

**MINUTES OF THE REGULAR MEETING  
OF THE SCHOOL FINANCE AUTHORITY OF  
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116  
HELD OCTOBER 30, 2008 AT 7:00PM AT THE  
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER  
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

**1. CALL TO ORDER**

Vice-Chair Lingel called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Answering present were Vice-Chair George Lingel, Secretary Robert Traxler, Member Bish Krywko and Rosa Reyes-Prosen (arrived 7:58 p.m.). Absent: Chair Dr. Doug Parks.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Educational Officer Dr. Janet Elenbogen, Chief Financial Officer Dr. Jim Tenbusch, Comptroller Patti Volling, ISBE Financial Consultant Mark Anderson, ISBE Division Administrator of Business Support Services Debbie Vespa, SFA Legal Counsel Howard Metz and Secretary to CExO Heather Bennett.

**3. PLEDGE OF ALLEGIANCE**

Attendees recited the Pledge of Allegiance.

**4. INTRODUCTION OF VISITORS**

There were no visitors.

**5. ANY CHANGES TO THE AGENDA**

There were no changes made to the agenda.

**6. PUBLIC COMMENT**

There was no public comment.

**7. PRESENTATIONS/REPORTS**

**a. Construction Update**

Dr. Martindale reported that alternative options for the Magee sign are not available yet. The original proposed sign was estimated to cost \$64,000. Dr. Martindale has surveyed surrounding districts and indicated that the cost of one of the local high school signs was \$25,000. Alternative sign options should be presented at the November regular meeting.

Dr. Martindale reported that the custodial staff at Magee Middle School has not been able to successfully clean the kitchen floor. Iskalis Flooring will be steam cleaning the floor this Saturday. If this cleaning is unsuccessful, the floor may be replaced.

Dr. Martindale confirmed that the district is in receipt of the \$1,900 bid bond from Copenhaver Construction. Copenhaver Construction was the low bidder on the Magee landscaping bid who later rescinded their bid.

The SFA recognized Mr. Traxler for his participation and dedication to the Magee construction project.

**b. School Safety Audit**

John Heiderscheidt was present to provide his preliminary report on the school safety audit that he has conducted. Mr. Heiderscheidt's report included his observations as well as specific recommendations for the improvement in the overall safety structure of RLAS-116. Mr. Heiderscheidt will also be providing additional information to be included with his report that will include photographs. The SFA will be asked to take action at this meeting to accept this report.

Dr. Martindale reported that Mr. Heiderscheidt will be available to consult for the district for the remainder of the school year.

**8. ADMINISTRATIVE REPORTS**

**a. Chief Executive Officer**

Dr. Martindale reported on the extracurricular achievements that have taken place this year.

Dr. Martindale reported that three Board of Education members were recognized at the annual IASB Lake County Division for their work on the Master Board Member program.

Dr. Martindale informed the SFA that the Board of Education will be participating in a retreat on December 6. They will focus on board self evaluation.

**b. Chief Educational Officer**

Dr. Elenbogen reported that she and Dr. Tenbusch have been assisting the principals with their attendance plans.

Dr. Elenbogen reported that there has been a significant decrease in disciplinary issues since the implementation of the monthly discipline committee meetings.

Dr. Elenbogen reported that she has submitted an appeal to the State in regards to the results of the 2007-08 school report cards.

**c. Chief Fiscal Officer**

Dr. Tenbusch provided further explanation on the building attendance plans that the principals will be implementing.

**9. READING AND ACCEPTANCE OF MINUTES**

**a. September 25, 2008 Regular Meeting Minutes**

R. Traxler moved and B. Krywko seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

**b. September 25, 2008 Closed Session Minutes**

R. Traxler moved and B. Krywko seconded to approve the minutes as presented. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler and B. Krywko. No – None. **Motion carried.**

**10. CONSENT AGENDA**

R. Reyes-Prosen moved and R. Traxler seconded to approve the consent agenda which included: RLAS Board Resolution for Employment of Staff; RLAS Board Resolution for Payment of Bills (Hodges Loizzi Eisenhammer Rodick & Kohn \$2,143.92, SEDOL \$122,805.86, Seater Construction \$89,624.25, JAC Masonry \$29,826.20, Haldeman-Homme \$32,156.15, Ruffalo Painting \$11,438.86, Ernie Peterson Plumbing \$43,439.35 and Carey Electric \$5,145.20); RLAS Board Resolution for Change Orders (JAC Masonry \$619.00, JAC Masonry \$2,496.00, Boller Concrete \$580.00, Berger Excavating \$2,162.00, JAC Masonry \$5,725.00, JAC Masonry \$9,802.00, Kovillic Steel \$2,844.00, Kovillic Steel \$6,264.58, JAC Masonry \$1,613.00, Carey Electric \$3,934.00, JAC Masonry \$1,195.00, Lake City Glass \$629.00, Ruffalo Painting \$230.07, Carey Electric \$743.00, Manusos \$1,844.48, Manusos \$538.00, Ernie Peterson \$1,964.00, JAC Masonry \$1,069.00, Kovillic Steel \$16,330.00, JAC Masonry \$13,861.24, Iskalis Flooring \$792.00 and Manusos \$135.00); Gross Payroll September 30, 2008 \$1,470,607.99 and October 15, 2008 \$1,469,869.45; Previous Motion September 2008 \$134,416.37 and Accounts Payable October 2008 \$2,045,573.43. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.a. APPROVE RLAS BOARD RESOLUTION FOR TREASURER’S REPORT**

R. Traxler moved and R. Reyes-Prosen seconded to approve the Treasurer’s Report for the month ending September 30, 2008. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.b. ACCEPTANCE OF SCHOOL SAFETY AUDIT**

R. Traxler moved and B. Krywko seconded to accept the school safety audit prepared by John Heiderscheidt. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.c. APPROVE RLAS BOARD RESOLUTION DISTRICT HALL OF FAME SUPPORT**

R. Traxler moved and R. Reyes-Prosen seconded to approve the District Hall of Fame support in the amount of approximately \$2,200. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.d. APPROVE RLAS BOARD RESOLUTION FOR SPECIAL EDUCATION TAKEBACKS**

R. Traxler moved and B. Krywko seconded to approve the addition of four bus drivers and the lease of two additional buses for special education transportation takebacks. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.e. APPROVE RLAS BOARD RESOLUTION FOR PERSONNEL INVENTORY CHANGE**

R. Reyes-Prosen moved and R. Traxler seconded to approve a change in personnel inventory to from director to Student Information Systems Specialist. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.f. APPROVE RLAS BOARD RESOLUTION FOR 2009-10 BUDGET PREPARATION**

R. Reyes-Prosen moved and R. Traxler seconded to approve initiation of the preparation of the 2009-10 budget. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.g. APPROVE RLAS BOARD RESOLUTION FOR ABATEMENT OF PRINCIPAL AND INTEREST**

R. Traxler moved and B. Krywko seconded to approve the abatement of Bonds and Interest Fund to pay for \$3,450,000 in bonds in the amount of \$673,060. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.h. APPROVE RLAS BOARD RESOLUTION FOR REVISED PRESCHOOL LEASE AGREEMENT**

B. Krywko moved and R. Reyes-Prosen seconded to approve the revised St. Paul Evangelical Church lease. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.i. APPROVE RLAS BOARD RESOLUTION FOR 6<sup>TH</sup> GRADE INTRAMURALS**

R. Traxler moved and R. Reyes-Prosen seconded to approve the 6<sup>th</sup> grade intramural program. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.j. APPROVE RLAS BOARD RESOLUTION FOR TECHNOLOGY REFRESH PLAN**

B. Krywko moved and R. Traxler seconded to approve the technology refreshment plan for a total purchase cost of \$460,650.00. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**11.k. APPROVAL OF RLAS BOARD RESOLUTION FOR PROPORTIONAL SHARE PLAN CONTRACT**

B. Krywko moved and R. Traxler seconded to approve the Proportional Share plan in relation to the Individuals with Disabilities Education Act in the amount of \$16,925.00. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**12. CONVENING IN CLOSED SESSION**

R. Traxler moved and R. Reyes-Prosen seconded the motion to convene in closed session under sections 2(c)(11), 2(c)(1) and 2(c)(5) of the Open Meetings Act to discuss litigation; appointment, employment, compensation, discipline, performance or dismissal of specific employee of the District or legal counsel for the District; and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. On roll call, members voted as follows: Yes – G. Lingel, R. Traxler, B. Krywko and R. Reyes-Prosen. No – None. **Motion carried.**

**13. RECONVENE IN OPEN SESSION**

The SFA reconvened in open session at 8:53 p.m.

**14. PUBLIC COMMENT**

There was no public comment.

**15. ADJOURNMENT**

On a motion of R. Reyes-Prosen, seconded by R. Traxler, SFA members voted unanimously to adjourn the meeting at 8:53 p.m

Respectfully Submitted,

Robert M Traxler, Secretary  
School Finance Authority