

**MINUTES OF THE REGULAR MEETING
OF THE SCHOOL FINANCE AUTHORITY OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD SEPTEMBER 25, 2008 AT 7:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

Vice-Chair Lingel called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were Vice-Chair George Lingel, Secretary Robert Traxler and Member Bish Krywko. Absent: Chair Dr. Doug Parks and Member Rosa Reyes-Prosen.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, Comptroller Patti Volling, ISBE Financial Consultant Mark Anderson, ISBE Division Administrator of Business Support Services Debbie Vespa, SFA Legal Counsel Howard Metz and Secretary to CExO Heather Bennett.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. INTRODUCTION OF VISITORS

There were no visitors.

5. ANY CHANGES TO THE AGENDA

There were no changes made to the agenda.

6. PUBLIC COMMENT

There was no public comment.

7. PRESENTATIONS/REPORTS

a. Construction Update

Dr. Martindale reported that the Magee dedication ceremony was very successful.

The next construction meeting will be held October 2. Remaining punch list items will be discussed. The committee will also discuss the remaining furniture deliveries.

8. ADMINISTRATIVE REPORTS

a. Chief Executive Officer

Dr. Martindale reported that total student enrollment is currently at 7,158.

Dr. Martindale reported that an extensive cleaning will be necessary in the lower level of the Administrative Service Center due to the deterioration of the wood and floor caused by flooding over the years.

Dr. Martindale reported that RLAS-116 was recognized at the United Way breakfast held earlier this week.

Dr. Martindale reported that there has been a tremendous turnout for open houses so far this year.

b. Chief Educational Officer

Dr. Elenbogen provided a summary on SIP day events.

Dr. Elenbogen reported that the plan for the addition of one kindergarten classroom and one fifth grade classroom has been finalized. The new classrooms will open on Monday.

Dr. Elenbogen reported that he will be conducting monthly discipline committee meetings.

c. Chief Fiscal Officer

Dr. Tenbusch reported that he will be working on bid specifications for roof work that will need to be completed at the High School.

Dr. Tenbusch reported that he will be re-bidding the box truck that will be utilized by Chartwells. No bids have been received to date.

Dr. Tenbusch reviewed his technology refresh proposal with the SFA. The Board of Education will be asked to take action on this proposal at their regular meeting in October.

9. READING AND ACCEPTANCE OF MINUTES

a. August 28, 2008 Regular and Closed Session Minutes

R. Traxler moved and B. Krywko seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – R. Traxler and B. Krywko. No – None. Abstain – G. Lingel. **Motion carried.**

b. September 15, 2008 Special Meeting Minutes

R. Traxler moved and B. Krywko seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – G. Lingel and R. Traxler. No – None. Abstain – B. Krywko. **Motion carried.**

10. CONSENT AGENDA

B. Krywko moved and G. Lingel seconded to approve the consent agenda which included: RLAS Board Resolution for Payment of Bills (Hodges Loizzi

Eisenhammer Rodick & Kohn \$2,872.07, Seater Construction \$87,063.83, Berger Excavating \$21,300.00, Cooling Landscape Contractors \$77,364.83, JAC Masonry \$96,182.24, Lake City Glass \$17,739.00, Ruffalo Painting Company \$11,103.79, Iskalis American Floor \$24,623.05, Iskalis American Floor \$9,600.65, Larson Equipment \$10,487.00, Great Lakes West \$8,820.71, S. J. Carlson Fire Protection \$12,252.65, Ernie Peterson Plumbing \$27,882.90, McDonough Mechanical Services \$38,970.00, Gilfillan Callahan & Nelson \$9,873.00 and Carey Electric Contractor \$172,800.00); RLAS Board Resolution for Change Orders (Manusos General Contractor \$24,850.00, Manusos General Contractor \$21,171.75, Ernie Peterson Plumbing \$2,575.10, Berger Excavating \$26,177.00 and Berger Excavating \$7,740.00); Gross Payroll August 29, 2008 \$1,211,727.10 and September 15, 2008 \$1,501,676.60; Previous Motion August 2008 \$82,830.02 and Accounts Payable \$836,250.28. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

- 11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT**
R. Traxler moved and B. Krywko seconded to approve the Treasurer’s Report for the month ending August 31, 2008. G. Lingel requested that an individual investment report be prepared for future meetings. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.b. APPROVE RLAS BOARD RESOLUTION FOR FY08-09 BUDGET**
R. Traxler moved and B. Krywko seconded to approve the FY08-09 budget. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.c. APPROVE RLAS BOARD RESOLUTION FOR STAFF COMPUTER PURCHASE PROGRAM**
B. Krywko moved and R. Traxler seconded to approve the staff computer purchase program. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.d. APPROVE RLAS BOARD RESOLUTION FOR SCHOOL SAFETY/TEACHING ASSISTANTS**
R. Traxler moved and B. Krywko seconded to approve the addition of four part time school safety teaching assistants. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**
- 11.e. APPROVE RLAS BOARD RESOLUTION FOR APPOINTMENT OF TREASURER**
R. Traxler moved and B. Krywko seconded to approve the appointment of Dr. James Tenbusch as RLAS-116 Treasurer for the remainder of the 2008-09 school year. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.f. APPROVE RLAS BOARD RESOLUTION FOR IMRF AUTHORIZED AGENT

B. Krywko moved and R. Traxler seconded to approve the appointment of Dr. James Tenbusch as the IMRF authorized agent. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.g. APPROVE RLAS BOARD RESOLUTION FOR AUDIT COMMITTEE

R. Traxler moved and B. Krywko seconded to approve the creation of the audit committee. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.h. APPROVE RLAS BOARD RESOLUTION FOR ONE BUS DRIVER

B. Krywko moved and R. Traxler seconded to approve the addition of one bus driver for the remainder of the 2008-09 school year. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.i. APPROVE RLAS BOARD RESOLUTION FOR ACTUARIAL SERVICES FOR THE GASB 45 / OTHER POST EMPLOYMENT BENEFITS

R. Traxler moved and B. Krywko seconded to approve the retaining of an actuarial services provider. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.j. APPROVE RLAS BOARD RESOLUTION FOR PAVING BID

B. Krywko moved and R. Traxler seconded to approve awarding the paving bid to Maneval Construction in the amount of \$55,000.00. This project will cover approximately 27,000 square feet of the Operations Service Center parking area. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.k. APPROVE SALE OF PROPERTY

R. Traxler moved and B. Krywko seconded to approve the sale of a spiral staircase from Village Elementary in the amount of \$2,000. These funds will be allocated to the school. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

11.l. APPROVE FY08-09 BUDGET

R. Traxler moved and B. Krywko seconded to approve the FY08-09 budget. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

12. CONVENING IN CLOSED SESSION

R. Traxler moved and B. Krywko seconded the motion to convene in closed session under sections 2(c)(1) and 2(c)(11) of the Open Meetings Act to discuss

appointment, employment, compensation, discipline, performance or dismissal of specific employee of the District or legal counsel for the District and litigation. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

13. RECONVENE IN OPEN SESSION

The SFA reconvened in open session at 8:16 p.m.

14. APPROVE RLAS BOARD RESOLUTION FOR EMPLOYMENT OF STAFF

B. Krywko moved R. Traxler seconded to approve the Employment of Staff. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

15. APPROVE RLAS BOARD RESOLUTION FOR SEVERANCE AGREEMENT AS PRESENTED

B. Krywko moved and R. Traxler seconded to approve the proposed severance agreement. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

16. PUBLIC COMMENT

There was no public comment.

17. ADJOURNMENT

On a motion of R. Traxler, seconded by B. Krywko, SFA members voted unanimously to adjourn the meeting at 8:19 p.m

Respectfully Submitted,

Robert M Traxler, Secretary
School Finance Authority