00, McDonough Mechanical \$22,114.40, Carroll Seating \$12,051.00, Carroll Seating \$17,918.00, Carey Electric \$7,966.00, Ruffalo Painting \$1,351.94, Berger Excavating \$12,280.00, RE Burke N/C, Berger Excavating N/C, Ernie Peterson N/C, Berger Excavating \$5,190.00, JAC Masonry \$31,396.00 and Carey Electric \$2,828.38). On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.d. APPROVE RLAS BOARD RESOLUTION FOR SRO INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF ROUND LAKE**

R. Traxler moved and B. Krywko seconded to approve the SRO Intergovernmental Agreement with the Village of Round Lake for the employment of two school resource officers for Round Lake High School and John T. Magee Middle School. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.e. APPROVE RLAS BOARD RESOLUTION FOR SPECIAL JOINT MEETING**

B. Krywko moved and R. Traxler seconded to approve the scheduling of a special joint meeting for October 9, 2008. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.f. APPROVE RLAS BOARD RESOLUTION FOR MEDICAL INSURANCE RENEWAL FOR 2008-09**

R. Traxler moved and B. Krywko seconded to approve the 2008-09 medical insurance renewal with Blue Cross Blue Shield of Illinois. The renewal reflects a 10.38% increase over 2007-08 rates. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.g. APPROVE RLAS BOARD RESOLUTION FOR DENTAL INSURANCE RENEWAL FOR 2008-09**

B. Krywko moved and R. Traxler seconded to approve 2008-09 dental insurance renewal with Guardian/First Commonwealth. There is no increase in premium from the 2007-08 rates. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.h. APPROVE RLAS BOARD RESOLUTION FOR SPECIAL EDUCATION AIDE**

R. Traxler moved and B. Krywko seconded to approve the addition of one special education aide to meet a student's education needs and legal mandates of the IEP. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.i. APPROVE RLAS BOARD RESOLUTION FOR COMMISSIONING A TASK FORCE FOR DISTRICT-WIDE FACILITY STUDY**

B. Krywko moved and R. Traxler seconded to approve the commissioning of a task force for a district-wide facility study. Dr. Tenbusch estimates that this study will be complete by May 2009. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10.m. APPROVE RLAS BOARD RESOLUTION FOR DISCIPLINE MODEL STIPENDS**

R. Traxler moved and B. Krywko seconded to approve the following additions to RLAS-116 discipline model stipends: Middle School in-school suspension 3 days a week using the internal sub rate of \$30/hr \$37,800; After-school detention at middle school 2 days per week with a \$21/hr stipend; Elementary school detentions budgeted at once per week at \$21/hr; and Saturday school for middle school at \$21/hr. The budgeted cost for these models is \$58,098.00. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

**11. CONVENING IN CLOSED SESSION**

B. Krywko moved and R. Traxler seconded the motion to convene in closed session under Open Meetings Act sections 2(c)(11) and 2(c)(1) to discuss litigation and appointment, employment, compensation, discipline, performance, or dismissal of specific employees. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**

The SFA convened in closed session at 8:13 p.m.

- 12. RESUMPTION OF OPEN SESSION**  
The SFA reconvened in open session at 9:00 p.m.
- 13. RATIFICATION OF CHIEF EDUCATIONAL OFFICER CONTRACT AS FINALIZED**  
R. Traxler moved and B. Krywko seconded to ratify the Chief Educational Officer contract as finalized. This contract is effective July 1, 2008 until June 30, 2009. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 14. APPROVAL OF CHIEF EXECUTIVE OFFICER CONTRACTUAL INCENTIVE PAY INCREMENT FOR 2007-08**  
R. Traxler moved and B. Krywko seconded to approve the Chief Executive Officer contractual incentive pay increment for 2007-08. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 15. APPROVAL OF EMPLOYMENT OF STAFF**  
R. Traxler moved and B. Krywko seconded to approve the employment of staff. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 16. APPROVAL OF AMENDMENT TO ADMINISTRATIVE EMPLOYMENT CONTRACTS**  
B. Krywko moved and R. Traxler seconded to approve the amendment to administrative employment contracts for FY 2008-09. On roll call, members voted as follows: Yes – D. Parks, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 17. APPROVAL OF RLAS BOARD RESOLUTION FOR NOTICE TO REMEDY**  
The SFA was notified of the notice to remedy. No action was taken on this item.
- 18. PUBLIC COMMENT**  
There was no public comment.
- 19. ADJOURNMENT**  
On a motion of R. Traxler, seconded by B. Krywko, SFA members voted unanimously to adjourn the meeting at 9:03 p.m.

Respectfully Submitted,

Robert M Traxler, Secretary  
School Finance Authority